

AGENDA

Board Meeting

Village of Ballston Spa

May 9, 2022

Zoom Log in ID: 88902961300 Password: 380778

1) Call to Order

2) Pledge to the Flag

3) Approval of Minutes

a) Motion made by Trustee _____, seconded by Trustee _____ that the minutes of the 4/25/22 meeting be approved.

4) Mayor Announcements

5) Liaison Reports

6) Treasurer's Report

7) Presentation (Ellie Dillon – National Bottle Museum)

8) Old Business

a) DPW Equipment (Requested by Mayor Rossi)

b) PDD Legislation (Requested by Trustee Baskin)

9) New Business

a) Hyde Blvd. Study / Potential USDA Grant Through County (Requested by Mayor Rossi)

10) Public Comment Related Only to Agenda Items for Consideration (4-Minute Limit per Speaker)

11) Agenda Items for Consideration

a) Motion made by Trustee _____, seconded by Trustee _____ that the attached budget transfers be approved. (See attachment) (Requested by Mayor Rossi)

b) Motion made by Trustee _____, seconded by Trustee _____ that the Ribbon Café be authorized to conduct a fundraiser benefit on 6/5/22 from 2:00pm – 7:00pm. A permit will be issued upon receipt of proof of insurance. (Requested by Mayor Rossi)

c) Motion made by Trustee _____, seconded by Trustee _____ that The Committee on the Arts be granted permission display planters around Village businesses. (Requested by Mayor Rossi)

d) Motion made by Trustee _____, seconded by Trustee _____ that Eagle-Matt Lee Fire Co. #1 be granted permission to utilize the firehouse for a private event on 5/15/22 from 12:00pm – 4:00pm. (Requested by Trustee VanDeinse-Perez)

e) Motion made by Trustee _____, seconded by Trustee _____ that Fox Pest Control be granted permission to solicit door to door from 5/1/22 to 8/31/22, Mondays through Fridays, 9:00am – 9:00pm and Saturdays 9:00am-5:00pm. Approval has been granted by the Police Chief and the Building Inspector. (Requested by Mayor Rossi)

f) Motion made by Trustee _____, seconded by Trustee _____ to approve and submit grant application in the amount of \$46,948.11, for the intent of purchasing an LPR (license plate recognition) system. (See attachment; Note: this grant has no village match) (Requested by Mayor Rossi)

g) Motion made by Trustee _____, seconded by Trustee _____ to approve Scott Kerns as Working Supervisor for a 6-month probational period beginning June 1st at an hourly rate of \$30.62. (Requested by Mayor Rossi)

h) Motion made by Trustee _____, seconded by Trustee _____ to approve Glenn Bowers as Crew Leader for a 6-month probational period beginning June 1st at an hourly rate of \$29.25. (Requested by Mayor Rossi)

i) Motion made by Trustee _____, seconded by Trustee _____ to deem Library community room chairs as excess. (Requested by Mayor Rossi)

j) Motion made by Trustee _____, seconded by Trustee _____ to approve submission of a USDA loan application not to exceed \$1.5 Million for the purchase of 6 pieces of equipment. (Note: application pending specifications and pricing on DPW equipment, to be completed by 5/13/2022) (Requested by Mayor Rossi)

k) Motion made by Trustee _____, seconded by Trustee _____ that Boy Scout Troop #1 be granted permission to hold a "Court of Honor" ceremony at the Old Iron Spring Park on 6/5/22 from 6:00pm to 8:00pm. Proof of insurance has been submitted. (Requested by Mayor Rossi)

l) Motion made by Trustee _____, seconded by Trustee _____ that the Ballston Spa Memorial Day Parade Committee be granted permission to conduct a parade on Saturday, May 28th. Parade will step off promptly at 9am at Ocean State Job Lots and proceed through the Village via Route 50 to Front Street, then Low Street with an hour-long ceremony to follow at Veterans Monument. (Requested by Trustee VanDeinse-Perez)

m) Motion made by Trustee _____, seconded by Trustee _____ that any funding available through the USDA grant money made available by Saratoga County to the Village of Ballston Spa may be applied for and utilized for the Hyde Blvd. traffic study intended to create enhanced street safety, and that upon approval of such grant, the Mayor may enter into the study agreement. (See attachment) (Requested by Trustee VanDeinse-Perez)

n) Motion made by Trustee _____, seconded by Trustee _____ that the two sentences of the Rules of Procedure shall be replaced by the following: "Regular meetings are held the second and fourth Monday of the month at 6:30 PM in the Ballston Spa Library, 21 Milton Avenue. The schedule of meetings with any exceptions noted is approved annually at the Organizational meeting at the Library the first Monday in April each year at 6:30 PM unless the Village changes its official year, at which point the Organizational meeting shall be held the first Monday in January." (Requested by Mayor Rossi)

o) Motion made by Trustee _____, seconded by Trustee _____ that the following additions and/or changes will be made to the Rules of Procedure:

1. Draft minutes will be emailed to Trustees within the time frame allowed by law.
2. All written statements read at a board meeting and submitted to the Clerk within 10 days of the board meeting will be attached to the minutes as part of the official record of the meetings. The minutes and these statements will be posted together on the village web site. (Point of Clarification - Members of the public can speak at board meetings without submitting written statements. If they choose to submit a written statement to accompany the minutes, they must either read the statement at the board meeting, or submit prior to the board meeting and request that it be read at the meeting, if they are unable to attend. Such statements must include their name and address. Statements submitted after the meeting that were not presented at the meeting will not be included with the minutes of the meeting.) (Requested by Trustee Baskin)

p) Motion made by Trustee _____, seconded by Trustee _____ that there is one official village newsletter; that all board members will have the opportunity to contribute to this newsletter, which will be produced at least quarterly; that this newsletter will be mailed to all village residents, and emailed to village residents who have submitted their email address to the village for this purpose; hard copies will also be made available at the village hall; that the newsletter will be reviewed and approved by a four-fifths majority of the board prior to public distribution; that the newsletter will be for informational purposes pertaining to village business and events; that no other newsletters or other materials will be mass mailed to the public by Mayor or Trustees using village resources without prior four-fifths approval of the board; with the exception of mailings related to the collection of fees, or other routine administrative business; that all board members have equal ability to email the public through the village administrator using the village-maintained email list and must adhere to the aforementioned guidelines of content focused on purely of village business; that any email must be requested and submitted to the mayor so the mayor may direct the village administrator to execute the request; that the content of the email communication is not to be hindered by the mayor so long as it is factual and pertains only to village business. (Requested by Trustee Baskin)

12) Other Business

13) Public Comment on All Village Business (4-Minute Limit per Speaker)

14) Board Comments, Questions, and Concerns

15) Executive Session (If Needed)

16) Adjournment/Voucher Audit:

Motion made by Trustee _____, seconded by Trustee _____, that the Vouchers No. 22-00422 to 22-02107 be audited and the meeting adjourned at _____pm.

General Fund	\$ 26,346.61
Sewer Relevy	255.57
Capital Projects Funds	109,377.00
Library Fund	3,121.45
Trust & Agency	<u>5,698.06</u>
Total	\$144,798.69