

We hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his or her name.

March 27, 2023

_____ Mayor

_____ Trustee

_____ Trustee

_____ Trustee

_____ Trustee

Village of Ballston Spa Abstract of Audited Vouchers from 3/14/2023 to 3/27/2023

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
Voucher Type: Prepaid								
ADP LLC	3/15/2023	20230315 remaining balance from Inv# 6264833816	636	AA.1325.400.000	Treasurer CE	0.05	0005770	3/16/2023
ADP LLC Total						<u>0.05</u>		
United Construction & Forestry								
	1/19/2023	9816313 John Deere 524P Wheel Loader	635	AA.5110.200.000	Street Administration EQ	174,632.00	0005771	3/16/2023
United Construction & Forestry Total						<u>174,632.00</u>		
Total for Voucher Type: Prepaid						<u>174,632.05</u>		
Voucher Type: Regular								
A.S.C.C. Inc.	3/20/2023	20230320 EASTER SUPPLIES	648	AA.7550.404.000	Celebrations CE- Easter Egg Hunt	670.68		
A.S.C.C. Inc. Total						<u>670.68</u>		
Accu-Network								
	3/16/2023	2079 ZOOM AND CLOUD	645	AA.1010.406.000	Board of Trustees - Other	559.90		
Accu-Network Total						<u>559.90</u>		
Ace Pest Control								
	2/28/2023	21772475 Feb. Service	637	AA.1410.400.000	Village Clerk CE - Contracts	40.00		
Ace Pest Control Total						<u>40.00</u>		
Airgas Usa, LLC								
	2/28/2023	9994999528 Feb rental period	664	AA.1640.404.000	Central Garage CE - Repairs & Maint.	134.96		
Airgas Usa, LLC Total						<u>134.96</u>		
Allied Universal Security Svcs								
	3/05/2023	13984844 FEB HOURS	652	AA.1110.400.000	Justices CE	481.20		
Allied Universal Security Svcs Total						<u>481.20</u>		
Amazon Business								
	10/23/2022	1QDE-77GQ-PWTH SUPPLIES- OLD INVOICE	651	AA.1410.405.000	Village Clerk CE - Other	123.06		
	10/30/2022	1LG9-KQGP-NQYG supplies - old invoice		AA.1410.405.000	Village Clerk CE - Other	48.37		
	2/12/2023	1TW6-PMFH-Q7NF SUPPLIES		AA.3620.405.000	Safety Inspection CE - Supplies	16.89		

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	2/12/2023	1TW6-PMFH-Q7NF SUPPLIES		AA.1410.405.000	Village Clerk CE - Other	29.16		
	10/17/2023	17PG-KXM9-FGGX SUPPLIES- OLD INVOCIE		AA.1410.405.000	Village Clerk CE - Other	50.54		
	10/17/2023	17PG-KXM9-FGGX SUPPLIES- OLD INVOCIE		AA.1325.405.000	Treasurer CE -Supplies	183.98		
		Amazon Business Total				<u>452.00</u>		
		American Rock Salt Company Inc	670					
	3/02/2023	0738843 Salt		AA.5142.406.000	Snow Removal CE - Others	6,524.80		
		American Rock Salt Company Inc Total				<u>6,524.80</u>		
		Baker & Taylor	643					
	2/21/2023	8018205053 BOOKS		LL.7410.405.000	Library CE - Supplies	340.36		
		Baker & Taylor Total				<u>340.36</u>		
		Center Point Large Print	642					
	3/01/2023	1992550 BOOKS		LL.7410.405.000	Library CE - Supplies	97.08		
		Center Point Large Print Total				<u>97.08</u>		
		F.W. Webb Company	674					
	3/13/2023	79995296 Supplies- storm		GG.8140.404.000	Storm Sewer Drainage CE - Repairs & Main	2,093.04		
	3/16/2023	80040861 spray paint - blue		AA.8340.404.000	Transmission & Distribution - CE - Repair	132.00		
		F.W. Webb Company Total				<u>2,225.04</u>		
		Ferguson Waterworks	668					
	3/08/2023	1075202 stock water		AA.8340.404.000	Transmission & Distribution - CE - Repair	487.08		
		Ferguson Waterworks Total				<u>487.08</u>		
		Fleet Pride	682					
	3/01/2023	106061411 STREETS- TRUCK#4		AA.5110.404.000	Street Administration CE - Repairs & Mai	244.61		
	3/02/2023	106086348 TRUCK #3		AA.5110.404.000	Street Administration CE - Repairs & Mai	46.99		
		Fleet Pride Total				<u>291.60</u>		
		Friends Of The Kayderosseras	640					
	3/04/2023	20230320 CREEK PROTECTION		AA.8510.400.000	Community Beautification CE	1,000.00		
		Friends Of The Kayderosseras Total				<u>1,000.00</u>		

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MES Municipal Emergency Services	3/14/2023	IN1845294 EML- TURN OUT GEAR	662	AA.3411.200.000	E.M.L. Fire Dept EQ	391.89		
MES Municipal Emergency Services Total						<u>391.89</u>		
Midwest Tape	3/13/2023	503496524 DVD	644	LL.7410.405.000	Library CE - Supplies	281.90		
Midwest Tape Total						<u>281.90</u>		
Mvp Health Plan, Inc.	3/11/2023	17934273 April coverage	638	AA.9089.800.000	Other EB (Sect. 125) EB	2,122.44		
Mvp Health Plan, Inc. Total						<u>2,122.44</u>		
National Grid #01688-15101	3/13/2023	20232023 ELEC	639	AA.1621.401.000	Municipal Bldg CE - 30 Bath St Utility	23.42		
National Grid #01688-15101 Total						<u>23.42</u>		
Pace Analytical Service, LLC	3/09/2023	C079654 water testing- monthly supplies	665	AA.8340.405.000	Transmission & Distribution - CE - Suppl	103.00		
	3/16/2023	C079743 water testing		AA.8340.405.000	Transmission & Distribution - CE - Suppl	103.00		
Pace Analytical Service, LLC Total						<u>206.00</u>		
Pallette Stone Corporation	3/07/2023	536396 Front Street	677	GG.8140.404.000	Storm Sewer Drainage CE - Repairs & Main	2,000.00		
	3/16/2023	536423 Front Street		GG.8140.404.000	Storm Sewer Drainage CE - Repairs & Main	731.00		
	3/17/2023	536426 Front Street- CB repair		GG.8140.404.000	Storm Sewer Drainage CE - Repairs & Main	345.00		
Pallette Stone Corporation Total						<u>3,076.00</u>		
Pitney Bowes (Lease)	3/16/2023	3317196315 JAN-APRIL LEASE	647	AA.1410.400.000	Village Clerk CE - Contracts	209.79		
Pitney Bowes (Lease) Total						<u>209.79</u>		
Safety-Kleen Systems, Inc	3/10/2023	91183757 SUPPLIES	684	AA.1640.404.000	Central Garage CE - Repairs & Maint.	440.81		
Safety-Kleen Systems, Inc Total						<u>440.81</u>		

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Slack Chemical Company			672					
	3/07/2023	452018 water treatment		AA.8340.405.000	Transmission & Distribution - CE - Suppl	1,085.00		
	3/07/2023	452018 water treatment		AA.8340.405.000	Transmission & Distribution - CE - Suppl	-787.00		
		Slack Chemical Company Total				<u>298.00</u>		
Southern Adirondack Library Sy			641					
	3/15/2023	2023-2 BAL MONTHLY FEE		LL.7410.406.000	Library CE - Other	917.52		
		Southern Adirondack Library Sy Total				<u>917.52</u>		
Spectrum - Charter Communications			646					
	3/01/2023	012705501030123 MARCH INTERNET		AA.1620.402.000	Shared Services CE - Front- Phone/Inter	197.88		
	3/01/2023	012705501030123 MARCH INTERNET		AA.8340.402.000	Transmission & Distrubution - CE - Phone	197.88		
	3/01/2023	012705501030123 MARCH INTERNET		AA.3120.402.000	Police CE - Phone & Internet	277.94		
	3/01/2023	012705501030123 MARCH INTERNET		AA.3411.402.000	E.M.L. Fire Dept CE - Phone & Internet	197.88		
	3/01/2023	012705501030123 MARCH INTERNET		AA.1640.402.000	Central Garage CE - Phone & Internet	187.93		
		Spectrum - Charter Communications Total				<u>1,059.51</u>		
Stanko And Sons			655					
	3/03/2023	20230321 Boiler repair		AA.3412.404.000	Union Fire Dept CE - Repairs & Maint.	675.36		
	3/09/2023	20230321 EML- Ignitor repair		AA.3411.404.000	E.M.L. Fire Dept CE - Repairs & Maint.	245.00		
	3/10/2023	20230321 EML- filters		AA.3411.404.000	E.M.L. Fire Dept CE - Repairs & Maint.	128.40		
		Stanko And Sons Total				<u>1,048.76</u>		
Stasiak, Peter			671					
	2/27/2023	001311688 safety boots		AA.5110.406.000	Street Administration CE - Other	179.94		
		Stasiak, Peter Total				<u>179.94</u>		
TI Sales, Inc			667					
	3/10/2023	INV0154806 battery charger meter reader		AA.8340.404.000	Transmission & Distribution - CE - Repair	144.84		
		TI Sales, Inc Total				<u>144.84</u>		

Village of Ballston Spa
A/P Distribution Summary by Fund from 3/14/2023 to 3/27/2023

<u>Fund</u>	<u>District</u>	<u>Amount</u>
AA - General	000	193,893.96
<u>AA Fund Total</u>		193,893.96
GG - Sewer	000	5,311.30
<u>GG Fund Total</u>		5,311.30
LL - Library	000	1,636.86
<u>LL Fund Total</u>		<u>1,636.86</u>
Grand Total		200,842.12

Budget Amendment

FY2023

To Account	Description	Amount	From Account	Description	Amount
3/27/2023 AA.1110.406	Justice CE - Other	\$ 314.43	AA.1110.405	Justice CE - Supplies	\$ (314.43) Interpretation services & alarm monitoring
AA.3410.405	Fire Chief - Supplies	\$ 455.56	AA.3410.200	Fire Chiefs - EQ	\$ (455.56) To reallocate funds for supplies / radios
AA.1621.401	Shared Serv Bath St - Utilities	\$ 2,400.00	AA.1990.400	Contingency Account	\$ (2,400.00) Increased Utilities Costs

Treasurer's Report
March 13, 2023

Budget Preparation, Next Steps

As you know, the budget workshops took place on March 6th, 7th, and 8th. The next deadline on our budget timeline is **March 17th**: File tentative budget with the Clerk's office, followed by **March 27th**: Presentation of the tentative budget to the Board at a regular meeting. The board reviews the tentative budget and makes revisions if necessary. The Board will then need to set a date for a public hearing and publish a legal notice in the official newspaper at least 5 days prior to the date of the public hearing and advising the date and time of the hearing and that the tentative budget is available for public inspection.

Water and Sewer Collection

Water and sewer payments were due on March 2nd. A 10% penalty was applied to the balances of any account not paid in full as of March 3rd.

Treasurer's Report
March 27, 2023

Saratoga County Sales Tax Distribution

The March County Sales Tax Distribution (covering vendor sales in January 2023) for the Village was **\$102,994**, which is \$13,747 more than it was in March 2022 (\$89,247).

Budget Preparation, Next Steps

The 2023-24 Tentative Budget for the Village was filed with the Village Clerk on March 20th and will be presented to the Board tonight at its regularly scheduled meeting. The Board will now need to set a date for a public hearing and publish a legal notice in the official newspaper at least 5 days prior to the date of the public hearing and advising the date and time of the hearing and that the tentative budget is available for public inspection. **The public hearing must be held no later than April 15th.**

Other important deadlines:

- At least 10 days prior to adoption of the budget: File Constitutional Tax Limit
- Prior to adopting the budget: File Tax Cap
- The budget may be adopted at the same meeting as the public hearing, after the hearing is closed. If it is not adopted that day, it must be adopted by May 1st at another special meeting. (The budget must be adopted by Board Resolution.)

Interest-Bearing Checking Accounts

The Village has a total of seven (7) checking accounts with Adirondack Trust Company that have not been earning interest. I inquired with our representative, Michael Casey, asking what it would take to make our accounts interest-bearing accounts. I was told there would be a \$10 maintenance fee imposed on each statement cycle, but that the interest would be paid on the average daily collected balance. After a week or so of back-and-forth, the bank agreed to waive the fee for our municipality. I signed the paperwork this week, and our accounts will now begin earning interest after next week.

I am before you to discuss the events that occurred after the last board meeting. First, let me emphasize Ben, I am my own person. No one is responsible for what I say or do other than me. I will not be controlled by anyone Ben, even though you tell my brother that he needs to control me all the time. But I digress.

Due to the ridiculous rule that the trustees get the last word at meetings, I approached Trustee Baskin after the meeting and said, "For the record, Mayor Woolbright resigned because of you and Liz." (more on the topic at the next meeting, because I interviewed Mayor Woolbright) Baskin then proceeded to mock me, raised his hand and put it in my face, so close that I had to lean back, and called me a rotten person. Luckily I have several witnesses. Is this acceptable behavior by an elected official? Is this the way a man is supposed to treat a woman? Are you all Ok with a man mocking, name calling, saying a woman needs to be controlled like a dog on a leash and him putting his hand in her face?

Earlier in that same meeting, Baskin, who said he was on a tour with John Cromie (and I'll take this up with him later) accused my family of violating village zoning laws with our property on Saratoga Ave. This is a blatant lie. My brother Tony applied for and received a variance to build on that property. He followed the rules of the village, unlike your buddy that you are protecting with the ADU legislation you are attempting to push through. It frightens me that you don't know about variances

and what they do, Ben, but are a member of the planning board in the town of Ballston?

I am sick and tired of Ben using his elected position to harass and abuse myself and my family. It stops here and now. I will do anything with in my power to see to that.

Lastly, I responded to your hand in my face by calling you a little girl. For some reason, that's the part of the story your pal Keith has chosen to focus on. He said that it was sexist, but apparently, and not surprisingly, he has no problem with the way Baskin treats women. I do, however, agree with one thing. It was very wrong of me to compare any little girl to Ben Baskin and his disgusting behavior. No little girl deserves that. Ever.

Gina Marozzi

RESOLVED, that the Board of Trustees of the Village of Ballston Spa hereby approves the settlement of the 2021-2022 Real Property Tax Law Article 7 proceedings entitled In the Matter of the Application for a Review Under Article 7 of the Real Property Tax Law of the Tax Assessment of Ballston Two LLC, 149 Ballston Avenue, Village of Ballston Spa, Town of Ballston, County of Saratoga, New York v. *The Assessor for the Town of Ballston, County of Saratoga and the Board of Assessment Review for the Town of Ballston*, as follows:

1. The assessed value of the parcel 216.-3-9 assessment year 2021 shall be \$6,133,000
2. The assessed value of the parcel 216.-3-9 assessment year 2022 shall be \$5,482,375

RESOLVED, that the Board of Trustees hereby authorizes Counsel for the Village, Karla Williams Buettner, Esq., to sign the appropriate Stipulation and Order of Settlement and further authorizes the treasurer to issue refunds based on the settlement.



TYMCO, Inc.
 P. O. BOX 2368
 WACO, TEXAS 76703-2368
 254/799-5546
 FAX 254/799-2722

Please pay from this invoice. Statements sent only upon request. Any claims made on merchandise covered by this invoice must be made within 10 days after receipt of goods. All accounts due and payable at Waco, McLennan County, Texas. 1.5 % per month carrying charge on past due balance. Annual rate 18%. Minimum charge \$50.00.

INVOICE NO. PAGE
 271915 # 1

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VILLAGE OF BALLSTON SPA
 66 FRONT ST.
 BALLSTON SPA, NY 12020
 USA

1260850

DATE	2/23/23
DUE ON	3/25/23

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VILLAGE OF BALLSTON SPA, NY
 66 FRONT ST.
 BALLSTON SPA, NY 12020
 USA

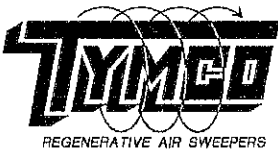
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CUSTOMER 1260850	ORDER CO 355456	SLS. REP. 6	PURCHASE ORDER NUMBER 23-00753	P.O. REV.
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SHIP NO. 341289	SHIP VIA	SHIP DATE 2/23/23	SHIP WEIGHT .000 LB
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ITEM NUMBER / DESCRIPTION	U/M	QUANTITY/PRICE	NET SALES AMOUNT
Reference order number 22705 SER NO 202302 SND 46818			
435000 MODEL 435 STREET SWEEPER	EA	^{GA} 1.000 81,485.000	81,485.00
435004 AUXILIARY HAND HOSE - SS	EA	1.000 1,000.000	1,000.00
435006 CURBVIEW CAM SYS-MEKRA/3RDEYE	EA	1.000 5,500.000	5,500.00
W/RIGHT HAND GB VIEW 1 RT GUTTER BROOM (MEKRA) 1 REAR (3rd EYE) 1 PU HEAD (3RD EYE-21817)			
435010 HYDRANT WRENCH	EA	1.000 50.000	50.00
435013 TWIN G.B., LIGHTS, MIRRORS, VD	EA	1.000 2,850.000	2,850.00
435022 ADDL NOZZLES W/SEP SWITCH	EA	4.000 400.000	1,600.00
RIGHT GUTTER BROOM LEFT GUTTER BROOM PRESSURE TRANSITION HOPPER			

NET SALES	TRADE DISCOUNT	<u>\$198,095.⁰⁰</u>
MISC. CHARGES	TERMS DISCOUNT	
FREIGHT	AMOUNT DUE	
TAXES		



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INVOICE NO. PAGE
 271915 # 2

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VILLAGE OF BALLSTON SPA
 66 FRONT ST.
 BALLSTON SPA, NY 12020
 USA

1260850

DATE	2/23/23
DUE ON	3/25/23

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VILLAGE OF BALLSTON SPA, NY
 66 FRONT ST.
 BALLSTON SPA, NY 12020
 USA

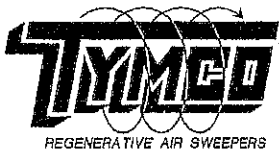
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SELLER TAX I.D.	
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CUSTOMER 1260850	ORDER CO 355456	SLS. REP. 6	PURCHASE ORDER NUMBER 23-00753	P.O. REV.
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SHIP NO. 341289	SHIP VIA	SHIP DATE 2/23/23	SHIP WEIGHT .000 LB
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ITEM NUMBER / DESCRIPTION	U/M	QUANTITY/PRICE	NET SALES AMOUNT
Reference order number 22705			
435041 CAT 290 WATER PUMP	EA	1.000 1,250.000	1,250.00
435053 AUXILIARY HYDRAULIC SYSTEM	EA	1.000 1,140.000	1,140.00
435063 PICK-UP HEAD CURTAIN LIFTER	EA	1.000 1,615.000	1,615.00
435066 SHOP AIR PURGE	EA	1.000 400.000	400.00
435077 SKID BUMPER EXTENSION SET (3")	EA	1.000 250.000	250.00
435079 AUTO SWEEP INTERRUPT	EA	1.000 1,045.000	1,045.00
435084 DUMP SWITCH IN CAB	EA	1.000 285.000	285.00
435090 HOPPER DELUGE	EA	1.000 475.000	475.00

NET SALES	TRADE DISCOUNT
MISC. CHARGES	TERMS DISCOUNT
FREIGHT	
TAXES	AMOUNT DUE



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 271915 # 3

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VILLAGE OF BALLSTON SPA
 66 FRONT ST.
 BALLSTON SPA, NY 12020
 USA

VILLAGE OF BALLSTON SPA, NY
 66 FRONT ST.
 BALLSTON SPA, NY 12020
 USA

1260850

DATE	2/23/23
DUE ON	3/25/23

EXPORT	CURRENCY
N	US

TERMS
NET 30 DAYS

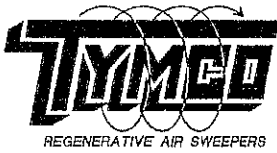
SELLER TAX I.D.
74-1693738

CUSTOMER 1260850	ORDER CO 355456	SLS. REP. 6	PURCHASE ORDER NUMBER 23-00753	P.O. REV.
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ITEM NUMBER / DESCRIPTION	U/M	QUANTITY/PRICE	NET SALES AMOUNT
Reference order number 22705			
435093 GUTTER BROOM TILT ADJUSTER LEFT AND RIGHT	EA	2.000 875.000	1,750.00
435094 STAINLESS DUST SEPARATOR	EA	1.000 1,700.000	1,700.00
435097 STAINLESS HOPPER	EA	1.000 7,795.000	7,795.00
435099 STAINLESS STEEL BLOWER HSG	EA	1.000 1,500.000	1,500.00
435702 2022I ISUZU NQR TRUCK -150" SER NO JALE5W166N7901836	EA	1.000 62,500.000	62,500.00
435803 FIRE EXTINGUISHER	EA	1.000 100.000	100.00
435804 HAZARD REFLECTORS	EA	1.000 100.000	100.00

NET SALES	TRADE DISCOUNT
MISC. CHARGES	TERMS DISCOUNT
FREIGHT	
TAXES	AMOUNT DUE



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 271915 # 4

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VILLAGE OF BALLSTON SPA
 66 FRONT ST.
 BALLSTON SPA, NY 12020
 USA

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 66 FRONT ST.
 BALLSTON SPA, NY 12020
 USA

1260850

DATE	2/23/23
DUE ON	3/25/23

EXPORT	CURRENCY
N	US
TERMS	
NET 30 DAYS	
SELLER TAX I.D.	
74-1693738	

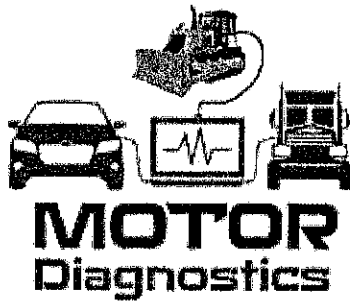
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SHIP NO. 341289	SHIP VIA	SHIP DATE 2/23/23	SHIP WEIGHT .000 LB
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ITEM NUMBER / DESCRIPTION	U/M	QUANTITY/PRICE	NET SALES AMOUNT
Reference order number 22705			
435813 12" PARABOLIC MIRR HEAD (EA)	EA	2.000 75.000	150.00
435822 ELECTRIC HEATED MIRRORS	EA	1.000 855.000	855.00
435823 TRAFFIC DIRECTING LIGHT-LED	EA	1.000 1,200.000	1,200.00
435990 SURCHARGE - BASE UNIT	EA	1.000 12,400.000	12,400.00
435991 SURCHARGE-STAINLESS HOPPER	EA	1.000 2,600.000	2,600.00
FREIGHT CHARGE			6,500.00
Opr Training/Safety DVD			.00
			.00

NET SALES	191,595.00	TRADE DISCOUNT	.00
MISC. CHARGES	6,500.00	TERMS DISCOUNT	.00
FREIGHT	.00		
TAXES	.00	AMOUNT DUE	198,095.00



Motor Diagnostics/ FCAR USA

Dan Grimm
 PO Box 117
 East Rockaway NY 11518
 ☎ 800-791-9611
 ☎ 518-461-5906
 drgrimm302@hotmail.com

ESTIMATE

EST2037

DATE

12/01/2022

TOTAL

USD \$10,500.00

TO

Village of Ballston Spa DPW

Josh
 66 Front St
 Ballston Spa NY 12020
 ☎ 518-461-4544
 jscepkowski1@gmail.com

DESCRIPTION	RATE	QTY	DISCOUNT	AMOUNT
HTCOMP Lenovo 420 laptop Computer with windows 10. Ultimate J-pro software., by-direction Heavy & Medium OEM level truck software. Nexiq USB LINK 2 with 6 & 9 pin connector and OBD II. Including repair information and wiring diagrams. Windows laptop (Microsoft-Partner Recertified, warranty extended by me to one year) 100% OEM-level Diagnostic and Repair Software for Medium/Heavy Vehicles/Equipment, including: Mack/Volvo/UD, Caterpillar on-road, Cummins, Detroit Diesel / MBE, International, Allison, Eaton, Wabco, Meritor, Bendix, Isuzu, Hino, Body Electronics for Peterbilt/Kenworth/Paccar, Parts database for Volvo Construction Equipment, Repair and Parts Database for Caterpillar on-road AND off-road, Repair and Parts Database for Cummins on AND off road, Brand-new RP1210B-compliant Vehicle-to-Computer interface (e.g., Nexiq USB Link 2) Full 1 year Warranty (exchange or service) on Windows-based platform. RP1210 adapter warranty handled by Nexiq (or other adapter manufacturer).	\$6,500.00	1	-\$500.00	\$6,000.00

DESCRIPTION	RATE	QTY	DISCOUNT	AMOUNT
Training and support (direct phone numbers to Software Technican/Sales Representative.)				
F7SN FCAR Heavy/Med Truck & Equipment, Domestic Car Scan Tool(Bluetooth, Wi-fi). Includes Two years of updates one year warrenty. Includes OBDII, 6/9, Caterpillar offroad, 9 pin, Volvo offroad connectors	\$4,900.00	1	-\$400.00	\$4,500.00
SUBTOTAL				\$10,500.00
TAX (8%)				\$0.00
TOTAL				USD \$10,500.00

Please make checks payable:
Motor - PO box 117 East Rockaway NY 11518

March 10, 2023
VIA EMAIL & MAIL

Mayor Frank Rossi, Jr.
Village of Ballston Spa
66 Front Street
Ballston Spa, NY 12020

Re: **Contract Addendum Options**
Water System Evaluation
Ballston Spa, New York

Dear Mayor Rossi:

As discussed on March 8th, we understand that the Board may still be interested in considering our February 8, 2023 proposal, which would exchange the remaining engineering report effort for services related to John Street tank renovation and provide water system income and expense reporting. We also understand that the Board has not yet considered our replacement proposal dated March 1, 2023, which would provide services required for the John Street tank renovation as a separate project without adjustment to the engineering report scope of services.

Please find two contract addendums attached that are intended to facilitate Board consideration of whether to proceed with our February 8th or March 1st proposal. The contract addendum dated March 10, 2023 (Engineering Report) would exchange the original scope of work at no cost, as described in our February 8th letter. The contract addendum dated March 1, 2023 (John Street Water Storage Tank Renovation) would authorize Laberge Group to assist with John Street tank rehabilitation as a separate project and leave the engineering report scope unchanged at an additional cost of \$25,000 plus expenses.

It is important to reiterate that although the Laberge Group did not prepare the scope of services outlined in the engineering report RFP, after becoming familiar with your system, we are confident that delivery of a final report will not benefit the Village. Please also note that our office has completed most of the effort required to prepare a final engineering report, and it will be less costly for us to deliver it versus assist with tank renovation.

As always, please call our office with any questions or comments.

Very truly yours,
LABERGE GROUP

By: 

Donald C. Rhodes, P.E.
Project Manager

DCR: djd
Enc.

C: Shawn Raymond, Trustee (email only w/enc.)

CONTRACT ADDENDUM NO. 2022033-01

(John Street Water Storage Tank Renovation)

DATED: February 28, 2023

TO

Agreement for Professional Services
(Original Agreement No. 2022033-00 Dated: March 25, 2022)

The original Agreement between the Village of Ballston Spa, the CLIENT, and Laberge Engineering & Consulting Group, LTD., is hereby amended as follows:

The contract amount shall be increased by \$25,000 plus reimbursable expenses for the provision of additional services related to the renovation of the John Street drinking water storage tank, as described in the attached proposal letter dated March 1, 2023.

Village of Ballston Spa

66 Front Street

Ballston Spa, New York 12020
City State Zip

BY: _____
Frank Rossi, Mayor

LABERGE ENGINEERING & CONSULTING GROUP, LTD.

4 Computer Drive, West

Albany New York 12205
City State Zip

BY: _____
Richard F. Laberge, P.E., President

March 1, 2023

VIA EMAIL & MAIL

Mayor Frank Rossi, Jr.
Village of Ballston Spa
66 Front Street
Ballston Spa, NY 12020

Re: **John Street Tank Renovation**
Water System Evaluation
Ballston Spa, New York

Dear Mayor Rossi,

We understand that the Board of Trustees could not accept Laberge Group's offer to modify our existing scope of services as described in our February 8, 2023 letter. As such, we respectfully withdraw our offer and will be able to assemble a final report once the required documentation is provided to our office.

We also understand that the Village is interested in proceeding with the John Street storage tank renovation project. Please find a contract addendum intended to authorize Laberge Group's assistance. A proposed scope of services follows:

Task 1. Design – Design and develop construction specifications necessary to provide a detailed scope of work suitable for bidding and permitting.

Task 2. Bid Documents – Prepare bid document package to enable compliance with applicable rules, regulations, and requirements, including insurance requirements, permit conditions, and prevailing labor wages. Draft bid documents will be provided for review by the Village Attorney and revised to address legal comments before delivery to the Village. One (1) paper and an electronic copy will be delivered to the Village for public advertisement and distribution to potential bidders.

Mayor Frank Rossi, Jr.
March 1, 2023
Page 2 of 2

Task 3. Permitting - Request authorization from the Department of Health (DOH) for the water system modifications required for this project using construction specifications developed as part of Task 1 above.

Laberge Group proposes to complete the abovementioned effort for a lump sum fee of \$25,000 if authorization to proceed can be provided by March 15, 2023. If the Village requires bidding, award, or construction administration assistance, these additional services will require separate Board authorization after tank renovation timelines are known.

As always, please call our office with any questions or comments.

Very truly yours,
LABERGE GROUP

By: 

Donald C. Rhodes, P.E.
Project Manager

DCR:dcr

C: Shawn Raymond, Trustee (email only)

CONTRACT ADDENDUM NO. 2022033-01

(Engineering Report)

DATED: March 10, 2023

TO
Agreement for Professional Services
(Original Agreement No. 2022033-00 Dated: March 25, 2022)

The original Agreement between the Village of Ballston Spa, the CLIENT, and Laberge Engineering & Consulting Group, LTD., is hereby amended as follows:

The scope of services defined in the original Agreement dated March 25, 2022, shall be removed and replaced by the services described in the proposal letter dated February 8, 2023.

Village of Ballston Spa

66 Front Street

Ballston Spa, New York 12020
City State Zip

BY: Frank Rossi, Mayor

LABERGE ENGINEERING & CONSULTING GROUP, LTD.

4 Computer Drive, West

Albany New York 12205
City State Zip

BY: Richard F. Laberge, P.E., President

March 10, 2023

VIA EMAIL & MAIL

Mayor Frank Rossi, Jr.
Village of Ballston Spa
66 Front Street
Ballston Spa, NY 12020

Re: **Contract Addendum Options**
Water System Evaluation
Ballston Spa, New York

Dear Mayor Rossi:

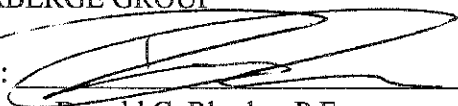
As discussed on March 8th, we understand that the Board may still be interested in considering our February 8, 2023 proposal, which would exchange the remaining engineering report effort for services related to John Street tank renovation and provide water system income and expense reporting. We also understand that the Board has not yet considered our replacement proposal dated March 1, 2023, which would provide services required for the John Street tank renovation as a separate project without adjustment to the engineering report scope of services.

Please find two contract addendums attached that are intended to facilitate Board consideration of whether to proceed with our February 8th or March 1st proposal. The contract addendum dated March 10, 2023 (Engineering Report) would exchange the original scope of work at no cost, as described in our February 8th letter. The contract addendum dated March 1, 2023 (John Street Water Storage Tank Renovation) would authorize Laberge Group to assist with John Street tank rehabilitation as a separate project and leave the engineering report scope unchanged at an additional cost of \$25,000 plus expenses.

It is important to reiterate that although the Laberge Group did not prepare the scope of services outlined in the engineering report RFP, after becoming familiar with your system, we are confident that delivery of a final report will not benefit the Village. Please also note that our office has completed most of the effort required to prepare a final engineering report, and it will be less costly for us to deliver it versus assist with tank renovation.

As always, please call our office with any questions or comments.

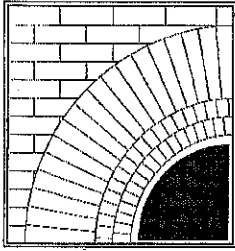
Very truly yours,
LABERGE GROUP

By: 
Donald C. Rhodes, P.E.
Project Manager

DCR: djd

Enc.

C: Shawn Raymond, Trustee (email only w/enc.)



BUTLER ROWLAND MAYS

ARCHITECTS, LLP

57 West High Street
Ballston Spa, NY
12020

PH: 518 885 1255
FAX: 518 885 1266

www.brmaarchitects.com

ARCHITECTURE

INTERIORS

PLANNING

Steven G. Rowland, RA
Paul K. Mays, RA
Licensed NY/CT

SERVICES AUTHORIZATION

Re: Design Development Work – Master Plan Phase Ia and Ib Additions
Ballston Spa Public Library

March 16, 2023

Between the Owner: Ballston Spa Public Library
21 Milton Avenue
Ballston Spa, New York 12020

and the Architect: Butler Rowland Mays Architects, LLP
57 West High Street
Ballston Spa, NY 12020

PROJECT NAME AND SERVICES DESCRIPTION:

Design Development Work – Master Plan Phase Ia and Ib Additions to incorporate schematic level HVAC and Structural layouts and Architectural details to the conceptual design, in order to facilitate existing hazardous materials mitigation scoping and overall project budgeting.

Services include architectural and engineering design, and development of illustrative documents for the purposes of defining modifications to the existing building, to include floor plans, roof plan, reflected ceiling plans, system routing plans, and a building section, as follows:

Construction Document Phase

- Further development and refinement of previously produced conceptual ideas (see Master Plan, Phase Ia) for the Reading Room Addition on the Main Level, and Local History Room below on the Lower Level, including schematic layout of structural elements, HVAC components, electrical routing, etc.;
- Further development and refinement of previously produced conceptual ideas (see Master Plan Phase Ib) for the Elevator/Exit Stair/YA Space Addition, including schematic layout of structural elements, HVAC components, electrical routing, etc.;
- Presentation of design ideas and budgets (up to three meetings), and discussion of options with the Committee, in establishing the above criteria;
- Coordination of engineering work for Structural and Mechanical trades into the Architectural Design;
- Production of Design Development Documents (Drawings and technical specifications as notes on drawings) necessary to describe the improvements developed above;
- Coordination with the Owner's Hazardous Materials Evaluation Firm, to facilitate appropriate areas and quantities of testing and mitigation, and options for same;

Construction Documents, Bidding, and Construction Administration Phases

- Development of Construction Documents for bidding and construction of Phases Ia and Ib will be deferred until such time as the Owner authorizes commencement of that work to proceed, and the fee for these services will be determined from the overall Master Plan budgets and any new information at that time;
- Administration of the bidding period, including responses to bidder Requests for Information, and facilitation of a Pre-Bid walk-through for Phases Ia and Ib will be deferred until such time as the Owner authorizes commencement of that work to proceed, and the fee for these services will be determined from the overall Master Plan budgets and any new information at that time;
- Construction Administration, including site visits during construction, review of shop drawings, processing of contractor applications for payment, and final project closeout paperwork for Phases Ia and Ib will be deferred until such time as the Owner authorizes commencement of that work to proceed, and the fee for these services will be determined from the overall Master Plan budgets and any new information at that time;
- Assistance with ordering flooring materials and furnishings on New York State Contract, selection of finishes, and specification of selected materials for Phases Ia and Ib will be deferred until such time as the Owner authorizes commencement of that work to proceed, and the fee for these services will be determined from the overall Master Plan budgets and any new information at that time;

ARCHITECT'S FEE:

The fee structure is broken down as follows. These fees are given as lump sums, based on a breakdown of the estimated time for our tasks for these parts of the project.

Design Development Phases Ia and Ib Lump sum fee of: \$20,000.00 + reimbursables

The fees above do not include standard reimbursables (mileage, copies, printing, faxes, etc.) as defined by the AIA Standard Form of Agreement Between Owner and Architect. The anticipated work includes the services of additional Design Team engineers related to the structural, mechanical, and electrical fields. If, during the course of the design work, the Committee and Architect agree that additional features should be added to the scope of work for the project, then the necessary disciplines will be added to the Design Team at a mutually agreed fee prior to commencement of these additional services.

The project will be billed monthly, based on a percentage of completion for each of the scopes above. Payments are due within thirty days of the invoice date.

TERMS AND CONDITIONS:

Services provided will be subject to the following assumptions:

1. Services are limited to Design Development of the specific Phases (derived from the Master Plan) noted above. No site engineering services are anticipated. Work past the DD Phase, or work on other Phases of the Master Plan, are not included at this time.
2. There are no municipal/jurisdictional review processes (Planning Board, Zoning Board, etc.) that are anticipated for this project. If any approvals are required, BRMA will provide a quote for such additional services for approval prior to commencement.
3. Professional services relating to discovery, design and/or remediation of any hazardous or otherwise unsuitable materials, such as asbestos (frequently found in roofing and insulation systems, sealants, fire-proofing, plasters and other finishes, or pre-fabricated panels), lead (frequently found in paints and roofs), or PCB's (frequently found in window glazing compounds and sealants, or certain fixture ballasts), or contaminated soils (from underground fuel tanks, previous industrial uses, etc.) are not included in this proposal. If deemed necessary, BRMA will assist the Owner with the selection of qualified professionals to provide these additional services for remediation.
4. Services related to any specialized testing, such as insect inspection, geotechnical borings, destructive or non-destructive material testing, or thermal or nuclear moisture surveying, that may be deemed necessary following initial investigations, are not included at this time. We will review any recommendation for the implementation of these services with the Board of Trustees for approval prior to commencement.
5. It is understood that if the scope of the Project in whole or in part is materially changed, fees will be adjusted accordingly as mutually agreed upon, prior to commencement of the work.
6. It is understood that funding for professional services is available and accessible for our work.

I/We authorize Butler Rowland Mays Architects, LLP to perform the listed services.

Owner:

The Ballston Spa Public Library

Date:

Architect:



Paul K Mays, RA, Principal Butler Rowland Mays Architects, LLP

Date:

03.16.2023

INVOICE



INVOICE NUMBER: 0024471-IN

INVOICE DATE: 8/25/2022

CUSTOMER NO: VBS

JOB NUMBER: VBS2486

TERMS: 30 DAYS

ENGINEER: GAWRYS

PO NUMBER: 22 00422

VILLAGE OF BALLSTON SPA
66 FRONT STREET
BALLSTON SPA, NY 12020

JOB DESC: LOWELL ST PUMP STATION

COMMENT:

ORIGINAL CONTRACT AMOUNT:	135,352.00
PERCENTAGE COMPLETED TO DATE:	100.00%
BILLABLE CONTRACT AMOUNT:	135,352.00
LESS PREVIOUSLY INVOICED:	108,282.00
AMOUNT BILLED THIS INVOICE:	27,070.00
INVOICE TOTAL:	<u>27,070.00</u>

Collection Costs: In the event it is necessary to refer this file for collection, the contractor/purchaser will pay all reasonable costs & expenses including legal fees.

**NYS REQUIRES SALES TAX ON CRANE RENTALS
TAX EXEMPT CERTIFICATE IS REQUIRED TO DEDUCT SALES TAX**

Progress Estimate

Contractor's Application

For Contract:		Application Number		1				
Linnell St Vertical Turbine Pump Replacement Project		Application Date:		2/18/2022				
Application Period: 4/1/2022-8/18/2022								
Item Specification Section No.	A Description	B Scheduled Value	C Work Completed From Previous Application (C&D)	D This Period	E Materials Presently Stored (not in C or D)	F Total Completed and Stored to Date (C + D + E)	G % (E) / (F)	H Balance to Finish (F - E)
	Replace Vertical Turbine Pumps	\$135,352.00	\$108,282.00	\$27,070.00		\$135,352.00	100.0%	
Totals		\$135,352.00	\$108,282.00	\$27,070.00		\$135,352.00		