

[REDACTED]

MR. GARY T. STEPHENSON

*Historic Commission
3/28/22*

45 West High St, Ballston Spa, NY | 518-618-7445 | gstephenson@nycap.rr.com

19 March 2022

Mayor Christine Fitzpatrick
66 Front St
Ballston Spa, NY 12020

Dear Mayor Christine Fitzpatrick,

I would like to offer my name for consideration for the current vacancy on the Historic District Commission for the Village of Ballston Spa. As a longtime resident of the village and homeowner within the Historic District, it has given me great pleasure to see the benefits of historic preservation return value to our residents.

When I first worked on the Historic District Commission in the 1990's we knew that preserving the unique character of Ballston Spa was important, and today we continue to see the value of the Commission's efforts. Visitors to our great village have the opportunity to experience the charm of architecture that ranges from our nation's founding to more modern times. Safeguarding this resource will be my touchstone. I am motivated to preserve the handsome aesthetic of our neighborhoods and keep the treasured history of our great village intact.

If accepted, it would be an honor to serve the people of Ballston Spa by continuing to advance the goals of the commission while upholding the benefits of historic preservation for generations of our village yet to come. Please find a listing of my qualifications enclosed with this letter.

Sincerely,

Mr. Gary T. Stephenson

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Gary T. Stephenson – List of Qualifications

- Past Chairman of the Historic District Commission - c.1990s
- Student in the related fields of architecture, historic archaeology, and antiques
- Instrumental in achieving National Register status for the Verbeck House
- Currently performing a sensitive renovation of our historic West High Street property
- Long time practitioner in the preservation trades of blacksmithing and woodworking
- Produced significant amount of hardware for Dutch ship Onrust, a 1614 reproduction ship
- Primary blacksmith for Ariaanje Coeymans building reconstruction project in Coeymans, NY
- MBA from RPI, Troy, NY

Michael Healey

32 Chapman Street
Ballston Spa, NY 12020
Phone: 518-527-3944

Email: MichaelHealey09@Gmail.com

Education: **Certificate of Advanced Study (CAS);** Educational Administration and Policy Studies;
University at Albany, State University of New York
Masters of Education; Special Education, College of Saint Rose
Bachelors of Health Science; SUNY Cortland
Associates of Physical Education; Hudson Valley Community College

Certification: **New York State School District Administrator (SDA)**
New York State Permanent Special Education
New York State Permanent Health Teacher

Experience:

Superintendent of Schools, Argyle Central School District

January 2017 – Present

- Successfully Managed \$6.5 million Capital Project, \$1.25 million Energy Performance Contract (EPC) Project, \$400,000 Emergency Asbestos Abatement Project, and annual \$100,000 Capital Outlays.
- Developed and Implemented Collaborative *K-12 COVID Response Plan* ensuring all students K-12 were able to attend in-person learning every day since September 2020.
- Experience with Labor Relations/Contract Negotiations resulting in enhanced benefits for our teachers association and non-teachers association while also realizing significant savings for the District.
- Implemented District-Wide Safety Improvements; including the additions of Special Patrol Officer, staff badge/visitor identification system, lockdown notification systems, improved community notification procedures, and uniform *grab and go* folders installed in every room.
- Installed Second Distance Learning Room; increasing student access to advanced, college-credit, and elective courses.
- Transitioned District to Data Driven Model of Improvement; including establishing clear district goals, gathering stakeholder feedback, conducting needs assessments, developing action plans, and on-going evaluation of student performance.
- Transitioned to a Full Day Pre-K program
- Led Successful and On-Going Board of Education Policy Manual Review Process
- Initiated District Rebranding and Communication Initiative; including redesigned ADA compliant website, District social media pages, and improved school notification systems.
- Designed and Implemented Robust Hiring Process
- Utilized Title IV Grant Funding to Implement Technology Department *Vex Robotics* program.
- Guided the Creation and Implementation of Several Extracurricular Activities for Students; including the Argyle Competitive Trap Shooting Team and the Argyle-Fort Edward Bowling merger
- Chair of WSWHE BOCES SUNY Adirondack Collaborative Work Group
- Member of Washington County Superintendents Collaborative; recent initiative: Regional Professional Learning Communities (PLCs)
- Member of WSWHE BOCES Career and Technical Center Standing Committee
- Member of WSWHE BOCES NYS Graduation Requirement Subgroup
- Member of Argyle Community Opioid Recover Task Force

Jr/Sr High School Principal, Galway Jr/Sr High School**August 2012 – December 2016**

- Transitioned Jr/Sr High School to Data Driven and Differentiated Instructional models resulting in documented improvements in NYS Regents and mastery level performance.
- Increased Advanced Regents Diploma graduation rate by 81%.
- Increased Jr High ELA and Math instructional time by 50% through implementation of ELA/Literacy and Math Labs.
- Chair of Galway CSD's Technology Committee; planning and professional development relating to transition to Google classroom, Smartboard replacement plan, and five-year technology plan.
- Increased number of college credits offered at Galway to 75.
- Created Galway Agricultural CTE pathway program and Future Farmers of America Club.
- Developed Honors Course of study and grade weighting for core subjects
- Guided transition from self-contained special education programming to inclusive co-teaching model.
- Initiated the transition to Naviance college and career readiness guidance program ensuring all students 7-12 will have a comprehensive individualized learning plan.
- Introduced new Project Lead the Way courses, including Biomedical Engineering.
- Developed and implemented competitive student application process for BOCES Career and Technical Center and Tec-Smart program admission.
- Facilitated the digital upgrade of Galway's two Distance Learning rooms.
- Organizer and volunteer advisor of the Galway Mastermind's Program, 2013-2017.
- Recruited parents, community members, students and teachers to serve on the revitalized Jr/Sr High Shared Decision Making Committee.
- Secured grants with local and national organizations for a number of projects including Sustainable Greenhouse Revitalization, and Eagle Pride Photography project.
- Developed, implemented, and administered 2016 Jr High Summer School with focus on ELA, Math, and service learning.
- President, Galway Administrators Association

**Jr/Sr High School Principal/CSE Chairperson, Northville CSD
2012****July 2005-August**

- Coordinated curricular and staff development steering committees for programming on a variety of topics, including differentiated instruction, character education, drop-out prevention, promoting literacy across the curriculum, standards-based assessment and curriculum mapping.
- Facilitated the creation of a data analysis system for NYS Regents performance.
- Established NCS Jr/Sr High School classroom management procedures; resulting in 80% reduction in disciplinary referrals.
- Organized the implementation of integrated co-teaching and inclusion models to the NCS Jr/Sr High School special education program.
- Increased the availability of College/University in the High School Credits available to NCS students to 51.
- Collaborated with staff to create innovative course offerings; including Adirondack Studies, Freshman Career Majors Program, Financial Algebra, Community Leadership, Financial Independence, Construction, and Small Engine Repair.
- Designed and chaired Student Support Service and Response to Intervention programs.
- President, Northville Administrators Association.

Assistant Principal (K-12), Northville CSD**July 2004-June 2005**

- Implemented K-12 discipline program
- Coordinated development of Middle School block scheduling and programming
- Administered Title I program
- Organized school/community wellness programs

Dean of Students, Northville Jr/Sr High School
2004

September 2003 – July

- Implemented 7-12 discipline program

Teaching Experience:

Health/Special Education Teacher, Northville Jr/Sr High School

September 2001-June 2004

Professional Affiliations and Activities:

- **Publication: Innovative Spaces Transformed Our School Climate and Culture; Vanguard, Fall 2016; <https://saanys.org/wp-content/uploads/2014/09/Vanguard-FALL2016.pdf>**
- **Presenter, Topic: Successful Networking For Administrators: The Importance of Investing in Social Capital; WSWHE BOCES Principals as Instructional Leaders Colloquium**
- **Presenter, Topic: Transitioning to Standards-Based Grading; WSWHE BOCES Principals as Instructional Leaders Colloquium**
- **Presenter, Topic: Implementation of K-12 RtI Model, Galway CSD; WSWHE BOCES Principals as Instructional Leaders Colloquium**

Current Research Interests:

Student Social Emotional Health (in a Post-COVID world); Analyzing High Performing Schools; Technology Upgrades and Student Achievement; Effective Use of Standards-Based Grading; Improving School Culture; Fiscal Navigation for School Leaders;; Revisiting New York State Graduation Requirements.

Community Involvement:

Ballston Area Recreation Center (BARC) Youth Soccer Coach, (2013-2016)

Member, Argyle Community Opioid Recover Task Force (2019)

Treasurer/Trustee, Ballston Spa Public Library (2019)

ZBA

Mayor Christine Fitzpatrick
Village of Ballston Spa

23 March, 2022

Dear Mrs. Mayor,

I am writing to express interest in serving on the Village Zoning Board. The work of the Zoning Board is integral to maintaining the positive progress we have seen with recent development in the Village. I personally have a strong belief in the value and responsibility of public service, and believe this would be an area where I have an ability to contribute.

I have been a homeowner in the Village for the past nine years, and have lived in the area for most of my life. Professionally, I work in public policy, and although my work rarely touches directly on questions of zoning, it does frequently address the impact of local planning, policy, and code enforcement on a broad array of issues including economic development, population shifts and migration, and public service delivery, among others. I believe I have the overall understanding of the responsibilities and intended outcomes needed in order to be of service in this position.

Thank you very much for your consideration.

Regards,

Kamran Parwana

518-526-2989

kparwana@ballstonspa.org

86 South St.

Ballston Spa, NY

Kamran heads Altai Consulting's activities in North Africa, the Sahel, and Afghanistan leading a team of researchers, policy analysts, and program design professionals. Over the past 10 years with Altai, Kamran has completed more than 50 assignments that have resulted in substantive policy change and strong program design, including extensive work on private sector growth in the agriculture, health, construction, and media sectors among others. Leading research and evaluation related to local governance and public service delivery, Kamran has provided key insight on the landscape and dynamics of programming central to the priorities of donor and government actors and enabled these actors to enact programming that capitalizes on existing service capacity while building local municipal revenue streams in order to move toward more sustainable delivery.

Education

M.A. in Political Science – Northeastern University May 2010, Magna Cum Laude
 B.A. in Political Science – SUNY Albany May 2007, Magna Cum Laude

Experience

Altai Consulting, covering more than 19 countries (June 2011 – present)

- Managing Director (2020 – present)
- Director – North Africa and Sahel (2019 – present)
- Director – Afghanistan (2016 – present)
- Project Director (2015 – present)
- Project Manager (2011 – 2014)
- Design, conduct, management, and completion of more than 50 assignments focused on research- and data-driven evaluation and design of policy and programming in the areas of rural and private sector economic development, local governance and public service delivery, infrastructure development, migration governance and management, media and civil society, and others. Clients include US DoS, USAID, USDA, EU, UK DFID, UK FCO, Norwegian MFA, Agence Française de Développement, World Bank, various UN agencies (IOM, UNDP, UNFPA, WFP, UNSMIL, etc.), private actors, and others
- Management of teams across 19 countries in Central Asia and North and West Africa, including recruitment, training, management, business development and team assignment, finance and administration, security and duty of care, and overall backstopping of all product delivery
- Administrative head of company's global public policy arm based in the UAE, covering the company's four regions (North/West Africa, Central/South Asia, East Africa, Middle East)

Other Experience

Excelsior College , Online -Adjunct Faculty in American Government (2011 – 2013)	<ul style="list-style-type: none"> • Online instruction for the course Introduction to American Government
Northeastern University , Boston (Jan. – June 2010) -Teacher's Assistant in International Relations	<ul style="list-style-type: none"> • Teacher's assistant for the course Introduction to International Relations, lead for three discussion sections related to the course
American University of Afghanistan , Kabul (Jan. – June 2009) -Assistant Instructor in Government and International Relations -Instructor in Academic Computing	<ul style="list-style-type: none"> • Faculty assistant for political science department, including research, instruction, and support for student activities
United States Senate , Washington DC (Fall of 2007) -Intern in the office of Sen. Joe Lieberman	<ul style="list-style-type: none"> • Carried out research for legislative assistants, took notes at legislative hearings, undertook administrative activities (mail, phones, etc.)
Arghand Cooperative , Kandahar (Summer of 2007) -Intern	<ul style="list-style-type: none"> • Helped to manufacture and package gourmet soap out of local agricultural produce, participated in meetings with suppliers and local government officials

Christine M Fitzpatrick

From: Ashley Bush <abush9005@gmail.com>
Sent: Thursday, March 24, 2022 11:23 AM
To: Christine M Fitzpatrick
Subject: Arts Committee

Good afternoon!

My name is Ashley Bush, and I was referred by my friend Katie to join the Arts Committee in Ballston Spa! I currently live in Ballston Spa with my husband Josh and two children Madalynn (6) and Gavin (13). Both Josh and I have lived here our whole lives including our families. When we bought our home, we searched all over, in many different towns and ended up right where we started. I love Ballston Spa and try to contribute wherever I can to be a part of it. Whether it's through the school volunteering or through our church. Gavin loves robotics and Madalynn is in cheer and gymnastics and we do community events through them. I also volunteer at Christ Episcopal Church with the "Little Saints" program (pre-pandemic. Hoping it gets started again soon!). I have been wanting to find another way to get involved and Katie brought up the Arts Committee to me and I thought that it would be perfect! I am not the "best" artist. But I have many ideas and networking that could help contribute to our town and bring out the beauty of everyone living here!

If you have any questions or concerns, please don't hesitate to reach out to me anytime! My cell phone number is 518-338-7226 and my work number is 518-220-2010.

Thank you again for your time! I hope you have a great day!

- Ashley Bush

Address: 36 Birchwood Lane, Ballston Spa NY 12020

Park & Tree

Mayor Christine Fitzpatrick
Village Hall,
Ballston Spa

22 March, 2022

Dear Mrs. Mayor,

I am interested in being involved with the parks and tree board for the Village of Ballston Spa. I would like to serve the community and feel that my experience and perspective might be beneficial.

I grew up in the village and my husband and I have owned a home here for close to 9 years. I have always been passionate about plants and nature. For me, the most exciting part of buying our home was to have the space to create extensive vegetable and flower gardens. Last year we added several fruiting trees to our yard, and we look forward to caring for and expanding our garden this coming growing season. I am also a bird enthusiast. As a mother of young children and a village resident, I frequent local parks, and have appreciated the care that has gone into their maintenance and improvement. I care about local parks as important places for kids to play and learn, and for people of all ages to enjoy and experience nature.

I am currently a full-time parent, and I believe this provides positive experience of the ways families and the general public interact with the outdoor environment the village provides. Outside of this, I am a certified yoga instructor, currently providing classes focused on prenatal yoga. I have in the past been a small business owner, and was the original owner of Saha Yoga which continues to operate under new owners on Washington St.

Please feel free to reach out with any questions or if you need anything else from me. And thank you for your consideration.

Caitlin Parwana