

We hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his or her name.

October 23, 2023

Mayor

Trustee

Trustee

Trustee

Trustee

Village of Ballston Spa A/P Distribution Summary by Fund from 10/11/2023 to 10/23/2023

<u>Fund</u>	<u>District</u>	<u>Amount</u>
AA - General	000	314,285.41
<u>AA Fund Total</u>		<u>314,285.41</u>
GG - Sewer	000	11,826.84
<u>GG Fund Total</u>		<u>11,826.84</u>
LL - Library	000	7,320.69
<u>LL Fund Total</u>		<u>7,320.69</u>
TA - Trust & Agency	000	1,763.95
<u>TA Fund Total</u>		<u>1,763.95</u>
Grand Total		335,196.89

Village of Ballston Spa Abstract of Audited Vouchers from 10/11/2023 to 10/23/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
Voucher Type: Prepaid								
Bartlett, Pontiff, Stewart & Rhodes,			2317					
10/10/2023	1416262			AA.1420.400.000	Attorney CE	15,543.70	0006819	10/12/2023
Bartlett, Pontiff, Stewart & Rhodes, P.C. Total						<u>15,543.70</u>		
Empire Bluecross			2342					
10/02/2023	0202310302212 NOVEMBER			TA.0020.000.000	Group Insurance	1,763.95	0006821	10/17/2023
10/02/2023	0202310302212 NOVEMBER			AA.9060.800.000	Medical Insurance (Village Share) EB	27,371.53	0006821	10/17/2023
10/02/2023	0202310302212 NOVEMBER			GG.9060.800.000	Medical Insurance (Village Share) EB	2,202.31	0006821	10/17/2023
10/02/2023	0202310302212 NOVEMBER			LL.9060.800.000	Medical Ins (Village Share) PUBLIC LIBR	1,887.69	0006821	10/17/2023
10/02/2023	0202310302212 NOVEMBER			AA.9089.800.000	Other EB (Sect. 125) EB	18,566.24	0006821	10/17/2023
10/02/2023	0202310302212 NOVEMBER			LL.9089.800.000	Other EB	1,185.08	0006821	10/17/2023
Empire Bluecross Total						<u>52,976.80</u>		
Mangino Chevrolet, Inc			2324					
10/16/2023	20231016 2024 DPW Pickup			AA.0917.000.000	Unassigned Fund Balance	65,967.50	0006820	10/16/2023
Mangino Chevrolet, Inc Total						<u>65,967.50</u>		
Ringsquared Telecom LLC			2318					
10/03/2023	IN148968 September			AA.1110.402.000	Justices CE - Phone & Internet	92.53	0006822	10/17/2023
10/03/2023	IN148968 September			AA.1620.402.000	Shared Services CE - Front- Phone/Inter	1,244.23	0006822	10/17/2023
10/03/2023	IN148968 September			AA.1640.402.000	Central Garage CE - Phone & Internet	144.66	0006822	10/17/2023
10/03/2023	IN148968 September			AA.3120.402.000	Police CE - Phone & Internet	384.12	0006822	10/17/2023
10/03/2023	IN148968 September			AA.3411.402.000	E.M.L. Fire Dept CE - Phone & Internet	110.82	0006822	10/17/2023
10/03/2023	IN148968 September			AA.3412.402.000	Union Fire Dept CE - Phone & Internet	124.62	0006822	10/17/2023
10/03/2023	IN148968 September			AA.3620.402.000	Safety Inspectors CE - Phone & Internet	113.15	0006822	10/17/2023
10/03/2023	IN148968 September			AA.7180.402.000	Spec Rec Fac CE - Phone & Internet	12.46	0006822	10/17/2023
10/03/2023	IN148968 September			AA.8340.402.000	Transmission & Distribution - CE - Phone	342.41	0006822	10/17/2023

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<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
	10/03/2023	IN148968 September		GG.8120.402.000	Sanitary Sewers CE - Phone & Internet	34.44	0006822	10/17/2023
	10/03/2023	IN148968 September		LL.7410.402.000	Library CE - Phone & Internet	254.62	0006822	10/17/2023
	<u>Ringsquared Telecom LLC Total</u>					<u>2,858.06</u>		
	<u>Spectrum - Charter Communications 2323</u>							
	10/01/2023	012705501100123 INTERNET	2323	AA.1620.402.000	Shared Services CE - Front-Phone/Inter	94.95	0006823	10/17/2023
	10/01/2023	012705501100123 INTERNET		AA.1621.401.000	Municipal Bldg CE - 30 Bath St Utilitie	134.98	0006823	10/17/2023
	10/01/2023	012705501100123 INTERNET		AA.1640.402.000	Central Garage CE - Phone & Internet	89.98	0006823	10/17/2023
	10/01/2023	012705501100123 INTERNET		AA.3411.402.000	E.M.L. Fire Dept CE - Phone & Internet	94.95	0006823	10/17/2023
	10/01/2023	012705501100123 INTERNET		AA.8340.402.000	Transmission & Distribution - CE - Phone	94.95	0006823	10/17/2023
	<u>Spectrum - Charter Communications Total</u>					<u>509.81</u>		
	Total for Voucher Type: Prepaid					<u>137,855.87</u>		
	Voucher Type: Regular							
	<u>Ace Pest Control 2373</u>							
	10/23/2023	21779390 MONTHLY PEST CONTROL	2373	AA.1410.400.000	Village Clerk CE - Contracts	42.00		
	<u>Ace Pest Control Total</u>					<u>42.00</u>		
	<u>Agway Of Ballston Spa 2328</u>							
	10/23/2023	20231016 SOIL	2328	AA.7110.404.000	PARKS - Wiswall & Iron Spring CE - Repair	26.99		
	<u>Agway Of Ballston Spa Total</u>					<u>26.99</u>		
	<u>Allerdice Building Supply, Inc 2379</u>							
	9/21/2023	2309-157993 POOL	2379	AA.7180.404.000	Spec Rec Fac CE - Repairs & Maint	134.65		
	10/06/2023	2310-173582 FLYERS		AA.5110.404.000	Street Administration CE - Repairs & Mai	18.36		
	<u>Allerdice Building Supply, Inc Total</u>					<u>153.01</u>		
	<u>Allied Universal Security Svcs 2383</u>							
	10/08/2023	14836297 SECURITY	2383	AA.1110.400.000	Justices CE	481.20		
	<u>Allied Universal Security Svcs Total</u>					<u>481.20</u>		
	<u>Amazon Business 2361</u>							
	9/21/2023	1CLW-7Y7V-H1JL STAPLER	2361	AA.1110.405.000	Justices - Supplies	16.96		

Village of Ballston Spa Abstract of Audited Vouchers from 10/11/2023 to 10/23/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>AP Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
	9/21/2023	1HM4-RVMN-JN96 KELLY PARK		AA.7140.404.000	Playgrounds/Kelly Park CE - Repair & Maint	239.97		
	9/24/2023	16k4-3h1m-xpfj monitor		AA.1325.405.000	Treasurer CE -Supplies	89.97		
	9/29/2023	1NJL-FTNM-MPPF SUPPLIES		AA.1640.405.000	Central Garage CE - Supplies	42.58		
	10/11/2023	1F34-3FK3-MRVF SUPPLIES		AA.3120.200.000	Police EQ	186.00		
	10/17/2023	1N93-7PKX-37HW BATTERIES		AA.1410.405.000	Village Clerk CE - Other	14.80		
		<u>Amazon Business Total</u>				<u>590.28</u>		
		<u>B.D.B Paving & General Contrac</u>	2349					
	10/13/2023	141171 NEW STREETS		AA.5110.404.000	Street Administration CE - Repairs & Mai	300.00		
		<u>B.D.B Paving & General Contrac Total</u>				<u>300.00</u>		
		<u>Baker & Taylor</u>	2384					
	9/21/2023	5018552090 BOOKS		LL.7410.405.000	Library CE - Supplies	354.21		
	9/27/2023	5018558037 BOOKS		LL.7410.405.000	Library CE - Supplies	343.43		
		<u>Baker & Taylor Total</u>				<u>697.64</u>		
		<u>Ballston Area Community Center</u>	2338					
	10/23/2023	20231017 contract		AA.7141.400.000	BAC Youth Center CE	15,000.00		
		<u>Ballston Area Community Center Total</u>				<u>15,000.00</u>		
		<u>Ballston Area Recreation Commi</u>	2340					
	10/23/2023	20231017 contract		AA.7145.400.000	Joint Recreation Projects CE	12,100.00		
		<u>Ballston Area Recreation Commi Total</u>				<u>12,100.00</u>		
		<u>Brookside Museum</u>	2339					
	10/23/2023	20231017 contract		AA.7510.400.000	Historian CE	2,500.00		
		<u>Brookside Museum Total</u>				<u>2,500.00</u>		
		<u>Cavanaugh, Robert</u>	2394					
	10/23/2023	20231018 REIMBURSEMENT		AA.3411.405.000	E.M.L. Fire Dept CE - Supplies	56.68		
		<u>Cavanaugh, Robert Total</u>				<u>56.68</u>		
		<u>Curtis Lumber Company, Inc.</u>	2374					
	9/20/2023	2309-025025 CONCRETE		AA.5110.404.000	Street Administration CE - Repairs & Mai	87.40		

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<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>AP Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
	9/22/2023	2309-036678 SUPPLIES	2330	AA.7110.404.000	PARKS - Wiswall & Iron Spring CE - Repair	7.56		
	9/25/2023	2309-044677 SUPPLIES		AA.5110.404.000	Street Administration CE - Repairs & Mai	87.40		
	10/12/2023	2310-128246 STREETS		AA.5110.404.000	Street Administration CE - Repairs & Mai	27.28		
	10/18/2023	2310-155329 VICTORY CIRCLE		AA.5110.404.000	Street Administration CE - Repairs & Mai	16.01		
		<u>Curtis Lumber Company, Inc. Total</u>				<u>225.65</u>		
		<u>De Lage Landen Financial Svce</u>	2330					
	10/07/2023	81161200 SEPTEMBER COPIER		LL.7410.406.000	Library CE - Other	135.00		
		<u>De Lage Landen Financial Svce Total</u>				<u>135.00</u>		
		<u>Defrancesco, Andrew</u>	2337					
	10/23/2023	20231017 reimbursement- paid VOB instead of Ballston		AA.2140.000.000	Metered Water Sales	16.50		
		<u>Defrancesco, Andrew Total</u>				<u>16.50</u>		
		<u>Demco</u>	2390					
	9/28/2023	7372624 FOLDER		LL.7410.405.000	Library CE - Supplies	33.14		
		<u>Demco Total</u>				<u>33.14</u>		
		<u>Dival Safety Equipment, Inc</u>	2354					
	10/09/2023	3365549 MONITOR		AA.3412.405.000	Union fire Dept CE - Supplies	240.98		
	10/09/2023	3365564 TORCH		AA.3412.405.000	Union fire Dept CE - Supplies	21.47		
	10/12/2023	3368093 SUPPLIES		AA.3411.405.000	E.M.L. Fire Dept CE - Supplies	1,099.92		
		<u>Dival Safety Equipment, Inc Total</u>				<u>1,362.37</u>		
		<u>Dolomite Group- Crm Company</u>	2370					
	10/14/2023	1142824 BLACKTOP		AA.5110.404.000	Street Administration CE - Repairs & Mai	97,496.54		
		<u>Dolomite Group- Crm Company Total</u>				<u>97,496.54</u>		
		<u>Edmunds Govtech</u>	2326					
	10/01/2023	23-IN-7209 2024 software		AA.1325.400.000	Treasurer CE	9,169.78		
		<u>Edmunds Govtech Total</u>				<u>9,169.78</u>		

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EFPR Solutions			2327					
	9/29/2023	345876 SEPTEMBER		AA.1325.400.000	Treasurer CE	3,600.00		
<u>EFPR Solutions Total</u>						<u>3,600.00</u>		
F&C Cleaning Systems			2387					
	7/26/2023	1378 LIBRARY		LL.7410.400.000	Library CE - Contracts	650.00		
	9/26/2023	1402 LIBRARY		LL.7410.400.000	Library CE - Contracts	852.50		
<u>F&C Cleaning Systems Total</u>						<u>1,502.50</u>		
Ferguson Waterworks			2366					
	9/19/2023	1121831-3 SUPPLIES		AA.8340.404.000	Transmission & Distribution - CE - Repair	98.31		
<u>Ferguson Waterworks Total</u>						<u>98.31</u>		
Generations Bank CARDMEMBER			2372					
	10/23/2023	20231018 CHECKER		AA.1410.406.000	Village Clerk - Other	32.09		
<u>Generations Bank CARDMEMBER SERVICE Total</u>						<u>32.09</u>		
Highway Traffic Supply			2348					
	10/12/2023	064735 WALNUT STREET		AA.5110.404.000	Street Administration CE - Repairs & Mai	90.62		
<u>Highway Traffic Supply Total</u>						<u>90.62</u>		
Home Depot Credit Services			2347					
	9/28/2023	20231018 KELLY PARK		AA.7140.404.000	Playgrounds/Kelly Park CE - Repair & Maint	14.95		
<u>Home Depot Credit Services Total</u>						<u>14.95</u>		
Joe Johnson Equipment			2352					
	10/09/2023	000853 ROOF CUTTING NOZZLE		GG.8120.404.000	Sanitary Sewers CE - Repairs & Maint	1,982.23		
	10/09/2023	000853 ROOF CUTTING NOZZLE		GG.8140.404.000	Storm Sewer Drainage CE - Repairs & Main	2,000.00		
<u>Joe Johnson Equipment Total</u>						<u>3,982.23</u>		
Kanopy Inc			2385					
	9/30/2023	367451-PPU		LL.7410.405.000	Library CE - Supplies	128.00		
<u>Kanopy Inc Total</u>						<u>128.00</u>		
Lane Enterprises, Inc.			2350					
	9/21/2023	577520		GG.8140.405.000	Storm Sewer Drainage CE - Supplies	276.60		
<u>Lane Enterprises, Inc. Total</u>						<u>276.60</u>		

Village of Ballston Spa Abstract of Audited Vouchers from 10/11/2023 to 10/23/2023

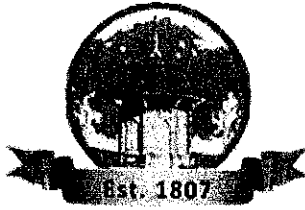
<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
Marshall And Sterling Ins.			2381					
	10/17/2023	2624125 INSURANCE FOR NEW VEHICLE		AA.1910.400.000	Unallocated Insurance CE	613.00		
Marshall And Sterling Ins. Total						<u>613.00</u>		
Midwest Tape			2341					
	10/02/2023	504437274 dvd		LL.7410.405.000	Library CE - Supplies	23.24		
	10/10/2023	504475378 DVD		LL.7410.405.000	Library CE - Supplies	26.24		
Midwest Tape Total						<u>49.48</u>		
Motorola Solutions, Inc.			2395					
	9/29/2023	8230426750 UNION		AA.3412.200.000	Union Fire Dept EQ	250.00		
	9/29/2023	8230426752 UNION		AA.3412.200.000	Union Fire Dept EQ	125.00		
	9/29/2023	8230426915 UNION		AA.3412.200.000	Union Fire Dept EQ	125.00		
	10/03/2023	8281727822 RADIOS. EML AND UNION		AA.3412.200.000	Union Fire Dept EQ	19,155.87		
	10/03/2023	8281727822 RADIOS. EML AND UNION		AA.3411.200.000	E.M.L. Fire Dept EQ	12,770.58		
Motorola Solutions, Inc. Total						<u>32,426.45</u>		
National Bottle Museum			2333					
	10/23/2023	20231016 CONTRACT		AA.7510.400.000	Historian CE	3,000.00		
National Bottle Museum Total						<u>3,000.00</u>		
Pallette Stone Corporation			2360					
	9/12/2023	537546 SUPPLIES		GG.8140.404.000	Storm Sewer Drainage CE - Repairs & Main	2,200.00		
	9/20/2023	537625 SUPPLIES		GG.8140.404.000	Storm Sewer Drainage CE - Repairs & Main	975.00		
	9/21/2023	537634 SUPPLIES		GG.8140.404.000	Storm Sewer Drainage CE - Repairs & Main	745.26		
	9/25/2023	537658 SUPPLIES		GG.8120.405.000	Sanitary Sewers CE - Supplies	304.00		
	10/04/2023	537723 SUPPLIES		GG.8140.404.000	Storm Sewer Drainage CE - Repairs & Main	1,107.00		
Pallette Stone Corporation Total						<u>5,331.26</u>		
Pitney Bowes Bank Inc			2325					
	10/01/2023	20231016 Sept Postage		AA.1110.405.000	Justices - Supplies	51.46		

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Pitney Bowes Bank Inc Total								
Pompa Brothers, Inc.			2382					
	10/01/2023	20231016 Sept Postage		AA.1410.405.000	Village Clerk CE - Other	69.93		
	10/01/2023	20231016 Sept Postage		AA.3120.405.000	Police CE - Supplies	1.89		
	10/01/2023	20231016 Sept Postage		AA.3620.405.000	Safety Inspection CE - Supplies	8.53		
	10/01/2023	20231016 Sept Postage		AA.8010.405.000	Zoning CE - Supplies	18.36		
	10/01/2023	20231016 Sept Postage		AA.8340.405.000	Transmission & Distribution - CE - Suppl	7.39		
	10/01/2023	20231016 Sept Postage		LL.7410.405.000	Library CE - Supplies	27.09		
						<u>184.65</u>		
Pompa Brothers, Inc. Total			2382					
	9/22/2023	77004 CRUSHER		AA.5110.404.000	Street Administration CE - Repairs & Mai	387.52		
	10/09/2023	77156 ASPHALT		AA.5110.404.000	Street Administration CE - Repairs & Mai	605.89		
Pompa Brothers, Inc. Total						<u>993.41</u>		
Seeley Office Systems			2388					
	10/03/2023	0122438-001 SUPPLIES		LL.7410.405.000	Library CE - Supplies	418.29		
	10/05/2023	0112472-001 SUPPLIES		LL.7410.405.000	Library CE - Supplies	55.94		
Seeley Office Systems Total						<u>474.23</u>		
Sherman Air Services			2392					
	10/05/2023	23-342 EMIL DOOR		AA.3411.405.000	E.M.L. Fire Dept CE - Supplies	465.00		
Sherman Air Services Total						<u>465.00</u>		
Southern Adirondack Library Sy			2343					
	10/02/2023	2023-9 BAL MONTHLY FEE		LL.7410.406.000	Library CE - Other	917.52		
Southern Adirondack Library Sy Total						<u>917.52</u>		
Southworth-Milton, Inc.			2368					
	10/02/2023	SCINV755071 PD GENERATOR		AA.3120.404.000	Police CE - Repairs & Maint.	1,336.51		
Southworth-Milton, Inc. Total						<u>1,336.51</u>		
T-Mobile			2345					
	10/23/2023	20231017 library internet		LL.7410.402.000	Library CE - Phone & Internet	28.70		
T-Mobile Total						<u>28.70</u>		

Village of Ballston Spa Abstract of Audited Vouchers from 10/11/2023 to 10/23/2023

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	10/23/2023	20231012 REIMBURSE FOR MEDICAL OVERPAYMENT	2319	AA.9060.800.000	Medical Insurance (Village Share) EB	646.21		
						<u>646.21</u>		
Ti Sales, Inc	9/22/2023	INV0162366 testing water meter	2346	AA.8340.404.000	Transmission & Distribution - CE - Repair	234.01		
<u>Ti Sales, Inc Total</u>						<u>234.01</u>		
Tifco Industries	7/31/2023	71891395 SUPPLIES	2365	AA.1640.405.000	Central Garage CE - Supplies	177.80		
	9/01/2023	71902239 THERMOIMETER		AA.1640.405.000	Central Garage CE - Supplies	176.72		
<u>Tifco Industries Total</u>						<u>354.52</u>		
W.B. Mason Co, Inc.	10/03/2023	241572045 WATER	2332	AA.1410.400.000	Village Clerk CE - Contracts	3.99		
<u>W.B. Mason Co, Inc. Total</u>						<u>3.99</u>		
White Cap	10/05/2023	50024013587 ADA TILES	2351	AA.5110.404.000	Street Administration CE - Repairs & Mai	170.00		
<u>White Cap Total</u>						<u>170.00</u>		
Total for Voucher Type: Regular						197,341.02		
Total:								
						137,855.87		
						197,341.02		
						335,196.89		



VILLAGE OF
BALLSTON SPA

REQUISITION

VENDOR NAME:
American AED

ORDERED DATE:

REQ #:

DEPARTMENT:
Library

REQUESTED BY:
Andrea Simmons

INITIALS:
AS

FUND #:

SUBMITTED DATE:
10/11/23

PHONE #:
518-885-5022

Qty	Unit	Stock Number	Item Description	Unit Cost / Estimated	Subtotal
1			AED Unit	1379.00	1379.00
				Total Cost:	1,379.00

NOTES:

DATE APPROVED:

APPROVED BY:

AMOUNT APPROVED:



3151 Executive Way
Miramar, FL 33025
1-800-884-6480

Quote

#QUO27810

09/17/2023

Bill To
Andrea Simmons
Ballston Spa Public Library
United States

Ship To
Andrea Simmons
Ballston Spa Public Library
United States

TOTAL

\$1,379.00

Expires: 10/17/2023

Expires 10/17/2023	Exp. Close 10/17/2023	Shipping Attention Andrea Simmons	Sales Rep Gray Barnes	Partner	Shipping Method FedEx Ground@ AA
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QTY	Item	Options	Rate	Amount
1	P-M5066APMC Phillips Heartstart Onsite Defibrillator Unit		\$1,465.00	\$1,465.00
	DISCOUNT - COMMUNITY300 at checkout and Get \$300.00 Off. - Total Discount Applied: \$300.00		(\$300.00)	(\$300.00)
1	P-M5072A Infant/Child SMART Pads Cartridge, HS1		\$115.00	\$115.00
1	P-Opt C02 Slim Carry Case - Onsite		\$0.00	\$0.00
1	OBC-PAC-W Universal Wall Cabinet. White Dim13.7 x 7.5 x 14.9		\$99.00	\$99.00
1	OBC-Sign-LSshape L Shape AED Wall Sign		\$0.00	\$0.00
1	AMERSERV American AED Complimentary Items		\$0.00	\$0.00
1	OBC-FRK Fast Response Kit			
1	AA-Poster AED Poster			
2	AED Decals AED Window Decals			
1	AA-Tag Inspection Tag			
1	AMERICAN AED LIFETIME MAINTENANCE NOTIFICATION & SUPPORT AED Maintenance Notification Description - Order available to ship in 5-10 days. - Virtual and in-person CPR/AED/First Aid certification classes are available. - We provide bleeding control kits/trauma kits and other safety items.			



Treasurer's Report

October 23, 2023

The Village office has prepared and sent the Re-Levy for Taxes and Utilities.

Utilities sent to:

Town of Ballston	\$4,167.84
Town of Malta	\$860.46
Town of Milton	\$143,713.47

Tax Re-levy sent to:

Town of Ballston	\$13,768.21
Town of Milton	\$93,036.79

Total in re-levy is \$255,546.77

We can expect to receive re-levy monies by February 2024.

Sales Tax

Historically, we receive sales tax distributions around the 20th of the month. As of today, October 20, we haven't received this distribution. Sales tax distribution amount will be reported at next Village board meeting.



October 16, 2023

Mayor Frank Rossi Jr.
Board of Trustees
66 Front Street
Ballston Spa, NY 12020

Dear Mayor Rossi and Trustees:

The Ballston Spa Business and Professional Association is once again presenting the Ballston Spa Holiday Parade and Tree Lighting on Friday evening, December 1, 2023 from 6:30 pm to approximately 8:30 pm.

We respectfully request your permission to hold our traditional Holiday Parade, which would step off at 6:30 pm on Friday (line-up beginning at 5:30 pm) at the intersection of South Street and Center Street, parade down Milton Avenue to West High Street, down West High Street to Bath Street, down Bath to Front Street, and east on Front to Wiswall Park. At approximately 8:00-8:15 pm, the tree lighting will take place in Wiswall Park.

Because of the many children participating in the parade, we would also request that traffic be diverted around Milton Avenue for the approximate hour to 75 minutes it will take marchers to complete the route. We also ask that you consider closing Walnut Street, Front Street up to Bath Street and the lower part of Low Street to vehicular traffic for the duration of the event and South Street from Middlebrook to Milton Avenue, as well as both Center and West Streets from 6:00 to approximately 6:45 pm for parade line-up. We will also inform the Police Department of our proposed plans. Insurance coverage will be in effect, as in the past. You will be receiving confirmation of insurance from Streever Agency.

We would like to extend an invitation to you to be our guests in the parade and at the Christmas Tree Lighting in Wiswall Park. We hope that you will find time to visit the various activities that evening in local shops.

Thank you for your anticipated cooperation in this matter. If you have any questions, concerns or suggestions, please feel free to contact Dana at 518-885-2772 or dana@ballston.org.

Sincerely,

Holiday Parade Committee
Michelle Burlingame
Dana Womer



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Streever Agency Inc. 84 Milton Ave Ballston Spa NY 12020		CONTACT NAME: Jason Connors PHONE (A/C, No, Ext): (518) 885-6777 E-MAIL ADDRESS: jason@connorsandstreever.com FAX (A/C, No): (518) 885-8250	
		INSURER(S) AFFORDING COVERAGE INSURER A : MESA UNDERWRITERS SPECIALTY INSURANCE	NAIC # 36838
INSURED Ballston Spa Business and Professional Association Po Box 386 Ballston Spa NY 12020		INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		MP003100301355406	9/30/2023	9/30/2024	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMPI/OP AGG	\$ 1,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED: RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

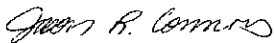
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS INCLUDED AS ADDITIONAL INSURED.

EVENT: HOLIDAY PARADE AND TREE LIGHTING

EVENT DATE: FRIDAY, DECEMBER 1, 2023.

CERTIFICATE HOLDER**CANCELLATION**

VILLAGE OF BALLSTON SPA 66 FRONT STREET BALLSTON SPA NY 12020	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Operation and Safety Plan--Ballston Spa Holiday Parade, December 1, 2023

1. Event Map (see attachment)

2. Description of Event:

Ballston Spa Holiday Parade steps off from South Street in the Village of Ballston Spa at 6:30 pm sharp, proceeds south through the village on Milton Avenue (Route 50) to West High Street where the procession will turn right (west) and end at Bath Street in the village. Route 50 will be closed to traffic from the intersection of West High Street on the south to the intersection of South Street to the north. Ballston Spa Police will assist with vehicle placements at closure points. Cones will also be placed where necessary. Village surface street intersections with Route 50 along the parade route will have barricades and fire police personnel to keep traffic from entering Milton Avenue (Route 50) during the parade. West High Street west bound lane will be closed for parade, east bound lane will be open to allow regular traffic to access Route 50 (Church Avenue) south.

New this year: We have contracted with ARE Event Productions to provide 204x.10' crowd control barricades along the sidewalks, split between each side of Route 50, the length of the parade. AREEP Will set up the barricades December 1, 2023 between 3-5pm and will breakdown and take barriers away The parade and spectators end up at Wiswall Park on Front Street in the village for the tree lighting at approximately 8 pm. Periodic placement of sandbags will be placed for stability. This will help keep the crowd off the roads and away from the parade vehicles.

3. Locations requiring traffic control for event:

See map attachment.

4. Detours:

See map attachment

5. List of Railroad Grade Crossings: Not applicable

6. Pre-Event Notification:

Press releases sent to local print media, posters, social media (Facebook, Twitter), website (ballston.org)

Will coordinate traffic advisory signs with Saratoga NYDOT location (Chad Corbett), timing of sign placement 2-3 days before parade (TBD).

7. Banners: Not applicable

8. Coordination:

- Ballston Spa Police Department, Chief Dave Bush--as the parade has been going on for over 30 years, the police are informed annually of the plans, route and closures. BSPD vehicles lead and trail the parade.
- NYSDOT--Filing parade permit information, requesting automated traffic advisory signage - Jenn Moscowitz
- Village of Ballston Spa--applied for and received permit, submitted event form. Jennifer Moskowicz, village administrator, is contact. Mayor is Frank Rossi Jr.
- Village DPW--Jeff Gawrys
- Village Fire Department - Chief Mike Bashore, Bob Cavanaugh, Fire Inspector

9. Event Day Communication: Event volunteers use cell phones, radio contact between fire, police and emergency personnel.

10. Emergency Services: Fire, EMS and police personnel are located at both ends of the route. Local EMS vehicles are located to be able to have clear access out of the parade route if necessary.

11. Spectator Control: Spectators are on sidewalks along the route. On the street parking will be prohibited on Milton Avenue, from Hamilton Street to Front Street to keep spectators on sidewalks and out of the way of parade procession.

12. Pavement Markings: Not Applicable

13. Event Day Signing: Traffic advisory signage at:

- Route 50 northbound at Mangino Buick GMC
- Route 67 westbound at Ballston Spa National Bank
- Route 67 eastbound at Middleline Road
- Route 50 southbound at Ocean State Job Lots

14. Event Day Signing for Participants: Instructions will be sent to parade participants before the parade. Signs will be placed in the staging area to indicate where walkers, floats and emergency vehicles line up

15. Event Support Vehicles:

- Parade floats are typically trailers pulled by pickups, personal vehicles or business vehicles; fire trucks/emergency vehicles. Ballston Spa Police lead and trail parade with lights/flashers.
- DPW will place large work vehicles at specified intersections along the parade route for safety purposes

Revised Sidewalk Code - DRAFT 10.18.23

- § 174-1 Construction and repair of sidewalks.
- § 174-2 Method of Funding for sidewalks.
- § 174-3. Procedure
- § 174-4. Obstruction of streets.
- § 174-5. Failure to restore streets; notice; actions upon noncompliance.
- § 174-6. Removal of snow, ice, and dirt; enforcement; liability.
- § 174-7. Riding on sidewalks
- § 174-8. Notice of defects; liability
- § 174-9. Penalties for offenses.
- § 174-10. Severability.

Section 174-1: Construction and Repair of Sidewalks

Construction and repair of sidewalks shall be repealed and replaced in its entirety as follows:

a. Purpose

It is the goal of this legislation to implement and maintain within the Village of Ballston Spa a continuous network of ADA compliant sidewalks to encourage pedestrian use, enhance pedestrian safety, improve accessibility to points of interest for those who do not drive, relieve traffic congestion, and reduce vehicle emissions.

b. Construction, repair and replacement responsibility

Sidewalk, curbs, curb cuts and curb accessibility ramp construction repair and replacement will become the responsibility of the Village of Ballston Spa. New sidewalks shall be constructed of concrete per New York State Department of Transportation (DOT) standards and specifications.

Village responsibility for sidewalk repair and construction will have the following exceptions and qualifications:

- 1) For all new construction, property owners are required to construct or repair sidewalks at their expense prior to issuance of a Certificate of Occupancy, unless a waiver is obtained by the Planning Board.
- 2) Sidewalks and curbs located along the property frontage of schools and public buildings/property shall be the responsibility of the school or respective municipal property owner to construct, repair or replace as needed to maintain ADA compliance.
- 3) The construction or repair of driveways will remain the financial responsibility of the abutting property owner. Driveway crossings must be ADA compliant and provide a continuous and level pedestrian path. Property owners must maintain their own driveway and ensure that it is ADA-compliant across the driveway in the vicinity of the sidewalk.

- 4) Repair of existing sidewalks may be accomplished using same material, but must be consistent with DOT standards and specifications, and, if not repaired using concrete, will be the responsibility of the property owner to repair, with potential reimbursement per #5 below.
- 5) If an owner of an abutting property so chooses, they may submit an application requesting to repair, replace, or install sidewalk themselves, then, upon approval by the Village Board, the Village will reimburse the property owner up to 50% of the cost, or the maximum cap, whichever is less, following the submission of receipts. The maximum cap will be set separately, and modified as needed, in the assessment fee schedule established by motion of the Village Board. Receipts and bills of items of the cost thereof must accompany all claims for such payment. Any repairs or replacements made pursuant to this chapter shall be made in conformity with the Zoning chapter of the Village. Editor's Note: See Ch. 205, Zoning.

174-2. Method of Funding for Sidewalks

- A. Sidewalk and curb installation, repair and replacement shall be done by the Village and shall be paid for through a Sidewalk Benefit Assessment Fee. The fee will be assessed annually with the amount of assessment for each property in the Village based on: Designation of streets not requiring sidewalks per Village Board; Property class per County Assessor, and; Linear feet of property frontage. The fees will be listed in the fee schedule, which will be reviewed periodically and may be subject to change by approval of the Board of Trustees to compensate for changes in material and labor costs, and condition of sidewalks not yet addressed. The fee schedule will be provided on the Village website and in writing upon request from the Village Clerk.
- B. Work performed in the Village pursuant to this section shall be deemed a local improvement. The Board declares that the annual Sidewalk Benefit Assessment Fee will be set by resolution of the Board from time to time according to a formula that assesses each type of property in proportion to the benefit received from construction or repair of sidewalks in the Village, and that such assessments are necessary to defray the cost of construction and repair of sidewalks in the Village.
- C. The amount of each local improvement benefit assessment shall be a lien upon the real property so assessed. Such assessments shall be collected in the manner provided in the Village Code for the enforcement, levy and collection of Village taxes.
- D. Nothing herein shall be construed to modify or alter any power of the Village Planning Board or the Zoning Board of Appeals to require a property owner to bear the full cost of sidewalk construction or repair as part of the site plan review or subdivision process as set forth in the Village Code.
- E. The Board of Trustees will create the master schedule of sidewalk repair, replacement and installation, set the benefit assessment fee schedule, and the annual sidewalk budget.

- F. DPW Supervisor, shall have the responsibility for coordinating annual sidewalk repair, replacement and installation.

§ 174-3 Procedure

A. Whenever the reconstruction of existing sidewalks or the construction of new sidewalks is contemplated and where such construction or reconstruction shall result in an allocation of cost between the village and the property owner, the village shall utilize the procedure set forth for local improvements as specified in § 22-2200 of the Village Law of the State of New York. Pursuant to such section, the Village Board of Trustees, before making any such local improvements, shall give notice to all persons interested by publishing a notice in the official newspaper that a hearing will be held, not less than 10 days after the first publication of such notice, to consider the same.

B. Priority of sidewalk installation, repair and replacement

Priority will be determined using factors such as:

- a) The presence of existing sidewalks on a village street and the need for installation, repair, or replacement.
- b) To improve or maintain pedestrian safety and reduce potential pedestrian-vehicle conflicts.
- c) Proximity to schools, public buildings, and the Central Business District.
- d) Providing connections between neighborhoods and locations described in c, and other points of interest, such as parks and playgrounds.
- e) Providing sidewalk continuity along one side of a street at minimum.
- f) Amount of funds generated by the assessment fee and from other sources.
- g) Construction of new sidewalk adjacent to abutting property that has been determined to be within public Right-of-Way.

New sidewalk installation may also be done if permission is provided by the adjacent property owner to construct sidewalk along their property frontage with the understanding and agreement that this will become Public Right-of-Way.

C. It shall be unlawful for any person to hinder or obstruct the making or repairing of any pavement or sidewalk or crosswalk under any law or resolution of the Village Board of Trustees, or to hinder or obstruct any persons employed by the Village Board of Trustees or the person employed by them in making or repairing any public improvement or work ordered by the Trustees.

§ 174-4 Obstruction of Streets

A. It shall be unlawful for any person to encumber the sidewalks, streets, alleys, or lanes of the Village of Ballston Spa with casks, boxes or other articles or to pile or store on any sidewalk, street, alley or lane any casks, boxes or other articles. It shall not be lawful for the owner or occupant of any premises in the Village of Ballston Spa to erect or permit to be placed in or upon the street or sidewalk in front of or on any side of such premises any sign, pole, stepping block, bicycle rack or canopy. [Nothing in this section shall preclude sidewalk cafes, outdoor dining or sidewalk sales and other encumbrances consistent with and permitted in Chapter 175.]

B. No sidewalk shall be closed to pedestrian traffic or obstructed by repair and/or maintenance equipment. If repair and/or maintenance of a structure adjoining a sidewalk is necessary, the owner shall make provision to maintain the flow of pedestrian traffic on the adjoining sidewalk and shall protect the safety of those using the sidewalk by erecting a safety barrier and maintaining an enclosed passageway through the work area. A permit for the erection of a safety barrier and enclosed passageway shall be obtained from the Code Enforcement Officer upon presentation of an application and a suitable plan reflecting such detail as may be requested by the Code Enforcement Officer. An approved safety barrier and enclosed passageway shall not extend into or obstruct an adjoining public street.

C. Excavations.

1. No person shall excavate or dig in or through any pavement or street in the Village, or part of such pavement or street, or other pavement or terrace or sidewalk or any part thereof, nor shall any person relay or dig up or construct any sidewalk in the Village, except upon notice to, and except with the consent of, the DPW Supervisor.

2. Any such excavation or digging or construction in any street of said Village, or relaying or constructing or repairing of any such sidewalk, shall be done under the supervision of said DPW Supervisor, in order that no danger shall result to the traveling public and that the same shall be properly protected and speedily restored to a safe and proper condition.

D. Damaging pavement or drain; obstructing repair work.

It shall be unlawful for any person to injure or tear up any pavement, sidewalk or crosswalk, drain or sewer, or any part thereof, or to dig any hole, ditch or drain in any street, pavement or sidewalk, without authority from the Village.

§ 174-5. Failure to restore streets; notice; actions upon noncompliance.

A. If the person who makes such an excavation fails, upon notice from the Department of Public Works' Superintendent, to restore it within a reasonable time to the satisfaction of the Village Board, the Village shall perform the task at the expense of the permittee and may reimburse itself from the bond or cash deposit provided in lieu thereof. The balance, if any, of such deposit shall be refunded to the depositor.

B. Damage to public utilities and improvements. The person, corporation, or entity to whom any permit is issued pursuant to this chapter shall be responsible for all damages caused to public utilities in the highway and shall replace any cracked or damaged sewer pipe or water main with new pipe and repair or replace ditches, curbs, sidewalks or other improvements so that they shall be in as good condition after the excavation as before the excavation, under the supervision of the Village.

C. Responsibility of Village. The Village, by the issuance of any such permit, assumes no responsibility for supervising the work of any permittee or for the work actually performed by any permittee and shall not be liable for the negligence of any such permittee.

D. Action by Village; cancellation of permit.

(1) In the event that an unsafe condition is created with any work being performed pursuant to a permit issued hereunder, which condition creates an immediate danger of personal injury or property damage, the Village shall have the right to take whatever action is necessary and perform such work as required to restore the same to a proper and safe condition, and the cost thereof shall be charged against the permittee and/or deducted from the deposit made by it or paid by the surety, as the case may be.

(2) In the event that a permittee fails to abide by the specifications issued by the Village Board, the Village shall have the right, after 24 hours' written notice to the permittee, if said permittee has not made satisfactory arrangements, to correct the situation, to cancel the permit or otherwise take whatever action is necessary to remedy the permittee's noncompliance, and the cost thereof may be charged against the permittee and deducted from the deposit made by him/her or paid by the surety, as the case may be.

§ 174-6. Removal of snow, ice, and [plant materials]; enforcement; liability.

A. Nothing herein shall modify or abolish the duty of the owners of lands abutting any street, highway, alley or other public place in the Village to keep the sidewalks, approaches or street driveways adjoining such lands free and clear of and from snow, ice, and all other obstructions, nor shall anything herein modify or abolish the liability of such owner for any injury or damage caused by reason of omission, failure or negligence to keep such sidewalk free from snow, ice, or other obstructions, as provided in this article.

B. It shall be unlawful for any owner of any house or building in the Village of Ballston Spa to permit the sidewalks in front of the premises owned by them to become in any manner obstructed by the accumulation of snow, ice, and plant materials thereon. Such owner shall remove the snow or ice from such sidewalk for the whole width thereof within eight hours if snowfall ceases in the daytime, and before sunset of the following day if snow ceases at night and before such fall of snow shall obtain the depth of 12 inches, or sooner should a hazardous condition be created. In the case the snow and ice becomes so congealed that the same cannot be removed without injury to the pavement, the owner shall treat such snow and ice with fine ashes, or other suitable material that provides traction until removal of such condition becomes

possible. At all times the owner shall keep sidewalks free and clear from all plant materials, living and dead, such as weeds, dirt, brush, bushes, trees, branches, and the like, or other obstructions and encumbrances in order to allow all persons to have the free and uninterrupted use of the same.

C. It shall be unlawful for any owner of any house or building in the Village of Ballston Spa to discharge from a sump pump onto streets and sidewalks of the Village.

D.- Notice to remedy; removal by Village; costs.

(1) In the event of a complaint received for the failure of the owner to comply with Subsections A and B and C hereof, the DPW Superintendent or their designee shall direct that a notice be delivered to the owner of the premises that includes a copy of this section of the Village Code and notice that the condition must be remedied within 24 hours. Should the owner fail to comply, the Village shall then have the authority to perform the work and charge the owner three times the actual cost to the Village. In the event that the notice is not able, for whatever reason, to be delivered to the owner, the Village is authorized to affix a copy of said notice to the premises. The affixation of the notice to the premises shall have the same effect as if served to the owner.

(2) In the event it is necessary for the Village to perform the work, the owner will be provided with a summary of cost and the amount due within 14 days. The owner shall then have 30 days to make payment. In the event that the owner does not remit payment to the Village, the Village is hereby authorized to make said amount a lien against the property and collect the amount due as an assessment against the property in a like manner as collection of taxes.

E. In the event that the owner of the adjoining premises fails to comply with the provisions of this section and, by reason of such failure, injuries to persons and damage to property result, then in such event such owner shall be liable for such injuries or damages.

§ 174-7. Riding on sidewalks.

A. All persons are forbidden to ride a motorcycle, bicycle, gas-powered or electric scooter or similar vehicle on any of the public sidewalks of the Village of Ballston Spa.

B. , All cyclists shall observe such rules of the road as are established by the New York State Highway Law.

C. The provisions of Subsection A hereof shall not apply to children under 10 years of age or to persons who cannot walk by reason of being disabled.

§ 174-8. Notice of defects; liability.

A. No civil action shall be brought or maintained against the Village of Ballston Spa for damages or injuries to person or property sustained in consequence of any street, highway, bridge, culvert, sidewalk or crosswalk being defective, out of repair, unsafe, dangerous or obstructed or in consequence of the existence or accumulation of snow or ice upon any street, highway, bridge,

culvert, sidewalk or crosswalk unless written notice of the existence of such condition relating to the particular place had theretofore actually been given to the Board of Trustees of the Village of Ballston Spa and there had been a failure or neglect on the part of said Village to cause such condition to be corrected or such snow or ice to be removed or the place otherwise made reasonably safe within a reasonable time after the receipt of such notice.

B. Nothing herein contained, however, shall be held to revive any claim or cause of action now barred by an existing requirement or statute of limitations nor to waive any existing limitation now applicable to any claim or cause of action against the Village of Ballston Spa.

§ 174-9. Penalties for offenses.

Any person violating any provision of this chapter shall be punishable by a fine of not more than \$250 or by imprisonment for not more than 15 days, or both.

§ 174-10. Severability.

Severability is intended throughout and within the provisions of this article. If any section, subsection, sentence, clause, phrase, or portion of this article is held to be invalid or unconstitutional by a court of competent jurisdiction, then that decision shall not affect the validity of the remaining portions of this article.

NOTICE OF ADOPTION OF RESOLUTION
SUBJECT TO PERMISSIVE REFERENDUM

NOTICE IS HEREBY GIVEN that at a regular meeting held on the 23rd day of October, 2023, the Board of Trustees of the Village of Ballston Spa, Saratoga County, New York, duly adopted the following resolution, which resolution is subject to a permissive referendum pursuant to Section 36 of the Local Finance Law and Article 9 of the Village Law of the State of New York.

SERIAL BOND RESOLUTION DATED OCTOBER 23, 2023

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,700,000 SERIAL BONDS OF THE VILLAGE OF BALLSTON SPA, SARATOGA COUNTY, NEW YORK FOR THE RECONSTRUCTION OF AND ADDITIONS TO THE VILLAGE'S WATER SUPPLY AND DISTRIBUTION SYSTEM, INCLUDING THE WATER TOWER.

WHEREAS, on October 23, 2023 the Board of Trustees of the Village of Ballston Spa desires to authorize the reconstruction of and additions to the Village's water supply and distribution system, including the water tower at a maximum cost of \$1,700,000, or so much thereof as may be necessary to be paid from the proceeds of the obligations issued pursuant to the Local Finance Law,

NOW, THEREFORE, BE IT RESOLVED:

1. The Board of Trustees of the Village of Ballston Spa, Saratoga County, New York hereby authorizes the reconstruction of and additions to the Village's water supply and distribution system, including the water tower at a cost not to exceed \$1,700,000.

2. The specific object or purpose for which obligations are to be issued pursuant to this resolution is for the reconstruction of and additions to the Village's water supply and distribution system, including the water tower.

3. The current maximum cost of the aforesaid specific object or purpose of this resolution is \$1,700,000, and the plan for the financing thereof is to issue serial bonds of said Village pursuant to the Local Finance Law for the amount of the cost of the reconstruction of and additions to the Village's water supply and distribution system, including the water tower. Such bonds are to be payable from amounts which shall annually be levied on all the taxable real property in said Village, and the faith and credit of said Village of Ballston Spa, Saratoga County, New York, are hereby pledged for the payment of said bonds and the interest thereon.

4. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose of this resolution is forty (40) years, pursuant to subdivision (1) of Paragraph a of Section 11.00 of the Local Finance Law.

5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell serial bonds and bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Mayor of the Village of Ballston Spa, the chief fiscal officer, or in his absence, the Village Clerk, who is the substituted fiscal officer. Such bonds or notes shall be of such terms, form and contents, and shall be sold in such manner, as may be determined by said Mayor or Village Clerk, pursuant to and consistent with the provisions of the Local Finance Law.

6. This resolution is adopted subject to a permissive referendum pursuant to Section 36 of the Local Finance Law and Article 9 of the Village Law of the State of New York.

7. The validity of such bonds and bond anticipation notes may be contested only if:

a. Such obligations are authorized for an object or purpose for which said Board of Trustees is not authorized to spend money; or

b. The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

c. Such obligations are authorized in violation of the provisions of the Constitution.

8. This resolution with the applicable notice shall be published in full within ten (10) days after its adoption in the Schenectady Daily Gazette, the official newspaper of the Village, for such purpose. This resolution shall take effect thirty (30) days after its adoption and thereafter shall be published in full in the official newspaper of the Village, together with a notice of the Village Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

At a regular meeting of the Village Board of the Village of Ballston Spa, in the County of Saratoga, held at 66 Front Street in Ballston Spa, New York, on the 23rd day of October, 2023 at 7:00 o'clock P.M., Prevailing Time.

The meeting was called to order by Mayor Rossi, and upon roll being called, the following were

PRESENT:

ABSENT:

The following resolution was offered by _____, who moved its adoption, seconded by _____, to wit:

SERIAL BOND RESOLUTION DATED OCTOBER 23, 2023

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,700,000 SERIAL BONDS OF THE VILLAGE OF BALLSTON SPA, SARATOGA COUNTY, NEW YORK FOR THE RECONSTRUCTION OF AND ADDITIONS TO THE VILLAGE'S WATER SUPPLY AND DISTRIBUTION SYSTEM, INCLUDING THE WATER TOWER.

WHEREAS, on October 23, 2023 the Board of Trustees of the Village of Ballston Spa desires to authorize the reconstruction of and additions to the Village's water supply and distribution system, including the water tower at a maximum cost of \$1,700,000, or so much thereof as may be necessary to be paid from the proceeds of the obligations issued pursuant to the Local Finance Law,

NOW, THEREFORE, BE IT RESOLVED:

1. The Board of Trustees of the Village of Ballston Spa, Saratoga County, New York hereby authorizes the reconstruction of and additions to the Village's water supply and distribution system, including the water tower at a cost not to exceed \$1,700,000.
2. The specific object or purpose for which obligations are to be issued pursuant to this resolution is for the reconstruction of and additions to the Village's water supply and distribution system, including the water tower.
3. The current maximum cost of the aforesaid specific object or purpose of this resolution is \$1,700,000, and the plan for the financing thereof is to issue serial bonds of said Village pursuant to the Local Finance Law for the amount of the cost of the reconstruction of and additions to the Village's water supply and distribution system, including the water tower. Such bonds are to be payable from amounts which shall annually be levied on all the taxable real property in said Village, and the faith and credit of said Village of Ballston Spa, Saratoga County, New York, are hereby pledged for the payment of said bonds and the interest thereon.
4. It is hereby determined that the period of probable usefulness of the aforesaid

specific object or purpose of this resolution is forty (40) years, pursuant to subdivision (1) of Paragraph a of Section 11.00 of the Local Finance Law.

5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell serial bonds and bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Mayor of the Village of Ballston Spa, the chief fiscal officer, or in his absence, the Village Clerk, who is the substituted fiscal officer. Such bonds or notes shall be of such terms, form and contents, and shall be sold in such manner, as may be determined by said Mayor or Village Clerk, pursuant to and consistent with the provisions of the Local Finance Law.

6. This resolution is adopted subject to a permissive referendum pursuant to Section 36 of the Local Finance Law and Article 9 of the Village Law of the State of New York.

7. The validity of such bonds and bond anticipation notes may be contested only if:

a. Such obligations are authorized for an object or purpose for which said Board of Trustees is not authorized to spend money; or

b. The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

c. Such obligations are authorized in violation of the provisions of the Constitution.

8. This resolution with the applicable notice shall be published in full within ten (10) days after its adoption in the Schenectady Daily Gazette, the official newspaper of the Village, for such purpose. This resolution shall take effect thirty (30) days after its adoption and thereafter shall be published in full in the official newspaper of the Village, together with a notice of the Village Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

VOTING Yes

VOTING Yes

VOTING Yes

VOTING Yes

VOTING Yes

I, the undersigned Clerk of the Village of Ballston Spa, Saratoga County, New York, DO
HEREBY CERTIFY

That I have compared the annexed extract of the minutes of the meeting of the Board of Trustees of said Village, including the resolutions contained therein, held on the 23rd day of October, 2023 with the original thereof as recorded in the minute book of said Board of Trustees, and that same is a true and correct copy of said resolutions and of the whole thereof.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting, and that, pursuant to Section 104 of the Public Officers Law (Open Meetings Law), said meeting was open to the general public, and that I duly caused a public notice of the time and place of said meeting to be given to the following newspaper and/or other news media as follows:

<u>Newspaper and/or other News Media</u>	<u>Date Given</u>
--	-------------------

The Schenectady Daily Gazette	October 1, 2023
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and that I further duly caused public notice of the time and place of said meeting to be conspicuously posted in the following designated public location on the following date:

<u>Designated Location of Posted Notice</u>	<u>Date of Posting</u>
---	------------------------

Village of Ballston Spa	October 1, 2023
-------------------------	-----------------

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Village this 23rd day of October, 2023.

(CORPORATE SEAL)

Teri L. O'Connor
Village Clerk

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that the resolutions published herewith have been adopted by the Board of Trustees of the Village of Ballston Spa, Saratoga County, New York, on the 23rd day of October, 2023, and the validity of the obligations authorized by such resolutions may be hereafter contested only if such obligations were authorized for an object or purpose for which said Village is not authorized to expend money, or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the Constitution.

DATED: Ballston Spa, New York
October 23, 2023

Teri L. O'Connor
Village Clerk

SERIAL BOND RESOLUTION DATED OCTOBER 23, 2023

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,700,000 SERIAL BONDS OF THE VILLAGE OF BALLSTON SPA, SARATOGA COUNTY, NEW YORK FOR THE RECONSTRUCTION OF AND ADDITIONS TO THE VILLAGE'S WATER SUPPLY AND DISTRIBUTION SYSTEM, INCLUDING THE WATER TOWER.

WHEREAS, on October 23, 2023 the Board of Trustees of the Village of Ballston Spa desires to authorize the reconstruction of and additions to the Village's water supply and distribution system, including the water tower at a maximum cost of \$1,700,000, or so much thereof as may be necessary to be paid from the proceeds of the obligations issued pursuant to the Local Finance Law,

NOW, THEREFORE, BE IT RESOLVED:

1. The Board of Trustees of the Village of Ballston Spa, Saratoga County, New York hereby authorizes the reconstruction of and additions to the Village's water supply and distribution system, including the water tower at a cost not to exceed \$1,700,000.
2. The specific object or purpose for which obligations are to be issued pursuant to this resolution is for the reconstruction of and additions to the Village's water supply and distribution system, including the water tower.
3. The current maximum cost of the aforesaid specific object or purpose of this resolution is \$1,700,000, and the plan for the financing thereof is to issue serial bonds of said Village pursuant to the Local Finance Law for the amount of the cost of the reconstruction of and additions to the Village's water supply and distribution system, including the water tower. Such bonds are to be payable from amounts which shall annually be levied on all the taxable real property in said Village, and the faith and credit of said Village of Ballston Spa, Saratoga County, New York, are hereby pledged for the payment of said bonds and the interest thereon.
4. It is hereby determined that the period of probable usefulness of the aforesaid

specific object or purpose of this resolution is forty (40) years, pursuant to subdivision (1) of Paragraph a of Section 11.00 of the Local Finance Law.

5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell serial bonds and bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Mayor of the Village of Ballston Spa, the chief fiscal officer, or in his absence, the Village Clerk, who is the substituted fiscal officer. Such bonds or notes shall be of such terms, form and contents, and shall be sold in such manner, as may be determined by said Mayor or Village Clerk, pursuant to and consistent with the provisions of the Local Finance Law.

6. This resolution is adopted subject to a permissive referendum pursuant to Section 36 of the Local Finance Law and Article 9 of the Village Law of the State of New York.

7. The validity of such bonds and bond anticipation notes may be contested only if:

a. Such obligations are authorized for an object or purpose for which said Board of Trustees is not authorized to spend money; or

b. The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or

c. Such obligations are authorized in violation of the provisions of the Constitution.

8. This resolution with the applicable notice shall be published in full within ten (10) days after its adoption in the Schenectady Daily Gazette, the official newspaper of the Village, for such purpose. This resolution shall take effect thirty (30) days after its adoption and thereafter shall be published in full in the official newspaper of the Village, together with a notice of the Village Clerk substantially in the form provided in Section 81.00 of the Local Finance Law.

**VILLAGE OF BALLSTON SPA
BOARD OF TRUSTEES**

**RESOLUTION ADOPTING LOCAL LAW 2 OF 2023, REPEALING CHAPTER 27
“CODE OF ETHICS” AND REPLACING IT ENTIRELY WITH NEW CHAPTER 27
“CODE OF ETHICS” IN THE CODE OF THE VILLAGE OF BALLSTON SPA**

MOTION: _____
SECOND: _____

Roll Call:

	Aye	Nay
Trustee Baskin		
Trustee Kormos		
Trustee Raymond		
Trustee Van Deinse-Perez		
Mayor Rossi		

WHEREAS, the Board of Trustees of the Village of Ballston Spa (“Board”) is considering the adoption of Local Law No. 2 of 2023, which, if adopted, repeals Chapter 27 Code of Ethics of the Village of Ballston Spa and replaces it in its entirety with new Chapter 27 Code of Ethics.; and

WHEREAS, the Board finds that the adoption of Local Law No. 2 of 2023 is in the best interest of the Village and it is necessary to provide for the health, safety and welfare of Village residents and property owners, and holds public officers and employees accountable for their actions to the people of the Village of Ballston Spa; and

WHEREAS, the Board finds that the adoption of Local Law No. 2 of 2023 is a necessary and proper exercise of authority by the Board; and

WHEREAS, the authority for the enactment of this local law is found in Section 10(1)(i) of the Municipal Home Rule Law; and

WHEREAS, pursuant to Section 20 of the Municipal Home Rule Law, a public hearing on the proposed adoption of Local Law No. 2 of 2023 was properly noticed in the newspaper and posted, and was duly conducted on October 23, 2023, at the Ballston Spa Public Library; and

WHEREAS, the Board has considered the public comments provided before and those made at the public hearing; and

WHEREAS, the Board, serving as lead agency for this Unlisted action under SEQRA, reviewed a short environmental assessment form and determined that the action does not present any adverse environmental impacts; and

WHEREAS, after thorough review and deliberation, the Board proposes to adopt Local Law No. 2 of 2023; and

WHEREAS, the Attorney for the Village has prepared the necessary documents for filing this local law with the Secretary of State;

NOW THEREFORE, BE IT RESOLVED, that the Board hereby adopts Local Law No. 2 of 2023, which adds the chapter as stated above; and

BE IT FURTHER RESOLVED, that the Board adopts and authorizes the filing of a negative declaration under the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Village Clerk and the Attorney for the Village to make such minor modifications to the local law documents as they deem necessary and thereafter are directed to execute and file the said documents as required by law and to take all of the necessary action for the promulgation thereof.

I hereby certify that this Resolution was duly adopted by the Board of Trustees of the Village of Ballston Spa at a regular meeting of the Village Board conducted on October 23, 2023.

By: _____
Teri L. O'Connor
Village Clerk
Village of Ballston Spa

Project:

Date:

**Short Environmental Assessment Form
Part 2 - Impact Assessment**

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

PRINT FORM

Project:	
Date:	

**Short Environmental Assessment Form
Part 3 Determination of Significance**

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The Board of Trustees of the Village of Ballston Spa has taken a hard look at the environmental impacts which may occur as a result of the adoption of Local Law 2 of 2023 and has determined that the adoption will result in no significant environmental impact. The action will further have no adverse impacts on the public health or facilities. Further, the adoption of the law is a reasonable exercise of government authority. The purpose of the law is to provide for accountability of public officials and employees, and to be in conformance with New York State law requiring each municipality to have a Code of Ethics.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
Board of Trustees	October 23, 2023
_____ Name of Lead Agency	_____ Date
Frank Rossi, II	Mayor
_____ Print or Type Name of Responsible Officer in Lead Agency	_____ Title of Responsible Officer
_____ Signature of Responsible Officer in Lead Agency	_____ Signature of Preparer (if different from Responsible Officer)

PRINT FORM

Local Law Filing

Instructions

New York State Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231-0001
www.dos.ny.gov

PLEASE OBSERVE THESE INSTRUCTIONS FOR FILING LOCAL LAWS WITH THE SECRETARY OF STATE

1. Each local law shall be filed with the Secretary of State within 20 days after its final adoption or approval as required by section 27 of the Municipal Home Rule Law. The cited statute provides that a local law shall not become effective before it is filed in the office of the Secretary of State.

2. Each local law to be filed with the Secretary of State shall be an original certified copy.

3. Each local law shall be filed on a form provided by the Department of State. If additional pages are required, they must be the same size as the form. Typewritten copies of the text may be attached to the form. Only legible copies will be accepted.

4. File only the number, title and text of the local law.

5. In the case of a local law amending a previously enacted local law, the text must be that of the law as amended. Do not include any matter in brackets, with a line through it, italicized or underscored to indicate the changes made. The printed number of the bill and explanatory matter must be omitted.

6. For the purpose of filing a local law with the Department of State, number each local law consecutively, beginning with the number one for the first local law filed in each calendar year. The next number in sequence should be applied to each local law when it is submitted for filing, regardless of its date of introduction or adoption. The date of filing of a local law is the date on which the local law is placed on file by the Department.

It is suggested that municipalities use introductory identifying bill numbers for proposed local laws. After the local law is enacted (and approved by the voters, if required), the local law should then be numbered with the next consecutive local law number, as described above, and then submitted to the Department for filing.

7. Each copy of a local law filed with the Secretary of State shall have affixed to it a certification by the Clerk of the County legislative body or the City, Town or Village Clerk or other officer designated by the local legislative body. Certification forms are provided herewith.

8. A copy of each local law may be mailed or delivered to:

NYS Department of State
Division of Corporations, State Records and Uniform Commercial Code
One Commerce Plaza, 99 Washington Avenue
Albany, NY 12231.

(DO NOT FILE THIS INSTRUCTION SHEET WITH THE LOCAL LAW.)

Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County City Town Village

(Select one:)

of CORINTH

Local Law No. 2 of the year 20²³

A local law REPEALING CHAPTER 27 "CODE OF ETHICS" AND REPLACING IN ITS ENTIRETY

(Insert Title)

WITH NEW CHAPTER 27 "CODE OF ETHICS" IN THE CODE OF THE VILLAGE OF

BALLSTON SPA

Be it enacted by the BOARD OF TRUSTEES of the
(Name of Legislative Body)

County City Town Village

(Select one:)

of CORINTH as follows:

SEE ATTACHED TEXT OF LOCAL LAW 2 OF 2023

(If additional space is needed, attach pages the same size as this sheet, and number each.)

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto, designated as local law No. 2 of 2023 of the [REDACTED] (Village) of CORINTH was duly passed by the BOARD OF TRUSTEES on OCTOBER 23 2023, in accordance with the applicable provisions of law.
(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

[REDACTED]

3. (Final adoption by referendum.)

[REDACTED]

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

[REDACTED]

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

5. (City local law concerning Charter revision proposed by petition.)

[Redacted text]

6. (County local law concerning adoption of Charter.)

[Redacted text]

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph 1 above.

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: _____

**VILLAGE OF BALLSTON SPA
NOTICE OF ADOPTION**

**ADOPTION OF LOCAL LAW 2 OF 2023, REPEALING CHAPTER 27 “CODE OF ETHICS”
AND REPLACING IT ENTIRELY WITH NEW CHAPTER 27 “CODE OF ETHICS”
IN THE CODE OF THE VILLAGE OF BALLSTON SPA**

NOTICE IS HEREBY GIVEN, by the Board of Trustees of the Village of Ballston Spa, that a public hearing was held on October 23, 2023, after which the Board of Trustees adopted Local Law No. 2 of 2023, which repealed Chapter 27 Code of Ethics of the Village of Ballston Spa and replace it in its entirety with new Chapter 27 Code of Ethics. A copy of Local Law No. 2 of 2023 can be obtained at Village Hall and on the Village’s website.

Dated:

Teri L. O’Connor

Village Clerk

778403

§27-1: Purposes; applicability

- A. Purposes. The proper operation of a Village government requires that its officers and employees be independent, impartial, and accountable to the people; that government decisions and policy be made in the proper channels of the governmental structure; that the public office not be used for personal gain; and that the public officers and employees observe in their official acts the highest standards of ethics and discharge faithfully the duties of their public office regardless of personal consideration.
- B. All officers and employees shall conduct themselves in a professional and respectable manner towards the public and one another. Realizing what is legal is not necessarily ethical, it is the policy of the Village of Ballston Spa and the purpose of this chapter to establish standards and guidelines for the ethical conduct of officers and employees. Though assurance of such conduct will continue to rest primarily on personal integrity and community vigilance, the establishment of standards is another step toward providing the highest caliber of public administration for the Village and ensuring that government decisions are arrived at impartially and free from conflicts of interest, thereby increasing confidence in public officials.
- C. It is also the purpose of this chapter to protect officials and employees from unwarranted accusations that impugn their integrity by distinguishing material conflicts of interest from those that are inconsequential, recognizing that for local government to attract and hold competent and professional public servants public service must not require a complete divesting of all proprietary interests. In recognition of these goals, there is hereby established a Code of Ethics for all officers and employees of the Village of Ballston Spa. In the event of any conflict or inconsistency between the provisions of this Code and the provisions of Article 18 of the General Municipal Law, this Code shall prevail, except that nothing in this Code shall authorize conduct otherwise prohibited by Article 18 of the General Municipal Law.
- D. Applicability. This Code of Ethics is enacted pursuant to Section 806 of the General Municipal Law and Section 10 of the Municipal Home Rule Law. Officers and employees of the Village must comply with the provisions of the Code of Ethics, as well as the conflict of interest standards prescribed by Article 18 of the General Municipal Law. The Code of Ethics is an addition to the standards contained in the Article 18 of the General Municipal Law.

§27-2: Definitions

As used in this chapter, the following terms shall have the meanings indicated:

ADVISORY COMMITTEE: Any committee, board, or other ad hoc group that is not already described in Village code, including committees, boards, and ad hoc groups required for grants, or that is convened for the purpose of generating recommendations to the Village Board, or results in actions to be taken by the Village Board, but does not possess sovereign authority to act on behalf of the village on its own.

APPOINTEE: Village Board-appointed members of Village Advisory Committees.

CONFIDENTIAL: Personnel matters and financial matters which, if disclosed, would be of detrimental interest to the Village and a violation of the trust placed in that person.

DEPARTMENT HEAD: the top supervisor of the following departments: Police, Fire, Department of Public Work, Library, Court, Treasurer, and Clerk.

EMPLOYEES: Any person that receives a salary or wage from the Village of Ballston Spa. Includes all employees of the Village and of all governmental bodies created under the provisions of the Village Law.

ETHICS BOARD: The Board of Ethics appointed by the Village Board of Trustees.

FAMILY MEMBER. A parent, stepparent, sibling, stepsibling, spouse, child (including children of spouse or domestic partner), stepchild, household member, or domestic partner of a municipal officer or employee and individuals having any of these relationships to the spouse of the officer or employee.

INTEREST: A direct or indirect financial or material benefit, including private financial benefit or interest other than financial, arising from blood or marriage relationships or close business or political association. It does not include any benefit arising from the provision or receipt of any services generally available to all the residents or all the taxpayers of the municipality or an area of the municipality, or a lawful class of such residents or taxpayers.

A municipal officer, employee or appointee is deemed to have an interest in any matter involving:

- A. Any firm, partnership, association, or private organization of which they, their family member, or a member of their household is an owner, partner, director, officer or employee; and
- B. Any corporation of which any such person, family member, or member of their household is a director, officer or employee, or directly or indirectly owns or controls more than 5% of the corporation's outstanding stock.

MUNICIPAL OFFICER: Includes elected and appointed officials and officers, whether paid or unpaid, and members of all governmental bodies created under the provisions of the Village Law and all other Village ordinances and applicable statutes (i.e. members of the Planning Board, Zoning Board of Appeals, Library Board, Ethics Board, Park and Tree Board)

MUNICIPALITY. The Village of Ballston Spa. The word "municipal" refers to the municipality.

PARTICIPATING: Includes the rendering of advice or recommendation, investigation, approval, disapproval or otherwise influencing a decision or action.

§27-3: Acting in the Public Interest; Appearance of Impropriety

No municipal officer or employee shall use their municipal position or perform their official powers and duties for the purpose of benefitting family, household members, private business or organizations in which they have an interest, nor create an appearance of impropriety by giving the impression that they will exercise or perform their official powers or duties on the basis of any consideration other than the best interests of the municipality.

§27-4: Use of Position for Personal or Private Gain

- A. No municipal officer or employee may use their position to secure personal or private gain for themselves, or for any other person or any organization in which they are deemed to have an interest. Personal or private gain does not include payment, benefit, or opportunity that is customarily and legally provided to any of the following groups of people or a lawful class of such groups:
 - 1. All municipal officers or employees;
 - 2. All residents or taxpayers of the municipality or an area of the municipality; or
 - 3. The general public.
- B. No municipal officer or employee shall cause the municipality to expend more money and/or Village resources than is reasonably necessary for transportation, meals, or lodging in connection with official travel.
- C. This section does not prohibit a municipal officer or employee from:
 - 1. Voting to approve the municipality's annual budget;
 - 2. Receiving lawful compensation for services as a municipal officer or employee;
 - 3. Receiving payment or reimbursement for actual and necessary expenses reasonably incurred in the performance of official duty;
 - 4. Receiving payments under a lawful municipal contract;
 - 5. Using municipal personnel, vehicles, equipment, material, supplies, or property for any municipal business purposes pursuant to law; or
 - 6. Performing a ministerial function that does not require the exercise of discretion.

§27-5: Treatment of Others by Officers, Employees, and Appointees

- A. An officer or employee of the Village of Ballston Spa shall treat all members of the public, whether a person, firm or corporation, or other organization, including Village officers, employees, and appointees with equal consideration and without special favor or prejudice in carrying out their official duties.
- B. No officer, employee, or appointee shall take any action, or through inaction or withholding of information, impede the ability of other officers, employees and appointees to properly and fully perform their duties.
- C. All public officials shall be truthful in all of their dealings, discussions, and decisions relating to the village.

§27-6: Disclosure of Interest in Legislation and Other Matters

- A. Whenever a matter requiring the exercise of discretion comes before a municipal officer, employee, or an appointee either individually or as a member of a board, and disposition of the matter could result in a direct or indirect financial or material benefit to themselves, a family or household member or any private organization in which they are deemed to have an interest, the municipal officer, employee, or appointee shall disclose, in writing, the nature of the interest.
- B. The disclosure shall be made when the matter requiring disclosure first comes before the municipal officer, employee, or appointee, or when the municipal officer, employee, or appointee first acquires knowledge of the interest requiring disclosure, whichever is earlier.
- C. In the case of a person serving in an elective office, the disclosure must be made publicly and shall be filed with the Village Board of the municipality. In all other cases, the disclosure must be made publicly and shall be filed with the person's supervisor or, if the person does not have a supervisor, the disclosure shall be filed with the municipal officer, employee, or board having the power to appoint to the person's position. In addition, in the case of a person serving on a municipal board, a copy of the disclosure shall be filed with the board. Any disclosure made to a board shall be made at a public meeting of the board and must be included in the minutes of the meeting.
- D. For purposes of this section, a "matter requiring the exercise of discretion" includes any matter coming before the Board of Trustees, or any administrative board, commission, committee, or other agency of the municipality in which a vote of a body of municipal officers is required regarding a local law, ordinance, resolution, motion or any other decision, issue, or question.

§27-7: Holding of Investments in Conflict with Official Duties

- A. No municipal officer or employee may acquire the following investments:
 - 1. Investments that can be reasonably expected to require more than sporadic recusal and abstention under §27-10 of this code.
 - 2. Personal investments that would otherwise impair a reasonable person's independence of judgment in the exercise or performance of their official powers and duties.

No officer or employee shall engage in or participate in any business or transaction or shall have an interest, direct or indirect, which is incompatible with the proper discharge of his/her official duties in the public interest or would tend to impair their independent judgment or action in the performance of their official duties.

§27-8: Private Employment in Conflict with Official Duties

- A. No municipal officer or employee may accept employment or engage in any business or professional activity which:
 - 1. Impairs the person's independence of judgment in the exercise or performance of his or her official powers and duties;
 - 2. Is likely to require disclosure or use of confidential information gained by reason of serving as a municipal officer or employee; or
 - 3. Requires representation of a person or organization other than the municipality in connection with litigation, negotiations, or any other matter to which the municipality is a party.

4. Can be reasonably expected to require more than sporadic recusal and abstention pursuant to § 27-10 of this code;
- B.** No municipal officer or employee may in a private capacity represent another person or organization before the Village of Ballston Spa, or any officer, administrative board, commission, or other agency of the municipality.

§27-9: Future Employment

- A.** No municipal officer or department head may ask for, pursue, or accept a private post-government employment opportunity with any person or organization that has a matter requiring the exercise of discretion pending before the municipal office or department head, either individually or as a member of a board, while the matter is pending or within the 90 days following final disposition of the matter.
- B.** No municipal officer or department head, for the one-year period after serving as a municipal officer or department head, may represent or render services to a private person or organization in connection with any matter involving the exercise of discretion before the municipal office, board, department, or comparable organizational unit for which he or she served.
- C.** No municipal officer or department head at any time after serving as a municipal officer or department head, may represent or render services to a private person or organization in connection with any particular transaction in which he or she personally and substantially participated while serving as a municipal officer or employee.

§27-10: Recusal and Abstention

- A.** Except as otherwise required by law or as provided by this section, no municipal officer or employee may participate in the discussion, vote, or exercise or perform any other official powers or duties in connection with any matter when they have an interest in the matter and know or should know that the action could confer a direct or indirect financial or material benefit on themselves, a family member, a household member, or any private organization in which they are deemed to have an interest.
- B.** In the event that Subsection A of this section prohibits a municipal officer or employee from exercising or performing their official powers or duties:
1. If the person is an officer servicing as a member of a body of municipal officers, the power or duty shall be exercised or performed by the other members of the body who are not prohibited by Subsection A from exercising or performing the power or duty;
 2. If the person is an officer, and does not serve as a member of a body of municipal officers, and has a deputy who is not prohibited by Subsection A from exercising or performing the power or duty, the deputy shall exercise or perform the power or duty; or
 3. If the person is an employee, they must refer the matter to their immediate supervisor, and the immediate supervisor shall designate another person to exercise or perform the power or duty that is not prohibited from doing so by Subsection A of this section.

- C. Exceptions (use of position, disclosure, recusal, and abstention)
 - 1. This Code's prohibition on use of a municipal position, disclosure requirement, and requirements relating to recusal and abstention shall not apply with respect to the following matters:
 - a. Adoption of the municipality's annual budget.
 - b. Any matter requiring the exercise of discretion that directly affects any of the following groups of people or a lawful class of such groups:
 - i. All municipal officers or employees;
 - ii. All residents or taxpayers of the municipality or an area of the municipality; or
 - iii. The general public.
 - c. Any matter that does not require the exercise of discretion.
 - 2. Recusal and abstention shall not be required with respect to any matter:
 - a. Which comes before a board when a majority of the board's total membership would otherwise be prohibited from acting by §27-10(A) above of this Code.
 - b. Which comes before a municipal officer when the officer would be prohibited from acting by §27-10(A) above of this Code and the matter cannot be lawfully delegated to another person.

§27-11: Interests in Contracts

- A. No municipal officer or employee may have an interest in a contract that is prohibited by § 801 of the General Municipal Law.
- B. Every municipal officer and employee shall disclose interest in contracts with the municipality at the time and in the manner required by § 803 of the General Municipal Law.

§27-12: Personal Representations and Claims Permitted

This Code shall not be construed as prohibiting a municipal officer or employee from:

- A. Representing themselves, or their spouse or minor children, before the municipality; or
- B. Asserting a claim against the municipality on their own behalf, or on behalf of their spouse or minor children.

§27-13: Use of Municipal Property

No officer, employee, or appointee of the Village of Ballston Spa may request or permit the use of municipal personnel and the municipality's funds, Village-owned vehicles, equipment, materials, resources, or property for a non-Village purpose, except when such use:

- A. Is available to the public generally and on the same terms as a member of the public;
- B. Is provided as written Village policy for the use of the officer or employee in the conduct of official duties;
- C. Is deemed an appropriate purpose by the Village Board through a motion and vote to approve a use of Village property.

§27-14: Nepotism

- A. No municipal officer or employee may participate in any decision whether to appoint, hire, promote, discipline, or discharge a family member from any position at, for or

within the Village of Ballston Spa or an administrative board, commission, or other agency of the municipality.

- B. No municipal officer or employee may directly supervise a family member in the performance of the family member's official powers or duties.

§27-15: Political Solicitations

- A. No municipal officer or employee shall directly or indirectly compel or induce a subordinate municipal officer or employee to make, or promise to make, any political contribution, whether by gift of money, service, or other thing of value.
- B. No municipal officer or employee may act or decline to act in relation to appointing, hiring, promoting, discharging, or disciplining, or in any manner changing the official rank, status, or compensation of, any municipal officer or employee, or an applicant for a position as a municipal officer or employee, on the basis of the giving or withholding or neglecting to make any contribution of money or service or any other valuable thing for any political purpose.
- C. No officers, employees, or appointees shall engage in political campaign activities during their official Village of Ballston Spa workday, or while conducting official village business.
- D. No employee, municipal official or appointee shall use official Village correspondence or other Village resources for the purposes of political activity.
- E. No Village official shall serve as an officer or like position in a political party or political organization.

§27-16: Confidential Information

No municipal officer, employee, or appointee who acquires confidential information in the course of exercising or performing their official powers or duties may disclose or use such information unless the disclosure or use is required by law or in the course of exercising or performing their official powers or duties.

§27-17: Adherence to Approved Motions and Laws

- A. Every officer and employee must comply with all legal motions and laws passed by the Village Board.

§27-18: Gifts

- A. No municipal officer or employee shall solicit, accept, or receive a gift in violation of § 805-a(1)(a) of the General Municipal Law as interpreted in this section.
- B. No municipal officer or employee may directly or indirectly solicit any gift.
- C. No municipal officer or employee may accept or receive any gift, or multiple gifts, from the same donor, having an annual aggregate value of \$75 or more when:
 - 1. The gift reasonably appears to be intended to influence the officer or employee in the exercise or performance of their official powers or duties; or
 - 2. The gift could reasonably be expected to influence the officer or employee in the exercise or performance of their official powers or duties; or

3. The gift is intended as a reward for any official action on the part of the officer or employee.
- D. For purposes of this section, a gift includes anything of value, whether in the form of money, service, loan, travel, entertainment, hospitality, thing or promise, or in any other form. The value of a gift is the gift's fair market value, determined by the retail cost of the item or a comparable item. The fair market value of a ticket entitling the holder to food, refreshments, entertainment, or any other benefit is the face value of the ticket, or the actual cost to the donor, whichever is greater. Determination of whether multiple gifts from a single donor exceed \$75 must be made by adding together the value of all gifts received from the donor by an officer or employee during the twelve-month period preceding the receipt of the most recent gift. A gift does not include a lawful campaign contribution.
- E. Gifts intended to influence or reward:
1. A gift to a municipal officer or employee is presumed to be intended to influence the exercise or performance of their official powers or duties when the gift is from a private person or organization that seeks municipal action involving the exercise of discretion by or with the participation of the officer or employee.
 2. A gift to a municipal officer or employee is presumed to be intended as a reward for official action when the gift is from a private person or organization that has obtained municipal action involving the exercise of discretion by or with the participation of the officer or employee during the preceding 12 months.
- F. This section does not prohibit:
1. Gifts made to the municipality;
 2. Gifts from a person with a family or personal relationship with the officer or employee when the circumstances make it clear that it is that personal relationship, rather than the recipient's status as a municipal officer or employee, that is the primary motivating factor for the gift.
 3. Gifts which are de minimus, reasonable and customary, given on special occasions, such as marriage, illness, or retirement which are modest, reasonable and customary
 4. Unsolicited advertising or promotional material of little intrinsic value, such as pens, pencils, notepads, and calendars; or
 5. Awards and plaques having no resale value which are publicly presented in recognition of service as a municipal officer or employee, or other service to the community.
 6. Meals and refreshments provided when a municipal officer or employee is a speaker or participant at a job-related professional or educational conference or program and the meals and refreshments are made available to all participants.

§27-19: Annual Financial Disclosure Form

- A. All Village of Ballston Spa Officers and department heads shall file with the Village Clerk a financial disclosure statement within 45 days after taking office and no later than May 30 of each year thereafter. Current Officers and department heads shall file with the Village Clerk a financial disclosure statement within 45 days after the effective date of this code as defined in section 27-26. Such disclosure will cover the twelve-month period prior to the date of filing. Within 30 days of any material change in information

contained in their most recently filed statement, the officer or employee shall file a signed amendment to the statement reflecting such change.

B. Disclosure statements shall be maintained for a minimum period of seven years from the date of filing.

C. Matters to be disclosed on the financial disclosure form:

(1) The officer or employee's name, home address, office phone number, office email.

(2) For Officers only: The family member as defined above relationship, address, and type of interest, control or ownership of any real property within the Village in which the Village official or family member, has an ownership or other financial interest.

(3) List any occupations, trade, business, or profession presently engaged in by you or your spouse (presently or during the past 12 months) which does business or has any matter pending with or is licensed or regulated by a Village Agency or Department.

(4) The name, address and phone number of any partnership, unincorporated association or other unincorporated business of which you or your family member is an officer, employee, or partner and has a proprietary interest with the partnership, association or business and such entity has engaged in within the past 12 months, or is anticipated to have, any business dealings with the Village.

(5) The name, address and phone number of any corporation of which you or your family member is an officer or director or employee, or in which the Village officer or family member legally or beneficially owns or controls more than 5% of the outstanding stock, and any such entity that has engaged in business dealings with the Village within the past 12 months, or is anticipated to have any business dealings with the Village, and you and your family member's position, if any, with the corporation.

(6) List all sources of income received by you or your family member from entities doing business with the Village at present or during the prior twelve months' period, or which you anticipate will engage in business with the Village in the future. Include name and address of such entities.

(7) The name, address, relationship, title and department of each family member who is an officer or employee of the Village of Ballston Spa, whether paid or unpaid.

(8) For Officers only: Any official leadership position the officer currently holds in any political party, political committee or political organization.

§27-20: Public Access

The Village of Ballston Spa recognizes that public access to the Annual Financial Disclosure Forms will enhance the public confidence thereof and shall deter conflicts of interest and assist in their uncovering.

A. Any person or news media desiring to review the disclosure statement shall submit as a request pursuant to the Freedom of Information Law[1], which shall include the following:

(1) Name, address, email and phone number

B. Any official or employee whose disclosure statement has been inspected or copied shall be notified of the identity of the person(s) who or organization(s) which requested to view or to copy such statement.

C. It shall be unlawful for any person or organization to inspect or to copy a statement for:

(1) Any unlawful purpose.

(2) The use, directly or indirectly, in the solicitation of the official or employee for political, charitable or business purposes.

D. A civil action may be brought by the Village of Ballston Spa's Village Board against any person or organization that violates the provisions of Subsection C of this section or for the willful withholding of the information requested in Subsection A of this section.

§27-21: Board of Ethics

A. Membership

1. The Board of Ethics members shall be appointed by the Board of Trustees. The Board of Ethics shall consist of five members approved by a minimum of four members of the Board of Trustees.
2. Each of the five members of the Board of Ethics shall serve a term of four years.
3. Terms shall be staggered so that no more than three members shall have their terms end simultaneously. Existing terms shall continue without interruption with the adoption of this Code.
4. Members may be appointed for not more than two consecutive four-year terms.
5. If a vacancy shall occur otherwise than by expiration of term, the Mayor shall appoint a new member for the unexpired term with Village Board approval.
6. It is the responsibility of the Village Board to solicit new applicants to fill current and upcoming vacancies on the Ethics Board in a timely manner. Solicitation includes, at minimum, placing vacancy on the Village of Ballston Spa Board of Trustees agenda for at least one (1) meeting and on Village of Ballston Spa website and social media until the vacancy is filled. The Ethics Board shall conduct the initial review of applicants and then recommend to the Board of Trustees any prospective members.
7. The Board of Trustees has the discretion to accept or reject the recommendations of the Ethics Board regarding the appointment of prospective new members.

B. Qualifications of Board Members

1. All members of the Board of Ethics must be residents of the Village of Ballston Spa.
2. No member of the Board of Ethics shall be a political committee person, hold office in a partisan political organization, or hold elective office in the Village of Ballston Spa. A Board of Ethics member may make campaign contributions, display campaign signage, and vote.
3. Not more than three members of the Board of Ethics may be members of the same political party.
4. No current officer or employee of the Village of Ballston Spa is eligible to serve on the Board of Ethics.
5. All candidates seeking appointment to the Board of Ethics must agree to:
 - a. Maintain an email account which they agree to monitor at least once per week during their appointed term of office.
 - b. Respond to requests for communication from the Board of Ethics members and the Village Board of Trustees within 48 hours of receiving a communication. Exceptions may be made for vacations, illness, family

- emergencies, extended leave of absence, acts of God, and other actual emergencies.
- c. Disclose any prior felony or misdemeanor convictions, and any current pending criminal charges or otherwise consent to and authorize a background check. Convictions and pending charges are not immediate grounds for ineligibility to serve.
 - d. Maintain and inhabit a primary physical residence in the Village of Ballston Spa for no less than seven months of any year in which appointed to Board of Ethics
 - e. Board of Ethics members that are not physically present for a meeting may make a virtual appearance at the Board of Ethics meeting to maintain appointed duties, provided that a quorum is present in person.
 - f. Have no clear and present significant conflicts of interest.
 - g. Disclose their registered political affiliation so as not to conflict with the provision of § 27-18(B)(3).
6. The minimum age for applicants to the Board of Ethics is 21 years at the time of appointment.
 7. All candidates seeking appointment to the Board of Ethics must complete the Committee Interest Form, disclose any current direct business dealings within and with the Village of Ballston Spa and complete the Officer Disclosure Form upon appointment or the effective date of this code as defined in section 27-26 and annually thereafter

C. Powers and Duties of the Board of Ethics:

1. The Board of Ethics shall select its own Chairperson from within the Board for a one-year term and delegate authority to the Chairperson to act in the name of the Board between meetings of the Board of Ethics provided that the delegation is in writing and the specific powers to be delegated are enumerated, and further provided that the Board of Ethics may not delegate the power to conduct hearings, determine violations, recommend disciplinary action, impose civil fines, refer any matter to a prosecutor or render advisory opinions, except as stated in Section 27-21. If the Chairperson leaves prior to the end of the one-year term, the Board of Ethics will select a chair to serve the remainder of the term.
2. Prescribe and promulgate rules and regulations governing its own internal organization and procedures in a manner not inconsistent with this section or any state or federal law.
3. Conduct investigations pursuant to the Village of Ballston Spa Code of Ethics.
4. Issue advisory opinions pursuant to the Village of Ballston Spa Code of Ethics.
5. Conduct hearings, recommend disciplinary action and initiate appropriate actions and proceedings pursuant to the Village of Ballston Spa Code of Ethics.
6. In the case of a hearing held by the Board of Ethics, the due process procedural mechanisms shall be substantially similar to those set forth in Article 3 of the State Administrative Procedure Act. The Ethics Board shall conduct and complete the hearing with reasonable promptness, unless, in its discretion, the Ethics Board refers the matter to the authority or person or body authorized by law to impose disciplinary action or unless the Ethics Board refers the matter to the appropriate

prosecutor. If such a referral is made, or if a matter is the subject of another governmental inquiry investigation or judicial proceeding, the Ethics Board may adjourn the matter pending a final determination of such matter by the other authority, person, body, or law enforcement agency.

7. The Ethics Board of the Village of Ballston Spa may act only with respect to officers, employees, and appointees of the municipality and persons having business dealings with the municipality. The termination of a Village officer's or employee's term of office or employment with the Village shall not affect the jurisdiction of the Village Ethics Board with respect to requirements imposed by this chapter on former Village officers or employees to the extent permitted by law.
8. The Village Ethics Board may refer any matter within its jurisdiction to the county Ethics Board in its discretion. The Ethics Board shall refer to the appropriate law enforcement agency any facts or evidence that comes into its possession that reasonably indicates possible criminal violations.
9. Where necessary and indicated, the Ethics Board will retain and utilize the attorney for the Village or, when required or there is a decided conflict, will request permission from the Village Board of Trustees to retain outside counsel.
10. Any formal communication from the Board of Ethics to the Village Board of Trustees shall be in written form. Any majority opinions/recommendations issued by the Board of Ethics will require the signatures of a majority of the members of the Board of Ethics. While not required, a dissenting opinion/recommendation may be written, signed, and attached to the majority opinion/recommendation if the members in the minority so choose.
11. The Ethics Board will hold meetings in order to carry out its power and duties. Other than meetings focused on confidential investigations, meetings of the Board shall be subject to the requirements of the New York State Open Meetings Law. This includes meetings, or parts of meetings, to add members, make recommendations for code changes, and any other business that does not require confidentiality.

D. Removal of appointed Ethics Board Members.

1. Appointed members of the Ethics Board may voluntarily vacate from their appointed office upon submission of a letter of resignation to the Village Board of Trustees.
2. Members of the Ethics Board may be removed from their office if the following occurs:
 - a. By being found in violation of the Code of Ethics and being subsequently removed from office by Village Board of Trustees. The Village Board must give the Board member written notice and an opportunity to be heard.
 - b. By receiving a unanimous vote from the remaining members of the Board of Ethics and recommendation made to the Village Board of Trustees for removal from office for violations of B above.

Training of the Board of Ethics. Each member of the Board of Ethics shall be required to complete at least two (2) hours of ethics training per year either in-person or on-line. Each member shall provide proof of such training to the Village Clerk and such proof shall be maintained in the office of the Village Clerk as a municipal record. Failure to complete required training for more than one year may result in dismissal from the Ethics Board. Newly appointed members must complete their initial training within 120 days of appointment. The Village Clerk will identify and disseminate training resources and opportunities to the members.

§27-22: Complaints and Investigations

- A. Upon receipt of a form duly sworn by the person requesting an investigation of an alleged violation of this chapter or upon the Board determining on its own initiative that a violation of this chapter may exist, the Ethics Board shall have the power and duty to conduct any investigation necessary to carry out the provisions of this section. In conducting any such investigation, the Board may administer oaths or affirmations, subpoena witnesses and compel their attendance and require the production of any books or records which it may deem relevant or material. The form to be utilized in requesting an investigation of an alleged violation of this chapter shall be the form available in the office of the Village Clerk and on the Village of Ballston Spa website.
- B. All complaints, hearings and proceedings of the Board of Ethics shall be kept confidential until such time as a final determination is made. Thereafter, the Village Ethics Board shall state in writing its disposition of every sworn complaint it receives and of every investigation it conducts and shall set forth the reasons for the disposition to the Village Board of Trustees. Any findings of violations of this chapter or other applicable law shall be served upon the subject of the investigation within seven days of such service of any findings of violations of this chapter, and violations shall be made a public record and shall be indexed and maintained on file by the Village Clerk.
- C. All employees and appointees of the Village of Ballston Spa and all officers (whether paid or unpaid) are required to fully cooperate with the reasonable requests of the Village of Ballston Spa Ethics Board during all formal ongoing investigations. Notwithstanding the above requirement, the following conditions will also apply:
 1. The Ethics Board shall advise the employee, officer, or appointee of their right to confer with or obtain outside legal (or other) counsel. No individual shall be denied their right to obtain and to utilize outside legal (or other) counsel. A reasonable period of time will be provided to retain outside counsel (as a general rule, no less than 30 calendar days).
 2. Any individual questioned in connection with any investigation will be advised whether they are a target and/or subject of that investigation within 7 business days after a complaint has been made.
- D. The Village Ethics Board shall state, in writing, its disposition of every sworn complaint it receives and of every investigation it conducts and shall set forth the reasons for the disposition to the Village Board. The findings of the Ethics Board will be sent to the subject of the investigation within seven (7) days after such findings become final.

§27-23: Enforcement - Penalties for Offenses

- A. Employee-Related Enforcement: In its discretion and after a hearing in accordance with Article 3 of the State Administrative Procedure Act (SAPA), and subject to § 75 of the Civil Service Law and any collective bargaining agreements, to the extent practicable, the Village Ethics Board may recommend for action to the Board of Trustees appropriate disciplinary action which may include a written warning, or reprimand, forfeiture of accrued leave with pay, fine, required attendance at ethics training seminars, suspension or termination of employment to the authority or person or body authorized by law to impose such sanctions, reimbursement for any costs incurred directly by the Village as a result of the ethical violation, or other costs associated with addressing the ethical violation.
- B. Enforcement against Appointees and Public Officers other than Board of Trustees: The Ethics Board can recommend a written warning or censure by the Board of Trustees, or removal from office or employment in the manner provided by law. The Ethics Board can also, under its own action, issue a public statement of censure.
- C. Enforcement against Members of the Board of Trustees: The Ethics Board can issue a public resolution of censure against members of the Board of Trustees. Such resolution will be read at a public Board of Trustees meeting and entered into the public record.
- D. The Village Ethics Board shall conduct and complete the hearing with reasonable promptness and shall not act without notice and opportunity for the target or subject of the investigation to be heard and shall observe appropriate due process.

§27-24: Ethics Advisory Opinions

- A. The Board of Ethics shall render confidential advisory opinions to officers, employees, and appointees of the Village of Ballston Spa with respect to Article 18 of the General Municipal law and this Code of Ethics. Officers, employees, and appointees of the municipality are encouraged to seek advisory opinions whenever they are uncertain whether their conduct may violate the Code of Ethics.
- B. The Board of Ethics will prepare an advisory opinion based on a thorough review of the facts and applicable law. The Board's opinion is to be based primarily on the facts presented in the request or subsequently submitted in a written signed document. The opinion will be rendered, in writing, to the requester as expeditiously as is practicable, with special attention to the time requirements of a given case.
- C. An officer, employee, or appointee of the municipality whose conduct or action is the subject of an advisory opinion will not be subject to penalties or sanctions by virtue of acting, or failing to act, due to a reasonable reliance on the opinion, unless material facts were omitted or misstated in the material submitted by the requester.
- D. The Board of Ethics will maintain a confidential indexed file of all advisory opinions issued by the Board, which will be kept and maintained by the Village Clerk.

§27-25: Labor Agreements

Nothing in this local law is meant to supersede the rights and obligations of any party under NYS Civil Service Law Article 14, otherwise known as the Taylor Law.

§27-26: Posting and Distribution of Code

- A. The Village of Ballston Spa must promptly cause a copy of this Code of Ethics and a copy of Article 18, §§ 800-809, of the General Municipal Law, and a copy of any amendment to this Code of Ethics, to be posted publicly and conspicuously in each building under the municipality's control and on the Village of Ballston Spa website. The Code must be posted within 10 days following the date on which the Code takes effect. An amendment to the Code must be posted within 10 days following the date on which the amendment takes effect.
- B. The Village of Ballston Spa must promptly cause a copy of this Code of Ethics and a copy of Article 18, §§ 800-809, of the General Municipal Law, and a copy of any amendment to this Code of Ethics, to be distributed to every person who is or becomes an officer, employee, or appointee of the Village of Ballston Spa. Such distribution can be via electronic mail.
- C. As a part of the onboarding process, each officer shall complete the Officer Disclosure Form and each municipal officer, employee, and appointee will receive a copy of this Code of Ethics and must acknowledge receipt in writing. All present municipal officers and employees shall receive a copy of this Code and must acknowledge receipt in writing within 90 days of its ratification. Officers and employees shall receive copies of any amendments to the Code and must acknowledge receipt in writing. Such acknowledgements must be filed with the Village Clerk, who must maintain such acknowledgements as a public record.
- D. The failure to post this Code of Ethics or an amendment to the code does not affect either the applicability or enforceability of the Code of Ethics or the amendment. The failure of a municipal officer, employee, or applicant to receive a copy of this Code of Ethics or an amendment to the Code, or to acknowledge receipt thereof in writing, does not affect either the applicability or enforceability of the Code or amendment to the Code.

§27-27 Effective date.

This code takes effect on filing with the Department of State.

Project:

Date:

***Short Environmental Assessment Form
Part 2 - Impact Assessment***

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project:

Date:

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The Board of Trustees of the Village of Ballston Spa has taken a hard look at the environmental impacts which may occur as a result of the adoption of Local Law 2 of 2023 and has determined that the adoption will result in no significant environmental impact. The action will further have no adverse impacts on the public health or facilities. Further, the adoption of the law is a reasonable exercise of government authority. The purpose of the law is to provide for accountability of public officials and employees, and to be in conformance with New York State law requiring each municipality to have a Code of Ethics.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Board of Trustees _____	October 23, 2023
Name of Lead Agency	Date
Frank Rossi, II	Mayor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

**VILLAGE OF BALLSTON SPA
BOARD OF TRUSTESS**

**RESOLUTION ADOPTING LOCAL LAW 2 OF 2023, REPEALING CHAPTER 27
“CODE OF ETHICS” AND REPLACING IT ENTIRELY WITH NEW CHAPTER 27
“CODE OF ETHICS” IN THE CODE OF THE VILLAGE OF BALLSTON SPA**

MOTION: _____

SECOND: _____

Roll Call:

	Aye	Nay
Trustee Baskin		
Trustee Kormos		
Trustee Raymond		
Trustee Van Deinse-Perez		
Mayor Rossi		

WHEREAS, the Board of Trustees of the Village of Ballston Spa (“Board”) is considering the adoption of Local Law No. 2 of 2023, which, if adopted, repeals Chapter 27 Code of Ethics of the Village of Ballston Spa and replaces it in its entirety with new Chapter 27 Code of Ethics.; and

WHEREAS, the Board finds that the adoption of Local Law No. 2 of 2023 is in the best interest of the Village and it is necessary to provide for the health, safety and welfare of Village residents and property owners, and holds public officers and employees accountable for their actions to the people of the Village of Ballston Spa; and

WHEREAS, the Board finds that the adoption of Local Law No. 2 of 2023 is a necessary and proper exercise of authority by the Board; and

WHEREAS, the authority for the enactment of this local law is found in Section 10(1)(i) of the Municipal Home Rule Law; and

WHEREAS, pursuant to Section 20 of the Municipal Home Rule Law, a public hearing on the proposed adoption of Local Law No. 2 of 2023 was properly noticed in the newspaper and posted, and was duly conducted on October 23, 2023, at the Ballston Spa Public Library; and

WHEREAS, the Board has considered the public comments provided before and those made at the public hearing; and

WHEREAS, the Board, serving as lead agency for this Unlisted action under SEQRA, reviewed a short environmental assessment form and determined that the action does not present any adverse environmental impacts; and

WHEREAS, after thorough review and deliberation, the Board proposes to adopt Local Law No. 2 of 2023; and

WHEREAS, the Attorney for the Village has prepared the necessary documents for filing this local law with the Secretary of State;

NOW THEREFORE, BE IT RESOLVED, that the Board hereby adopts Local Law No. 2 of 2023, which adds the chapter as stated above; and

BE IT FURTHER RESOLVED, that the Board adopts and authorizes the filing of a negative declaration under the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Village Clerk and the Attorney for the Village to make such minor modifications to the local law documents as they deem necessary and thereafter are directed to execute and file the said documents as required by law and to take all of the necessary action for the promulgation thereof.

I hereby certify that this Resolution was duly adopted by the Board of Trustees of the Village of Ballston Spa at a regular meeting of the Village Board conducted on October 23, 2023.

By: _____
Teri L. O'Connor
Village Clerk
Village of Ballston Spa

REAL ESTATE CONTRACT

DATED: **October __, 2023**

1. PARTIES. The parties to this contract (the "Contract") are as follows.

SELLER:

**Community Emergency Corps.
78 Thompson Street
Ballston Spa, New York 12020**

PURCHASER:

**Village of Ballston Spa
66 Front Street
Ballston Spa, New York 12020**

2. PROPERTY TO BE SOLD. For the consideration set forth in this Contract, the receipt of which is hereby acknowledged by Seller, Seller hereby agrees to sell and Purchaser hereby agrees to purchase the following real property owned by Seller pursuant to the terms and conditions set forth herein: that certain parcel of land being approximately .32 acres of real property located at 78 Thompson Street, Village of Ballston Spa, Town of Milton, Saratoga County, State of New York being known as tax map parcel number 203.80-1-46 (the "Property") along with all rights and interests appurtenant thereto.
3. PURCHASE PRICE. The Purchase Price is Four Hundred Fifty Thousand and 00/100 Dollars (\$450,000.00).
4. DEPOSIT. Purchaser shall pay \$10,000.00 as a deposit with this contract, which shall be held in escrow by the Broker (as identified in Paragraph 18 hereof) and applied to the Purchase Price at Closing.
5. TITLE EXAMINATION.
Within ten (10) days of conclusion of the due diligence period set forth in Paragraph 7 of this Contract, Purchaser shall order an abstract and/or title search covering at least 40 years beginning with a warranty deed, which shall be continued to within twenty (20) days of Closing, and a 5-year tax search. If Seller has an existing abstract or "owners" or fee title policy or an existing survey, Seller will provide a copy of the same within thirty (30) days hereof, and Purchaser shall obtain an update of the title or a "stub search" continuation. Should the Purchaser wish to update any existing survey or obtain a new survey, Purchaser may do so at their sole cost and expense.
6. TITLE OBJECTIONS. If Purchaser correctly rejects Seller's title to the Property as unmarketable, Seller shall have a reasonable length of time to cure the objection. If Seller is unable to cure the objection, Seller's sole responsibility shall be to return all deposits to Purchaser, without interest, and upon such payment this contract shall be

terminated and Seller shall be discharged of all liability to Purchaser. As to any item disclosed in the title search, the Purchaser shall accept the property subject to all covenants, conditions, restrictions and easements of record so long as the Property is not in any violation thereof, provided that the foregoing does not prevent the Purchaser's intended use of the Property as a municipal business building.

7. RIGHT OF ENTRY; INSPECTIONS; INDEMNIFICATIONS.

- A) From the date hereof through October 30, 2023, Seller grants to Purchaser, and its duly authorized independent contractors, agents and employees, from and after the date of execution of this contract the right to enter in and upon the Property, upon reasonable (no less than twenty-four hour) notice to the Seller, to inspect the same and to make such surveys, tests including, but not limited to perc test, environmental tests, inspections, investigations and studies as Purchaser shall deem necessary; provided, however, that (1) such right of entry shall be at Purchaser's sole risk, cost and expense; and (2) Purchaser shall repair any damage and shall restore the Property to its original condition (as nearly as practicable) after such surveys, tests, inspections, investigations and studies are completed.
- B) If, in Purchaser's sole judgment, the results of any of environmental surveys, tests, inspections, construction estimates, soil borings, investigations or studies are not satisfactory, Purchaser may terminate this contract by written notice given to Seller. In such event, the deposit shall be returned to the Purchaser and, thereafter, neither party shall have any liability to the other hereunder except as otherwise specifically set forth in this Contract. Notice pursuant to this paragraph shall be delivered no later than October 31, 2023. Should Purchaser fail to notify Seller by this date, the inspection contingency shall be deemed to be waived.
- C) Purchaser hereby agrees to indemnify and hold Seller, harmless from and against any and all claims, losses, liabilities, judgments, orders, costs and expenses (including, without limitation, reasonable attorney's fees) which Seller, its officers, directors and/or employees may suffer or incur as a result of, or arising out of, or connected with, Purchaser's, or its agents' or employees' exercise of this right of entry.
- D) Notwithstanding the foregoing, Purchaser recognizes that Seller is an Ambulance Corporation and that said tests and access may be interrupted in the event of an emergency call.

8. CONTINGENCIES OF CLOSING.

Closing is hereby made contingent upon the following:

- A) Purchaser obtaining any necessary permits and approvals required by any local, county, state or federal agency that has jurisdiction over the Property that may be required to allow Purchaser to occupy the Property for Purchaser's desired use as a municipal building.

- B) Purchaser's completion of their due diligence inquiries as set forth in Paragraph 7 hereof; and
 - C) Receipt and acceptance of title pursuant to Paragraph 6 hereof.
9. CLOSING DOCUMENTS. The Property shall be transferred from Seller to Purchaser by means of a Warranty Deed with Lien Covenant furnished by Seller. The deed will be properly prepared and signed so that it will be accepted for recording by the Saratoga County Clerk, and will be delivered together with Form TP-584, Form RP-5217, any affidavits required by Purchaser's title company and, if applicable Form IT-2663 and any NYS estimated capital gains tax due as a result of this sale.
10. NEW YORK STATE TRANSFER TAX. Seller agrees to pay the New York State Real Property Transfer Tax as set by law.
11. TAX AND OTHER ADJUSTMENTS. The following, if any, shall be apportioned as of the closing date such that the Purchaser assumes the expenses of the property as of the date of transfer of title:
- A) Taxes and water/sewer rents, as applicable, and
 - B) Municipal assessments.
12. CONDITION OF PREMISES. Seller will maintain the property (including but not limited to the structure and grounds) in its present condition, normal wear and tear excepted, through the date and time of the final walk through. Seller shall deliver the Property to Purchaser on the closing date free of all Seller's personal property, in broom swept condition.
13. DATE AND PLACE OF TRANSFER OF TITLE. The transfer of title to the Property from Seller to Purchaser will take place at the office of the Seller's attorney. The closing will be on or about February 28, 2024.
14. FINANCING. Purchaser represents that it has available funds in cash to close this transaction. Proof of funds shall be provided to Seller within ten (10) days' of a written request for the same. However, Seller and Purchaser acknowledge and agree that Purchaser may, at their sole cost and expense, apply for a mortgage to finance this transaction. Seller understands that Purchaser intends to apply for a U.S.D.A mortgage. Seller shall reasonably cooperate in providing any documentation, providing access to the property, and in signing any applicable lender closing documents should Purchaser obtain such financing.
15. POSSESSION. Purchaser shall be granted possession of the Property at closing.
16. DEPOSITS. All payments made by Purchaser on account of the purchase price prior to closing shall be held in escrow by the Broker identified in Paragraph 18 hereof, with any interest accruing to Purchaser. Said deposit shall be returned to Purchaser if:
- A) Seller is unable to deliver marketable title, or

B) This contract is terminated pursuant to any other provision of this contract.

17. NOTICES. All notices under this Contract shall be in writing, delivered by electronic transmission (including e-mail) no later than the required date, or by certified or registered mail, return receipt requested, postmarked no later than the required date, or by personal service by such date. Notices shall be sent to the other party's attorney, if known, if not then to the other party at the address set forth for such party in this Contract or email addresses to be provided.
18. REAL ESTATE BROKER. Seller and Purchaser represent and warrant that Oxford Property Group, LLC is the sole broker who brought about this agreement. Seller shall pay all real estate commissions due to Oxford Property Group, LLC at Closing.
19. ENTIRE AGREEMENT. It is understood and agreed that all prior understandings and agreements between Seller and Purchaser are merged into this contract. This Contract may only be modified by a written instrument signed by both parties.
20. ASSIGNMENT. Seller and Purchaser hereby agree that this contract may not be assigned except with the written consent of both parties.
21. BINDING CONTRACT. Purchaser and Seller agree that they, their legal representatives and successors and assigns will be bound under this contract.

IN WITNESS WHEREOF, the parties hereto have duly executed this Contract as of the date first written above.

PURCHASER:

Village of Ballston Spa

By: _____ Dated: _____
Name: Frank Rossi, Jr.
Title: Mayor

Purchaser's Attorney: Alexandra C. Davis, Esq.
Karla W. Buettner, Esq.
Bartlett, Pontiff, Stewart & Rhodes, PC
P.O. Box 2168, One Washington Street
Glens Falls, NY 12801
E-mail: acd@bpsrlaw.com ; kwb@bpsrlaw.com

SELLER:

COMMUNITY EMERGENCY CORP

_____ Dated: _____
Name:
Title:

Seller's Attorney: James P. Craig, Esq.
Brown Craig & Hunt
1 E. High Street #1804
Ballston Spa, New York 12020
E-mail: jpc@browncraighunt.com



MANGINO CHEVROLET

RICH YOUNGS | 518-843-5702 | ryoungs@mangino.com

[Retail] 2024 Chevrolet Silverado 3500HD CC (CK31003) 4WD Reg Cab 146" WB, 60" CA Work Truck
(7) (✔ Complete)

Quote Worksheet

	MSRP
Base Price	\$46,500.00
Dest Charge	\$1,895.00
Total Options	\$2,188.00
Subtotal	\$50,583.00
DUMP BODY	\$14,700.00
POLYCASTER AND PLOW	\$16,035.00
ASSIST STEPS	\$745.00
WEATHER TECH LINER	\$158.95
Subtotal Pre-Tax Adjustments	\$31,638.95
Less Customer Discount	(\$3.73)
Subtotal Discount	(\$3.73)
Trade-In	\$0.00
Subtotal Trade-In	\$0.00
Taxable Price	\$82,218.22
Sales Tax	\$0.00
NYS INSPECTION	\$10.00
NYS TIRE TAX	\$15.00
DOC FEE	\$175.00
Subtotal Taxes	\$200.00
NYS BID ASSIST	(\$2,000.00)
Subtotal Post-Tax Adjustments	(\$2,000.00)
Total Sales Price	\$80,418.22

At the user's request, prices for this vehicle have been formulated on the basis of Initial Pricing for the vehicle, however GM cannot guarantee that Initial Pricing is available. This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.
Data Version: 20716. Data Updated: Oct 16, 2023 6:38:00 PM PDT.

Proposal for Municipal Lease Purchase

To: Village of Ballston Spa
66 Front St.
Ballston Spa NY 12020

From: GM Financial
Commercial Vehicle Lending
220 E. Las Colinas Blvd., Suite 800
Irving, TX 75039

Date: 10/17/2023

GM Financial is pleased to respond to your application for tax-exempt lease purchase financing. Our proposed terms and conditions are as follows:

Lessor: AmeriCredit Financial Services, Inc.

Lessee: Village of Ballston Spa

Assignee: De Lage Landen Public Finance LLC

PRICING AND TERMS

Amount Financed: \$ 80,418.22 Fees: N/A Proposed Funding Date: _____ Interest Rate: 8.319 %

Valid until: 11/16/2023 Asset Description: _____

Lease Term 5 Years Payment: \$ 18,750.96

Payment remittance (choose one):

Annual/Advance

Semiannual/Advance

Quarterly/Advance

Monthly/Advance

Quarterly/Arrears

Monthly/Arrears

ADDITIONAL TERMS AND CONDITIONS

Security: First priority security interest in the leased vehicle(s).

Closing Costs: Lessee shall be responsible for all costs and expenses incurred in connection with the proposed transaction, including, but not limited to, those incurred with respect to all (i) issuing costs, (ii) bond and/or legal counsel, and (iii) escrow accounts.

Documentation and Insurance: As required, and in form and content approved, by Lessee in its sole discretion.

This proposal is subject to final credit approval and execution of final documentation.

Please feel free to contact me at [UMAIR.SUNDRANI@GMFINANCIAL.COM] or [(214) 210-5333] with any questions or for further clarification.

Thank you for the opportunity to present this proposal.

Sincerely,

Umair Sundrani

Fleet Inventory Funding and Servicing Manager

Village of Ballston Spa Committee Code (Draft)

Any committee, board, or other ad hoc group (hereafter collectively referred to as "committee"), that is not already described in Village code, including committees, boards, and ad hoc groups required for grants, or that is convened for the purpose of generating recommendations to the Village Board, or results in actions to be taken by the Village Board, but does not possess sovereign authority to act on behalf of the village on its own, shall have its membership and responsibilities determined by the Village Board as follows:

Recruiting Members:

1) Village staff will publicize via village email, the village web site, Facebook and social media that members are sought, with a description of purpose and duties. Postings will remain until the positions are filled. Posts will include a request with a link for interested residents to complete the Committee Interest Form. The Committee Interest form is required to be considered for a committee. Completed forms will be distributed by the Village Administrator within five business days upon notice of a vacancy in a committee and will be sent to all board members, and to the chairs of the relevant committees of interest.

Board Responsibilities:

1) The Village Board will approve by motion the purpose of committee, duties, and the maximum number of people on the committee, and any committee charter that is written for such purposes.

2) Each Village Board member gets to pick an equal number of committee members from the pool of applicants. If an odd number, extra picks go first to mayor, then board members in order of seniority. Members will be chosen based on qualifications.

3) Should a Village Board member refuse to select one or more committee members, or if the board member's selection is delayed by more than three weeks from creation of the committee, then the selection will go in order of seniority to the other board members willing to pick members.

4) When a committee member resigns prior to the end of their term, the Village Board member who appointed the person resigning will appoint a replacement. If that board member is no longer on the Village Board, then the board member with the longest seniority will choose the replacement.

5) Village Board liaisons to committees will be chosen by a majority vote of the Village board.

6) The Village Board, through majority vote, may alter the above procedure due to time constraints, the need for additional recruitment, or other pertinent reason(s) agreed to by the majority of the Village Board. Grant-related committees formed using an expedited process due to time constraints will go through the standard process described herein once the grant is awarded, and the duties and composition may be modified.

Committee Responsibilities

- 1) Committees shall have the right to appoint their own chair. If no chair is identified, then the Village Board will choose the chair by majority vote.

Committees will work with village staff to have their meetings posted on the website and on social media at least 72 hours ahead of the meeting. All committee meetings will be open to the public and provide the opportunity for public comment. Agenda and minutes will be required. Committees can meet either in person, via a virtual platform, or a hybrid meeting using the virtual platform. Committee members participating remotely can vote and fulfill all their committee responsibilities remotely. Any meeting that is held using a virtual platform must record the meeting. Unless otherwise stated in law, advisory committees are not subject to the Open Meetings Law and nothing in this policy supersedes the Open Meetings Law.

Adopted June 26, 2023

Revised July 10, 2023

Revised October 23, 2023

CONTRACT DOCUMENTS
VILLAGE OF BALLSTON SPA
SARATOGA, NEW YORK
JOHN STREET TANK REHABILITATION

OCTOBER 2023

OWNERSHIP OF DOCUMENTS

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