

We hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his or her name.

February 27, 2023

Mayor

Trustee

Trustee

Trustee

Trustee

Village of Ballston Spa Abstract of Audited Vouchers from 2/27/2023 to 2/27/2023

Claimant	Invoice Date	Invoice Description	Voucher #	Distribution Acct	Account Description	A/P Owed	Chk #	Chk Date
Voucher Type: Regular								
	2/10/2023	Access Compliance, LLC	454	AA.3410.406.000	Fire Chiefs CE - Other	180.00		
		<u>Access Compliance, LLC Total</u>				<u>180.00</u>		
	2/06/2023	Ace Pest Control	456	AA.1410.400.000	Village Clerk CE - Contracts	40.00		
		<u>Ace Pest Control Total</u>				<u>40.00</u>		
	2/15/2023	ADP LLC	449	AA.1325.400.000	Treasurer CE	404.20		
		<u>ADP LLC Total</u>				<u>404.20</u>		
	1/31/2023	Airgas Usa, LLC	468	AA.1640.404.000	Central Garage CE - Repairs & Maint.	122.32		
		<u>Airgas Usa, LLC Total</u>				<u>122.32</u>		
	2/08/2023	Algonquin Communications	508	AA.8340.404.000	Transmission & Distribution - CE - Repair	128.33		
		<u>Algonquin Communications Total</u>				<u>128.33</u>		
	2/08/2023	FCC License		AA.5110.404.000	Street Administration CE - Repairs & Mai	128.33		
	2/08/2023	FCC License		GG.8120.404.000	Sanitary Sewers CE - Repairs & Maint	128.34		
		<u>FCC License Total</u>				<u>385.00</u>		
	2/03/2023	Allerdice Building Supply, Inc	509	AA.5110.404.000	Street Administration CE - Repairs & Mai	3.80		
	2/14/2023	Allerdice Building Supply, Inc		AA.5110.404.000	Street Administration CE - Repairs & Mai	92.84		
	2/15/2023	Allerdice Building Supply, Inc		AA.5110.404.000	Street Administration CE - Repairs & Mai	6.99		
		<u>Allerdice Building Supply, Inc Total</u>				<u>103.63</u>		
	2/05/2023	Allied Universal Security Svcs	452	AA.1110.400.000	Justices CE	160.40		
		<u>Allied Universal Security Svcs Total</u>				<u>160.40</u>		
	2/09/2023	Amazon Business	471	AA.8340.404.000	Transmission & Distribution - CE - Repair	67.73		

Village of Ballston Spa Abstract of Audited Vouchers from 2/27/2023 to 2/27/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>AP Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
<u>Amazon Business Total</u>						413.89		
Baker & Taylor	2/11/2023	1RQX-HR4W-Toner -BI	446	AA-3620.405.000	Safety Inspection CE - Supplies	481.62		
<u>Baker & Taylor Total</u>						33.63		
Bartlett, Pontiff, Stewart & Rhodes,	2/10/2023	1405204	459	AA-1420.400.000	Attorney CE	5,000.00		
	2/10/2023	1405205		AA-1420.400.000	Attorney CE	1,010.00		
<u>Bartlett, Pontiff, Stewart & Rhodes, P.C. Total</u>						6,010.00		
Bulldog Fire And Emergency App	2/15/2023	SA4363 Service	523	AA-3412.404.000	Union Fire Dept CE - Repairs & Maint.	3,536.32		
<u>Bulldog Fire And Emergency App Total</u>						3,536.32		
Center Point Large Print	2/01/2023	1985470 Books	438	LL-7410.405.000	Library CE - Supplies	97.08		
<u>Center Point Large Print Total</u>						97.08		
Delage Landen Financial Svce	2/11/2023	79007069 Konica lease plus late fees	439	LL-7410.406.000	Library CE - Other	149.25		
<u>Delage Landen Financial Svce Total</u>						149.25		
Dival Safety Equipment, Inc	2/06/2023	3232666 boots	524	AA-3412.405.000	Union fire Dept CE - Supplies	425.00		
<u>Dival Safety Equipment, Inc Total</u>						425.00		
Doyle Security Systems Inc	1/01/2023	1387313 Jan-June 2023 Contract agreement	437	LL-7410.400.000	Library CE - Contracts	78.48		
<u>Doyle Security Systems Inc Total</u>						78.48		
Fisher, Nathaniel	2/21/2023	20230221 refund	450	AA-2140.000.000	Metered Water Sales	1,105.24		
<u>Fisher, Nathaniel Total</u>						1,105.24		
Fleet Pride	1/05/2023	104770099 Stock	463	AA-1640.405.000	Central Garage CE - Supplies	147.14		

Village of Ballston Spa Abstract of Audited Vouchers from 2/27/2023 to 2/27/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>AP Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
<u>Fleet Pride Total</u>	2/06/2023	105497204 truck #3		AA-5110.404.000	Street Administration CE - Repairs & Mai	475.86		
<u>Grainger</u>	2/09/2023	9603024614 Supplies	469	AA-8340.404.000	Transmission & Distribution - CE - Repair	83.25		
<u>Grainger Total</u>						83.25		
<u>HI Gage Sales, Inc.</u>	1/05/2023	01P85720 Truck #6	467	AA-5110.404.000	Street Administration CE - Repairs & Mai	1,132.84		
<u>HI Gage Sales, Inc. Total</u>						1,132.84		
<u>Jones, Morgan</u>	2/21/2023	20230221 refund	451	AA-2140.000.000	Metered Water Sales	2,526.90		
<u>Jones, Morgan Total</u>						2,526.90		
<u>Krogh, Colby</u>	2/21/2023	20230221 reimburse for gas	464	AA-3410.403.000	Fire Chiefs CE - Fuel	127.75		
<u>Krogh, Colby Total</u>						127.75		
<u>Mangino Chevrolet, Inc</u>	2/07/2023	82566 Service car 136-149	453	AA-3410.404.000	Fire Chiefs CE - Repair & Maint.	822.97		
<u>Mangino Chevrolet, Inc Total</u>						822.97		
<u>Midwest Tape</u>	1/18/2023	248107616 DVD	443	LL-7410.405.000	Library CE - Supplies	80.22		
<u>Midwest Tape Total</u>						80.22		
<u>Midwest Tape</u>	2/03/2023	503319098 DVD		LL-7410.405.000	Library CE - Supplies	67.48		
<u>Midwest Tape Total</u>						147.70		
<u>Monaco'S Automotive Services I</u>	2/07/2023	0017683 ford explorer inspection- police	475	AA-3120.404.000	Police CE - Repairs & Maint.	21.00		
<u>Monaco'S Automotive Services I</u>	2/07/2023	0017683 ford explorer inspection- police		AA-8340.404.000	Transmission & Distribution - CE - Repair	21.00		
<u>Monaco'S Automotive Services I Total</u>						21.00		
<u>Monaco'S Automotive Services I</u>	2/07/2023	0017683 ford explorer inspection- police		AA-5110.404.000	Street Administration CE - Repairs & Mai	21.00		
<u>Monaco'S Automotive Services I Total</u>						63.00		

Village of Ballston Spa Abstract of Audited Vouchers from 2/27/2023 to 2/27/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>A/P Owed</u>	<u>Chk.#</u>	<u>Chk Date</u>
Morris Ford-Mercury, Inc.			441					
	1/18/2023	399320 Police		AA.3120.404.000	Police CE - Repairs & Maint	402.00		
	1/31/2023	223306		AA.5110.404.000	Street Administration CE - Repairs & Mai	55.12		
	2/09/2023	223416		AA.5110.404.000	Street Administration CE - Repairs & Mai	45.28		
						<u>502.40</u>		
Morris Ford-Mercury, Inc. Total								
Mvp Health Plan, Inc.			448					
	2/11/2023	17817875 March Coverage		AA.9089.800.000	Other EB (Sect. 125) EB	2,122.44		
						<u>2,122.44</u>		
Mvp Health Plan, Inc. Total								
National Grid #01688-15101			436					
	2/21/2023	20230221 Elec		AA.1621.401.000	Municipal Bldg CE - 30 Bath St Utilitie	24.15		
						<u>24.15</u>		
National Grid #01688-15101 Total								
Pace Analytical Service, LLC			462					
	2/08/2023	C079197		AA.8340.404.000	Transmission & Distribution - CE - Repair	75.00		
	2/13/2023	C079313 Water sample		AA.8340.404.000	Transmission & Distribution - CE - Repair	103.00		
	2/21/2023	C079386		AA.8340.404.000	Transmission & Distribution - CE - Repair	103.00		
						<u>281.00</u>		
Pace Analytical Service, LLC Total								
Pittsfield Communications			440					
	2/02/2023	69746 Kit		AA.3410.405.000	Fire Chiefs CE - Supplies	44.01		
						<u>44.01</u>		
Pittsfield Communications Total								
Saratoga Auto Supply***			503					
	1/11/2023	907593		AA.5110.404.000	Street Administration CE - Repairs & Mai	68.55		
	1/12/2023	907876		AA.5110.404.000	Street Administration CE - Repairs & Mai	20.07		
	1/12/2023	907876		AA.3411.405.000	E.M.L. Fire Dept CE - Supplies	246.44		
	1/13/2023	908131		AA.5110.404.000	Street Administration CE - Repairs & Mai	2.33		
	1/13/2023	908262		AA.3411.404.000	E.M.L. Fire Dept CE - Repairs & Maint	-246.44		
	1/13/2023	908263		GG.8120.404.000	Sanitary Sewers CE - Repairs & Maint	4.11		

Village of Ballston Spa Abstract of Audited Vouchers from 2/27/2023 to 2/27/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>AP Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
	1/13/2023	908310		AA.5110.404.000	Street Administration CE - Repairs & Mai	161.99		
	1/17/2023	908973		AA.3412.404.000	Union Fire Dept CE - Repairs & Maint.	43.98		
	1/18/2023	909234		AA.5110.404.000	Street Administration CE - Repairs & Mai	86.97		
	1/19/2023	909429		AA.5110.404.000	Street Administration CE - Repairs & Mai	16.14		
	1/19/2023	909431		AA.5110.404.000	Street Administration CE - Repairs & Mai	10.89		
	1/20/2023	846714		AA.5110.404.000	Street Administration CE - Repairs & Mai	163.46		
	1/23/2023	910102		AA.5142.404.000	Snow Removal CE - Repairs & Maint.	17.00		
	1/24/2023	910438		AA.1640.405.000	Central Garage CE - Supplies	93.50		
	1/24/2023	910470		AA.5110.404.000	Street Administration CE - Repairs & Mai	147.64		
	1/25/2023	910722		AA.5110.404.000	Street Administration CE - Repairs & Mai	61.80		
	1/26/2023	910902		AA.5110.404.000	Street Administration CE - Repairs & Mai	240.78		
	1/30/2023	911721		AA.5110.404.000	Street Administration CE - Repairs & Mai	-49.93		
	1/31/2023	911879		AA.5110.404.000	Street Administration CE - Repairs & Mai	94.82		
	1/31/2023	911966		AA.5110.404.000	Street Administration CE - Repairs & Mai	-47.41		
	2/01/2023	912037		AA.5110.404.000	Street Administration CE - Repairs & Mai	-109.00		
	2/01/2023	912143		AA.1640.404.000	Central Garage CE - Repairs & Maint.	50.99		
	2/02/2023	848953		AA.5110.404.000	Street Administration CE - Repairs & Mai	51.91		
	2/02/2023	912463		AA.5110.404.000	Street Administration CE - Repairs & Mai	22.38		
	2/06/2023	913061 Truck #6		AA.5110.404.000	Street Administration CE - Repairs & Mai	347.44		
	2/06/2023	913202		AA.5110.404.000	Street Administration CE - Repairs & Mai	109.00		
	2/06/2023	913203 truck#6		AA.5110.404.000	Street Administration CE - Repairs & Mai	-331.21		
	2/06/2023	913256		AA.8340.404.000	Transmission & Distribution - CE - Repair	4.44		

Village of Ballston Spa Abstract of Audited Vouchers from 2/27/2023 to 2/27/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
	2/07/2023	913581		AA-5110.404.000	Street Administration CE - Repairs & Mai	21.04		
	2/08/2023	913615		AA-5110.404.000	Street Administration CE - Repairs & Mai	28.50		
	2/08/2023	913625		AA-8340.404.000	Transmission & Distribution - CE - Repair	8.86		
	2/08/2023	913802 Truck #4		AA-5110.404.000	Street Administration CE - Repairs & Mai	303.88		
	2/10/2023	914229 Truck #4		AA-5110.404.000	Street Administration CE - Repairs & Mai	-36.00		
	2/15/2023	915256		AA-5110.404.000	Street Administration CE - Repairs & Mai	4.12		
		<u>Saratoga Auto Supply*** Total</u>				<u>1,613.04</u>		
<u>Saratoga Hospital</u>			457					
	2/05/2023	20230221 Glenn Bowers - testing		AA-5110.406.000	Street Administration CE - Other	100.00		
		<u>Saratoga Hospital Total</u>				<u>100.00</u>		
<u>Seeley Office Systems</u>			445					
	2/08/2023	0109373-001 Supplies		LL-7410.405.000	Library CE - Supplies	54.73		
		<u>Seeley Office Systems Total</u>				<u>54.73</u>		
<u>Simmons Elevator Company</u>			447					
	12/02/2022	46017 Elevator Service for November		LL-7410.400.000	Library CE - Contracts	91.40		
		<u>Simmons Elevator Company Total</u>				<u>91.40</u>		
<u>Southern Adirondack Library Sy</u>			442					
	2/06/2023	2023-1 Bal 2023 monthly fee		LL-7410.400.000	Library CE - Contracts	917.52		
		<u>Southern Adirondack Library Sy Total</u>				<u>917.52</u>		
<u>Southworth-Milton, Inc.</u>			514					
	1/04/2023	SCINV689395 Police service call		AA-3120.404.000	Police CE - Repairs & Maint.	731.52		
		<u>Southworth-Milton, Inc. Total</u>				<u>731.52</u>		
<u>Stanko And Sons</u>			513					
	1/17/2023	2023222 Union Fire -		AA-3412.404.000	Union Fire Dept CE - Repairs & Maint.	150.00		
	2/03/2023	885-2414 gas heater repair		AA-1640.404.000	Central Garage CE - Repairs & Maint.	481.28		
		<u>Stanko And Sons Total</u>				<u>631.28</u>		

Village of Ballston Spa Abstract of Audited Vouchers from 2/27/2023 to 2/27/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>AP Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
Steel Sales	1/06/2023	230140 flange bearing	518	AA-5142.406.000	Snow Removal CE - Others	256.00		
	1/06/2023	CM230135 credit		AA-5142.406.000	Snow Removal CE - Others	-311.97		
	1/16/2023	230419 Sliding plate		AA-5142.406.000	Snow Removal CE - Others	76.89		
	1/23/2023	230646 snow supplies		AA-5142.406.000	Snow Removal CE - Others	607.67		
	2/03/2023	230981 snow supplies		AA-5142.406.000	Snow Removal CE - Others	795.00		
	12/28/2023	229894 Supplies for snow		AA-5142.406.000	Snow Removal CE - Others	446.67		
<u>Steel Sales Total</u>						<u>1,870.26</u>		
The Daily Gazette	2/14/2023	20230214 80 Mclean, Charles Escher	516	AA-8010.400.000	Zoning CE	44.53		
<u>The Daily Gazette Total</u>						<u>44.53</u>		
TI Sales, Inc	2/17/2023	INV0153991 Meters and Check Valves	512	AA-8340.404.000	Transmission & Distribution - CE - Repair	2,231.60		
<u>TI Sales, Inc Total</u>						<u>2,231.60</u>		
W.B. Mason Co, Inc.	2/03/2023	236058364 water cooler	455	AA-1410.400.000	Village Clerk CE - Contracts	3.99		
<u>W.B. Mason Co, Inc. Total</u>						<u>3.99</u>		
Watkins Spring Co., Inc.	2/03/2023	14104 Truck #3	466	AA-5110.404.000	Street Administration CE - Repairs & Mai	69.37		
<u>Watkins Spring Co., Inc. Total</u>						<u>69.37</u>		
Witmer Associates, Inc.	2/07/2023	INV198018 gloves	525	AA-3412.405.000	Union fire Dept CE - Supplies	155.76		

Village of Ballston Spa Abstract of Audited Vouchers from 2/27/2023 to 2/27/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>AP Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
	2/08/2023	INV198127 Boots		AA-3412-405-000	Union fire Dept CE - Supplies	359.00		
<u>Witmer Associates, Inc. Total</u>						<u>514.76</u>		
Total for Voucher Type: Regular						30,687.58		

Total:
Regular
Total

30,687.58
30,687.58

Village of Ballston Spa
A/P Distribution Summary by Fund from 2/27/2023 to 2/27/2023

<u>Fund</u>	<u>District</u>	<u>Amount</u>
AA - General	000	28,985.34
<u>AA Fund Total</u>		<u>28,985.34</u>
GG - Sewer	000	132.45
<u>GG Fund Total</u>		<u>132.45</u>
LL - Library	000	1,569.79
<u>LL Fund Total</u>		<u>1,569.79</u>
Grand Total		30,687.58

Eagle - Matt Lee Fire Company #1

Organized 1816

John J. Morrissey, Recording Secretary

P.O. Box 4
Ballston Spa, NY 12020

February 8, 2023.

The Board of Trustees
Village of Ballston Spa, NY

Honorable Trustees,

This letter is to inform you that, at the February meeting of the Fire Company, FF Greg Pelletier tendered his resignation to the membership.

It was accepted, with regret. His name has been removed from our rolls.

Thank you.

Sincerely,


John J. Morrissey

REQUEST TO PURCHASE - REQUISITION FORM (CONSENT AGENDA)

VILLAGE OF BALLSTON SPA
 66 Front Street, Ballston Spa, NY 12020 (518) 885-5711
 (Guidelines at the Bottom of Form)

Date: 2-22-23	Requisition #:
FOR:	DEPARTMENT DPW SNOW-AA 5142-406
PURPOSE OR USE: ROCK SALT	
SOURCE: American Rock Salt	
REMARKS:	

Line No.	Quantity	Item Number	Description	Date Needed	Estimated Costs
	120 TONS		ROCK SALT	2/28/23	
	1/2				\$ 70,70.46
			(\$ 58.92/TON)		SAY
			(Sav. County bid price)		\$ 7,200.00

Requested By:	Jeff GAWRYS, DPW Superintendent
Department Approval:	
Purchase Order #:	PO # 201 - _____

REQUEST TO PURCHASE GUIDELINES

FOR ALL REQUEST TO PURCHASE:

- At least **1-2 weeks prior** to ANY such purchase, please complete a *Request to Purchase Form* and submit it for department approval and forward the request to the Village Clerk.
- The Village Clerk will present your (and any other) *Request to Purchase Form* to the Village board of Trustees for approval at the next scheduled board meeting.
- The Village Clerk will report back to the requestor the final approval.

2022 Capital Region Village Personnel Expenses

	County	By Department**			Total	Appropriations ¹	Services		
		Municipal Exec A12301 or A1301	Clerk A1401	Treasurer A13251			Water	Sewer	Police
Village of Ballston Spa		\$43,101	\$58,209	\$98,597	\$5,535,467	3.6% X		X	X
Village of Scotia *	Schenectady		\$0	\$106,072	\$11,913,254	0.9% X		X	X
Village of Lake George*	Warren		\$0	\$151,404	\$10,025,002	1.9% X		X	
Village of Colonie	Albany		\$176,218	\$21,975	\$7,785,767	3.3% X		X	
Village of Corinth*	Saratoga		\$63,055	\$0	\$6,863,944	0.9% X		X	X
Village of Menands	Albany		\$93,917	\$61,725	\$6,801,938	2.3% X		X	X
Village of Green Island	Albany	\$20,779	\$9,235	\$54,410	\$5,284,074	1.6% X		X	X
Village of Ravena *	Albany		\$0	\$106,106	\$4,954,314	2.1% X		X	
Village of Cambridge	Washington		\$39,799	\$26,013	\$4,615,628	1.4%			X
Village of Whitehall*	Washington		\$0	\$60,295	\$3,898,888	1.5% X		X	X
Village of Waterford	Saratoga		\$7,520	\$13,522	\$3,305,812	0.6%			
Village of Granville	Washington		\$39,745	\$66,749	\$2,622,007	4.1% X		X	X
Village of Voorheesville	Albany		\$27,317	\$46,978	\$2,427,947	3.1% X		X	
Village of Round Lake	Saratoga		\$35,030	\$21,133	\$2,324,869	2.4% X			
Village of Greenwich	Washington		\$38,016	\$27,821	\$2,234,810	2.9% X		X	X
Village of Altamont*	Albany		0	\$30,211	\$2,192,099	1.4% X		X	X
Village of Schuylerville	Saratoga		\$45,000	\$48,899	\$1,989,728	4.7% X		X	
Village of Stillwater	Saratoga		\$11,133	\$26,380	\$1,601,947	2.3% X		X	
Village of Nassau	Rensselaer		\$26,230	\$7,000	\$855,225	3.9% X			X
Village of Schaghticoke*	Rensselaer		\$0	\$14,887	\$465,409	3.2% X			
Village of Delanson*	Schenectady		\$3,328	\$15,900	\$292,760	6.5% X			
Village of Valley Falls	Rensselaer		\$3,700	\$3,700	\$273,920	2.7%			
Village of Fort Ann	Washington		\$1,900	\$1,900	\$254,267	1.5% X		X	
Village of Argyle*	Washington		\$0	\$6,000	\$117,259	5.1% X			
Village of Galway*	Saratoga		\$0	\$2,770	\$61,971	4.5%			X

Source: NYS Comptroller's AUDs

1 - less Housing Assistance

* Clerk/Treasurer Combined

** - Does not include benefits

2022 Salaries for Similar Villages with Combined Clerk and Treasurer Positions

	Appropriations	Administrator	Clerk	Treasurer	Deputy Clerk/Treas	Acct clerk	Registrar	Total
Village of Ballston Spa	\$5,535,467	\$35,423	\$54,895	\$61,297		\$39,189		\$190,804
			Clerk/Treasurer					
Village of Fishkill	\$13,749,437		\$80,004					\$80,004
Village of Lake George	\$10,025,002		\$66,411		\$49,392			\$115,803
Village of Corinth	\$6,863,944		\$73,338		\$37,405			\$110,743
Village of Canton	\$6,273,891		\$93,918		\$52,748			\$146,666
Village of Minerva	\$4,431,504		\$66,461					\$66,461
Village of Chittenango	\$4,275,123	\$33,800	\$48,880		\$10,800			\$93,480
Village of Whiteshall	\$3,898,888		\$59,705		\$40,688			\$100,393
Village of Cold Spring	\$3,217,748		\$78,214			\$58,429	\$17,235	\$153,878

Source: See Through NY

SPECIAL EVENTS NOTIFICATION

Under 5,000 people

1. A Special Event Notification must be filled out for any public or private gathering of 500 or more people and less than 5,000 people.
2. This is for notification purposes only.
3. Authorization will be issued at the time the written notice is completed and submitted to The Village of Ballston Spa Clerk's office.
4. If event(s) is for more than one scheduled day, a schedule shall be attached to the application. Only one application will be required.
5. Any event involving ~~more than 500 people~~ will require Village review prior to approval.

SPECIAL EVENT NOTIFICATION
information:

2/16
11/1m for Steve
Parry.

include the following

- Date of Notice: _____
- Date(s) of Event _____
- Event Starting Time
NOT BEFORE 7:00 a.m. _____
- Event Ending Time
NOT AFTER 12:00 a.m. _____
- Name of Event _____
- Location of Event _____
- Name of Owner of Facility _____
- Facilities manager and contact information _____
- List of roads and routes of travel to event:
Prospect & Fairgrounds
- If closing roads, attach a map and list locations of traffic controls and detours along with closing and opening time NA
- Name, title and contact information of person filing application
Jennifer Flinton General Manager 518-885-9701
- If applicant is a corporation, list name of corporation, contact person and contact information _____
- If applicant resides outside of Saratoga County-list name, address and contact information of an agent who is a natural person who is authorized to accept notices issued with respect to the application _____
- Name, address, contact information of promoter Steve Parry 518-265-0558
- Number of people expected to attend event 1700 each night

SIGNATURE OF PERSON FILLING OUT NOTICE: Jennifer Flinton

SIGNATURE OF VILLAGE OFFICER/EMPLOYEE RECEIVING NOTICE: _____

DATE: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Amsure 31 Church Street - 4th Floor PO Box 336 Saratoga Springs, NY 12866	CONTACT NAME: Ann Maher PHONE (A/G, No, Ex): 518 584-5300 FAX (A/G, No): 518 584-7306 E-MAIL ADDRESS: AMaher@amsureins.com													
	<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: Arch Insurance Company</td> <td>11150</td> </tr> <tr> <td>INSURER B: Arch Specialty Insurance Co.</td> <td>21199</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Arch Insurance Company	11150	INSURER B: Arch Specialty Insurance Co.	21199	INSURER C:		INSURER D:		INSURER E:		INSURER F:
INSURER(S) AFFORDING COVERAGE	NAIC #													
INSURER A: Arch Insurance Company	11150													
INSURER B: Arch Specialty Insurance Co.	21199													
INSURER C:														
INSURER D:														
INSURER E:														
INSURER F:														
INSURED The Saratoga County Agricultural Society dba Saratoga County Fair 162 Prospect St. Ballston Spa, NY 12020														

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL COVR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		SNCGL0392605	10/15/2022	10/15/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$1,000,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$5,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY		SNAUT0048105	10/15/2022	10/15/2023	COMBINED SINGLE LIMIT (Per accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$0		SNFXS0047305	10/15/2022	10/15/2023	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				
B	Blanket Bldg/BPP		SNCMP0036405	10/15/2022	10/15/2023	\$4,175,232/\$1,000 Ded
A	Liquor Liab		SNLIQ0041805	10/15/2022	10/15/2023	\$1,000,000/\$2,000,000
A	Leased/Rented Equ		SNIML0033905	10/15/2022	10/15/2023	\$150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Village of Ballston Spa is only an additional insured with respect to liability caused by the negligence of the Named Insured as per form 00S GL002900.

CERTIFICATE HOLDER Village of Ballston Spa 66 Front Street Ballston Spa, NY 12020	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

February 8, 2023
VIA EMAIL & MAIL

Mayor Frank Rossi, Jr.
Village of Ballston Spa
66 Front Street
Ballston Spa, NY 12020

Re: Engineering Addendum
Water System Evaluation
Ballston Spa, New York

Dear Mayor Rossi,

As you are aware, the Laberge Group was retained to prepare an Engineering Report to assist with securing funding for drinking water infrastructure improvements. As you are also aware, our office has completed a substantial amount of extra work in an effort to develop an implementable program. However, during the course of our work, it has become evident that the Village will benefit from a different approach.

While attempting to gain consensus on project priorities we provided the Village last July, we discovered that the lack of basic expense and income information for the water system, and the issues surrounding the John Street water storage tank are paralyzing decision making. As such, we recommend that Laberge Group be authorized to focus our attention on these two issues needed to allow the engineering report to move forward in a more useful manner.

As you know, Laberge Group is committed to providing information that can be implemented. Although we completed the work required to complete the report last July had basic accounting data been available, it would have been outdated while trying to overcome key issues. As such, if acceptable to the Village and formally approved by a contract addendum, we propose to help the Village resolve these issues instead of delivering a final engineering report.

The addendum would provide for the following deliverables:

- **Bid packages needed to solicit proposals for John Street tank renovation.** Packages will include bid alternatives unless the Board is able to make a final decision prior to bidding regarding the rehabilitation of existing communications mounts, installing a new communications mount at the top of the tank, or the removal of existing communications mounts in favor of a separate structure.
- **Letter report to document water account expenses and income associated with outside and inside Village users.** As part of this effort we will compare existing billing and expense tracking practices against one or more alternative methods which the Village might want to consider. The comparison will include an evaluation of billing impacts that may result from future John Street tank renovation costs. As part of this effort we will review available outside user agreements already collected, and prepare a map showing areas where agreements appear to be in place or are needed. This map will serve the Village well while working with Ballston, Milton, Malta, Saratoga County, and Saratoga Springs to determine the best way to resolve issues associated with selling water to these areas. Please note that our office will do our best with the information provided.

Mayor Frank Rossi, Jr.
February 8, 2023
Page 2 of 2

If the Board is interested in considering our above proposal, please let us know and we will prepare a contract addendum for formal review by the Trustees. If the Board is not interested in considering our proposal, we will await delivery of requested water account data and project priorities before proceeding any further. However, as stated above we do not anticipate the report will be useful and we do not recommend that the Village require its delivery. We also note that the value of the bid packages we are offering to deliver far exceed the value the Village will receive from an engineering report that will likely not be implemented.

As always, please call our office with any questions or comments.

Very truly yours,
LABERGE GROUP

By:



Donald C. Rhodes, P.E.
Project Manager

DCR: kmo

C: Shawn Raymond, Trustee (email only)

j:\2022033\correspondence\rossi 2-8-23-board assistance.docx

February 9, 2023
VIA EMAIL & MAIL

Mayor Frank Rossi, Jr.
Village of Ballston Spa
66 Front Street
Ballston Spa, NY 12020

Re: **Scope Clarification**
Water System Evaluation
Ballston Spa, New York

Dear Mayor Rossi,

As you are aware, Trustee Kormos has requested that Laberge Group provide an update regarding the originally contracted scope of work. Ms. Kormos' request appears to be in response to our offer to deliver additional services instead of a final report. We also received an email from Trustee Baskin, concerned that grants cannot be accessed without an engineering report. We are writing to address both items:

First, we will address Trustee Baskin's comment, which correctly states that an engineering report is needed for financing and grant applications. However, the Village should remain focused on grant and loan eligibility and your ability to access funding. As stated in our February 8th letter, an engineering report will serve no benefit until implementation barriers are eliminated. At this time, the probability of a successful grant award and subsidized financing is extremely low. For example, among other issues, low user rates and the fact that outside users will benefit from Village funding negatively affect grant scoring and financing eligibility.

Second, we will address Ms. Kormos' request to clarify the current status of the work. As listed in our summary below, Laberge Group has substantially completed our assignment.

- Tasks 1.1 to 1.4 have been completed successfully. With regards to Task 1.5, we have determined that there is no need to update the model as no hydraulic changes are proposed. The inclusion of this scope item in the RFP may have been a result of the author's lack of awareness regarding valve repairs and their impact on system hydraulics.
- Task 1.6 has been completed, while Task 1.7 is still ongoing, excluding the evaluation of user costs. The user cost aspect of the work has been moved to the addendum scope, as we believe it is still necessary and will be completed in either the addendum or final engineering report once we have received the data required from the Village.
- Task 1.8 is also ongoing, with the preparation of the final report being the only remaining effort. Alternatives were evaluated, and a general plan, costs, requisite mapping, and smart growth form were prepared and delivered for both water and sewer infrastructure. Additionally, a DWSRF and CWSRF IUP was submitted, even though sewer planning, project costs, and CWSRF IUP submission were not part of the original scope of work. This additional effort was provided with the aim of assisting the Village with the successful implementation of a capital improvement project at no extra cost to the Village.

- Task 2 is also ongoing, excluding the preparation of final SEQRA documents, which will be done once a project has been identified. SHPO review has been completed for all projects listed in the infrastructure priority list. We intend to complete SEQRA for the John Street tank repair as part of our proposed addendum unless the Village's Attorney considers the renovation project a Type II action exempt from SEQRA.
- Tasks 3 and 4 have not been completed since they are related to separately authorized grants and excluded from the base scope and fee. Nevertheless, the Village can authorize this work, regardless of whether the Board approves the proposed addendum or requests that we complete the report. As previously discussed, it is Laberge Group's opinion that the Village will be in a better position for grants after the issues we propose to resolve by addendum are complete.

As shown above, Laberge Group has substantially completed the scope of work related to our assignment and provided a considerable amount of additional work at no extra cost to the Village in an attempt to advance implementation. From our work and recent meetings with Trustees, we do not believe that the scope of work the Village requested is sufficient to achieve the desired outcome. As such, our proposed addendum represents a generous offer to provide additional services intended to help address the issues we identified during our work at no extra cost.

Please let us know what the Village chooses. As our February 8th letter stated, if the Village cannot accept Laberge Group's offer to deliver additional services at no extra cost, we will prepare a final report after receiving the requested accounting information.

As always, please call our office with any questions or comments.

Very truly yours,
LABERGE GROUP

By: 

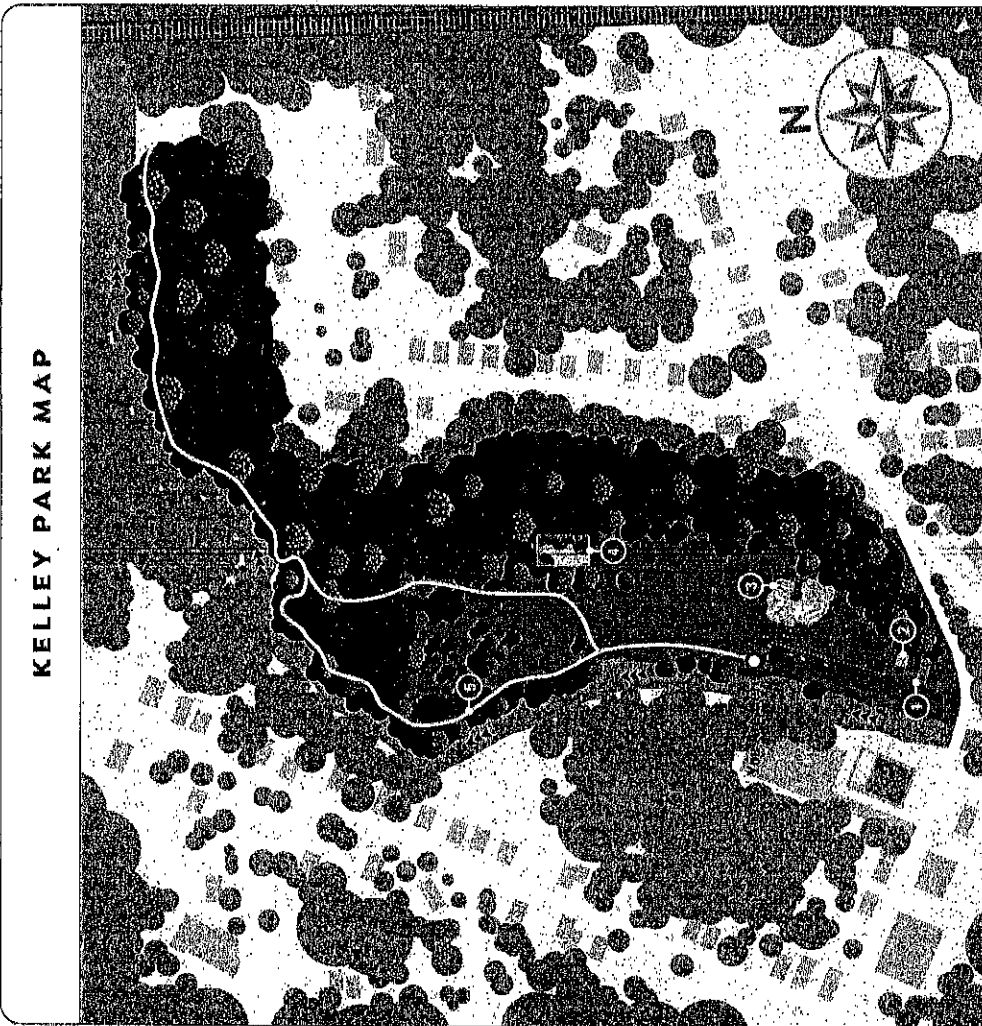
Donald C. Rhodes, P.E.
Project Manager

DCR: kmo

C: Shawn Raymond, Trustee (email only)

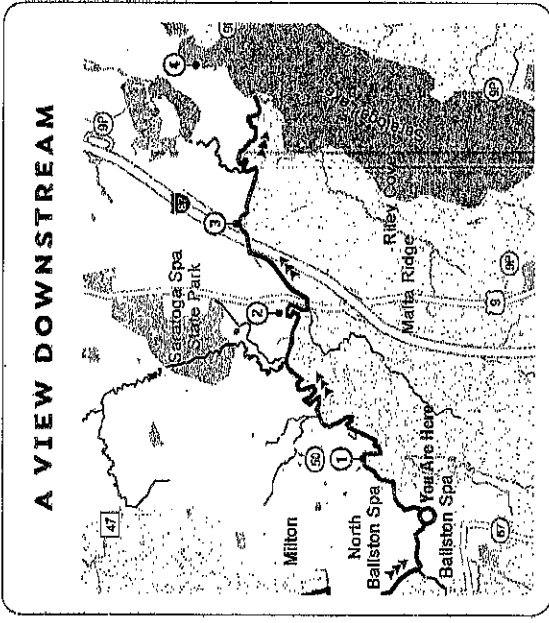
Welcome to Kelley Park

ALONG THE KAYADEROSSERAS



Kelley Park Features

Welcome to Kelley Park, part of the village of Balliston Spa, and one of the many sites along the amazing Kayaderosserras Creek. The park provides a number of attractions that are available to the public including the following: 1. A park pavilion available for use throughout the spring, summer and fall. 2. A small outdoor play set for toddlers. 3. A large play ground for all ages with swing sets and other attractions. 4. A fenced dog running park, and 5. A trail system that runs the edge of the creek towards the back end of the park property. Enjoy all of these amenities as well as the natural beauty of the Kayaderosserras creek.

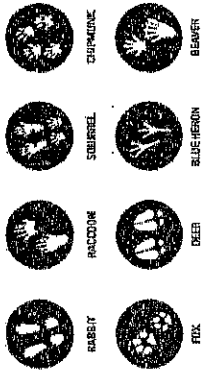


Points downstream from Kelley Park

- 1. Gays Crossing:** This property of the Seaton Spa Park is 1.7 miles from Kelley Park on Northlake Road. It contains a potential trap that borders sections of the creek.
- 2. Dismal Rd:** Located just off of Route 9, Dismal has a well constructed wooden walkway that allows you to creek for access on the north side of the water.
- 3. Budget Landing:** Located away on Kayaderosserras Ave East, which is connected to Nelson Ave Extension. This site has a sitting area and a small landing for creek access.
- 4. Wilsons Park:** This Seaton Spa westfront park offers scenic views of the lake shore with BBQ pits, picnic areas, tables & a dock for non-motorist boat access.

Wildlife In And Around The Park

Along with the many attractions throughout Kelley Park, various wildlife also exist in or around the property. As you enjoy the trails, be on the look out for tracks that may give a hint as to when from our friends of nature has visited. Provided are a few sample tracks of wildlife that may have crossed throughout this natural setting.



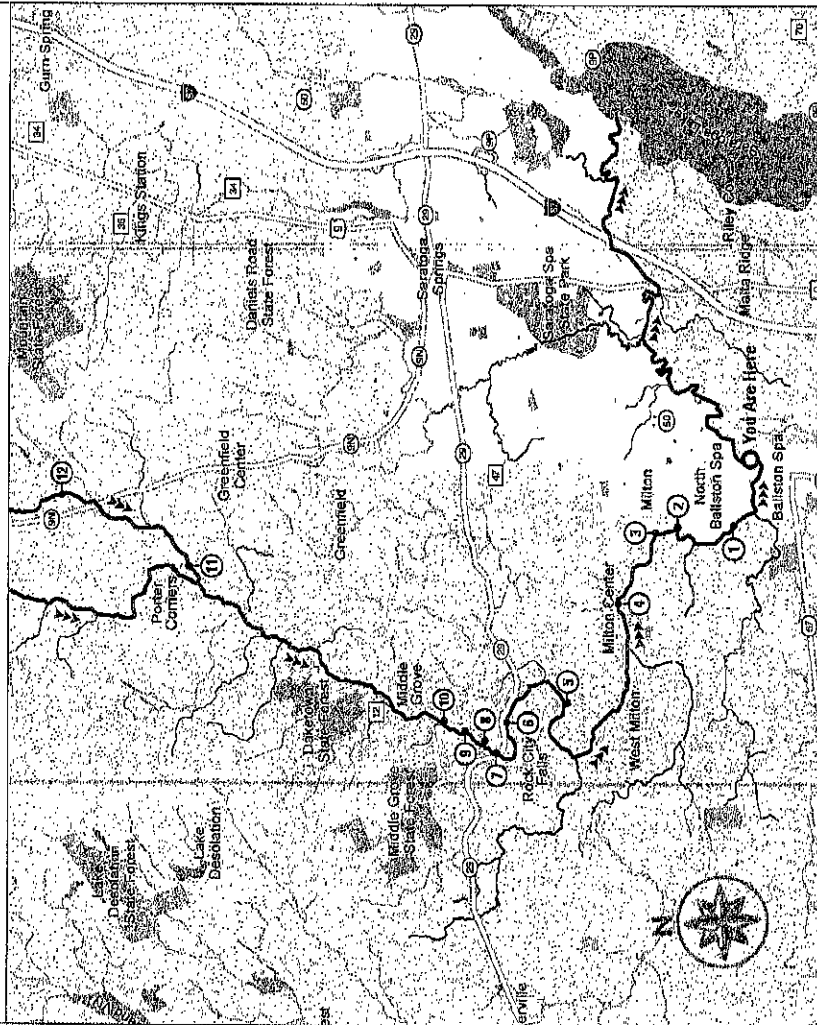
Learn more about Friends of the Kayaderosserras at Kayaderossoras.org



Welcome to Kelley Park

ALONG THE KAYADEROSSERAS

A VIEW UPSTREAM



Points upstream from Kelley Park

- 1. Axe Factory Reservoir:** At the bottom of Axe Street in Ballston Spa, this is FUR's flagship property.
- 2. Rock City and Northside:** A great site particular for fishing with a swim hit slips into the creek.
- 3. Rock City and Starnes:** A great site particular for fishing with a swim hit slips into the creek.
- 4. Middle Line and Geyser:** A small park with direct access to the creek for fishing or a picnic.
- 5. Boone Park:** A large property with an extensive trail system for walking and relaxing.
- 6. Catskill Farmington Park:** A great site particular for fishing with a swim hit slips into the creek.
- 7. Jones 29 and Creek Rd:** A small park with direct access to the creek for fishing or a picnic.
- 8. Creek Rd Hawk 1:** North of 29, this site has great access for fishing and relaxing.
- 9. Creek Rd Hawk 2:** South of 29, this site has great access for fishing and relaxing.
- 10. Middle Grove:** A small park with direct access to the creek for fishing or a picnic.
- 11. Bookers Rd:** One of the most scenic spots, this site provides a great relaxation spot.
- 12. Spike Falls Rd:** This site provides a great relaxation spot.
- 13. Middle Grove:** A small park with direct access to the creek for fishing or a picnic.
- 14. Middle Grove:** A small park with direct access to the creek for fishing or a picnic.

ANNOUNCEMENTS

Thank You For Visiting Kelley Park

The Village of Ballston Spa, Kelley Park and Friends of The Kayaderosseras would like to thank Scott Hughes and Boy Scout Troop 4011 for renovating this park track as a part of an ongoing partnership between the Boy Scouts of America's eagle scout program and the public at large.



Learn more about Friends of The Kayaderosseras at kayaderos.org



Treasurer's Report
February 27, 2023

Saratoga County Sales Tax Distribution

The February County Sales Tax Distribution (covering December 1-31) for the Village was **\$109,121.00**, which is \$12,544.00 more than it was in February 2022 (\$96,577.00).

Budget Preparation

Budget preparation is well under way and Department Head meetings have neared completion. Requests from Not-for-Profit organizations are almost all in and were requested with a due date of February 27.

Budget Workshops are scheduled for March 6th – 8th. The Mayor has requested that the following departments attend the workshops, and are available as follows:

Monday 3/6: Police
 BSBPA
Tuesday 3/7: DPW (7pm)
 Fire (8pm)
Wednesday 3/8: Library (7pm)

As of the timing of this report, availability for the Building Dept and ASK are unknown, but their presence has been requested.