

MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF BALLSTON SPA, NY

held on April 5, 2021

1) Pledge of Allegiance

2) Call to order

3) Close

ANNUAL MEETING

1) BOARD MEETINGS

A) Voice Vote

Motion made by Trustee _____, seconded by Trustee _____ that the Board of Trustees be polled on all resolutions on the basis of a voice vote except when specifically requested and required, at which time the vote will be verbally cast as either “yes” or “no”.

The regular meetings of the Board of Trustees be held on the second and fourth Mondays of each month at 7:00pm. The meeting may be changed to the following day at the discretion of the Mayor.

Special meetings be called by the Mayor or two trustees acting together, that upon being notified of the Special meeting the Village Clerk shall notify remaining members of the Board by telephone and the Clerk shall provide notice of the meeting to the news media and to the public as prescribed by the Open Meeting Law. Also, the Clerk is to notify the members by phone and shall verify if members cannot attend, with the other members.

2) GENERAL RESOLUTIONS

A) Training

Motion made by Trustee _____, seconded by Trustee _____ that:

WHEREAS, there is to be during the coming official year a.) the New York Annual Conference of Mayors Annual Meeting and Training School; b.) New York State Conference of Mayors Fall Training School for Finance Officers and Municipal Clerks; as well as Schools for Department of Public Works Working Supervisors; and

WHEREAS, it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of their meetings, conferences or schools benefits the municipality.

NOW THEREFORE BE IT RESOLVED:

Section 1. The Village Board of Trustees, the Village Clerk, the Village Treasurer, the Deputy Village Treasurer, Accounting Assistant, Public Works Working Supervisor, and other employees as appropriate are hereby authorized to attend the above listed conferences and schools and others as determined by the Mayor.

Section 2. That this resolution shall take effect immediately.

B) Mileage Reimbursement

Motion made by Trustee _____, seconded by Trustee _____, that:

WHEREAS, the Board of Trustees has determined to pay a fixed rate for a mileage as reimbursement to officers and employees of the Village who shall use their personal vehicles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees shall approve a reimbursement to such officers, and employees at the current IRS reimbursement rate.

Section 2. That this resolution shall take effect immediately.

3) TRUSTEE LIAISON APPOINTMENTS

The following appointments are made by the Mayor and will serve at the pleasure of the Mayor:

Deputy Mayor – Christine Fitzpatrick

Liaison to Department of Public Works – Shawn Raymond

Liaison to Fire Department – Liz Kormos

Commissioner of Parks and Recreation – Liz Kormos

Liaison to Library – Christine Fitzpatrick

Commissioner of Insurance and Human Resources – Christine Fitzpatrick

Commissioner of Sidewalks and Street Trees – Liz Kormos

Liaison to Social Services Agencies - Ben Baskin

Liaison to BSBPA – Ben Baskin

4) CONSENT AGENDA - CLERK APPOINTMENTS

Motion made by Trustee _____, seconded by Trustee _____ that:

Julia Smith be appointed Deputy Village Clerk for a period of one year.

Teri O'Connor be appointed Registrar of Vital Statistics for a period of one year.

Julia Smith be appointed Deputy Registrar of Vital Statistics for a period of one year.

The Village Clerk be designated the Records Management Officer with the necessary powers to carry out the efficient administration of the preservation of all Official Village Records, received by the Clerk's Office, Departments of the Village of Ballston Spa, including all personnel and Human Services Records for a period of one year.

5) CONSENT AGENDA – ANNUAL STAFF APPOINTMENTS:

Motion made by Trustee _____, seconded by Trustee _____ that:

Stephanie Ferradino be appointed Village Attorney for a period of one year.

Brandi Burns be appointed Associate Village Justice for a period of one year.

The following individuals be appointed part time Police Officers for a period of one year:

Stephen Porcello Jr.	Michael DeMartino	Timothy Hajec
Scott Ostrander	Jason Quinones	Cody Fabian
Arceni Polyak	Stanley DeLong	Michael Welch
Ariel Santiago	Gregory Hafensteiner	Hector Monge
Kyle Basta	Shawn Thorpe	

The following individuals be appointed crossing guards for a period of one year:

Carmen Isabella Kim Sorensen

The following individuals be appointed Fire Policemen for a period of one year:

Stanley DeLong Lloyd Helman Thomas Nolan Patrick Mangini
Carmen Isabella Robert Kilinski Alan Cunningham John J. Morrissey
Carroll Theriault Helen Sarro Fred Whittredge James Whittredge
Christina Stangle

William Lewis be appointed Assistant Building Inspector for a period of one year.

Bob Cavanaugh be appointed Fire Code Enforcement Officer for a period of one year.

Bob Cavanaugh be appointed Inventory Control Officer for a period of one year.

6) CONSENT AGENDA – BOARD & COMMITTEE APPOINTMENTS

Motion made by Trustee _____, seconded by Trustee _____ that:

Anna Stanko be appointed Chair of the Zoning Board for a period of one year expiring in 2022.

Bernadette VanDeinse be appointed as a member of the Zoning Board for a period of five years expiring in 2026.

Gary Dale, Karen Martell, and Paul Laskey be appointed alternate members of the Zoning Board for a period of one year expiring in 2022.

Rory O’Connor be appointed Planning Board Chair for a period of one year expiring in 2022.

Scott Burlingame be appointed as a member of the Planning Board for a period of five years expiring in 2026.

Paul Dunklebarger, Michael Raga-Barone and Nathan Ward be appointed as alternate members of the Planning Board for a period of one year expiring in 2022.

Linda Gawrys be appointed as a member of the Library Board for a period of five years expiring in 2026.

The following individuals be appointed to the Committee on Sexual Harassment and Discrimination Prevention for a period of one year expiring in 2022:

Anna Stanko Christine Fitzpatrick Shawn Raymond

The following individuals be appointed to the Board of Ethics for a period of two years expiring in 2023:

Peter Martin Mandy Rider

Corina Oberai and Heather Longacker be appointed Co-Chairs to the Committee on the Arts for a period of one year expiring in 2022.

Corina Oberai be appointed a member of the Committee on the Arts for a period of three years expiring in 2024.

Stacey Simmons be appointed Chair of the Park and Tree Board for a period of one year expiring in 2022.

Ray Otten and Mike Tower be appointed as members of the Park & Tree Board for a period of 3 years expiring in 2024.

Don Traver be appointed as member of the Historic District Commission for a period of 3 years expiring in 2024.

Lori Acee be appointed as Chair of the Community Police Advisory Council for a period of 1 years expiring in 2022.

Susannah Amiteye, Kelli Gregory, Ray Otten, Lorri Riggs and Joe Stapf be appointed as members of the Community Police Advisory Council for a period of 1 year expiring in 2022.

7) CONSENT AGENDA – MISC.

Motion made by Trustee _____, seconded by Trustee _____, that:

The following banks be designated as the Official Depositories of Village funds subject to change by a resolution of the Board of Trustees at any time: Ballston Spa National Bank, The Adirondack Trust Co. and/or Generations Bank.

The Daily Gazette be designated as the Official Village Newspaper.

The Village Clerk be authorized to send a single letter to the news media providing the schedule of regular meetings, further the Village Clerk shall post a public notice of such schedule.

The National Bottle Museum be designated as the Official Information Center for a period of one year.

The Brookside Museum be designated as the consultant on history for a period of one year.

The Village Procurement Policy has been reviewed and readopted by the Village Board.

The Code of Ethics has been reviewed and readopted by the Village Board.

The next organizational meeting be held on Monday, April 4, 2022 at 7:00pm.

8) ADJOURNMENT

Motion made by Trustee _____, seconded by Trustee _____ that the Annual Meeting be adjourned at _____pm.
