

We hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his or her name.

March 13, 2023

Mayor

Trustee

Trustee

Trustee

Trustee

Village of Ballston Spa Abstract of Audited Vouchers from 3/01/2023 to 3/13/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
Voucher Type: Prepaid								
Equitable- Axa	2/28/2023	SWM0018418 Salary Allotment	531	TA.0020.000.000	Group Insurance	574.95	0005692	3/03/2023
<u>Equitable- Axa Total</u>						<u>574.95</u>		
National Grid #00302-11100	2/28/2023	20230228 gas	533	AA.3411.401.000	E.M.L. Fire Dept CE - Utilities	429.09	0005693	3/03/2023
<u>National Grid #00302-11100 Total</u>						<u>429.09</u>		
National Grid #04680-43012	2/28/2023	20230228 elec	549	AA.5110.401.000	Street Administration CE - Utilities	20.19	0005694	3/03/2023
<u>National Grid #04680-43012 Total</u>						<u>20.19</u>		
National Grid #05150-26007	2/28/2023	20230228 elec	550	AA.5182.400.000	Street Lighting CE	78.11	0005695	3/03/2023
<u>National Grid #05150-26007 Total</u>						<u>78.11</u>		
National Grid #05290-90006	2/28/2023	20230228 elec	551	AA.3120.401.000	Police CE - Utilities	46.81	0005696	3/03/2023
<u>National Grid #05290-90006 Total</u>						<u>46.81</u>		
National Grid #06650-72006	2/28/2023	20230228 elec	546	AA.3120.401.000	Police CE - Utilities	50.22	0005697	3/03/2023
<u>National Grid #06650-72006 Total</u>						<u>50.22</u>		
National Grid #06786-00005	2/28/2023	20230228 elec	545	AA.5182.400.000	Street Lighting CE	26.19	0005698	3/03/2023
<u>National Grid #06786-00005 Total</u>						<u>26.19</u>		
National Grid #07102-11117	2/28/2023	20230223 elec	544	AA.7110.401.000	PARKS - Wiswall & Iron Spring CE - Utilities	87.39	0005699	3/03/2023
<u>National Grid #07102-11117 Total</u>						<u>87.39</u>		
National Grid #07902-11102	2/28/2023	20230228 elec	543	AA.7110.401.000	PARKS - Wiswall & Iron Spring CE - Utilities	51.21	0005700	3/03/2023
<u>National Grid #07902-11102 Total</u>						<u>51.21</u>		

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National Grid #22302-11106	2/28/2023	20230228 elec	542	AA.7110.401.000	PARKS - Wiswall & Iron Spring CE - Utilities	22.59	0005701	3/03/2023
<u>National Grid #22302-11106 Total</u>						<u>22.59</u>		
National Grid #23352-17119	2/28/2023	20230228 elec	556	AA.8340.401.000	Transmission & Distribution - CE - Utili	21.02	0005702	3/03/2023
<u>National Grid #23352-17119 Total</u>						<u>21.02</u>		
National Grid #23730-27002	2/28/2023	20230228 elec	541	AA.5110.401.000	Street Administration CE - Utilities	24.52	0005703	3/03/2023
<u>National Grid #23730-27002 Total</u>						<u>24.52</u>		
National Grid #26440-07109	2/28/2023	20230228 gas/elec	554	AA.3412.401.000	Union fire Dept CE - Utilities	1,245.57	0005704	3/03/2023
<u>National Grid #26440-07109 Total</u>						<u>1,245.57</u>		
National Grid #27040-07109	2/28/2023	20230228 gas/elec	555	AA.8340.401.000	Transmission & Distribution - CE - Utili	2,394.77	0005705	3/03/2023
<u>National Grid #27040-07109 Total</u>						<u>2,394.77</u>		
National Grid #33952-17109	2/28/2023	20230228 elec	552	AA.8340.401.000	Transmission & Distribution - CE - Utili	86.70	0005706	3/03/2023
<u>National Grid #33952-17109 Total</u>						<u>86.70</u>		
National Grid #34552-95103	2/28/2023	20230228 elec	557	AA.5182.400.000	Street Lighting CE	6,162.12	0005707	3/03/2023
<u>National Grid #34552-95103 Total</u>						<u>6,162.12</u>		
National Grid #36300-04011	2/28/2023	20230228 elec	561	AA.8340.401.000	Transmission & Distribution - CE - Utili	324.48	0005708	3/03/2023
<u>National Grid #36300-04011 Total</u>						<u>324.48</u>		
National Grid #39652-22103	2/28/2023	20230228 elec	540	AA.7180.401.000	Spec Rec Fac CE - Utilities	79.07	0005709	3/03/2023
<u>National Grid #39652-22103 Total</u>						<u>79.07</u>		

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National Grid #41352-17108	2/28/2023	20230228 elec	539	GG.8120.401.000	Sanitary Sewers CE - Utilities	90.24	0005710	3/03/2023
<u>National Grid #41352-17108 Total</u>						<u>90.24</u>		
National Grid #43186-94007	2/28/2023	20230228 elec	538	AA.8340.401.000	Transmission & Distribution - CE - Utiliti	227.03	0005711	3/03/2023
<u>National Grid #43186-94007 Total</u>						<u>227.03</u>		
National Grid #58830-37004	2/28/2023	20230228 elec	537	AA.5110.401.000	Street Administration CE - Utilities	23.55	0005712	3/03/2023
<u>National Grid #58830-37004 Total</u>						<u>23.55</u>		
National Grid #70081-15023	2/28/2023	20230228 elec	560	AA.8340.401.000	Transmission & Distribution - CE - Utiliti	1,134.68	0005713	3/03/2023
<u>National Grid #70081-15023 Total</u>						<u>1,134.68</u>		
National Grid #77952-17101	2/28/2023	20230228 elec	536	AA.3411.401.000	E.M.L. Fire Dept CE - Utilities	523.05	0005714	3/03/2023
<u>National Grid #77952-17101 Total</u>						<u>523.05</u>		
National Grid #80502-10107	2/28/2023	20230228 elec	532	AA.1620.401.000	Shared Services CE- Front St-Utilities	254.64	0005715	3/03/2023
<u>National Grid #80502-10107 Total</u>						<u>254.64</u>		
National Grid #82302-10105	2/28/2023	20230228 elec	535	AA.7110.401.000	PARKS - Wiswall & Iron Spring CE - Utilities	34.39	0005716	3/03/2023
<u>National Grid #82302-10105 Total</u>						<u>34.39</u>		
National Grid #86140-11100	2/28/2023	20230228 elec	547	LL.7410.401.000	Library CE - Utilities	777.38	0005717	3/03/2023
<u>National Grid #86140-11100 Total</u>						<u>777.38</u>		
National Grid #86540-11102	2/28/2023	20230228 elec	553	AA.1640.401.000	Central Garage CE - Utilities	1,841.42	0005718	3/03/2023
<u>National Grid #86540-11102 Total</u>						<u>1,841.42</u>		

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National Grid #87340-11108	2/28/2023	20230228 elec	534	AA.1621.401.000	Municipal Bldg CE - 30 Bath St Utilitie	290.05	0005719	3/03/2023
<u>National Grid #87340-11108 Total</u>						<u>290.05</u>		
National Grid #94502-10106	2/28/2023	20280223 gas	548	AA.1621.401.000	Municipal Bldg CE - 30 Bath St Utilitie	549.45	0005720	3/03/2023
<u>National Grid #94502-10106 Total</u>						<u>549.45</u>		
National Grid #99114-24102	2/28/2023	20230228 elec	559	AA.8340.401.000	Transmission & Distribution - CE - Ufili	3,541.98	0005721	3/03/2023
<u>National Grid #99114-24102 Total</u>						<u>3,541.98</u>		
National Grid #99314-24108	2/28/2023	20230228 elec	558	AA.8340.401.000	Transmission & Distribution - CE - Ufili	1,003.58	0005722	3/03/2023
<u>National Grid #99314-24108 Total</u>						<u>1,003.58</u>		
Total for Voucher Type: Prepaid						<u>22,016.44</u>		
Voucher Type: Regular								
A.S.C. Inc.	3/09/2023	20230309 Easter Supplies	624	AA.7550.404.000	Celebrations CE- Easter Egg Hunt	564.81		
<u>A.S.C. Inc. Total</u>						<u>564.81</u>		
Aflac New York	2/28/2023	151242 February	625	TA.0020.000.000	Group Insurance	304.66		
<u>Aflac New York Total</u>						<u>304.66</u>		
Allerdice Building Supply, Inc	2/22/2023	2302-235547 stepladder	608	AA.8340.404.000	Transmission & Distribution - CE - Repair	46.99		
	2/23/2023	2302-236077 supplies		AA.8340.404.000	Transmission & Distribution - CE - Repair	131.37		
	3/03/2023	2303-241673 marking paint -red		AA.8340.404.000	Transmission & Distribution - CE - Repair	59.94		
	3/06/2023	2303-243666 BI-locks per Bob		AA.3620.405.000	Safety Inspection CE - Supplies	21.57		
<u>Allerdice Building Supply, Inc Total</u>						<u>259.87</u>		
Amazon Business	2/19/2023	1DJX-CKVC-JC9F Treasurer / BI / DPW	589	AA.1325.405.000	Treasurer CE -Supplies	105.99		

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	2/19/2023	1DJX-CKVC-JC9F Treasurer / BI / DPW		AA.3620.405.000	Safety Inspection CE - Supplies	22.97		
	2/19/2023	1DJX-CKVC-JC9F Treasurer / BI / DPW		AA.1640.406.000	Central Garage CE - Other	37.59		
	3/02/2023	1PPY-FW9H-9PGT BIT		AA.3620.405.000	Safety Inspection CE - Supplies	554.00		
	3/02/2023	1PPY-FW9H-9PGT BIT		AA.1325.405.000	Treasurer CE -Supplies	26.00		
		Amazon Business Total				<u>746.55</u>		
Baker & Taylor			578					
	2/15/2023	5018196054 Books		LL.7410.405.000	Library CE - Supplies	295.94		
		Baker & Taylor Total				<u>295.94</u>		
Ballston Spa Business & Profes			585					
	3/06/2023	20230306 2023 BSBPA Ballston Spa Marketing Budget		AA.6410.400.000	Publicity CE	7,694.15		
		Ballston Spa Business & Profes Total				<u>7,694.15</u>		
Behan Planning And Design			567					
	2/28/2023	1030 Feb Services		AA.8010.400.000	Zoning CE	600.00		
		Behan Planning And Design Total				<u>600.00</u>		
Blair, Dewey			628					
	3/09/2023	20230309 water settlement		AA.2140.000.000	Metered Water Sales	2,203.77		
		Blair, Dewey Total				<u>2,203.77</u>		
Butler Rowland Mays Architects			576					
	2/13/2023	1 Misc Consult- Library		LL.7410.400.000	Library CE - Contracts	577.50		
		Butler Rowland Mays Architects Total				<u>577.50</u>		
County Waste - Clifton Park			616					
	3/01/2023	32258234W910		AA.1640.406.000	Central Garage CE - Other	387.00		
	3/01/2023	32258234W910		AA.3412.406.000	Union Fire Dept CE - Other	117.10		
	3/01/2023	32258234W910		AA.3411.406.000	E.M.L. Fire Edpt CE - Other	117.10		
		County Waste - Clifton Park Total				<u>621.20</u>		
Curtis Lumber Company, Inc.			601					
	2/27/2023	2302-035305		GG.8120.404.000	Sanitary Sewers CE - Repairs & Maint	281.40		
	3/02/2023	2303-045932 Bird House		AA.7550.400.000	Celebrations CE	1,200.00		
		Curtis Lumber Company, Inc. Total				<u>1,481.40</u>		

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Daigle Cleaning Systems, Inc	3/01/2023	21047 Office	571	AA.1620.400.000	Buildings CE - 66 Front St. - Contracts	345.00		
Daigle Cleaning Systems, Inc Total						<u>345.00</u>		
Delage Landen Financial Svce	2/28/2023	79175305 Chevy/Tahoe payment	617	AA.3120.200.000	Police EQ	10,000.00		
Delage Landen Financial Svce Total						<u>10,000.00</u>		
Demco	2/14/2023	7258541 Supplies	579	LL.7410.405.000	Library CE - Supplies	119.21		
Demco Total						<u>119.21</u>		
Efpr Solutions	2/27/2023	333751 accounting services- monthly	613	AA.1325.400.000	Treasurer CE	3,600.00		
Efpr Solutions Total						<u>3,600.00</u>		
Empire Bluecross	3/01/2023	0202303303170 April billing period	621	TA.0020.000.000	Group Insurance	2,187.42		
	3/01/2023	0202303303170 April billing period		AA.9060.800.000	Medical Insurance (Village Share) EB	27,003.11		
	3/01/2023	0202303303170 April billing period		GG.9060.800.000	Medical Insurance (Village Share) EB	2,172.66		
	3/01/2023	0202303303170 April billing period		LL.9060.800.000	Medical Ins (Village Share) PUBLIC LIBR	1,862.28		
	3/01/2023	0202303303170 April billing period		AA.9089.800.000	Other EB (Sect. 125) EB	19,288.10		
	3/01/2023	0202303303170 April billing period		LL.9089.800.000	Other EB	1,231.15		
Empire Bluecross Total						<u>53,744.72</u>		
F&C Cleaning Systems	2/25/2023	1322 cleaning-library	581	LL.7410.400.000	Library CE - Contracts	650.00		
F&C Cleaning Systems Total						<u>650.00</u>		
G A Bove & Sons, Inc.	2/06/2023	Feb Bove Inv 127075, 130912, 130672, 133759, 133997, 127165	594	AA.3410.403.000	Fire Chiefs CE - Fuel	660.15		
	2/06/2023	Feb Bove Inv 127075, 130912, 130672, 133759, 133997, 127165		AA.3412.403.000	Union Fire Dept CE - Fuel	103.36		

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Mgl Printing Solutions	2/15/2023	195629 water/sewer- printing	614	AA.8340.405.000	Transmission & Distribution - CE - Suppl	501.00		
Mgl Printing Solutions Total						<u>501.00</u>		
Midwest Tape	2/17/2023	503383285 DVD	580	LL.7410.405.000	Library CE - Supplies	11.24		
Midwest Tape Total						<u>11.24</u>		
Monaco'S Automotive Services I	2/20/2023	20230220 DPW-streets	568	AA.5110.404.000	Street Administration CE - Repairs & Mai	42.00		
Monaco'S Automotive Services I Total						<u>42.00</u>		
Morris Ford-Mercury, Inc.	2/24/2023	223575 Parts -Police	574	AA.3120.404.000	Police CE - Repairs & Maint.	17.06		
Morris Ford-Mercury, Inc. Total						<u>17.06</u>		
Nate'S Snow Plow Repair	3/03/2023	000697 repairs	611	AA.5142.404.000	Snow Removal CE - Repairs & Maint	173.00		
Nate'S Snow Plow Repair Total						<u>173.00</u>		
	3/02/2023	20230302 Medical reimburse	570	AA.9060.800.000	Medical Insurance (Village Share) EB	150.00		
	3/07/2023	41402 medical reimb		AA.9060.800.000	Medical Insurance (Village Share) EB	15.00		
Overhead Door Co. Of Glens Fal	2/28/2023	2070 Police Dept	622	AA.3120.404.000	Police CE - Repairs & Maint.	6,595.00		
Overhead Door Co. Of Glens Fal Total						<u>6,595.00</u>		
Pace Analytical Service, LLC	2/22/2023	C079485 C079485	607	AA.8340.405.000	Transmission & Distribution - CE - Suppl	142.00		
Pace Analytical Service, LLC Total						<u>142.00</u>		
Pallette Stone Corporation	2/18/2023	236421 Cold Mix	605	AA.5110.404.000	Street Administration CE - Repairs & Mai	611.10		
Pallette Stone Corporation Total						<u>611.10</u>		

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Pittsfield Communications			573					
	2/02/2023	69744 APX radio (2)		AA.3410.405.000	Fire Chiefs CE - Supplies	110.00		
	2/02/2023	69745 APX radio		AA.3410.405.000	Fire Chiefs CE - Supplies	110.00		
	12/31/2023	69508 Headset-mic		AA.3412.200.000	Union Fire Dept EQ	753.00		
		<u>Pittsfield Communications Total</u>				<u>973.00</u>		
Postmaster, Village Of Ballsto			623					
	3/08/2023	20230308 meter cards @\$1.06 each		AA.8340.405.000	Transmission & Distribution - CE - Suppl	1,219.00		
	3/08/2023	20230308 meter cards @\$1.06 each		AA.8340.405.000	Transmission & Distribution - CE - Suppl	1,219.00		
		<u>Postmaster, Village Of Ballsto Total</u>				<u>2,438.00</u>		
Reliant Fire Hose Testing Inc			626					
	1/18/2023	21-14274 hose testing		AA.3412.406.000	Union Fire Dept CE - Other	2,103.70		
	1/26/2023	21-14275 hose testing		AA.3412.406.000	Union Fire Dept CE - Other	2,047.80		
		<u>Reliant Fire Hose Testing Inc Total</u>				<u>4,151.50</u>		
Ringsquared Telecom LLC			629					
	3/03/2023	In92143 March usage		AA.1110.402.000	Justices CE - Phone & Internet	137.34		
	3/03/2023	In92143 March usage		AA.1620.402.000	Shared Services CE - Front-Phone/Inter	187.84		
	3/03/2023	In92143 March usage		AA.1640.402.000	Central Garage CE - Phone & Internet	105.79		
	3/03/2023	In92143 March usage		AA.3120.402.000	Police CE - Phone & Internet	246.09		
	3/03/2023	In92143 March usage		AA.3411.402.000	E.M.L. Fire Dept CE - Phone & Internet	156.29		
	3/03/2023	In92143 March usage		AA.3412.402.000	Union Fire Dept CE - Phone & Internet	169.24		
	3/03/2023	In92143 March usage		AA.7180.402.000	Spec Rec Fac CE - Phone & Internet	11.95		
	3/03/2023	In92143 March usage		AA.3620.402.000	Safety Inspectors CE - Phone & Internet	54.54		
	3/03/2023	In92143 March usage		AA.8340.402.000	Transmission & Distribution - CE - Phone	342.64		
	3/03/2023	In92143 March usage		GG.8120.402.000	Sanitary Sewers CE - Phone & Internet	82.84		

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Town Of Ballston	3/01/2023	20230301 1/3 fuel	569	AA.5680.400.000	Transportation (Shuttle Bus) CE	27.21		
<u>Town Of Ballston Total</u>								
Verizon Wireless	3/06/2023	20230306 Aircards Police	577	AA.3120.402.000	Police CE - Phone & Internet	151.96		
	3/08/2023	9928537738 Wifi for I pads		AA.3410.402.000	Fire Chiefs CE - Phone & Internet	283.74		
<u>Verizon Wireless Total</u>								
W.B. Mason Co, Inc.	2/16/2023	236362528 water	566	AA.1410.405.000	Village Clerk CE - Other	53.92		
	2/16/2023	CM1612058 credit		AA.1410.405.000	Village Clerk CE - Other	-24.00		
<u>W.B. Mason Co. Inc. Total</u>								
			586			29.92		
	3/06/2023	20230306 Medical Reimb		AA.9060.800.000	Medical Insurance (Village Share) EB	15.00		
	3/06/2023	20230306-2 medical reimb		AA.9060.800.000	Medical Insurance (Village Share) EB	10.00		
<u>Wells Fargo Financial Cap. Fin</u>								
	2/16/2023	5023953462 court copier	584	AA.1110.400.000	Justices CE	107.35		
<u>Wells Fargo Financial Cap. Fin Total</u>								
<u>Witmer Associates, Inc.</u>								
	2/18/2023	INV gloves	602	AA.3412.405.000	Union fire Dept CE - Supplies	135.59		
	2/24/2023	INV209063 boots		AA.3412.405.000	Union fire Dept CE - Supplies	579.99		
<u>Witmer Associates, Inc. Total</u>								
Total for Voucher Type: Regular						294,064.35		

Total:
Prepaid
Regular
Total

22,016.44
294,064.35
316,080.79

Village of Ballston Spa
A/P Distribution Summary by Fund from 3/01/2023 to 3/13/2023

<u>Fund</u>	<u>District</u>	<u>Amount</u>
AA - General	000	304,344.51
<u>AA Fund Total</u>		<u>304,344.51</u>
GG - Sewer	000	2,627.14
<u>GG Fund Total</u>		<u>2,627.14</u>
LL - Library	000	6,042.11
<u>LL Fund Total</u>		<u>6,042.11</u>
TA - Trust & Agency	000	3,067.03
<u>TA Fund Total</u>		<u>3,067.03</u>
Grand Total		316,080.79

Purchasing Policy - Professional Services

Professional service agreements are contracted for services provided by individuals or organizations that have special licenses, technical skills, training, or expertise, and where the nature of the services provided are difficult to specify in a competitive bidding document.

Professional services over \$5,000 require the solicitation of a Request for Proposal (RFP) containing type of service and requirements such as experience, staff availability, work plan, methodology and estimated completion times. Renewal contracts cannot exceed three years. When a professional service agreement is needed, the Village department requiring the services will issue an RFP, review proposals, and recommend a selection to the mayor. Village Board approval is required for agreements over \$10,000.

All professional services of any amount must be advertised prominently on the website and on Facebook page with a description of the services desired. Professional services over \$5,000 require that the solicitation be advertised prominently on the village website, Facebook page and appear in at least on-line advertising site advertising in the Capital Region known to be frequented by the type of vendors sought or on the New York State Contract Reporter (nyscr.ny.gov).

At least two quotes for professional services over \$5,000 and three quotes for professional services over \$10,000 must be obtained with the contract awarded to a responsive and responsible offeror on the basis of best value. "Best value" is defined for this purpose as a basis for awarding contracts "to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offerers." Non-price factors can include, but are not limited to, reliability of a product, efficiency of operation, difficulty/ease of maintenance, useful lifespan, ability to meet needs regarding timeliness of performance, and experience of a service provider with similar contracts. The basis for a best value award, however, must reflect, whenever possible, objective and quantifiable analysis.



March 2, 2023

Mayor Frank Rossi, Jr
66 Front Street
Ballston Spa, NY 12020

Dear Mayor Rossi,

The Ballston Spa Business and Professional Association will once again be screening free family films outdoors during the months of June, July and August 2023.

We respectfully request permission to hold the screenings in Wiswall Park. The outdoor movies will take place June 2 (rain date June 3), July 7 (rain date July 8) and August 4, (rain date August 5) starting at dusk each evening.

Enclosed please find a completed special event notification form and a certificate of insurance naming the Village of Ballston Spa as additional insured.

If you have any further questions or concerns, please feel free to contact me or the BSBPA office at info@ballston.org, 518 885-2772.

Sincerely,

Liz Biddle
BSBPA "Movies in the Park" Chairperson
518-879-6676
Liz@ballston.org

SPECIAL EVENTS NOTIFICATION

- 1. A Special Event Notification must be filled out for any public or private gathering of 500 or more people and less than 5,000 people.
- 2. This is for notification purposes only.
- 3. Authorization will be issued at the time the written notice is completed and submitted to The Village of Ballston Spa Clerk’s office.
- 4. If event(s) is for more than one scheduled day, a schedule shall be attached to the application. Only one application will be required.
- 5. Any event involving street closures will require Village review prior to approval.

SPECIAL EVENT NOTIFICATION: The special event notice must include the following information

- Date of Notice: March 2, 2023
- Date(s) of Event: Friday June 2 (rain date June 3), 2023; Friday, July 7 (rain date June 8), 2023; Friday, August 4 (rain date August 5), 2023
- Event Starting Time: dusk

NOT BEFORE: 6am

- Event Ending Time: 11pm

NOT AFTER 11:30pm

- Name of Event: BSBPA: Ballston Spa Movies in the Park
- Location of Event: Wiswall Park
- Name of Owner of Facilities or Property: Village of Ballston Spa
- Facilities manager or contact information: _____

List of roads and routes of travel to event: _____

- If closing roads, attach a map and list locations of traffic controls an detours along with closing and opening time:
- Name, title and contact information of person filing application:
Dana Womer, Executive Administrator, BSBPA 518-887-2772 Dana@ballston.org
- If application is a corporation, list name of corporation, contact person and contact information:

· If applicant resides outside Saratoga County, list name, address and contact information:

- Name, address, contact Information of promoter: BSPBA, Ballston Spa

· Number of people expected to attend event:100-500

SIGNATURE OF PERSON FILLING OUT NOTICE: _____

SIGNATURE OF VILLAGE OFFCER/EMPLOYESS RECEIVING NOTICE: _____

DATE: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Streever Agency Inc. 84 Milton Ave Ballston Spa NY 12020		CONTACT NAME: Jason R. Connors PHONE (A/C, No. Ext): (518) 885-6777 E-MAIL ADDRESS: Jason@connorsandstreever.com		FAX (A/C, No): (518) 885-8250
INSURED Ballston Spa Business and Professional Association Po Box 386 Ballston Spa NY 12020		INSURER A: MESA UNDERWRITERS SPECIALTY INSURANCE		NAIC # 36838
		INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		MP0031003013554	9/30/2022	9/30/2023	EACH OCCURRENCE \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS INCLUDED AS ADDITIONAL INSURED.

EVENT: OUTDOOR MOVIES IN THE PARK IN WISWALL PARK

EVENT DATE: 06/02/2023, 07/07/2023 and 08/04/2023. Approximately 8:30 - 10:30.

CERTIFICATE HOLDER**CANCELLATION**

VILLAGE OF BALLSTON SPA 66 FRONT STREET BALLSTON SPA NY 12020	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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March 2, 2023

Mayor Frank Rossi, Jr
66 Front Street
Ballston Spa, NY, 12020

Dear Mayor Rossi,

The Ballston Spa Business and Professional Association is once again presenting the Concerts in the Park Series on Thursday evenings from 6-8 pm starting June 29 through August 24, 2023. We are requesting permission to hold the concerts in Lions Club Music Park at Iron Spring Park. We anticipate the audiences for some concerts may be fairly large, but do not believe it will require any special road or traffic issues on Front Street. We will keep you informed if this situation changes. Here is the 2023 concert line up:

6/29 Ballston Spa Community Band
7/6 TBA
7/13 The Protones
7/20 Kevin McKrell
7/27 Sirsy
8/3 Union Fire Co. Band/Ice Cream Social
8/10 TBA
8/17 TBA
8/24 TBA

Enclosed please find a completed special event notification form. A certificate of insurance naming the Village of Ballston Spa as additional insured will be forthcoming. If you have any further questions or concerns, please feel free to contact me at 518 867-6618, dave@ballston.org or the BSBPA office at 518 885-2772, info@ballston.org.

Sincerely,

Dave Womer
Concerts in the Park Chair

SPECIAL EVENTS NOTIFICATION

- 1. A Special Event Notification must be filled out for any public or private gathering of 500 or more people and less than 5,000 people.
- 2. This is for notification purposes only.
- 3. Authorization will be issued at the time the written notice is completed and submitted to The Village of Ballston Spa Clerk’s office.
- 4. If event(s) is for more than one scheduled day, a schedule shall be attached to the application. Only one application will be required.
- 5. Any event involving street closures will require Village review prior to approval.

SPECIAL EVENT NOTIFICATION: The special event notice must include the following information

March 2, 2023

· Date of Notice _____
Every Thursday from June 29-August 24, 2023

· Date(s) of Event: _____
6 pm

· Event Starting Time: _____
NOT BEFORE 7:00 am

8 pm
· Event Ending Time: _____
NOT AFTER 12:00 am

Concerts in the Park
· Name of Event: _____

Iron Spring Park
· Location of Event: _____

Village of Ballston Spa
· Name of Owner of Facilities or Property: _____
n/a

· Facilities manager or contact information: _____
n/a

· List of roads and routes of travel to event: _____

· If closing roads, attach a map and list locations of traffic controls an detours along with closing and opening time: _____

· Name, title and contact information of person filing application:
Dana Womer, Exec. Admin., BSBPA, 518 885-2772, Dana@ballston.org

If application is a corporation, list name of corporation, contact person and contact information: n/a

If applicant resides outside Saratoga County, list name, address and contact information: n/a

BSBPA, PO Box 386, Ballston Spa, NY 12020

· Name, address, contact Information of promoter: _____

approx 150-300 per concert

· Number of people expected to attend event: _____

SIGNATURE OF PERSON FILLING OUT NOTICE: _____

SIGNATURE OF VILLAGE OFFICER/EMPLOYEES RECEIVING NOTICE: _____

DATE: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/28/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Jason R. Connors	
Streever Agency Inc. 84 Milton Ave		PHONE (A/C, No, Ext): (518) 885-6777	FAX (A/C, No): (518) 885-8250
Ballston Spa NY 12020		E-MAIL ADDRESS: Jason@connorsandstreever.com	
INSURED		INSURER(S) AFFORDING COVERAGE	
Ballston Spa Business and Professional Association Po Box 386 Ballston Spa NY 12020		INSURER A: MESA UNDERWRITERS SPECIALTY INSURANCE	NAIC # 36838
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		MP0031003013554	9/30/2022	9/30/2023	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						MED EXP (Any one person) \$ 5,000
	<input type="checkbox"/> ANY AUTO						PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> OWNED AUTOS ONLY						GENERAL AGGREGATE \$ 2,000,000
	<input type="checkbox"/> HIRED AUTOS ONLY						PRODUCTS - COMP/OP AGG \$ 1,000,000
	<input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						\$
	<input type="checkbox"/> UMBRELLA LIAB						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> EXCESS LIAB						BODILY INJURY (Per person) \$
	DED RETENTION \$						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> OCCUR						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> CLAIMS-MADE						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS INCLUDED AS ADDITIONAL INSURED.

EVENT: CONCERTS IN IRON SPRING PARK

EVENT TIME: THURSDAYS 6-8PM

EVENT DATE: 06/29/2023 thru 08/31/2023

CERTIFICATE HOLDER**CANCELLATION**

VILLAGE OF BALLSTON SPA 66 FRONT STREET BALLSTON SPA NY 12020	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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Ranking Minority Member:

Education

Mental Health

Committees:

Banks

Commerce, Economic Development
and Small Business

Consumer Protection

Finance

New York City Education

**THE SENATE
STATE OF NEW YORK**



**JAMES N. TEDISCO
Senator, 49th District**

Albany Office:
515 Legislative Office Building
Albany, New York 12247
(518) 455-2181
Fax (518) 426-6821

District Office:
636 Plank Road, #205
Clifton Park, New York 12065
(518) 885-1829
Fax (518) 371-2649

Satellite Office:
Fulton County Office Building
223 West Main Street, Rm. B2
Johnstown, New York 12095
(518) 762-3733
Fax (518) 762-3721

E-Mail: tedisco@nysenate.gov
Website: www.tedisco.nysenate.gov

Dear Mayor Rossi and Village Trustees:

Thank you for your outstanding leadership and everything the Village of Ballston Spa is doing to commemorate the 25th anniversary of the disappearance of Ballston Spa's own Suzanne Lyall and for inviting me to join you to share some thoughts. Unfortunately, today is a session day at the state Capitol and I am in Albany with legislative commitments.

It's hard to believe it's been 25 years since Suzanne Lyall went missing from the University at Albany. My heart continues to go out to Suzanne's mother, my dear friend Mary Lyall, and the entire Lyall family over their quiet desperation for answers to her disappearance.

Over the past 25 years, Mary, and her late husband Doug Lyall, have channeled their energy and turned their own family's personal tragedy into something positive to help other families of missing persons in New York State and across the nation through their work with the Center for Hope they founded here in Ballston Spa.

The Lyalls helped get "Suzanne's Law Campus Safety Act" passed in New York to require all colleges in the state to have plans that provide for the investigation of missing students and violent felony offenses committed on campus.

Mary and Doug's impassioned advocacy on behalf of their daughter and all families of missing persons helped get "Suzanne's Law" passed on the federal level in 2003 as part of the national Amber Alert bill to require that police notify the National Crime Information Center when someone between the ages of 18 and 21 is reported missing.

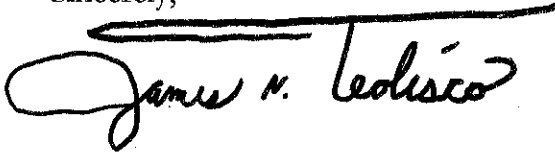
Thanks to the strong advocacy of the Lyalls, New York became the first state in the nation to create a Missing Persons Remembrance Monument located next to the state museum in Albany and hold an annual Missing Persons Day that brings together family members of missing persons to share ways of coping and to keep hope alive.

In recent years, the Lyalls conceived of the idea of putting the pictures of missing persons on playing cards distributed at state prisons and drink coasters at local restaurants and taverns with the hope this will generate tips that could solve a cold case.

I've been honored to work closely with the Lyalls over the years on legislation and many of these initiatives. They true heroes of mine in all they've done to be a voice for Suzanne and bring attention to the plight of missing persons.

We will never forget Suzanne Lyall. May God Bless the Lyall family and the great Village of Ballston Spa, New York.

Sincerely,

A handwritten signature in black ink that reads "James N. Tedisco". The signature is written in a cursive style with a large, sweeping initial "J" and a long horizontal line above the name.

Senator Jim Tedisco

Mayor, Board of Trustees, and residents of the Village of Ballston Spa:
From Julie:

I am out of the state on vacation and appreciate the opportunity to still be heard on important agenda items this evening. Please accept this statement as made as a resident of the Village of Ballston Spa, a member of the Ethics Code Revision Committee, and as the current Chair of the Ethics Board.

The Ethics Code Revision Committee worked for several months preparing the draft code that was submitted to the Board of Trustees just prior to 2022 holiday season.

One issue that was discussed at length included code provisions that would work directly or indirectly to limit the number of residents that could participate in the Village government, including employment, board appointments, and committees.

On this subject, we unanimously agreed that the definition of a family member that would trigger an interest would include: spouses; children; parents; grandparents; grandchildren; step-children, parents, and siblings; domestic partners; and household members.

We purposefully omitted aunts, uncles, nieces, nephews, cousins, and further distance relatives from this definition with the understanding that that the Village of Ballston Spa would benefit by being as inclusive as possible, as the number of residents that can participate is already at a minimum.

Another issue that we discussed at length that would likely limit participation is the use of *financial and conflict disclosure forms*.

If an employee, board member, or committee member is aware of a conflict, present or potential, *it must be disclosed* and if the conflict isn't raised, the person with a conflict can be subject to an ethics complaint.

Requirements to make written financial disclosures or to complete multiple disclosure forms is a deterrent, not to mention an additional burden to all participants in our government, paid and unpaid.

As a member of the Ethics Code Revision Committee and the Chair of the Ethics Board, I urge the Board of Trustees not to add proposed language to the Ethics Code that would stifle volunteerism and participation in our community.

Further Julie, speaking solely for herself as a resident of this Village, urges the Board of Trustees to refrain from passing the proposed agenda item "M."

This motion is much too broad and will lead to an excessive amount of work on those reviewing the Conflict of Interest forms. Every issue that relates to the collection or spending of Village funds is of personal interest to every resident of the Village.

Conflicts of interests are already addressed in the Code of Ethics. Again, if passed, this requirement will lead to a reduction in participation by Village residents. Not only does it take additional time that many board and committee members do not have, it also works to deter current and potential residents from participating. And as an owner of a small number of residential rentals within the Village, I feel like this motion specifically works to keep any residents with a commercial financial interest in the community from participating.

We benefit from having a varied pool of participants in our community. It is my strong belief that we should not create unnecessary limitations or burdens on our participants. I may give the appearance of the desire to exclude certain individuals.

Thank you.

Julie A. Gazetos, Esq.
Law Office of Julie A. Gazetos, P.C.

Treasurer's Report
March 13, 2023

Budget Preparation, Next Steps

As you know, the budget workshops took place on March 6th, 7th, and 8th. The next deadline on our budget timeline is **March 17th**: File tentative budget with the Clerk's office, followed by **March 27th**: Presentation of the tentative budget to the Board at a regular meeting. The board reviews the tentative budget and makes revisions if necessary. The Board will then need to set a date for a public hearing and publish a legal notice in the official newspaper at least 5 days prior to the date of the public hearing and advising the date and time of the hearing and that the tentative budget is available for public inspection.

Water and Sewer Collection

Water and sewer payments were due on March 2nd. A 10% penalty was applied to the balances of any account not paid in full as of March 3rd.

March 13, 2023

**BOARD OF TRUSTEES
VILLAGE OF BALLSTON SPA**

SUBJECT: RESOLUTION ESTABLISHING CAPITAL RESERVE FUND

WHEREAS, pursuant to section 6-c of the General Municipal Law, the Village desires to establish a Capital Reserve Fund to be known as the “Fire Equipment Reserve Fund”; and

WHEREAS, “capital improvements” includes, but is not limited to, “any physical public betterment or improvement” and “equipment” includes any equipment for which a period of probable usefulness has been provided by law,

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 6-c of the General Municipal Law, there is hereby established a capital reserve fund to be known as the “Village of Ballston Spa Fire Equipment Reserve Fund” (hereinafter “Fire Equipment Reserve Fund”). The purpose of this Fire Equipment Reserve Fund is to accumulate moneys to finance the cost of a specific equipment. The specific equipment to be financed from the Fire Equipment Reserve Fund is the acquisition of a firetruck. The entire maximum cost of such is _____; and be it further

RESOLVED, that the treasurer is hereby directed to deposit and secure the moneys of the Fire Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The treasurer may invest the moneys in the Fire Equipment Reserve Fund in the manner provided by section 11 of the General Municipal Law and consistent with the investment policy of the Village of Ballston Spa. Any interest earned or capital gains on the moneys so deposited or invested shall accrue and become part of the Fire Equipment Reserve Fund. The treasurer shall account for the Fire Equipment Reserve Fund in a manner which maintains the separate identity of the Fire Equipment Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Board a detailed report of the operation and condition of the Reserve Fund.; and be it further

RESOLVED, that except as otherwise section 6-c of the General Municipal Law, expenditures from this Fire Equipment Reserve Fund shall be made only for the purpose for which the Fire Equipment Reserve Fund is established. No expenditure shall be made from this Fire Equipment Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law,

This resolution is subject to permissive referendum pursuant to subdivision 4 of Section 6-c of the General Municipal Law.

MOTION: _____
SECOND: _____

Roll Call:

	Aye	Nay
Trustee Baskin		
Trustee Kormos		
Trustee Raymond		
Trustee VanDeisne-Perez		
Mayor Rossi		

I hereby certify that this Resolution was duly adopted by the Board of Trustees of the Village of Ballston Spa at a Regular Meeting of the Village Board conducted on March 13, 2023.

By: _____
Teri O'Connor, Clerk

**BOARD OF TRUSTEES
VILLAGE OF BALLSTON SPA**

SUBJECT: RESOLUTION ESTABLISHING CAPITAL RESERVE FUND

WHEREAS, pursuant to section 6-c of the General Municipal Law, the Village desires to establish a Capital Reserve Fund to be known as the “Fire Equipment Reserve Fund”; and

WHEREAS, “capital improvements” includes, but is not limited to, “any physical public betterment or improvement” and “equipment” includes any equipment for which a period of probable usefulness has been provided by law,

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 6-c of the General Municipal Law, there is hereby established a capital reserve fund to be known as the “Village of Ballston Spa Fire Equipment Reserve Fund” (hereinafter “Fire Equipment Reserve Fund”). The purpose of this Fire Equipment Reserve Fund is to accumulate moneys to finance the cost of a type of equipment. The type of equipment to be financed from the Fire Equipment Reserve Fund is the acquisition of fire equipment such as trucks, tankers, vehicles and other equipment necessary for the proper performance of firefighting; and be it further

RESOLVED, that the treasurer is hereby directed to deposit and secure the moneys of the Fire Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The treasurer may invest the moneys in the Fire Equipment Reserve Fund in the manner provided by section 11 of the General Municipal Law and consistent with the investment policy of the Village of Ballston Spa. Any interest earned or capital gains on the moneys so deposited or invested shall accrue and become part of the Fire Equipment Reserve Fund. The treasurer shall account for the Fire Equipment Reserve Fund in a manner which maintains the separate identity of the Fire Equipment Reserve Fund; and be it further

RESOLVED, that except as otherwise section 6-c of the General Municipal Law, expenditures from this Fire Equipment Reserve Fund shall be made only for the purpose for which the Fire Equipment Reserve Fund is established. No expenditure shall be made from this Fire Equipment Reserve Fund without the approval of this governing board and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law, including a permissive referendum if required by subdivision 4 of section 6-c.

MOTION: _____

SECOND: _____

Roll Call:

	Aye	Nay
Trustee Baskin		
Trustee Kormos		
Trustee Raymond		
Trustee VanDeisne-Perez		
Mayor Rossi		

I hereby certify that this Resolution was duly adopted by the Board of Trustees of the Village of Ballston Spa at a Regular Meeting of the Village Board conducted on March 13, 2023.

By: _____
Teri O'Connor, Clerk

752897

**VILLAGE OF BALLSTON SPA
NOTICE OF PUBLIC HEARING
TO CONSIDER ADOPTION OF LOCAL LAW**

NOTICE IS HEREBY GIVEN pursuant to Section 20 of the Municipal Home Rule Law of the State of New York that a public hearing will be held by the Board of Trustees of the Village of Ballston Spa on Monday, _____ 2023, at _____ p.m. at the Ballston Spa Public Library, located at 21 Milton Avenue, Ballston Spa, New York, for the purpose of considering the adoption of Local Law No. 3 of 2023. If adopted, Local Law No. 3 of 2023 would add Article II; Official Year to Chapter 45 of the Code of the Village of Ballston Spa, setting the official year to run from 12:00 noon on January 1 to 12:00 noon on January 1 the following year. Written comments on Local Law No. 3 of 2023 can be submitted to the Village Clerk up and through the time of the public hearing. A copy of proposed Local Law No. 3 of 2023 can be obtained at the Village Offices and on the Village's website.

Teri O'Connor
Village Clerk

Published: _____

Chapter 45 Officers and Employees

Article II Official Year

§45-5. Official Year.

The official year of the Village of Ballston Spa, New York, shall begin at 12:00 noon on the first day of January and end on the first day of each January thereafter, commencing on the first day of January 2024.

§45-6. Term of office of Mayor.

The term of office of the Mayor shall be for four official years, commencing at 12:00 noon on the first day of January following the November election and terminating at 12:00 noon on the first day of the fourth January thereafter.

§45-7. Term of office of Trustees.

The term of office of each Trustee hereafter elected pursuant to this Article shall be four official years, commencing at 12:00 noon on the first day of January following their respective elections and terminating at 12:00 noon on the first day of the fourth January thereafter.

§45-8. Term of office of Village Justice.

The term of office of each Village Justice hereafter elected pursuant to this article shall be four official years commencing at 12:00 noon on the first day of January following the election and terminating at 12:00 noon on the first day of the fourth January thereafter.

§45-9. Annual organizational meeting of the Board of Trustees.

The annual organizational meeting of the Board of Trustees shall be held at 7:00 p.m. on the first Monday in the year 2024 and each year thereafter, except if said day shall fall upon the first day of January in any year, then said Board of Trustees shall meet at 7:00 p.m. the following day, and such meeting shall be known as the "Organizational Meeting of the Board of Trustees"

§45-10. Supersession of statute.

This Article is intended to supersede the provisions of Village Law §3-302 to the extent that it is inconsistent therewith.

Budget Amendment

FY2023

To Account	Descrpt	Amount	From Account	Descrpt	Amount		
3/13/2023	AA.1325.400	Treasurer CE	\$ 14,400.00	A -0909-000-00	General Fund, Fund Balance	\$ (14,400.00)	Accounting Services
	AA.1621.401	Mun. Bldg 30 Bath - Utilities	\$ 1,000.00	A -0909-000-00	General Fund, Fund Balance	\$ (1,000.00)	Increased Utilities Costs
	AA.1640.401	Central Garage - Utilities	\$ 3,108.00	A -0909-000-00	General Fund, Fund Balance	\$ (3,108.00)	Increased Utilities Costs
	AA.3120.402	Police - Phone & Internet	\$ 1,500.00	AA.3120.405	Police - Supplies	\$ (1,500.00)	Increased Phone/Internet Costs
	AA.3412.406	Union Fire - Other	\$ 4,151.50	AA.3412.200	Union Fire Dept - Equip	\$ (4,151.50)	Hose testing
	AA.5110.403	Street Admin - Fuel	\$ 8,051.16	A -0909-000-00	General Fund, Fund Balance	\$ (8,051.16)	Increased Fuel Cost
	AA.8340.402	Trans & Distrib - Phone/Internet	\$ 1,500.00	A -0909-000-00	General Fund, Fund Balance	\$ (1,500.00)	Increased Phone/Internet Costs
	LL.7410.400	Library CE - Contracts	\$ 577.50	LL.7410.207	Library EQ Building Impr.	\$ (577.50)	BR May Architect

March 10, 2023

VIA EMAIL & MAIL

Mayor Frank Rossi, Jr.
Village of Ballston Spa
66 Front Street
Ballston Spa, NY 12020

Re: **Contract Addendum Options**
Water System Evaluation
Ballston Spa, New York

Dear Mayor Rossi:

As discussed on March 8th, we understand that the Board may still be interested in considering our February 8, 2023 proposal, which would exchange the remaining engineering report effort for services related to John Street tank renovation and provide water system income and expense reporting. We also understand that the Board has not yet considered our replacement proposal dated March 1, 2023, which would provide services required for the John Street tank renovation as a separate project without adjustment to the engineering report scope of services.

Please find two contract addendums attached that are intended to facilitate Board consideration of whether to proceed with our February 8th or March 1st proposal. The contract addendum dated March 10, 2023 (Engineering Report) would exchange the original scope of work at no cost, as described in our February 8th letter. The contract addendum dated March 1, 2023 (John Street Water Storage Tank Renovation) would authorize Laberge Group to assist with John Street tank rehabilitation as a separate project and leave the engineering report scope unchanged at an additional cost of \$25,000 plus expenses.

It is important to reiterate that although the Laberge Group did not prepare the scope of services outlined in the engineering report RFP, after becoming familiar with your system, we are confident that delivery of a final report will not benefit the Village. Please also note that our office has completed most of the effort required to prepare a final engineering report, and it will be less costly for us to deliver it versus assist with tank renovation.

As always, please call our office with any questions or comments.

Very truly yours,
LABERGE GROUP

By: 

Donald C. Rhodes, P.E.
Project Manager

DCR: djd
Enc.

C: Shawn Raymond, Trustee (email only w/enc.)

CONTRACT ADDENDUM NO. 2022033-01

(John Street Water Storage Tank Renovation)

DATED: February 28, 2023

TO

Agreement for Professional Services
(Original Agreement No. 2022033-00 Dated: March 25, 2022)

The original Agreement between the Village of Ballston Spa, the CLIENT, and Laberge Engineering & Consulting Group, LTD., is hereby amended as follows:

The contract amount shall be increased by \$25,000 plus reimbursable expenses for the provision of additional services related to the renovation of the John Street drinking water storage tank, as described in the attached proposal letter dated March 1, 2023.

Village of Ballston Spa

66 Front Street

Ballston Spa, New York 12020
City State Zip

BY: Frank Rossi, Mayor

LABERGE ENGINEERING & CONSULTING GROUP, LTD.

4 Computer Drive, West

Albany New York 12205
City State Zip

BY: Richard F. Laberge, P.E., President

March 1, 2023

VIA EMAIL & MAIL

Mayor Frank Rossi, Jr.
Village of Ballston Spa
66 Front Street
Ballston Spa, NY 12020

Re: **John Street Tank Renovation**
Water System Evaluation
Ballston Spa, New York

Dear Mayor Rossi,

We understand that the Board of Trustees could not accept Laberge Group's offer to modify our existing scope of services as described in our February 8, 2023 letter. As such, we respectfully withdraw our offer and will be able to assemble a final report once the required documentation is provided to our office.

We also understand that the Village is interested in proceeding with the John Street storage tank renovation project. Please find a contract addendum intended to authorize Laberge Group's assistance. A proposed scope of services follows:

Task 1. Design – Design and develop construction specifications necessary to provide a detailed scope of work suitable for bidding and permitting.

Task 2. Bid Documents – Prepare bid document package to enable compliance with applicable rules, regulations, and requirements, including insurance requirements, permit conditions, and prevailing labor wages. Draft bid documents will be provided for review by the Village Attorney and revised to address legal comments before delivery to the Village. One (1) paper and an electronic copy will be delivered to the Village for public advertisement and distribution to potential bidders.

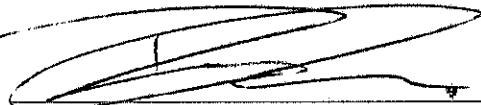
Task 3. Permitting - Request authorization from the Department of Health (DOH) for the water system modifications required for this project using construction specifications developed as part of Task 1 above.

Laberge Group proposes to complete the abovementioned effort for a lump sum fee of \$25,000 if authorization to proceed can be provided by March 15, 2023. If the Village requires bidding, award, or construction administration assistance, these additional services will require separate Board authorization after tank renovation timelines are known.

As always, please call our office with any questions or comments.

Very truly yours,
LABERGE GROUP

By:



Donald C. Rhodes, P.E.
Project Manager

DCR:dcr

C: Shawn Raymond, Trustee (email only)

CONTRACT ADDENDUM NO. 2022033-01

(Engineering Report)

DATED: March 10, 2023

TO

Agreement for Professional Services
(Original Agreement No. 2022033-00 Dated: March 25, 2022)

The original Agreement between the Village of Ballston Spa, the CLIENT, and Laberge Engineering & Consulting Group, LTD., is hereby amended as follows:

The scope of services defined in the original Agreement dated March 25, 2022, shall be removed and replaced by the services described in the proposal letter dated February 8, 2023.

Village of Ballston Spa

66 Front Street

Ballston Spa, New York 12020
City State Zip

BY: _____
Frank Rossi, Mayor

LABERGE ENGINEERING & CONSULTING GROUP, LTD.

4 Computer Drive, West

Albany New York 12205
City State Zip

BY: _____
Richard F. Laberge, P.E., President

March 10, 2023

VIA EMAIL & MAIL

Mayor Frank Rossi, Jr.
Village of Ballston Spa
66 Front Street
Ballston Spa, NY 12020

Re: **Contract Addendum Options**
Water System Evaluation
Ballston Spa, New York

Dear Mayor Rossi:

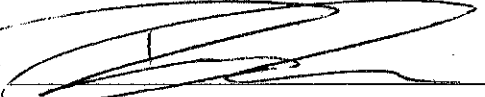
As discussed on March 8th, we understand that the Board may still be interested in considering our February 8, 2023 proposal, which would exchange the remaining engineering report effort for services related to John Street tank renovation and provide water system income and expense reporting. We also understand that the Board has not yet considered our replacement proposal dated March 1, 2023, which would provide services required for the John Street tank renovation as a separate project without adjustment to the engineering report scope of services.

Please find two contract addendums attached that are intended to facilitate Board consideration of whether to proceed with our February 8th or March 1st proposal. The contract addendum dated March 10, 2023 (Engineering Report) would exchange the original scope of work at no cost, as described in our February 8th letter. The contract addendum dated March 1, 2023 (John Street Water Storage Tank Renovation) would authorize Laberge Group to assist with John Street tank rehabilitation as a separate project and leave the engineering report scope unchanged at an additional cost of \$25,000 plus expenses.

It is important to reiterate that although the Laberge Group did not prepare the scope of services outlined in the engineering report RFP, after becoming familiar with your system, we are confident that delivery of a final report will not benefit the Village. Please also note that our office has completed most of the effort required to prepare a final engineering report, and it will be less costly for us to deliver it versus assist with tank renovation.

As always, please call our office with any questions or comments.

Very truly yours,
LABERGE GROUP

By: 

Donald C. Rhodes, P.E.
Project Manager

DCR: djd
Enc.
C: Shawn Raymond, Trustee (email only w/enc.)

Purchasing Policy - Professional Services

Professional service agreements are contracted for services provided by individuals or organizations that have special licenses, technical skills, training, or expertise, and where the nature of the services provided are difficult to specify in a competitive bidding document. Professional services over \$5,000 require the solicitation of a Request for Proposal (RFP) containing type of service and requirements such as experience, staff availability, work plan, methodology and estimated completion times. Renewal contracts cannot exceed three years. When a professional service agreement is needed, the Village department requiring the services will issue an RFP, review proposals, and recommend a selection to the mayor. Village Board approval is required for agreements over \$10,000.

All professional services of any amount must be advertised prominently on the website and on Facebook page with a description of the services desired. Professional services over \$5,000 require that the solicitation be advertised prominently on the village website, Facebook page and appear in at least on-line advertising site advertising in the Capital Region known to be frequented by the type of vendors sought or on the New York State Contract Reporter (nyscr.ny.gov).

At least two quotes for professional services over \$5,000 and three quotes for professional services over \$10,000 must be obtained with the contract awarded to a responsive and responsible offeror on the basis of best value. "Best value" is defined for this purpose as a basis for awarding contracts "to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offerers." Non-price factors can include, but are not limited to, reliability of a product, efficiency of operation, difficulty/ease of maintenance, useful lifespan, ability to meet needs regarding timeliness of performance, and experience of a service provider with similar contracts. The basis for a best value award, however, must reflect, whenever possible, objective and quantifiable analysis.

3-8-23

Trustee Kormos