

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF BALLSTON SPA, NY, February 23, 2026

Present: Trustee-Deputy Mayor VanDeinse-Perez, Trustee Price-Bush, Trustee DuBuque, Trustee Dunkelbarger, Village Clerk Little, Village Administrator Moskowitz, Attorney Buettner

Absent: Mayor Rossi

1) Call to Order

2) Pledge to the Flag

3) Minutes

- a) Motion made by Trustee DuBuque, seconded by Trustee Price-Bush that the minutes of the 2/9/2026 meeting be approved.

All Ayes

4) Public Comment on Agenda Items Only (3 Minutes per Speaker)

Marilyn Stephenson: made comments about motion 7e and motion 11. Questions about subsection in motion 7e. Regarding old business, questions are there parts of code not on the agenda tonight? Recommended giving notice on a formal poster to get the word out about vacancies. Made a recommendation about Ethics board appointments possibly being done by Village Attorney.

5) Consent Agenda

- a) Motion made by Trustee Price-Bush, seconded by Trustee DuBuque, that:

- i) the Ballston Spa Water Department be authorized to purchase CL2 PM Service, EVOQUA/Superior water-annual maintenance in the amount of \$6,865.77 from Koester.
- ii) the Ballston Spa Water Department be authorized to replace the Garage Door opener side mount, photo eyes, and 1 remote for their service door at 2 Lowell St. by Overhead Door Company of Glens Falls in the amount of \$2,514.29.
- iii) the Ballston Spa Water Department be authorized to pay Smith Controls for field tech labor and mileage to troubleshoot T-Mobile FX4100 units on multiple days to keep water towers communicating. Multiple Visits were necessary spanning 12/22/2025-2/11/26. Totaling \$7,315.00. This was done on an emergency basis over a number of weeks due to several recurring T-Mobile issues.

All Ayes

6) Motions/Resolutions for Consideration/Vote

- a) Motion made by Trustee Dunkelbarger, seconded by Trustee DuBuque, that Ashley Bush's resignation as a member from the Committee on the Arts be accepted, effective immediately.

All Ayes

- b) Motion made by Trustee DuBuque, seconded by Trustee Price-Bush, that Cathy Hackert and Christopher Hannon be appointed as interim Co-Chairs of the Committee on the Arts be accepted, until such time the Board selects and appoints a permanent Chair for the remainder of calendar year 2026.

All Ayes

- c) Motion made by Trustee Dunkelbarger, seconded by Trustee Price-Bush, approving the attached agreement with Pitney Bowes for postage services (and related equipment) in the Village Office to replace the current machine that is no longer working. It will decrease the cost from quarterly Lease

payments on the machine from \$216.42 down to \$151.77 for the scale, Shipping 360, web browser integration, and service subscription, and approving the Mayor to execute the agreement.

All Ayes

d) Motion made by Trustee Price-Bush, seconded by Trustee Dunkelbarger, that the Ballston Spa Events Task Force be allowed to hold the Winter Sledding Festival on Saturday, March 7th from 10:00am until 2:00pm, and permitting the street closures listed on the attached events form. (Note: Form to be added to attachments on Monday.)

All Ayes

e) Motion made by Trustee Price-Bush, seconded by Trustee DuBuque, setting a public hearing for Proposed Local Law No. 1 of 2026 (a local law amending Section 27-21 of Chapter 27, Code of Ethics, of the Code of the Village of Ballston Spa) for March 9, 2026, at 7:01pm (Note: Numbering has changed as this is now intended to be the first approved Local Law of the Village in 2026.)

Attorney Buettner elaborated on the changes to the Ethics law changes regarding the terms of service to allow for staggering of terms. Other changes were grammatical and renumbering due to adding paragraphs. Clarifies if a vacancy occurs earlier than the term end, the Mayor along with the supermajority of the Board of Trustees.

All Ayes

f) Motion to approve made by Trustee Dunkelbarger, seconded by Trustee Price-Bush, RD 1942-47 Resolution(s) related to the \$942,000 USDA Pumper Truck loan for the purpose of closing the loan.

Attorney Buettner elaborated on this resolution for clarification in order to close out the USDA loan.

All Ayes

g) Motion to approve made by Trustee Price-Bush, seconded by Trustee Dunkelbarger, RD 1942-47 Resolution(s) related to the \$1,100,000 USDA DPW Equipment loan for the purposes of closing the loan and receiving the \$136,000 Community Facilities grant.

All Ayes

h) Motion made by Trustee DuBuque, seconded by Trustee Price-Bush, approving the placement of up to 25 poetry signs throughout the Village by the Committee on the Arts along Front Street sidewalk areas, Milton Avenue sidewalk areas, and no more than five per park (Wiswall, Kelley, and Old Iron Spring Parks) during the months of April and May 2026.

All Ayes

7) Mayor's Announcements: Trustee VanDeinse-Perez read Mayor Rossi's statement in his absence.

8) Treasurer's Report

9) Liaison Reports

Trustee Price-Bush Sledding down Bath St is taking place March 7th from 10am-2pm. Easter Egg Hunt happening March 28th from 11-1pm at Town of Milton Community Center. Library farm to market starting soon partnering with local farms- check library website for times. Friends of Library will be hosting a gift basket fundraiser starting tomorrow 2/24/26, drawing will be held in April. Pop up events will be 3/7/26 at Coffee Planet and Town of Milton Community Center March 28th at the Easter egg hunt.

Trustee DuBuque: Committee on the Arts will meet 3/11 at 7pm at Library. Poetry Month in April. April 7th Poetry reading and book signing at the Library at 630pm. Park & Tree meeting tomorrow Feb 24th at Cornell cooperative conference room at 7pm. Historic District commission meeting March 19th at 7pm 90 East High st.

Trustee Dunkelbarger: DPW water main break repair done at East high St.. Working on plowing and snow removal. 2 Trucks are done, notified by the County that Salt delivery have been allocated to the State.

Trustee VanDeinse-Perez: BSBPA- March 3rd breakfast meeting 8-930 at the Bottle Museum. Annual meeting will be March 23rd at Next Door Kitchen. BSBPA is currently looking for Farmers Market vendors.

10) Old Business

a)) Review of Upcoming Proposed Law Changes/Schedules: Led by Attorney Buettner

Zoning- Planning & Zoning have submitted their reviews to the Board of Trustees, She went over main concerns and how the Board of Trustees are to move forward and included a rough timeline.

Historic District-Model code they are trying to utilize and trying to understand how it will work and pertain to tax credits.

Fence law- currently cannot put a fence closer than 6 inches from property line- proposal is allowing for on the property line.

Property Tax Exemptions (To Align with Towns) – The towns do these, we need to draft up and have them identical to the towns.

Parking Code- is done, she is putting together the schedule, should be done for next meeting.

b) Trustee VanDeinse-Perez gave an update on the translation services. We have 2 options, she will send to Karla and the board members to have ready for the next meeting.

c) Revitalize Ballston Spa- Trustee VanDeinse-Perez gave an update and is looking to have the Village pass this by March 27th, it is out for public review on the village website and revitalizebspa.com. The goal is to pass it so we can get it in for this grant cycle for NYS.

11) New Business

12) Public Comment on Any Issue (3 Minutes)

Ellie Dillon- made a statement about an ICE occurrence in MA. She respectfully asks the board to revisit the resolution regarding immigrant and community safety.

Marilyn Stephenson- Made a statement about the Zoning code, was disappointed that 2 boards did not have discussions about the proposed code at their meetings, where they would share and give the opportunity for the public to hear their views.

13) Other Business (Including, but Not Limited to Board Response to Public Comment)

Trustee VanDeinse-Perez mentioned she does encourage anyone from the ZAC to submit their comments to the Board of Trustees, they are welcome to.

14) Executive Session Motion made by Trustee Price-Bush, seconded by Trustee DuBuque at 7:52pm. Likely no action will be taken after.

All Ayes

Resumed meeting at 8:57pm, no action was taken in Executive session.

15) Adjournment/Voucher Audit:

Motion made by Trustee Trustee Price-Bush, seconded by Trustee Trustee DuBuque, that the Vouchers be audited, and the meeting adjourned at 8:58pm.

General Fund	\$ 71,415.43
Sewer Relevy	217.50
Library Fund	197.62
Total	\$ 71,830.55

All Ayes

Respectfully Submitted,

**Rebecca Little
Village Clerk**