

We hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his or her name.

November 28, 2022

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Mayor

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Trustee

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Trustee

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Trustee

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Trustee

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Contract	PO Type	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
22-02055	05/02/22	AUTOS005 AUTO SOLUTIONS OF NY, INC	12,042.79	A -3120-002-00	E	Police EQ			R	05/02/22	05/02/22		
* 1 POLICE OUTFITTING													
23-00564	08/23/22	NORTHW60 NORTHWAY COMMUNICATIONS, LLC	1,422.00	A -3413-004-05	E	Fire Police CE- Supplies			R	08/23/22	11/21/22		
1 PAGERS													
23-00634	09/07/22	HD SUPPLY	495.00	A -5110-004-04	E	Street Administration CE - Repairs & Mai			R	09/07/22	11/23/22		
1 ADA TILES/PANELS													
23-00907	10/07/22	NORTH66 NORTH COUNTRY PRINTING AND GRA	124.00	A -1410-004-05	E	Village Clerk CE - Supplies			R	10/07/22	10/11/22		
1 3 BOXES WINDOW ENV W/ RET ADDY													
23-00918	10/12/22	DIV DIVAL SAFETY EQUIPMENT, INC	1,299.09	A -3411-002-00	E	E.M.L. Fire Dept EQ			R	10/12/22	11/21/22		
1 SMOKE MACHINE UNIFIRE													
23-00920	10/12/22	DIV DIVAL SAFETY EQUIPMENT, INC	2,250.00	A -3410-002-00	E	Fire Chiefs EQ			R	10/12/22	10/12/22		
1 FAST BOARD FOR RIT-ORANGE													
23-00927	10/14/22	PALLET50 PALLETTE STONE CORPORATION	782.80	A -5110-004-00	E	Street Administration CE - Contracts			R	10/14/22	11/23/22		
1 Concrete sidewalk													
23-00941	10/17/22	JRWELD50 J & R WELDING SUPPLY CO.	194.75	A -1640-004-05	E	Central Garage CE - Supplies			R	10/17/22	11/23/22		
1 BANDSAW BLADES													
23-01040	10/31/22	AMAZ005 Amazon Business	126.70	A -3412-004-05	E	Union Fire Dept CE - Supplies			R	10/31/22	11/21/22		INQ7-P6WC-MLV7
1 Supplies													
2 Supplies													
164.44													
23-01069	11/01/22	DIV DIVAL SAFETY EQUIPMENT, INC	950.48	A -3411-004-05	E	E.M.L. Fire Dept CE - Supplies			R	11/01/22	11/21/22		3188726
1 Gas Meter													

Open: N Paid: N Void: N  
Rcvd: Y Held: N Aprv: N  
Format: Detail without Line Item Notes First Enc Date Range: First to 05/31/23 Bid: Y State: Y Other: Y Exempt: Y  
Vendors: All Include Non-Budgeted: Y Prior Year Only: N \* Means Prior Year Line  
Rcvd Batch Id Range: First to Last



PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
23-01136	11/10/22	SARAS	SARATOGA AUTO SUPPLY		Continued							
2		Supplies Napa- 881050	124.70-	A -5110-004-04	E Street Administration CE - Repairs & Mai	R			11/10/22	11/23/22		882203
3		Supplies Napa- 881927	16.92	A -1640-004-04	E Central Garage CE - Repair & Maint.	R			11/10/22	11/23/22		881927
4		Supplies Napa- 882204	15.65	A -1640-004-04	E Central Garage CE - Repair & Maint.	R			11/10/22	11/23/22		882204
5		Supplies Napa- 883197	12.98	A -3120-004-04	E Police CE - Repairs & Maint.	R			11/10/22	11/23/22		883197
			15.95									
23-01137	11/14/22	TISALE50 TI SALES, INC	1 6" water meter	2,564.10	A -8340-004-04	E Transmission & Distribution - CE - Repai	R		11/14/22	11/23/22		
23-01138	11/15/22	UNIVE005 ALLIED UNIVERSAL SECURITY SVCS	1 Security 10/1/22 - 10/31/22	481.20	A -1110-004-06	E Justices CE - Other	R		11/15/22	11/23/22		13479743
23-01139	11/15/22	METROF50 METRO FORD	1 hose clamp	24.78	A -5110-004-04	E Street Administration CE - Repairs & Mai	R		11/15/22	11/23/22		889742
23-01140	11/15/22	MORRIS66 MORRIS FORD-MERCURY, INC.	1 Directional switch	245.41	A -3120-004-04	E Police CE - Repairs & Maint.	R		11/15/22	11/23/22		220977
23-01142	11/15/22	ASCC A.S.C.C. INC.	1 5TH ANNUAL BIRD HOUSE PROGRAM	400.00	A -1930-004-00	E Judgments and Claims CE	R		11/15/22	11/21/22		11-15-22
2		5TH ANNUAL BIRD HOUSE PROGRAM	4,000.00	A -1950-004-00	E Taxes on Village CE	R			11/15/22	11/21/22		11-15-22
3		5TH ANNUAL BIRD HOUSE PROGRAM	100.00	A -1910-004-00	E Unallocated Insurance CE	R			11/15/22	11/21/22		11-15-22
			4,500.00									
23-01148	11/17/22	BRO	BROOKS, STEVE	438.12	A -5110-004-06	E Street Administration CE - Other	R		11/17/22	11/23/22		11-17-22
23-01150	11/17/22	SARAS	SARATOGA AUTO SUPPLY									
1		Supplies	248.31	A -1640-004-05	E Central Garage CE - Supplies	R			11/17/22	11/23/22		
2		Supplies	60.31	A -5110-004-04	E Street Administration CE - Repairs & Mai	R			11/17/22	11/23/22		
			308.62									
23-01151	11/17/22	SARAS	SARATOGA AUTO SUPPLY									
1		Water	347.44	A -8340-004-04	E Transmission & Distribution - CE - Repai	R			11/17/22	11/23/22		11-17-22
2		Water Credit	27.00-	A -8340-004-04	E Transmission & Distribution - CE - Repai	R			11/17/22	11/23/22		11-17-22
3		Police	97.84	A -3120-004-04	E Police CE - Repairs & Maint.	R			11/17/22	11/23/22		
4		Streets	63.80	A -5110-004-04	E Street Administration CE - Repairs & Mai	R			11/17/22	11/23/22		
5		Streets credit	63.80-	A -5110-004-04	E Street Administration CE - Repairs & Mai	R			11/17/22	11/23/22		



PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
23-01159	11/17/22	MAGN	MAGNA 5		Continued							
			10 PHONE SERVICE	72.50	G -8120-004-02	E Sanitary Sewers CE - Phone & Internet	R		11/17/22	11/21/22		
			11 PHONE SERVICE	193.95	L -7410-004-02	E Library CE - Phone & Internet	R		11/17/22	11/21/22		
				1,617.64								
23-01160	11/17/22	SHERWIN WILLIAMS CO.	1 Glass Beads	55.24	A -5110-004-04	E Street Administration CE - Repairs & Mai	R		11/17/22	11/23/22		66813
23-01161	11/17/22	UNION FOOD MART	1 Ethanol Free Gas	260.07	A -5110-004-03	E Street Administration CE - Fuel	R		11/17/22	11/23/22		LINE OF CREDIT
23-01162	11/17/22	DELAG	DELAGE LANDEN FINANCIAL SVCE	130.00	L -7410-004-06	E Library CE - Other	R		11/17/22	11/21/22		78139942
23-01163	11/17/22	MIDWES50	MIDWEST TAPE	17.99	L -7410-004-05	E Library CE - Supplies	R		11/17/22	11/21/22		502962495
23-01165	11/17/22	MES-NEW YORK	1	1,430.30	A -3411-004-06	E E.M.I. Fire Dept CE - Other	R		11/17/22	11/21/22		IN1789063
23-01167	11/18/22		1 Medical Reimbursement	10.00	G -9060-008-00	E Medical Insurance (Village Share)	EB	R	11/18/22	11/21/22		11-18-22
23-01169	11/18/22	NYSAS010	NYS ASSOC CHIEFS OF POLICE	175.00	A -3120-004-06	E Police CE - Other	R		11/18/22	11/21/22		4581
23-01170	11/18/22	ACEPES50	ACE PEST CONTROL	40.00	A -1410-004-00	E Village Clerk CE - Contracts	R		11/18/22	11/21/22		21769549
23-01171	11/18/22	MVPHEA50	MVP HEALTH PLAN, INC.	2,133.06	A -9089-008-00	E Other EB (Sect. 125)	EB	R	11/18/22	11/21/22		17404018
23-01172	11/18/22	ADK SIGN CO	1 VEHICLE LETTERING	950.00	A -3120-002-00	E Police EQ	R		11/18/22	11/21/22		
23-01173	11/18/22	TOWNOF16	TOWN OF BALLSTON	1,166.67	A -5680-004-00	E Transportation (Shuttle Bus)	CE	R	11/18/22	11/21/22		1-100

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract PO Type	Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
23-01175	11/18/22	BARTLETT, PONTIFF, STEWART &											
		1 Legal Services	3,500.00	A -1420-004-00	E Attorney CE				R	11/18/22	11/21/22		1401848
		2 Legal Services	760.00	A -1420-004-00	E Attorney CE				R	11/18/22	11/21/22		1401849
			4,260.00										
23-01177	11/18/22	BAKERT50 BAKER & TAYLOR											
		1 books	43.97	L -7410-004-05	E Library CE - Supplies				R	11/18/22	11/23/22		5018039867
23-01178	11/18/22	CEN											
		1 books	97.08	L -7410-004-05	E Library CE - Supplies				R	11/18/22	11/23/22		1966702
23-01179	11/18/22	BALLST45 BALLSTON SPA BUSINESS & PROFES											
		1 Village library	315.20	L -7410-004-05	E Library CE - Supplies				R	11/18/22	11/23/22		11-18-22
23-01181	11/21/22	AMAZO005 Amazon Business											
		1 office clock	25.76	A -1410-004-05	E Village Clerk CE - Supplies				R	11/21/22	11/21/22		
23-01182	11/21/22	AMAZO005 Amazon Business											
		1 Samsung Tab	524.99	A -5140-004-00	E BRUSH AND WEEDS - CE				R	11/21/22	11/21/22		
		2 Samsung case	36.74	A -5140-004-00	E BRUSH AND WEEDS - CE				R	11/21/22	11/21/22		
			561.73										
23-01183	11/21/22	ADKS ADK SIGN CO											
		1 Coroplast sign	210.00	A -3620-004-06	E Safety Inspection CE - Other				R	11/21/22	11/23/22		26124
23-01188	11/21/22	ADPLL005 ADP LLC											
		1 Payroll service	161.63	A -1325-004-00	E Treasurer CE				R	11/21/22	11/21/22		619567705
23-01189	11/21/22	SARAT020 SARATOGA COUNTY CENTRAL SERVIC											
		1 supplies	200.40	A -1410-004-05	E Village Clerk CE - Supplies				R	11/21/22	11/21/22		11-21-22
23-01190	11/21/22	THEDAT50 THE DAILY GAZETTE											
		1 ZBA notice- TO- 2nd notice	17.69	A -8010-004-05	E Zoning CE - Supplies				R	11/21/22	11/21/22		
23-01191	11/21/22	MAHONE50 MAHONEYNOTIFY-PLUS, INC.											
		1 TearDrop & Program	173.17	A -1110-004-04	E Justices CE - Repairs & Maint.				R	11/21/22	11/23/22		0521778-IN
23-01192	11/21/22	NORTH66 NORTH COUNTRY PRINTING AND GRA											
		1 Newsletter mailing	443.00	A -6410-004-00	E Publicity CE				R	11/21/22	11/23/22		7414

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
23-01193	11/22/22	MIDWESS0	MIDWEST TAPE	22.49	L -7410-004-05	E	Library CE - Supplies	R	11/22/22	11/23/22		502990928
			1 DVD									
23-01194	11/22/22	KEVINK50	KEVIN KROGH	69.00	A -3410-004-04	E	Fire Chiefs CE - Repairs & Maint.	R	11/22/22	11/23/22		782042
			1 Interior Detail									
23-01196	11/22/22	ACCUN	Accu-Network	1,908.00	A -3120-004-06	E	Police CE - Other	R	11/22/22	11/23/22		2049
			1 Datto Back up 10/22-11/23									
23-01198	11/22/22	STO	STONE BRIDGE IRON & STEEL, INC.	113.00	A -5110-004-04	E	Street Administration CE - Repairs & Mai	R	11/22/22	11/23/22		CS22-271
			1 tube steel									
23-01199	11/22/22	FER	FERGUSON WATERWORKS	185.82	A -8340-004-02	E	Transmission & Distribution - CE - Phone	R	11/22/22	11/23/22		1121831
			1 Supplies									
23-01201	11/23/22	HIGHMA66	HIGHWAY TRAFFIC SUPPLY	7,920.00	A -5110-004-05	E	Street Administration CE - Supplies	R	11/23/22	11/23/22		063103
			1 Crossing Signs									
Total Purchase Orders:				65	Total P.O. Line Items:	100	Total List Amount:	59,984.04	Total Void Amount:	0.00		



Totals by Year-Fund		Fund	Expend Total	Revenue Total	G/L Total	Total
Fund Description						
GENERAL FUND		3-A	57,822.89	0.00	0.00	57,822.89
sewer re levy		3-G	82.50	0.00	0.00	82.50
PUBLIC LIBRARY FUND		3-L	1,936.75	0.00	0.00	1,936.75
	Year Total:		59,842.14	0.00	0.00	59,842.14
		X-TA	141.90	0.00	0.00	141.90
Total of All Funds:			59,984.04	0.00	0.00	59,984.04

Totals by Fund Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	A	57,822.89	0.00	0.00	57,822.89
sewer relevy	G	82.50	0.00	0.00	82.50
PUBLIC LIBRARY FUND	L	1,936.75	0.00	0.00	1,936.75
	TA	141.90	0.00	0.00	141.90
Total of All Funds:		<u>59,984.04</u>	<u>0.00</u>	<u>0.00</u>	<u>59,984.04</u>

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	3-A	45,780.10	12,042.79	0.00	0.00	57,822.89
sewer reley	3-G	82.50	0.00	0.00	0.00	82.50
PUBLIC LIBRARY FUND	3-L	1,936.75	0.00	0.00	0.00	1,936.75
Year Total:		47,799.35	12,042.79	0.00	0.00	59,842.14
	X-TA	141.90	0.00	0.00	0.00	141.90
Total of All Funds:		47,941.25	12,042.79	0.00	0.00	59,984.04

LOI	Applicant	Project	# of village artists	Anticipated attendance	Feasibility in near term	Seeking from SA	Additional cost to village	genre	schedule
11/16/2022	Betsy (Nourish)	Free pattern drawing classes			very good		\$0	adult craft	
6/24/2022	Mark Blech (ASCC)	Birdhouse project	1-500	100,000	repeat of 2021	\$5,000	\$5,000	youth craft	Feb-Oct
11/19/2022	Committee on the Arts	Village of Friends Banners	2		very good	\$2,500	\$0	adult graphic art	Feb-May, Sept-Nov
11/15/2022	Mark Blech (ASCC)	Spring Banners	500	150,000	repeat of 2022	\$3,500	\$0	youth craft	May-Sept
11/22/2022	Dana Wormer (BSBPA)	Concerts in the Park	~50% of musicians across 10 concerts	2,000	repeat of 2022	\$5,000	\$0	music variety	May-Sept
11/23/2022	Cathy Hackert	Sounds of Summer	~10% of musicians across 4 concerts	340	repeat of 2022	\$2,200	\$0	concert band music	Aug/Nov
11/15/2022	Donna Dardaris (ASCC)	Youth art and craft area at Family Fun Day	800	3,500	repeat of 2022	\$2,500	\$0	youth craft	August
11/15/2022	Gina Marozzi (ASCC)	Refrigerators concert	0	1,200	very good	\$5,000	\$0	adult music	August
11/14/2022	Kari Donohue	Craft festival	100%		very good	\$5,000	\$0	adult craft	Oct-Nov
11/15/2022	Anna Slanko (ASCC)	November holiday banners	64	5,000	repeat of 2022	\$2,500	\$0	youth craft	Nov-Jan
11/15/2022	Ray Otten (ASCC)	Holiday Ornaments	500	2,500	repeat of 2022	\$2,600	\$0	youth craft	December

# HP LaserJet Pro M479fdw Wireless Color Laser Multifunction Printer with Duplexing, Onsite Warranty (W1A80A)

Item #: 24395857 | Model #: W1A80A#BGJ

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## **BALLSTON SPA COMMITTEE ON THE ARTS**

(Approved by vote of the Village Board of Trustees on September 23, 2019)

### **Committee Charge**

**Mission Statement:** The mission of the Committee on the Arts is to foster and advance artistic and creative efforts in the Village's public spaces in order to enrich and enhance the quality of life in our community.

**Duties of the Committee:**

- 1) Build collaborations among artisans, the community, and arts organizations.
- 2) Examine options for expanding the role of the arts in the Village.
- 3) Solicit, recruit, and review proposed art exhibits/projects for the Village's public spaces. All solicitations and application recommendations shall be ultimately approved by the Village Board.
- 4) Assist artists/art projects through oversight, advice, and resource identification as necessary.
- 5) Explore ways to increase and diversify revenues for funding arts in the Village's public spaces.
- 6) Make recommendations to the Board, consistent with the Committee's mission, including recommendations on the expenditure of funds for arts in the Village's public spaces.

**Committee Membership:**

The Committee will consist of five members appointed by the Mayor and confirmed by the Board of Trustees. Members are not required to be Village residents, but preference will be given to those who are. Initial terms will be for 1, 2, and 3 years respectively, with subsequent appointments to 3-year terms. At the beginning of the Official Year of the Village or upon a vacancy of the position of Chairperson of the Committee, the Mayor shall request a recommendation from the Committee for a Chairperson, and the Mayor shall appoint a Chairperson after receiving and considering such recommendation. If no recommendation is made within 31 days of a request, it is to be assumed that the Committee has no such recommendation.

**Open Meetings/public disclosure:**

All regularly scheduled meetings to be attended by a majority of the members of the committee shall be published on the village's website calendar and shall be open to public attendance. Members of the committee shall disclose to the board of trustees any personal financial interest in any project considered by the committee.

**Committee Interest Form  
Village of Ballston Spa  
Draft – 11.21.22**

If you would like to volunteer for a Village committee or board, please submit your information below. We deeply appreciate your interest!

Please note that applying for committee membership does not guarantee appointment. Volunteers for village boards and committees must be appointed by the Mayor and/or approved by the Board of Trustees. We will carefully consider the information you provide, and hope we can find a great match between your interests and the needs of the village. Thank You!

**Name:**

**Phone:**

**Email:**

**Home Address:**

**Within village borders, which of the following applies to you (check all that apply):**

Live full-time

Live part-time

Own Property

Own a business: Name: \_\_\_\_\_

Work

Volunteer: Where: \_\_\_\_\_

**In which areas would you like to participate: (check all that apply)**

Planning and Zoning

Ethics

Public Safety/Police

Historic Preservation

Parks and Trees

Library

Arts

Events

Transportation (roads, sidewalks, safety and accessibility)

Economic Development

Infrastructure (water, sewer, stormwater)

Other: \_\_\_\_\_

**Please tell us about yourself and why you are interested in the areas you chose above. (For example: personal, professional, and volunteer experience, education, skills, etc.)**

- Include option to upload documents (resume, statement of interest, etc.)

**Thank you!** – The Ballston Spa Board of Trustees

**[Confirmation Email:** Your Ballston Spa Committee Interest application has been received. Your application will be sent to all Village Board members, and kept on file. If you have any questions, please call Village Hall at: 518-885-5711. Trustee emails are on the village website: [villageofballstonspa.org](http://villageofballstonspa.org). Trustees might call you to discuss. Feel free to reach out at any time.]

Email to residents:

Hello all! The Friends of Wiswall Park is a group of village residents working toward possible improvements for this lovely little park in the center of our business district, and we value your opinion! Please share your thoughts about the potential future of Wiswall Park on Front street by filling out this survey. Feel free to copy the link and share! Thanks!

What they see when they click on the link:

## Wiswall Park Resident Survey

Wiswall Park is the center of our town and our shopping and dining district, seen by anyone coming into the village to dine and shop. It is the home of our farmers' market, movies in the park, and many other fun warm-weather events. But the little park is in need of some love and repair in several ways. A group of residents has formed with the purpose of working to improve Wiswall Park. We have so far discussed some general maintenance on benches and the gazebo, the removal of some dangerous bushes, and ridding the park of the invasive Bishops Weed that is covering 25% of the park (and spreading), which would open up space for more colorful and flattering flowering plants.

The group has begun the process of removing the Bishop's Weed during several cleanup days. Finalizing this and taking on other projects in the park are still in the very early stages of discussion and planning, and we would love to have input from the community on what the park means to you, and what improvements you would like to see. If you would be so kind as to fill out this short questionnaire, we would greatly appreciate your input. Thanks for your time!



1. Do you live in the Village of Ballston Spa?

Mark only one oval.

Yes

No

Option 3

2. Do you ever visit Wiswall Park?

Mark only one oval.

Yes, often

Yes, occasionally

Yes, rarely

No, never

I don't know where Wiswall Park is

3. For which reasons do you visit Wiswall Park?

(Select all that apply)

Check all that apply.

- I like to visit and spend time in the park
- I go to the park for events
- I visit the park while shopping and dining downtown
- I use the park before or after work, or on breaks
- Other:

4. Have you attended any of the following events / activities in Wiswall Park?

*Check all that apply.*

- Farmer's Market
- Movies in the park
- Local business vendor
- events Holiday tree lighting
- Other:

5. How would you like to use the park, or see the park used by others?

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6. What improvements would you like to see in the park?  
(Select all that apply)

*Check all that apply.*

- Improved aesthetic (gardening, weeding, signage, etc)
- More picnic tables, areas for eating
- Upgraded benches
- Space and facilities for events (repair or replace gazebo, improved space or facilities for vendors, etc)
- None
- Other:

7. Are there events you would like to see the park used for, that do not currently happen?

8. What amenities would you like to see in the park?  
(Select all that apply)

*Check all that apply.*

- Pavilion with tables and chairs/picnic tables
- Benches
- Play area for kids
- Open space for vendors
- Improved natural spring design
- Information kiosk
- Improved oral gardens
- Other:

9. Are there other ways you would like to see the park used?

10. What age range do you fall into?

Mark only one oval.

- 18-25
- 26-35
- 36-45
- 46-55
- 56-65
- 66-75
- 76-85
- 86+

11. Do you have children, and if so do you and your children utilize Wiswall Park

Mark only one oval.

Yes, and we use the park

Yes, and we do not use the park

No

12. Thanks for taking the time to answer our questions. Would you be interested in being informed when there are new developments regarding the park, or to help when volunteers are needed?

Mark only one oval.

1. Yes, I'd like to be informed of any new developments

2. Yes, I'd like to stay informed and I'd be willing to volunteer to help in the future

3. No thank you

13. If (1) or (2) above

Please provide your preferred contact information:

Name

Email address

Thank you very much!

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**Google Forms**

November 28, 2022

Sandra Misiewicz  
Executive Director  
Capital District Transportation Committee  
One Park Place  
Albany, NY 12205

RE: UPWP Application

Dear Ms. Misiewicz:

I am writing in support of the Village of Ballston Spa's submission of the UPWP grant application for a Land Use and Zoning Update project.

The funding and assistance provided by CDTC is integral to the Village in revising its out-of-date zoning and land use regulations. We wish to implement the goals of the Comprehensive Plan, which will be completed by early 2023, as soon as possible. The proposed project will update zoning, provide a clear development review process, update land use and zoning maps, and create design guidelines and standards that will preserve and strengthen the existing historic character of the village. The Village is committing a \$20,000 contribution plus \$5,000 of in-kind time toward the total cost of the rezoning process.

Thank you for your consideration and support.

Sincerely,



## • Part 1: Applicant Information

- Lead Applicant

Village of Ballston Spa

i.e. city, town, village, county, public agency or non-profit

- Contact Person

Elizabeth Ko

- Address

66 Front Str

Street Address

Street Address Line 2

Ballston Spa

City

- State

12020

Zip Code

- Phone Number

Please enter a valid phone number.

518-466-8904

- Email

example@example.com

TrusteeKormos@villageofballstonspa.org

- Co-Applicant(s), if applicable:

NA

## • Part 2: Basic Project Information

- Project Name \*

Village of Ballston Spa Land Use and Zoning Update

This field is required.

- What is the proposed project type? (select one)

Medium Scale: Community Planning/Linkage Program  
(\$20,000 - \$150,000)

- Please upload a project location or study area map, if applicable (.pdf format).

Browse Files

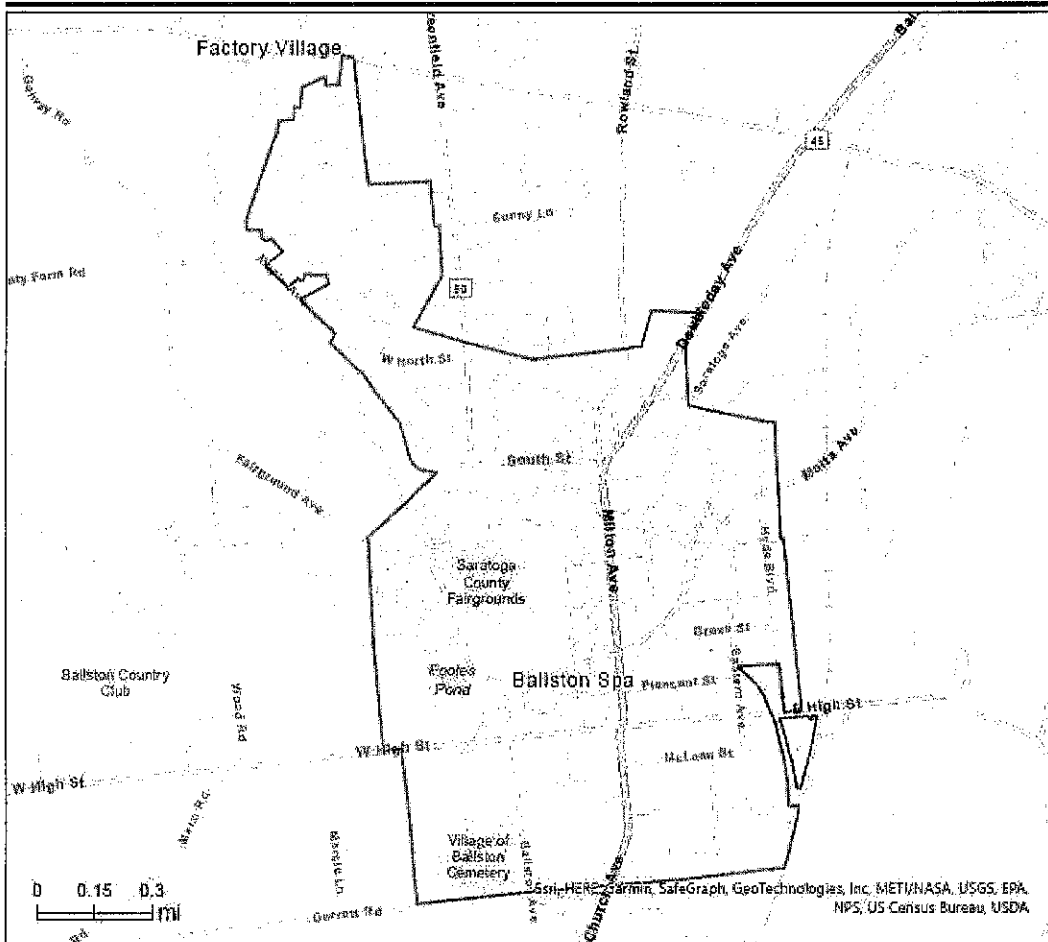
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## Site Details Map

Ballston Spa Village, NY  
Ballston Spa Village, NY (3604253)  
Geography | Place

Prepared by Esri



**This site is located in:**

City: ---  
County: Saratoga County  
State: New York  
ZIP Code: 12020  
Census Tract: 36091061800  
Census Block Group: 360910618001  
CBSA: Albany-Schenectady-Troy, NY Metropolitan Statistical Area

November 07, 2022

- Does the study area or project location include, or is adjacent to, an Environmental Justice area determined by CDTC? (see [www.cdtcmo.org/2023upwp](http://www.cdtcmo.org/2023upwp) for map).

No

Do you own and maintain the roadway in the study area or project location?

NA

- If you do not own or maintain the roadway, please describe who owns and maintains it.

- If you do not own or maintain the roadway, please upload a letter(s) indicating commitment of transportation facility owner(s), to the project (.pdf format).

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- Project description, including how the proposed project advanced the principles of New Visions 2050 and the Bipartisan Infrastructure Law (limited to 500 words).

Word Count: 0/500

The Village of Ballston Spa will complete its Comprehensive Plan Update in March of 2023. The last Comprehensive Plan was completed in 1993. The updated plan will be comprehensive, holistic and covers topics such as climate resilience, transportation, physical and electronic infrastructure, stormwater, the built environment, housing, economics, social considerations, and economic development. This proposed project will immediately follow completion of the comprehensive plan, resulting in updated zoning, a clear development review process, updated land use and zoning maps, and creation of Village design guidelines and standards. The comprehensive plan goals include economic development, improving safety, and increasing access to transportation choices like transit, walking, or bicycling, which will result in increased safety, resiliency, more equitable communities, and improving the overall quality of life in the Village. Both New Visions 2050 and the Bipartisan Infrastructure Law advocates for continued urban investment, concentrated development, smart land use, and addressing the climate crisis and environmental justice. The comprehensive plan addresses each of the above, providing guidance as the village updates zoning and land use regulations. The updated zoning and land use regulations will preserve and strengthen the existing historic pattern of development and preserve the character of the village.

The Village government has taken several steps to plan and prepare for the future. First in 2020 it adopted an Economic Development Plan and held a Complete Streets workshop in late 2020. Then in 2021/22, it completed a Pedestrian and Bicycle Master Plan and Urban Forestry Inventory and Management Plan. Currently the Village is finishing an update to its Comprehensive Plan, has received a Brownfield Opportunity Area grant, and has been awarded an ADA transition grant and the NY Forward grant. The village has already begun to implement street improvements including new striping, signage and ADA compliant curb ramps and other treatments (e.g. protected mid-block crossings).

The Village of Ballston Spa was first settled in 1771 and was incorporated as a village in 1807. The Village was once the premier spa destination, long before Saratoga Springs. Ballston Spa escaped much of the urban renewal destruction of historic structures that occurred mid-century and retains most of its unique Victorian character and walkable pedestrian-oriented street layout. Ballston Spa is home to many low-income individuals as seen in the income

survey conducted in 2021, as well as other vulnerable populations such as seniors, homeless veterans, and disabled adults most of whom don't drive.

### Part 3: Proposed Project Budget

#### Medium Scale: Community Planning/Linkage Program

\$20,000 - \$150,000

Match requirements: A cash or in-kind match contribution of not less than 10% of the actual project cost is required.

- Please refer to 2023-24 UPWP Solicitation Guidelines for additional details on the match requirement.

**In-Kind Match** is a non-cash contribution of value provided by the municipality, organizations, or individuals participating in the project. In-kind match is typically the calculated value of personnel, goods, and services, including direct and indirect costs. The In-Kind Rate for volunteer time must be counted at the following standardized current rate for New York State [https://www.independentsector.org/volunteer\\_time](https://www.independentsector.org/volunteer_time), unless a justifiable professional rate applies.

**Cash Match**, i.e., a cash contribution can come from municipal funds (general revenue), cash donations, third parties (i.e. partner organizations) or from non-federal grants.

- Total Federal Funds Requested (CDTC staff time or consultant):

65000

- Value of In-Kind Match:

5000

- Total Cash Match:

20000

- Total Project Value (Federal Funds + Match):

90000

- Briefly describe how in-kind match is being provided:

\$5,000 is the estimated in kind based on past CDTC grants ef

- Please upload letter(s) that include a commitment to the local match requirement signed by the lead elected official or chief executive of municipality, non-profit, or other organization providing match (.pdf format).

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10 MB maximum

## • Part 4: Project Proposal

- Please list any previously completed CDTC Plan the proposed project implements. New Visions 2050 does not apply. Completed CDTC plans can be found at: <https://www.cdtcmop.org/transportation-plans/cdte-planning-documents>.

Complete Streets Workshop

Ballston Spa Pedestrian and Bicycle Master Plan

CDTC/CDRPC Technical Assistance Grant



- If the proposed project is related to other previously completed planning initiatives or leveraging completed or ongoing planning projects, please list them (i.e. Comprehensive Plan, DRI, NY Forward, etc.).

Economic Development Plan (Saratoga Prosperity Partnership)

Urban Tree Inventory and Management Plan (DEC)

Comprehensive Plan Update

Brownfield Opportunity Area (BOA) grant (underway)

ADA Transition Grant (recently awarded)



- List the tasks that need to be completed as part of the proposed project and describe the deliverables you expect.
  - RFP and consultant selection
  - Recruit community members and create SAC committee
  - SAC kick-off meeting
  - Review of comprehensive plan, existing studies, and committee reports
  - Community character analysis of each neighborhood in terms of village design and form
  - SAC meeting – existing studies and reports and community character findings

- Public engagement (website, social media, events, survey and interactive map, visual preference survey by neighborhood/proposed district)
- Public workshop/design charrette
- SAC meeting – workshop/charrette - plans, renderings, and initial coding ideas results
- Draft the new code – regulate land use and development incorporating a regulating plan, building form standards, street standards, use regulations, descriptive building, or lot types, etc. Address pre-existing nonconforming properties, green building standards, landscaping and lighting standards, parking location and management strategies.
- SAC meeting – Review of draft code and provide feedback
- Revise draft code
- SAC meeting – approve draft to be used for public input
- Public Outreach to explain new code and receive further input
- SAC - Approval and Final Draft Presentation
  
- SEQR – prepare DEIS and FEIS is not included in this grant



- Is there other information CDTC should be aware of related to the proposed project not already mentioned?

An income survey was conducted in 2021 which found that 55% of the population of the village is low to moderate income, exceeding the 51% threshold necessary for hardship status (CDBG, NYHCR definition). (waiting for Village only data).