

**AGENDA**

**Board Meeting  
Village of Ballston Spa  
January 9, 2023**

**Zoom Log in ID: 88902961300 Password: 380778**

**1) Call to Order**

**2) Pledge to the Flag**

**3) Minutes Approval**

**a) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the minutes of the 11/28/22 meeting be approved.**

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**b) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the minutes of the 12/12/22 meeting be approved.**

**4) Mayor Announcements**

**5) Liaison Reports**

**6) Treasurer's Report**

**7) Presentation**

**a) Comprehensive Plan (John Behan – Behan Planning)**

**8) Old Business\***

**a) Comp. Plan Next Steps (Mayor Rossi, John Behan, & Attorney Buettner) (10 Minutes)**

**b) Church Ave. Crosswalk (Mayor Rossi) (5 Minutes)**

**c) CDTC UPWP Grant/Zoning Amendments (Mayor Rossi) (5 Minutes)**

**d) Accessory Dwelling Units (Trustee Kormos) (5 Minutes)**

**e) Ethics Code (Trustee Baskin), Sidewalk Code (Mayor Rossi & Trustee Baskin), & Parks Code (Mayor Rossi) (15 Minutes -- ~5 Minutes Per Code)**

**9) New Business\***

**a) Discharges to Street (Mayor Rossi) (5 Minutes)**

**b) Water Meter Issues (Mayor Rossi & Administrator Moskowitz) (5 Minutes)**

**c) Police/Court Building & DPW Building - General Overview (Mayor Rossi) (10 Minutes)**

\* - Due to the number of items reflected in Old Business and New Business in this meeting, the times reflected are estimates of the amount of time each subject should be allotted for the purpose of expediency. The Presiding Officer will respectfully attempt to limit discussion to these timeframes and will recommend any further discussion either continue at the next meeting or through electronic mail or other correspondence if further discussion is necessary.

**d) Budget Development Process (Trustee Baskin) (10 Minutes)**

**e) Department Head Annual Reports (Trustee Baskin) (5 Minutes)**

**10) Public Comment (5-Minute Limit per Speaker)**

**11) Board Comments, Questions, and Concerns**

**12) Agenda Items for Consideration**

**a) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the attached budget transfers be approved. (Requested by Mayor Rossi)**

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**b) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the Police Dept. be authorized expend the amount of \$6,595.00 for an overhead door to be furnished and installed. (Requested by Mayor Rossi)**

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**c) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the attached list of equipment and vehicles be deemed surplus, and that the DPW may pursue the sale of such equipment through direct sale and/or auction. (Requested by Mayor Rossi)**

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**d) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ to approve the sale of the 2000 Hyundai HL-740 Wheel loader to United Construction & Forestry (John Deere) of Clifton Park at a price of \$20,000.00. (Requested by Mayor Rossi)**

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**e) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ to approve and authorize the Mayor to sign four contracts between the Town of Milton and the Village of Ballston Spa for the period January 1, 2023, to December 31, 2023, including a Fuel Agreement and agreements whereby the Town of Milton will allocate to the Village the following amounts: i) Ballston Spa Public Library - \$41,000.00; ii) Ballston Spa Pool - \$16,000.00; and iii) Various Celebrations - \$4,000.00. (Requested by Mayor Rossi)**

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**f) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ to ratify the expenditure for replacement of DPW Dump Truck #3's transmission (1993 Ford L8000) by Atlantic Detroit Diesel-Allison in Latham for a price of \$6,152.23. (Requested by Mayor Rossi)**

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**g) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ to require applicants to the Planning Board and the Zoning Board of Appeals to provide all required and requested materials in a computer readable PDF format and for those boards to provide a copy of the application and required and requested materials as attachments to the online agenda posted on the Village website. (Requested by Trustee Kormos)**

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**h) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ authorizing the Village of Ballston Spa Public Library to spend \$2,679.00 related to completion of a pre-construction inspection of the Library building by Ambient Environmental, Inc. (Requested by Mayor Rossi)**

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**i) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ to raise the fee for refusal to allow DPW to read meter from \$200 to \$500 per meter reading cycle. (Requested by Trustee Kormos)**

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**j) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the following addition and clarification will be made to the Rules of Procedure: "All motions from the Trustees and Mayor must be shared with all Board members no later than noon on the Thursday before the Board of Trustees meeting. Motions will be placed in the 'Agenda Items for Consideration' section of the Board of Trustees Meeting Agenda in the order that they were submitted to the entire Board of Trustees. No more than two motions per board member that were not submitted by the Thursday noon deadline will be considered for a vote at the subsequent board meeting. Any motions submitted after the Thursday deadline will be placed in the 'Other Business' section of the agenda. Motions submitted prior to the Thursday deadline can be withdrawn or edited by the original author for the published agenda prior to the Friday at noon agenda deadline, and can be amended at the board meeting without it being considered a new motion." (Requested by Trustee Baskin)**

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**k) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that all social media communications concerning Village business will be posted on the official Village of Ballston Spa Facebook page. These include but are not limited to postings concerning Village news, updates and Village-related current events posted on the official Facebook page of Mayor Frank Rossi. Posting on the official Village Facebook page will take place within 24 hours of posting on the Mayor Frank Rossi Facebook page, minus any political commentary. (Requested by Trustee Baskin)**

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**12) Other Business**

**13) Executive Session (If Needed)**

**14) Adjournment/Voucher Audit:**

**Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, that the attached vouchers be audited and the meeting adjourned at \_\_\_\_\_pm.**

General Fund	\$ 777,914.03
Sewer Relevy	7,742.44
Library Fund	12,223.27
Trust & Agency	<u>967.71</u>
Total	\$ 798,847.45

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