

**AGENDA**

**Board Meeting  
Village of Ballston Spa  
July 24, 2023**

**Zoom Log in ID: 88902961300 Password: 380778**

**1) Call to Order**

**2) Pledge to the Flag**

**3) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the minutes of the 06/26/23 meeting be approved.**

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**Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the minutes of the 07/10/23 meeting be approved.**

**4) Mayor Announcements**

**5) Liaison Reports**

**6) Treasurer's Report**

**7) Presentation**

**8) Old Business**

**9) New Business**

**10) Public Comment (5-Minute Limit per Speaker)**

**11) Board Response**

**12) Agenda Items for Consideration**

**a) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the Mayor be authorized to execute the attached Vander Molen contract for Annual Service. (Requested by Trustee VanDeinse-Perez)**

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**b) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the Mayor be authorized to execute the attached Fun1 Entertainment Services, LLC contract for Family Fun Day. (Requested by Trustee VanDeinse-Perez)**

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c) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ approving the attached LaBella proposal for DPW Garage evaluation and design, and authorizing the Mayor to execute the agreement. (Requested by Mayor Rossi)

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d) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the Board grant a waiver of the \$50.00 building permit fee for The National Bottle Museums Visitor Center Banner. (Requested by Mayor Rossi)

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e) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that a change to the Fee Schedule be approved as follows: a) Appeal to the Zoning Board of Appeals - \$250.00; and b) Zoning Board of Appeals Determination Fee - \$250.00. (Requested by Mayor Rossi)

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f) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that a public hearing be set for the 8/14/23 meeting of the Board of Trustees at 7:01 pm to consider proposed Local Law No. 4 of 2023 (2023 Village of Ballston Spa Comprehensive Plan Update). (Requested by Trustee Kormos)

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g) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ that the Park and Tree Board be allowed to submit a grant application for the DEC 2023 Urban and Community Forestry Grants Program UCF-2 Tree Maintenance for a maximum total project cost of \$62,500 with a Village contribution of maximum of \$12,500 and that the Mayor be authorized to sign or execute any necessary documents for that submission. (Requested by Trustee Kormos)

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h) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ approving the extension of the Village's accounting contract with EFPR Solutions, Inc., with the following changes: 1) the change of contract period to June 1, 2023 until December 31, 2023; 2) removal of the Budget Support item; and 3) lowering of the "not-to-exceed" miscellaneous task portion of the agreement to \$4,000. (Requested by Mayor Rossi)

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i) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ approving an amendment to the Birdhouse Contract between the Village of Ballston Spa and Arts & Sciences Creating Community, Inc. ("ASK"), which makes the following changes: 1) extension of the end date from July 31, 2023 to September 30, 2023 for no additional monetary consideration; 2) requirement

that ASK and the Village maintain the birdhouse structures and displays in their current locations in Wiswall Park with the existing safety fencing and signage unless or until the Village and ASK agree to removal the structures/displays prior to the end date of the contract; and 3) that ASK shall provide an affirmation from ASK's insurance carrier that the structures (and any injuries caused by or from such structures) are currently covered by the insurance certificate provided by ASK to the Village. This motion authorizes the Village Attorney to draft such an amendment and, as long as it is consistent with the requirements above, authorizes the Mayor to execute such an amendment. (Represents Requests of Several Trustees into One Motion)

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j) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ approving the Village water hook-up request by the property owner(s) of 318 Emmett St. (Town of Milton outside the Village). (Requested by Mayor Rossi)

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k) Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_ approving the contract extension between the Village of Ballston Spa and LaBella Associates to continue using LaBella as the Village's primary engineering firm (using the same terms as the prior year's contract extension), and authorizing the Mayor to execute the contract. (Requested by Mayor Rossi)

13) Other Business

14) Executive Session (If Needed)

15) Adjournment/Voucher Audit:

Motion made by Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_, that the Vouchers be audited and the meeting adjourned at \_\_\_\_pm.

General Fund	\$ 106,038.32
Sewer Relevy	33.86
Library Fund	24,925.49
Trust & Agency	-----
Total	\$ 130,997.67

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