

AGENDA

**Board Meeting
Village of Ballston Spa
December 12, 2022**

Zoom Log in ID: 88902961300 Password: 380778

1) Call to Order

2) Pledge to the Flag

3) Motion made by Trustee _____, seconded by Trustee _____ that the minutes of the 11/28/22 meeting be approved.

4) Mayor Announcements

5) Liaison Reports

6) Treasurer’s Report

7) Presentation (None Scheduled)

8) Old Business

a) Fire Truck (EML) (Mayor Rossi & Trustee VanDeinse-Perez)

9) New Business

a) Accessory Dwelling Units (“ADUs”) (Trustee Kormos)

10) Public Comment (5-Minute Limit per Speaker)

11) Agenda Items for Consideration

a) Motion made by Trustee _____, seconded by Trustee _____ that the attached budget transfers be approved. (Requested by Mayor Rossi)

b) Motion made by Trustee _____, seconded by Trustee _____ that Union Fire Co. #2 be authorized to expend the amount of \$5,695.00 for SCBA masks. (Requested by Trustee VanDeinse-Perez)

c) Motion made by Trustee _____, seconded by Trustee _____ that the DPW be authorized to expend the amount of \$12,000.00 for rock salt. (Requested by Mayor Rossi)

d) Motion made by Trustee _____, seconded by Trustee _____ that the Friends of the Library in partnership with the Library Board be granted permission to submit the attached Glens Falls Foundation grant application for consideration. (Requested by Mayor Rossi)

e) Motion made by Trustee _____, seconded by Trustee _____, that the Village of Ballston Spa adopt the following policy effective 12/13/22: "No videotaping or photography are allowed without consent in the Village Offices Building ("Village Hall"). No loitering is permitted in Village Hall. Visitors to Village Hall must be there to conduct Village business. Violators of this policy will be asked to leave the premises, and law enforcement may be requested to enforce this policy and/or remove violators." (Requested by Mayor Rossi)

f) Motion made by Trustee _____, seconded by Trustee _____ approving the purchase of the fire truck for Eagle-Matt Lee Fire Co. #1 depicted and described in the attachments and authorizing the Mayor to execute the necessary documents that enable that purchase so long as the purchase is made with the financing contingency that is present in the attached documents. (Requested by Mayor Rossi)

g) Motion made by Trustee _____, seconded by Trustee _____ approving the Easement and the Front Street Wi-Fi Agreements between the Village of Ballston Spa and SLIC Networks, and authorizing the Mayor to execute such documents. (Requested by Mayor Rossi)

h) Motion made by Trustee _____, seconded by Trustee _____ authorizing the Mayor to execute an agreement between the Ballston Spa School District and the Village of Ballston Spa related to this winter's Ice Rink. The agreement is to be substantially identical to the attached agreement from 2021, including the provisions related to the Village providing the insurance related to the Rink and related activities. Furthermore, the agreement shall encompass the usage of the School District's land near the BARC building for the Rink and, to the degree permitted, the BARC building for warming hut and storage activities. The Mayor shall not execute such agreement until authorized to do so by the Village Attorney after her review and approval of the legal terms (Requested by Mayor Rossi & Trustee Baskin)

i) Motion made by Trustee _____, seconded by Trustee _____ to approve the contract with Bartlett, Pontiff, Stewart, and Rhodes P.C. as attorneys for the Village for the period 12/13/22 through 1/1/24 at a cost of \$5,000 per month (\$60,000 per year) for the retainer fee. Fees for work outside of the retainer will be as follows: special matters - \$225/hour-attorney, \$100/hour-paralegal; bond counsel-\$2,000 for notes, plus \$1 per thousand \$1,000 of the issue. The contract also includes disbursements for related expenses to services for counsel. This motion authorizes Deputy Mayor VanDeinse-Perez to sign the contract. (Requested by Trustees Baskin and VanDeinse)

j) Motion made by Trustee _____, seconded by Trustee _____ authorizing the issuance of purchase orders for equipment related to the USDA loan for DPW equipment that is to be delivered between 12/12/2022 and 2/13/2023 (said loan having been obligated earlier in the Fiscal Year), and authorizing the Mayor to execute any documents related to such purchases, so long as the costs for such equipment are consistent with or less than the prices approved within the USDA loan application process. This motion approves the use of General Fund Fund Balance to pay for any such equipment until such time that the USDA loan closing occurs and funding is provided. (Requested by Mayor Rossi)

k) Motion made by Trustee _____, seconded by Trustee _____ approving the “Winter Festival” event to take place on February 11, 2023 from 10am until 4pm with the following street closures: Bath Street from West High Street to Washington Street, and Front Street from Milton Avenue to Science Street, and from 6:30pm until 9:30pm at Kelley Park for a bonfire and fireworks display. Insurance is to be the responsibility of the Village of Ballston Spa, as this event is a Village event. There is overtime anticipated for DPW staff during the day (2/11/2023) in setting up and removing the snow on Bath Street hill, although it cannot be fully determined to what degree due to the potential weather challenges that could exist. (Requested by Mayor Rossi)

l) Motion made by Trustee _____, seconded by Trustee _____ approving the renewal of the Village of Ballston Spa’s existing health care plan (Empire) and Medicare plan. (Requested by Mayor Rossi)

m) Motion made by Trustee _____, seconded by Trustee _____ approving the attached Natural Gas Sales Agreement between the Village of Ballston Spa and Mirabito Power & Gas and authorizing the Mayor to execute such agreement after the Village Attorney approves any final needed minor amendments. (Note: This pricing was negotiated and reviewed by Upstate Utilities &

Consultants, Inc., as they have done annually for four years for the Village.) (Requested by Mayor Rossi)

n) Motion made by Trustee _____, seconded by Trustee _____ to add the following language in bold to the Rules of Procedure, to provide clarification regarding public comment: Currently in RoP: "The Public shall be allowed to speak during any public comment period of the meeting or in the event a motion is made and up for discussion that has not been listed on the agenda." This motion would add the following sentence after the previous sentence: "There shall be no public comment allowed for proposed amendments to motions that are listed on the agenda." (Requested by Trustee Baskin)

12) Other Business

13) Board Comments, Questions, and Concerns

14) Executive Session (If Needed)

15) Adjournment/Voucher Audit:

Motion made by Trustee _____, seconded by Trustee _____, that the Vouchers No. 23-00221 to 23-01308 be audited and the meeting adjourned at ____pm.

General Fund	\$ 82,751.01
Sewer Relevy	348.67
Library Fund	4,639.07
Trust & Agency	<u>856.74</u>
Total	\$ 88,595.49
