

We hereby certify that the vouchers listed on this abstract for this period consisting of these attached pages were audited and allowed in the amounts shown. Authorization is hereby given and direction is made to pay each of the claimants the amount opposite his or her name.

January 22, 2024

Mayor

Trustee

Trustee

Trustee

Trustee

Village of Ballston Spa
A/P Distribution Summary by Fund from 1/09/2024 to 1/22/2024

<u>Fund</u>	<u>District</u>	<u>Amount</u>
AA - General	000	347,672.60
<u>AA Fund Total</u>		<u>347,672.60</u>
GG - Sewer	000	9,754.93
<u>GG Fund Total</u>		<u>9,754.93</u>
LL - Library	000	9,109.67
<u>LL Fund Total</u>		<u>9,109.67</u>
TA - Trust & Agency	000	2,545.36
<u>TA Fund Total</u>		<u>2,545.36</u>
Grand Total		369,082.56

Village of Ballston Spa Abstract of Audited Vouchers from 1/09/2024 to 1/22/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
Voucher Type: Prepaid								
AFLAC	12/29/2023	338597 Dental	2978	TA.0020.000.000	Group Insurance	141.90	0007211	1/10/2024
AFLAC Total						<u>141.90</u>		
National Grid #36300-04011	12/26/2023	20240109	2977	AA.8340.401.000	Transmission & Distribution - CE - Utili	226.54	0007212	1/10/2024
National Grid #36300-04011 Total						<u>226.54</u>		
Ringsquared Telecom LLC	1/03/2024	IN172689	2981	AA.1620.402.000	Shared Services CE - Front-Phone/Inter	367.68	0007213	1/10/2024
	1/03/2024	IN172689		AA.3120.402.000	Police CE - Phone & Internet	388.74	0007213	1/10/2024
	1/03/2024	IN172689		AA.1110.402.000	Justices CE - Phone & Internet	95.38	0007213	1/10/2024
	1/03/2024	IN172689		AA.3411.402.000	E.M.L. Fire Dept CE - Phone & Internet	110.61	0007213	1/10/2024
	1/03/2024	IN172689		AA.3412.402.000	Union Fire Dept CE - Phone & Internet	124.29	0007213	1/10/2024
	1/03/2024	IN172689		AA.3620.402.000	Safety Inspectors CE - Phone & Internet	111.85	0007213	1/10/2024
	1/03/2024	IN172689		AA.1640.402.000	Central Garage CE - Phone & Internet	137.98	0007213	1/10/2024
	1/03/2024	IN172689		GG.8120.402.000	Sanitary Sewers CE - Phone & Internet	34.41	0007213	1/10/2024
	1/03/2024	IN172689		AA.8340.402.000	Transmission & Distribution - CE - Phone	342.61	0007213	1/10/2024
Ringsquared Telecom LLC Total						<u>254.14</u>		
Spectrum - Charter Communications 2980						<u>1,967.69</u>		
	1/01/2024	012705501010124 Internet services		AA.1621.401.000	Municipal Bldg CE - 30 Bath St Utilitie	134.98	0007214	1/10/2024
	1/01/2024	012705501010124 Internet services		AA.3411.402.000	E.M.L. Fire Dept CE - Phone & Internet	94.95	0007214	1/10/2024
	1/01/2024	012705501010124 Internet services		AA.8340.402.000	Transmission & Distribution - CE - Phone	94.95	0007214	1/10/2024
	1/01/2024	012705501010124 Internet services		AA.1640.402.000	Central Garage CE - Phone & Internet	89.98	0007214	1/10/2024
	1/01/2024	012705501010124 Internet services		AA.1620.402.000	Shared Services CE - Front-Phone/Inter	94.95	0007214	1/10/2024
Spectrum - Charter Communications Total						<u>509.81</u>		

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<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>A/P Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
Streever Agency, Inc.	12/15/2023	397874 fire insurance balance	2983	AA-3410.406.000	Fire Chiefs CE - Other	67.40	0007216	1/11/2024
	1/10/2024	20240110 3rd installment Policy # PRCO-87278-NY10459		AA-3410.406.000	Fire Chiefs CE - Other	606.60	0007215	1/10/2024
<u>Streever Agency, Inc. Total</u>						<u>674.00</u>		
Total for Voucher Type: Prepaid						3,519.94		
Voucher Type: Regular								
Ace Pest Control	1/16/2024	21782089	3047	AA-1410.400.000	Village Clerk CE - Contracts	42.00		
<u>Ace Pest Control Total</u>						<u>42.00</u>		
Advance Auto Parts	3/24/2022	7641208342101 hub bearing	3051	AA-5110.405.000	Street Administration CE - Supplies	-225.99		
	8/17/2023	7641322942163 battery replacement credit		AA-5110.405.000	Street Administration CE - Supplies	-5.00		
	11/27/2023	7641333136347 Fire and police		AA-3413.405.000	Fire Police CE- Supplies	337.66		
	11/27/2023	7641333136347 Fire and police		AA-5110.405.000	Street Administration CE - Supplies	357.66		
	12/13/2023	7641334748121 battery returns		AA-5110.405.000	Street Administration CE - Supplies	-52.88		
<u>Advance Auto Parts Total</u>						<u>411.45</u>		
Airgas Usa, LLC	12/31/2023	5504447198 cylinder rental	3027	AA-1640.405.000	Central Garage CE - Supplies	198.36		
<u>Airgas Usa, LLC Total</u>						<u>198.36</u>		
Allerdice Building Supply, Inc	1/09/2024	2401-261730 butt splice/crimps	3031	AA-8340.404.000	Transmission & Distribution - CE - Repair	5.79		
	1/09/2024	2401-261980 rat trap/nozzle for garage		AA-8340.404.000	Transmission & Distribution - CE - Repair	18.27		
	1/09/2024	2401-262189 3/4" Black coupler		AA-5110.404.000	Street Administration CE - Repairs & Mai	4.49		
	1/10/2024	2401-262728 black velcro tape		AA-3120.405.000	Police CE - Supplies	22.49		

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<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice Description</u>	<u>Voucher #</u>	<u>Distribution Acct</u>	<u>Account Description</u>	<u>AP Owed</u>	<u>Chk #</u>	<u>Chk Date</u>
	1/11/2024	2401-263308 faucet supply valve		LL.7410.404.000	Library CE - Repairs & Maint	16.18		
	1/12/2024	2401-264552 brass fittings-water Colonial Hills		AA.8340.404.000	Transmission & Distribution - CE - Repair	47.75		
	1/12/2024	2401-264643 water-brass fittings + DPW flags		AA.8340.404.000	Transmission & Distribution - CE - Repair	29.76		
		Allerdice Building Supply, Inc Total				<u>144.73</u>		
		Allied Universal Security Svcs	3055					
	1/07/2024	15202165 security officer-court		AA.1110.400.000	Justices CE	481.20		
		Allied Universal Security Svcs Total				<u>481.20</u>		
		Amazon Business	2999					
	12/28/2023	1FJC-KTFQ-DV4Q coffee supplies-office		AA.1410.405.000	Village Clerk CE - Other	25.49		
	1/03/2024	1fqm-j4lg-1dpl strobe light		AA.5110.404.000	Street Administration CE - Repairs & Mai	38.98		
	1/04/2024	17VH-XG96-4YNK garbage bags		AA.1410.405.000	Village Clerk CE - Other	17.84		
		Amazon Business Total				<u>82.31</u>		
		Anthem Blue Cross	3022					
	1/22/2024	20240116		TA.0020.000.000	Group Insurance	2,403.46		
	1/22/2024	20240116		AA.9089.800.000	Other EB (Sect. 125) EB	19,660.56		
	1/22/2024	20240116		LL.9089.800.000	Other EB	1,254.93		
	1/22/2024	20240116		AA.9060.800.000	Medical Insurance (Village Share) EB	25,444.70		
	1/22/2024	20240116		AA.9060.800.000	Medical Insurance (Village Share) EB	2,047.27		
	1/22/2024	20240116		LL.9060.800.000	Medical Ins (Village Share) PUBLIC LIBR	1,754.81		
		Anthem Blue Cross Total				<u>52,565.73</u>		
		ARE EVENT PRODUCTIONS	3010					
	12/19/2023	3568 Christmas parade barricade rental		AA.7550.400.000	Celebrations CE	1,500.00		
		ARE EVENT PRODUCTIONS Total				<u>1,500.00</u>		
		Ballston Spa Agway	3049					
	1/09/2024	20240117 squirrel trap		AA.8340.404.000	Transmission & Distribution - CE - Repair	43.97		
		Ballston Spa Agway Total				<u>43.97</u>		
		Bartlett, Pontiff, Stewart & Rhodes,	3015					
	1/12/2024	1419961		AA.1420.400.000	Attorney CE	5,000.00		

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	1/12/2024	1419962		AA.1420.400.000	Attorney CE	157.50		
	1/12/2024	1419963		AA.1420.400.000	Attorney CE	1,125.00		
						<u>6,282.50</u>		
<u>Barlett, Pontiff, Stewart & Rhodes, P.C. Total</u>								
<u>Brooks, Steve</u>			3048					
	1/22/2024	20240117 clothing allowance		AA.5110.406.000	Street Administration CE - Other	437.71		
<u>Brooks, Steve Total</u>						<u>437.71</u>		
<u>Bulldog Fire And Emergency App</u>			3002					
	12/19/2023	SA457804 Aerial truck		AA.3411.404.000	E.M.L. Fire Dept CE - Repairs & Maint.	48,681.90		
<u>Bulldog Fire And Emergency App Total</u>						<u>48,681.90</u>		
<u>Center Point Large Print</u>			2993					
	1/01/2024	2066005 library supplies		LL.7410.405.000	Library CE - Supplies	97.08		
<u>Center Point Large Print Total</u>						<u>97.08</u>		
<u>Curtis Lumber Company, Inc.</u>			3029					
	1/11/2024	2401-158063 (storm) mortar mix		GG.8140.404.000	Storm Sewer Drainage CE - Repairs & Main	39.16		
<u>Curtis Lumber Company, Inc. Total</u>						<u>39.16</u>		
<u>Daily Gazette</u>			3009					
	11/02/2023	1903		AA.1010.406.000	Board of Trustees - Other	125.55		
	1/22/2024	20240116		AA.8020.405.000	Planning CE - Supplies	18.70		
<u>Daily Gazette Total</u>						<u>144.25</u>		
<u>Dannibale, Angelo</u>			3014					
	1/22/2024	20240116 relieved taxes to county-no payment due VOBS		AA.1001.000.000	Real Property Tax	1,318.88		
<u>Dannibale, Angelo Total</u>						<u>1,318.88</u>		
<u>Dawson, Harold</u>			3013					
	1/22/2024	20240116 relieved taxes to County-no taxes due VOBS		AA.1001.000.000	Real Property Tax	731.94		
<u>Dawson, Harold Total</u>						<u>731.94</u>		
<u>De Lage Landen Financial Svce</u>			2991					
	1/22/2024	81719812		LL.7410.406.000	Library CE - Other	141.75		
<u>De Lage Landen Financial Svce Total</u>						<u>141.75</u>		
<u>Demco</u>			2995					
	12/28/2023	7416095 book jackets/story cubes		LL.7410.405.000	Library CE - Supplies	105.93		
<u>Demco Total</u>						<u>105.93</u>		

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Dival Safety Equipment, Inc			3061					
	1/02/2024	3410935 breathing apparatus		AA.3412.405.000	Union fire Dept CE - Supplies	3,691.00		
	1/02/2024	3410943 boots		AA.3412.405.000	Union fire Dept CE - Supplies	370.00		
	1/08/2024	3413729 rope bag, aluminum carabiner, poseidon series lifeline-EML		AA.3411.405.000	E.M.L. Fire Dept CE - Supplies	494.56		
	1/08/2024	3413730 rope bag, aluminum carabiner, poseidon series lifeline-Union		AA.3412.405.000	Union fire Dept CE - Supplies	494.56		
	1/08/2024	3413733 thermal carabiner		AA.3412.405.000	Union fire Dept CE - Supplies	140.00		
	1/08/2024	3413767 scba flowtest		AA.3412.405.000	Union fire Dept CE - Supplies	45.26		
		Dival Safety Equipment, Inc Total				<u>5,235.38</u>		
Doyle Security Systems Inc			3007					
	1/01/2024	1568596 Library		LL.7410.405.000	Library CE - Supplies	85.56		
		Doyle Security Systems Inc Total				<u>85.56</u>		
Generations Bank CARDMEMBER			3030					
	1/22/2024	20240117		AA.1110.406.000	Justices - Other	53.60		
		Generations Bank CARDMEMBER SERVICE Total				<u>53.60</u>		
Gimondo Epoxy & Concrete			3011					
	1/05/2024	464 Union-Broadcast system bathroom and radio room		AA.3412.207.000	Union Fire Dept EQ Building Improvement	4,800.00		
		Gimondo Epoxy & Concrete Total				<u>4,800.00</u>		
Grainger			3025					
	1/03/2024	9950362096 snubbers		AA.8340.404.000	Transmission & Distribution - CE - Repair	91.58		
		Grainger Total				<u>91.58</u>		
Kanopy Inc			3008					
	12/31/2023	20240116		LL.7410.405.000	Library CE - Supplies	116.00		
		Kanopy Inc Total				<u>116.00</u>		
Kerns, Scott			2998					
	1/22/2024	20240116 medical		AA.9060.800.000	Medical Insurance (Village Share) EB	90.00		
		Kerns, Scott Total				<u>90.00</u>		

Village of Ballston Spa Abstract of Audited Vouchers from 1/09/2024 to 1/22/2024

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Labella Associates, Dpc	12/31/2023	215156 BSPD	3020	AA.1440.400.000	Engineering - CE	2,765.37		
<u>Labella Associates, Dpc Total</u>							<u>2,765.37</u>	
Lane Enterprises, Inc.	1/05/2024	584254 8" perf storm pipe	3028	GG.8140.404.000	Storm Sewer Drainage CE - Repairs & Main	225.20		
<u>Lane Enterprises, Inc. Total</u>							<u>225.20</u>	
Matthew Bender & Co., Inc.	1/22/2024	20240116 aCC# 0099169787	3001	AA.1110.405.000	Justices - Supplies	52.00		
<u>Matthew Bender & Co., Inc. Total</u>							<u>52.00</u>	
Midwest Tape	1/08/2024	504892715	2990	LL.7410.405.000	Library CE - Supplies	117.70		
<u>Midwest Tape Total</u>							<u>117.70</u>	
Mohamed, Shaffie	1/08/2024	20240116 interpreter	3012	AA.1110.406.000	Justices - Other	220.00		
<u>Mohamed, Shaffie Total</u>							<u>220.00</u>	
Morris Ford-Mercury, Inc.	1/22/2024	408544 radio faceplate	2997	AA.3120.404.000	Police CE - Repairs & Maint.	643.00		
<u>Morris Ford-Mercury, Inc. Total</u>							<u>643.00</u>	
NAPA *Saratoga Auto Supply	12/29/2023	998981	3041	AA.5110.404.000	Street Administration CE - Repairs & Mai	389.27		
	1/02/2024	999322 trailer wire kit		AA.5110.404.000	Street Administration CE - Repairs & Mai	20.81		
	1/04/2024	999959 wiper blades		AA.5110.404.000	Street Administration CE - Repairs & Mai	49.96		
	1/05/2024	000501 muffler hanger		AA.5110.404.000	Street Administration CE - Repairs & Mai	6.76		
	1/09/2024	909660 hose fittings		AA.5110.404.000	Street Administration CE - Repairs & Mai	46.82		
	1/09/2024	909717 hose fittings		AA.5110.404.000	Street Administration CE - Repairs & Mai	122.35		
<u>NAPA *Saratoga Auto Supply Total</u>							<u>635.97</u>	

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NYSAMCC, Inc.	1/22/2024	20240118 Donna Duffy Kristen Valentine	3054	AA.1110.406.000	Justices - Other	120.00		
<u>NYSAMCC, Inc. Total</u>						<u>120.00</u>		
NYSLRS	1/22/2024	20240116 ERS 2024 INVOICE	2984	AA.9010.800.000	State Retirement EB	104,017.76		
	1/22/2024	20240116 ERS 2024 INVOICE		GG.9010.800.000	State Retirement EB	9,456.16		
	1/22/2024	20240116 ERS 2024 INVOICE		LL.9010.800.000	State Retirement EB	4,728.08		
	1/22/2024	20240116-1 PFRS 2024 INVOICE		AA.9015.800.000	Fire & Police Retirement EB	114,147.00		
<u>NYSLRS Total</u>						<u>232,349.00</u>		
Occupational Medicine	1/05/2024	20240118 tests	3056	AA.5110.406.000	Street Administration CE - Other	100.00		
<u>Occupational Medicine Total</u>						<u>100.00</u>		
Palette Stone Corporation	1/06/2024	246322 cold patch kit	3038	AA.5110.404.000	Street Administration CE - Repairs & Mai	390.00		
<u>Palette Stone Corporation Total</u>						<u>390.00</u>		
Receiver Of Taxes	1/22/2024	20240116 East Grove Street	2986	AA.1950.400.000	Taxes on Village CE	247.69		
	1/22/2024	20240116 5 Trible Ave		AA.1950.400.000	Taxes on Village CE	387.05		
	1/22/2024	20240116 205 Rowland St		AA.1950.400.000	Taxes on Village CE	468.14		
	1/22/2024	20240116 450 Rowland St		AA.1950.400.000	Taxes on Village CE	1,469.47		
<u>Receiver Of Taxes Total</u>						<u>2,572.35</u>		
Seeley Office Systems	1/03/2024	0113526-001	3006	LL.7410.405.000	Library CE - Supplies	313.90		
	1/11/2024	01136752-001		LL.7410.405.000	Library CE - Supplies	77.61		
<u>Seeley Office Systems Total</u>						<u>391.51</u>		

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Southern Adirondack Library Sy	1/10/2024	bal 01102024 box of library cards	2994	LL.7410.406.000	Library CE - Other	46.00		
<u>Southern Adirondack Library Sy Total</u>								
Stanko And Sons	1/02/2024	break room DPW garage - furnace repair	3023	AA.1640.404.000	Central Garage CE - Repairs & Maint.	222.49		
<u>Stanko And Sons Total</u>								
Stanley Paper Company, Inc.	1/12/2024	597860 janitorial supplies	3039	AA.1640.404.000	Central Garage CE - Repairs & Maint.	636.09		
<u>Stanley Paper Company, Inc. Total</u>								
Tymetal Corp	1/10/2024	79385 snow chain links	3037	AA.5142.404.000	Snow Removal CE - Repairs & Maint	24.00		
<u>Tymetal Corp Total</u>								
W.B. Mason Co, Inc.	1/02/2024	243549411	3005	AA.1410.400.000	Village Clerk CE - Contracts	3.99		
<u>W.B. Mason Co, Inc. Total</u>								
Welch, Michael	1/22/2024	20240116 medical	3003	AA.9060.800.000	Medical Insurance (Village Share) EB	15.00		
<u>Welch, Michael Total</u>								
Wolberg Electrical Supply Co.	1/08/2024	2643194 4' LED lightbulbs	3026	AA.8340.404.000	Transmission & Distribution - CE - Repai	109.98		
<u>Wolberg Electrical Supply Co. Total</u>								
Total for Voucher Type: Regular						365,562.62		
Total:								
Prepaid						3,519.94		
Regular						365,562.62		
Total						369,082.56		



DISPLAYSALES

6300 W Old Shakopee Rd, Suite 112
 Bloomington, MN 55438
 Phone 800-328-6195 Fax 952-885-0099
 accounting@displaysales.com
 www.displaysales.com

Bill To:

Village of Ballston Spa
 66 Front St
 Ballston Spa, NY 12020

Invoice

Invoice Number	INV1959
Invoice Date	01/17/2024
Ship Date	
PO Number	Jennifer Moskowitz
Order Contact	
Salesperson	Lori Lundeen
Payment Terms	Net 20
Customer Account	C36246
Due Date	02/06/2024

Ship To:

Village of Ballston Spa
 66 Front St
 Ballston Spa, NY 12020

Item number	Description	Quantity	Unit	Unit Price	Amount
HW-FLAG-POLE-5-SPIN-WHT	5' X 1in -2PC Aluminum Spinner Pole -White	12	Each	28.00	\$ 336.00
FLAG-US-2X3-NYL-HG	2x3' Nylon U.S. Flag with Header and Grommets	75	Each	23.52	\$ 1,764.00
FEE-FREIGHT	Shipping and Handling	1	Each	106.00	\$ 106.00
Subtotal					\$ 2,206.00
Sales Tax					\$ 0.00
Total					\$ 2,206.00
Amount Paid					\$ 0.00
Balance Due					\$ 2,206.00

Please pay from this invoice. NEW remit to Display Sales address at top effective Jan 2022.
 6300 W OLD SHAKOPEE RD, SUITE 112 BLOOMINGTON, MN 55438
 Past due invoices are subject to a finance charge of 1.5% per month which is an annual rate of 18%

Treasurer's Report January 22, 2024

With the help of Bob Cavanaugh, we were able to finalize the water and sewer billing information this week, add the fees for unread meters, and print the bills to be mailed out by February 1, 2024.

See chart below for anticipated revenues:

Village of Ballston Spa Water Dept Billing - Period 2024-1 February 1, 2024				
		WATER	SEWER	TOTAL
2024-1 Only				
	Inside	177,691.09	84,233.77	261,924.86
	Outside	291,373.40	43,697.96	335,071.36
			127,931.73	\$596,996.22
2023-2 Only				
	Inside	30,700.15	12,583.38	43,283.53
	Outside	3,993.69	0.00	3,993.69
		34,693.84	12,583.38	\$47,277.22
TOTAL BILLING				
		503,758.33	140,515.11	\$644,273.44

The Mayor and myself will be working on the USDA loan paperwork to move forward with the acquisition of the new facility on Thompson Street.

We will be moving forward with 2025 budget development in the next few weeks. I have been working to prepare Budget worksheets for the Department Heads, and will be working with the Mayor on the Budget Timeline and the guidelines for Budget Requests.

The AFR has been completed and submitted to the Trustees.

We are awaiting January 2024 Sales Tax disbursement.

January 19, 2024

Mike Iacolucci

9 Russell Street

Statement for inclusion with minutes of Village Board Meeting of January 8, 2024

I want to address a post that the Mayor placed on social media on the morning of November 7, 2023, Election Day.

That post supposedly was in response to an email that the Mayor received from Trustee Baskin. The email described a possible approach to funding the cost of repairing and maintaining sidewalks. The Mayor headlined his post in the following way: **"THIS MORNING, A 15%+ SIDEWALK TAX WAS PROPOSED."** Let me first say that nowhere in the proposal did Trustee Baskin propose raising taxes. Let me repeat that: Trustee Baskin's proposal did NOT in any way discuss raising taxes. The Mayor wrote in his post: **"we would currently have to replace between \$285,000 and \$310,000 of tax revenue – resulting in, at minimum, an over 15% property tax increase..."**

I understand how the Mayor arrived at the amount of property tax increase needed to replace the dollar amount HE chose to illustrate. Everyone should understand that the proposal from Trustee Baskin suggested using money from the Fund Balance, which has grown over the past few years and – arguably – is at the upper end of a range that is recommended by the Office of the State Comptroller. If money from the Fund Balance were to be used for the benefit of the community, it would not necessarily NEED to be replaced; it certainly would not necessarily need to be replaced immediately.

I am sure the Mayor understands this. However, the Mayor chose to make a political point on the morning of Election Day by claiming that a trustee was asking for a 15% tax increase on residents. That claim is false. To me, this post by the Mayor is a good example of the dangers of trying to govern through social media; all he accomplished by making a false claim was to rile people up and get their minds set on the idea that a Democratic Trustee was going to raise their taxes by 15%. On November 13, 2023, I indicated to the Mayor that common decency suggests he publicly correct his false claim about what he called a tax increase proposal. To this point, I am not aware of the Mayor having done so.

Instead of firing up people's emotions, I think it would be much better to encourage a civil discussion of all the factors that affect financial decisions in the Village. Making false claims on social media does not promote civil discussion.

Thank you.

Mr Mayor

At the organizational meeting last week, Planning Board alternate Michael Raga Barone was replaced by another alternate. ^{to the point} And I want to make this very clear: I am not questioning your authority over the replacement. That is your right as mayor.

But I am questioning yours, and Planning Board Chairman Rory O'Connor's lack of common decency since neither of you thought it was necessary to inform Michael of your decision. He had to find out on the street. This arbitrary dismissal and lack of decency is disturbing on many levels.

Ellie Dillon
116 Malta Av
Babylon Spa, NY 12020

**VILLAGE OF BALLSTON SPA
ADA PUBLIC
STREETS AND
SIDEWALKS PLAN**



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INTRODUCTION

OVERVIEW

The purpose of this ADA Self-Analysis and Transition Plan is to ensure that the Village of Ballston Spa pedestrian infrastructure in the public right-of-way is accessible for everyone, including people with disabilities. Federal standards for pedestrian facilities in the public right of way were proposed in 2011, were finalized and became effective in September 2023, and will be enforceable once adopted by the US Departments of Justice and Transportation. The Village has made a significant and long-term commitment to improving the accessibility of pedestrian facilities in the public-right-of-way.

The Village has identified and evaluated all pedestrian infrastructure in the public right-of-way including curb ramps, sidewalks, crosswalks, pedestrian signals, and pedestrian accessible transit stops.

This document was funded by the Capital Region Transportation Council, in part through a grant from the Federal Highway Administration, U.S. Department of Transportation. It is limited to pedestrian transportation facilities in the public right of way as well as shared use paths with a transportation function, and does not include any other programs, services, or activities such as buildings, parks, playgrounds, recreational trails, websites, or meeting locations. The views and opinions expressed herein do not necessarily state or reflect those of the U. S. Department of Transportation.

MANDATE - AMERICANS WITH DISABILITIES ACT

The federal legislation, known as the Americans with Disabilities Act (ADA), enacted on July 26, 1990, provides comprehensive civil rights protections to persons with disabilities in the areas of employment, state and local government services, and access to public accommodations, transportation, and telecommunications.

TRANSITION PLAN

Title II of the ADA specifically applies to "public entities" (state and local governments) and the programs, services, and activities they deliver. Title II regulations require that each public agency develop a Transition Plan (also referred to as "Plan") to bring any non-compliant programs, services, and activities into

compliance.

The Plan shall, at a minimum:

- Identify physical obstacles in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities.
- Describe in detail the methods that will be used to make the facilities accessible.
- Specify the schedule for taking the steps necessary to achieve compliance with Title II and, if the time period of the transition plan is longer than one year, identify steps that will be taken during each year of the transition period.
- Indicate the official responsible for implementation of the plan.

Transition plans provide a method for a public entity to schedule and implement ADA required improvements to existing facilities. Before a transition plan can be developed, an inventory of the existing facilities must be developed.

Because the ADA is a civil rights law, the federal enforcement entity for the ADA is the Civil Rights Division of the US Department of Justice (DOJ). The DOJ enforces ADA through various means: establishing standards for meeting the requirements of the ADA; coordinating enforcement activities of other federal agencies; and, as necessary, taking legal action to require compliance with ADA by state and local governments.

The Access Board is a federal agency that promotes equality for people with disabilities through leadership in accessible design and the development of accessibility guidelines and standards. As a coordinating body, the scope of their recommendations and guidance includes but is not limited to public rights of way, public buildings, and medical facilities.

PROWAG

The United State Access Board established proposed guidelines to assist in the evaluation of accessibility of public facilities, the "*Proposed Guidelines for Pedestrian Facilities in the Public Right-of-Way*" as well as the "*Supplemental Notice on Shared Use Paths*." Not yet formally adopted by the US Department of Justice or Transportation, the Public Rights of Way Accessibility Guidelines (PROWAG) were adopted and became effective in September 2023. They were utilized in evaluating pedestrian facilities in the preparation of this plan.

The PROWAG provide design guidance for a wide variety of facilities in the public right of way, including curb ramps, sidewalks, street crossings, transit stops, and signage. Many of the guidelines are particularly sensitive to people who use a wheelchair or have low vision, though the guidance is intended to eliminate all access barriers for people who have a disability.

PUBLIC ROW AND JURISDICTION

Defining jurisdictional boundaries or ownership of facilities within the public ROW and identifying the responsible entity is central to the successful implementation of the ADA Transition Plan. Three jurisdictional entities have been identified in preparing this plan including the Village of Ballston Spa, Saratoga County, and the State of New York.

Although three jurisdictional entities possess rights-of-way within the Village of Ballston Spa, the legal responsibility of maintaining and improving non-conforming or deficient facilities does not necessarily fall to the owner of the right-of-way.

According to New York State Highway Law (HWY Chapter 25, Article 3, §46), sidewalks may be installed by the State of New York. However, notwithstanding an agreement to the contrary, once installed, the Village of Ballston Spa is obligated to maintain those sidewalks via its own policies and processes. Similarly, the Village must maintain sidewalks along County roadways (HWY Chapter 25, Article 6, § 131). The Village of Ballston Spa currently transfers the responsibility of construction and maintenance of sidewalks to the property owner adjacent to the sidewalk per the Village's General Legislation (Ch 174 -1). Under this provision, the Village may notice a deficient condition and require action by the landowner. If there is inaction by the landowner, the Village may opt to perform the work at the landowner's cost and expense. The Village also provides an opportunity for property owners for reimbursement for repairs under Chapter 174-2.

The following table (Table 1) identifies the entity responsible for the maintenance and improvement of pedestrian facilities within the Village. This table is representative only of jurisdictional entities at the Village, County, or State level, and does not reflect the Village policy of landowner responsibility outlined above.

TABLE 1 JURISDICTION WITH RESPECT TO MAINTENANCE OF PEDESTRIAN FACILITIES

FACILITY TYPE	Village of Ballston Spa Right of Way	Saratoga County Right of Way	New York State Right of Way
SIDEWALKS	Village of Ballston Spa	Village of Ballston Spa	Village of Ballston Spa
CURB RAMPS	Village of Ballston Spa	Village of Ballston Spa	Village of Ballston Spa
CROSSWALKS	Village of Ballston Spa	Saratoga County	New York State

PEDESTRIAN CROSSING SIGNALS	Village of Ballston Spa	Saratoga County	New York State
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INSTALLATION OF CONFORMING FACILITIES DURING ROADWAY ALTERATION PROJECTS

In accordance with the *Department of Justice/Department of Transportation Joint Technical Assistance on the Title II of Americans with Disabilities Act Requirements to Provide Curb Ramps when Streets, Roads, or Highways are Altered through Resurfacing (<https://www.ada.gov/doj-fhwa-ta.htm>)* – when pedestrian walkways intersect a curb, and the adjacent roadway is being altered including by resurfacing, the entity facilitating the roadway alteration is also responsible for the provision of an accessible curb ramp. The same principle exists if an entity is undertaking a roadway alteration project that requires the removal of other pedestrian facilities, such as sidewalks. If the facility is removed, it must be reinstalled and conform to the most current accessibility standards.

IDENTIFIED OBSTACLES IN THE PUBLIC RIGHT-OF-WAY

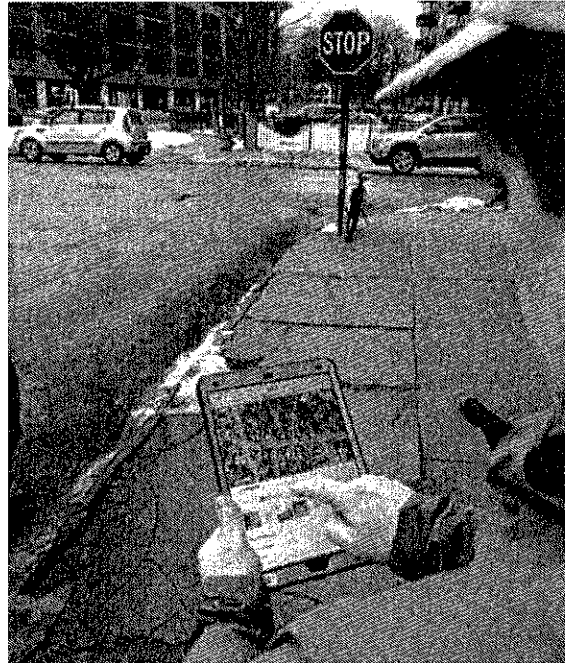
The Village of Ballston Spa has conducted a detailed evaluation of obstacles within the Village, County and State rights-of-way, based on criteria outlined in Appendix A.

DETAILED EVALUATION

INVENTORY

An inventory and assessment of all pedestrian facilities located in the Village on local, county, and State roads was completed by consultants with the help of volunteers from the Village provided by the Capital Region Transportation Council (Transportation Council).

Initially, a sidewalk inventory (including related pedestrian features and transit stops) was provided by the Transportation Council and this information was updated based on a review of the most current aerial photography and *Google Street View*. This information was used as base map for additional data collection and condition assessment. New sidewalks may have been constructed during or shortly before the completion of this document. Over time, changes to the pedestrian infrastructure should be incorporated into the inventory and monitored for continued compliance.



Field data collection was accomplished on a mobile device (a Tablet, iPad, Trimble, or mobile phone) and the ESRI applications *ArcGIS Field Maps and Survey 123*. The consultant's staff and Village volunteers were trained in the evaluation and scoring of pedestrian features for compliance and subsequently completed the inventory and collected photographs and other important site-specific information. The Village requested that the sidewalk evaluation be completed on a parcel-by-parcel basis. The GIS sidewalk layer prepared by the Transportation Council was broken into segments by parcel to assist in this process.

Pedestrian features evaluated included sidewalks, transit stops, and key intersection features including curb ramps, pedestrian signals, and crosswalks. Evaluation criteria focused on compliance with key elements adapted from the PROWAG. The evaluation methods are included in Appendix A.

To complete the detailed evaluation, an accessibility condition rating for each of the identified facilities was determined. The Village of Ballston Spa used the following ratings and definitions to assess the condition of each sidewalk facility on local, county, and state rights-of-way.

**TABLE 2 CHARACTERISTICS OF ACCESSIBILITY
CONDITION FOR SIDEWALKS**

	CHARACTERISTICS	EXAMPLE
1. FULLY ACCESSIBLE	<ul style="list-style-type: none"> • Designed to Meet Current Standards 	<ul style="list-style-type: none"> • Newly Installed Facility
2. MOSTLY ACCESSIBLE	<ul style="list-style-type: none"> • Provides Access • Not Fully Compliant 	<ul style="list-style-type: none"> • Curb Ramps <i>Without</i> Detectable Warnings • Limited Minor Defects
3. PARTIALLY ACCESSIBLE	<ul style="list-style-type: none"> • Limited Accessibility 	<ul style="list-style-type: none"> • Several Minor Defects
4. NOT ACCESSIBLE	<ul style="list-style-type: none"> • Significant Discontinuity • Inaccessible 	<ul style="list-style-type: none"> • No Curb Ramps • Steps • Significant Heaving

Note: Additional information on evaluation criteria, including example imagery of sidewalk conditions, can be found in Appendix A.

To evaluate the accessibility of more complex multi-part features like curb ramps, crosswalks, and transit stops a rating matrix was used. Depending on the severity and number of deficiencies at any one of these features, they were assigned a pass/fail rating.

SIDEWALK ACCESSIBILITY CONDITION

The Village of Ballston Spa has a total of 16.89 miles of sidewalks that have been assessed for compliance with PROWAG. Sidewalks are assessed for missing panels, heaving panels, obstructions, and panel sidewalk width. Sidewalks are rated at the parcel level. Approximately 30.6 percent of parcels in the Village are rated Fully Accessible, with 35.3 percent of parcels rated Mostly Accessible, the most common rating. Approximately 14.2 percent of parcels in the Village are rated Not Accessible, and approximately 43.9 percent of all segments have a rating that requires repair or improvement (Partially Accessible or Not Accessible).

It should be noted that because field evaluation ratings are conducted at the parcel level, it is possible for the evaluation of some parcels to overlap as parcel lines are not clearly defined in front of each property. Volunteers used their best judgement to determine where these lines were. The extent of improvements will need to be further enforced during implementation. Knowing this, the Village should use this evaluation as a tool to identify segments that have barriers that must be remedied and focus remediation efforts on specific barriers rather than parcel boundaries.

TABLE 3 PARCEL LEVEL SIDEWALK SCORE RESULTS

ACCESSIBILITY RATING	PERCENTAGE OF TOTAL MILES	LENGTH (MILES)	NUMBER OF PARCELS	PERCENTAGE OF PARCELS
FULLY ACCESSIBLE	28.1	4.74	405	30.6
MOSTLY ACCESSIBLE	26.8	4.52	335	35.3
PARTIALLY ACCESSIBLE	30.8	5.19	402	30.4
NOT ACCESSIBLE	14.2	2.40	179	13.5
GRAND TOTAL	100%	16.89	1325	100%

The most common condition that creates barriers to accessibility are heaving panels, which were present on approximately 40 percent of all block segments assessed. The presence of heaving panels may result in a Not Accessible or Partially Accessible rating depending on the severity and frequency of heaving. Sidewalk

segments rated Mostly Accessible should be monitored to ensure these segments remain accessible and conditions do not worsen over time.

A detailed table depicting the Village's inventory of sidewalks is included in Appendix D.

TABLE 4 BLOCK LEVEL SIDEWALK BARRIER CHARACTERISTICS

BARRIER CHARACTERISTIC	NUMBER OF BLOCKS WITH BARRIER	PERCENT OF ALL BLOCKS
MISSING PANEL	172	13.0
HEAVING PANEL	527	39.8
OBSTRUCTION	302	22.8
TOO NARROW	161	12.2

CURB RAMP ACCESSIBILITY AND CONDITION

All intersections where sidewalks intersect roadways were observed for the presence of curb ramps, whether the curb ramp was flush with the roadway and whether a detectable warning strip (DWS) was present. 435 intersection access points were evaluated to assess their condition and accessibility.

42 percent of the observed curb ramps have a condition that may impact their accessibility, the most frequent of which are related to detectable warning surfaces. Detectable warning surfaces (DWS) are used to indicate to the visually impaired that they have reached an intersection with a roadway. The absence or inadequate condition of DWS was a contributing factor to accessibility barriers in 42% of all curb ramps. The most common conditions identified with DWS that may impact accessibility are deterioration or damage of the DWS followed by insufficient contrast of the DWS with the sidewalk. Finally, 24.5% of curb ramps are not flush with the asphalt where they meet the road, which can create problems for people with mobility issues.

TABLE 5 CURB RAMP CONDITIONS

TYPE OF BARRIER	COUNT	PERCENTAGE
No Curb Ramp Present	182	42.0
Curb Ramp with No Barriers	146	33.5
Curb Ramps with Barriers*	107	42.3% (of those with curb ramps)
Not Flush with Asphalt	62	24.5% (of those with curb ramps)
Inadequate Width	13	5.2% (of those with curb ramps)
DWS Absent	66	26.4% (of those with curb ramps)
DWS without Barriers	145	78.0% (of those with DWS)
DWS with Barriers*	41	22.0%(of those with DWS)
Insufficient Width	11	5.9%(of those with DWS)
Insufficient Depth	5	2.7%(of those with DWS)
Insufficient Contrast	16	8.6%(of those with DWS)
Deterioration/Damage	29	15.6% (of those with DWS)

**Curb ramps and DWS strips may have multiple barriers*

In addition to conditions that may create barriers to accessibility, curb ramps and DWS were inventoried for characteristics that may assist the Village in determining repair costs, replacement methods, and standard practices. Most of the Village's curb ramps serve one direction of travel. Nearly all the Village's DWS are truncated domes.

TABLE 6 CURB RAMP CHARACTERISTICS

CURB RAMP CHARACTERISTIC	COUNT	PERCENTAGE OF CURB RAMPS
Ramp Serves One Directions of Travel	172	92.5
Ramp Serves Two Directions of Travel	13	7

TABLE 7 DWS INVENTORY CHARACTERISTICS

DWS INVENTORY CHARACTERISTICS	COUNT	PERCENTAGE OF DWS
DWS Truncated Domes	183	98.4%
DWS Pavement Grooves	3	1.6%

PEDESTRIAN SIGNALS

Pedestrian signals let motorists know that pedestrians have the right of way, and let pedestrians know when it is their turn to cross a roadway. These signals were evaluated for the presence of a push button to request the crossing phase and/or crossing information, the crossing signal method (audio, visual, or both), and wheelchair accessibility (height and distance of the push button from the access route). The most common condition that may create barriers for pedestrian signal accessibility is that most signals have only audio or visual cues indicating safe times to cross. 31.8% of the Village's pedestrian signals are visual only, none are audible only. Accessible pedestrian signals are defined in PROWAG as integrated devices that communicate information about the WALK and DON'T WALK intervals at signalized intersections in non-visual formats (i.e., audible tones and vibrotactile surfaces) to pedestrians who are blind or have low vision. It is recommended that the Village adopt an Accessible Pedestrian Signal policy to guide implementation of new APS as well as upgrades of existing traffic signals with or without pedestrian signals to include APS installation. All seven pedestrian signals with barriers are located along State roads and are therefore the responsibility of the State for maintenance and repairs.

TABLE 8 PEDESTRIAN SIGNAL CONDITIONS

TYPE OF BARRIER	COUNT	PERCENTAGE
No Push Button	0	0% (of intersections with a signal)
Visual or Audible Only	7	31.8% (of signals with a push button)
Visual Only	7	31.8% (of signals with a push button)
Audible Only	0	0% (of signals with a push button)
Not Wheelchair Accessible	0	0% (of signals with a push button)

PEDESTRIAN CROSSINGS ACCESSIBILITY AND CONDITION

Where sidewalks exist, intersections were observed for the presence of a pedestrian access route across the roadway, the condition of the access route, and the condition of marked crossings. All roads and intersections were observed for the presence of a pedestrian access route at both ends of the crossing, the condition of the crossing, whether there is a designated crosswalk, and the condition of the crosswalk. 141 points were collected to evaluate the condition and accessibility of crossings. Nearly 93% have a complete access route. Fair or poor route conditions were found to be a barrier for some crossings with a complete access route. Of those with poor route conditions, two had potholes or significant cracking in the roadway where the pedestrian crossing exists. Additionally, poor condition of crossing markings was identified at about 9 percent of all marked crossings. While crosswalk markings are not required under PROWAG, the Manual on Uniform Traffic Control Devices (MUTCD) requires solid white lines on crossings that are marked. Marked crossings that contrast with the roadway may also provide a visual indicator of the pedestrian right of way for the visually impaired.

TABLE 9 PEDESTRIAN CROSSING CONDITIONS

TYPE OF BARRIER	COUNT	PERCENTAGE
Incomplete Access Route	9	6.7%
Fair or Poor Route Condition	3	2.3%(of those with complete access routes)
Cracks/potholes	2	66.7%(of those with poor route condition)
Improper Cross-slope	0	0%(of those with poor route condition)
Other	1	33.3%(of those with poor route condition)

Note: curb cuts and crosswalks are evaluated separately. There is no relationship between the number of crossings and curb cuts evaluated due to variability of curb cut presence at crossings.

TABLE 10 CROSSWALK CONDITIONS

CONDITION	COUNT	PERCENTAGE
Poor Crosswalk Condition	11	8.9% (of those with marked crossings)

TRANSIT STOP ACCESSIBILITY

The Capital District Transportation Authority (CDTA) provides transit service to the Village. Fourteen transit stops were assessed for accessibility. Transit stops within 50ft of sidewalks were assessed based on their connectivity to existing sidewalks and the conditions of their boarding and alighting area. A boarding and alighting area is defined in PROWAG as a level and stable surface for boarding vehicles. 23% of all boarding and alighting areas have a condition that may create barriers to accessibility. The most common conditions are obstructed access routes and insufficient depth of the boarding and alighting areas. Additionally, three of the boarding and alighting areas have a clear space for loading or unloading but have a surface material that is not reliably level or stable such as grass or dirt. It is recommended the Village of Ballston Spa collaborate with CDTA to ensure accessible boarding and alighting areas at all transit stops.

TABLE 11 TRANSIT STOP CONDITIONS

TYPE OF BARRIER	COUNT	PERCENTAGE OF ALL STOPS
Not Connected to Sidewalk Network	1	7.7%
Boarding and Alighting Areas with Barrier	3	23.1%
Insufficient Width	1	7.7%
Insufficient Depth	6	46.2%
Non-Accessible Surface Material*	3	23.1%
Obstructed Access Route	8	61.5%

**Note: Boarding and Alighting Areas may have multiple barriers identified*

***Note: Grass or dirt surface*

Maps of all field evaluation results are depicted in Figures 1 and 2. Full size maps are available in Appendix B.

FIGURE 1 VILLAGE OF BALLSTON SIDEWALK ADA ASSESSMENT

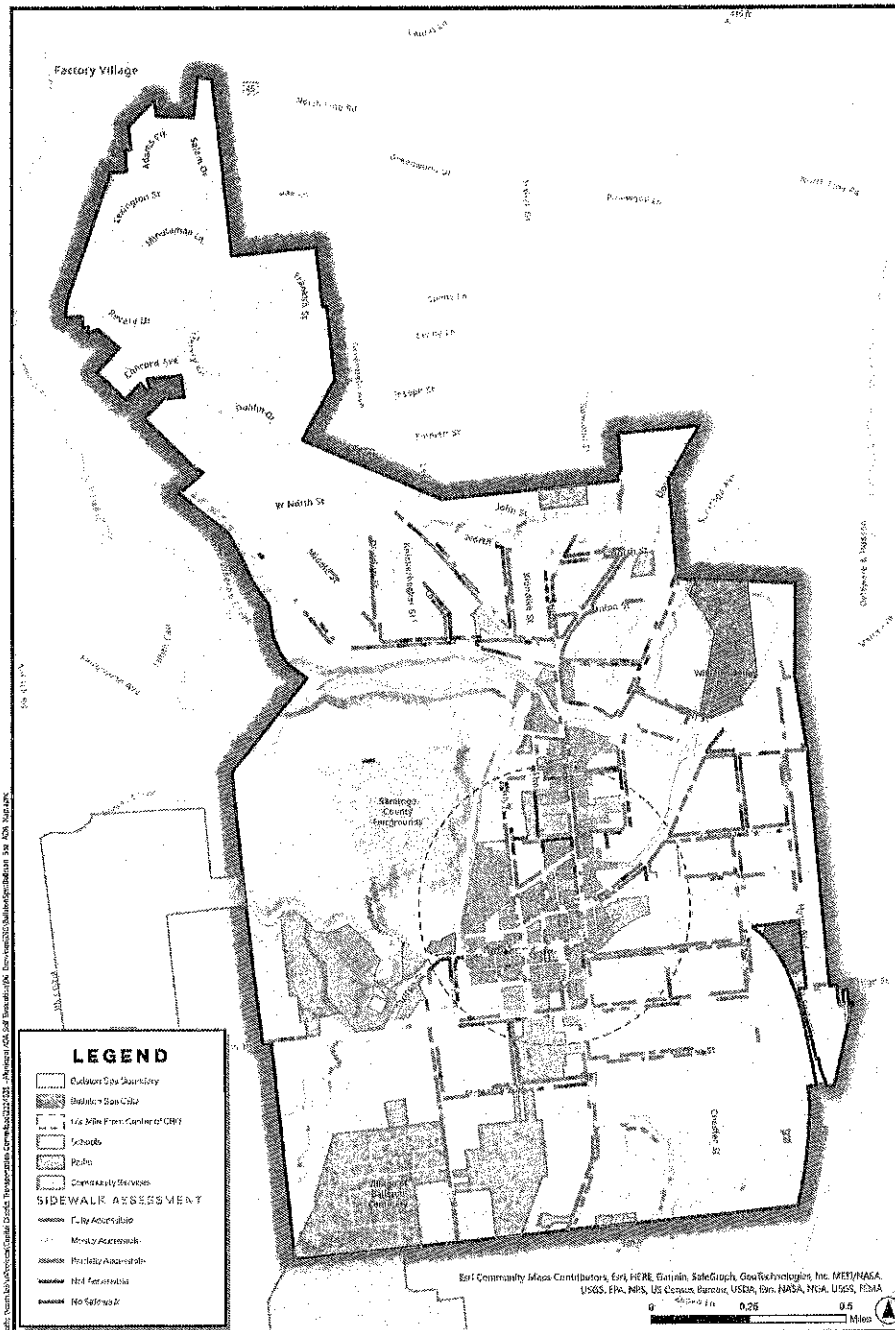


FIGURE 2 VILLAGE OF BALLSTON SPA TRANSIT STOPS ADA ASSESSMENT

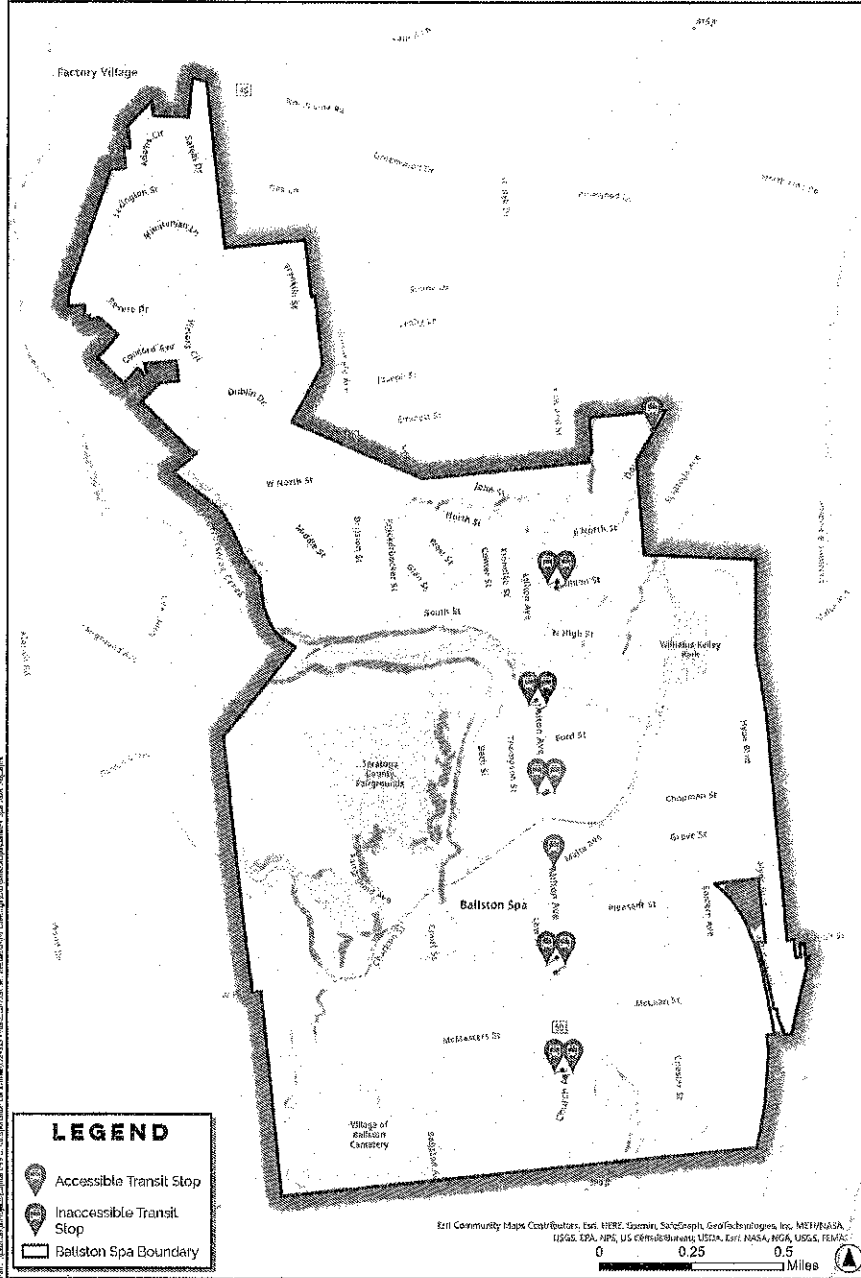
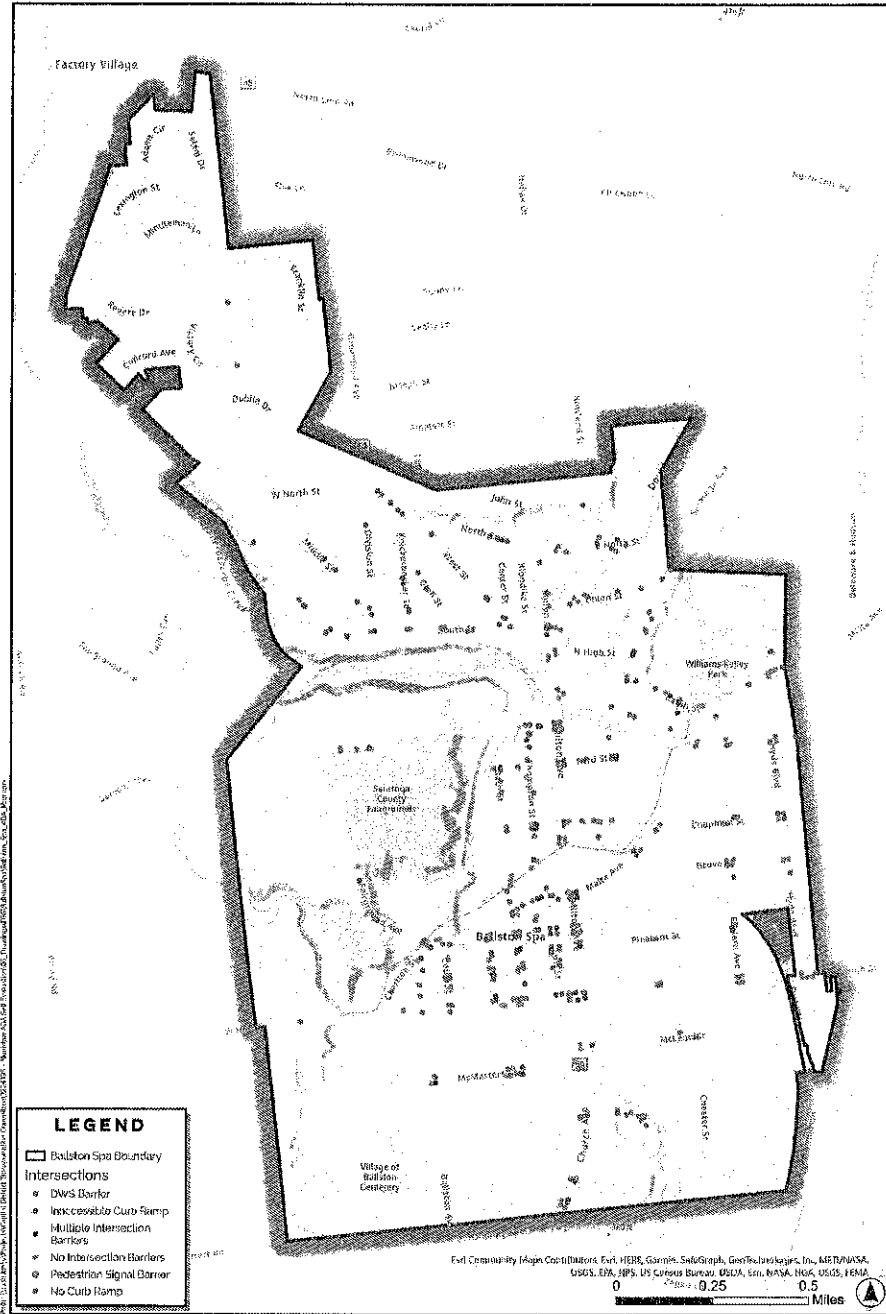


FIGURE 3 VILLAGE OF BALLSTON SPA ADA CROSSING ASSESSMENT



FIGURE 4 VILLAGE OF BALLSTON SPA ADA INTERSECTION ASSESSMENT



METHODS TO REMOVING BARRIERS - POLICIES & PRIORITIES

The Village of Ballston Spa utilizes many different approaches to removing barriers in the public right-of-way, including notifying a landowner of a deficient condition and requiring action, responding to public complaints, and ensuring the appropriate design and build-out of new construction following the most recent design guidelines.

The Village of Ballston Spa bases barrier removal priorities on two factors: location and the accessibility condition of the facility.

LOCATION PRIORITY

According to the ADA Title II regulations, the transition plan shall give "priority to walkways serving entities covered by the Act, including *State and local government offices and facilities, transportation, places of public accommodation, and employers, followed by walkways serving other areas*" (§ 35.150 Existing Facilities (d)(2)). The Village of Ballston Spa also prioritizes the Central Business District (CBD) area, community services, and schools. The Ballston Spa CBD falls mainly along Milton Avenue and Front Street with a Northern border at North High Street, and Southern border at West High Street. Following the Title II regulations and public input, the Village of Ballston Spa identified its location priority as follows, beginning with the highest priority:

Priority 1: Government, Public Transit, and Downtown

- A. Pedestrian facilities and intersections adjacent to government buildings and institutions.
- B. Pedestrian facilities and intersections in or within ¼ mile of the Central Business District centroid.
- C. Pedestrian facilities and intersections adjacent to all other public transit stops, not within the Central Business District

Priority 2: Schools and Community Centers

- A. Pedestrian facilities and intersections adjacent to all schools.
- B. Pedestrian facilities and intersections adjacent to all remaining community services.

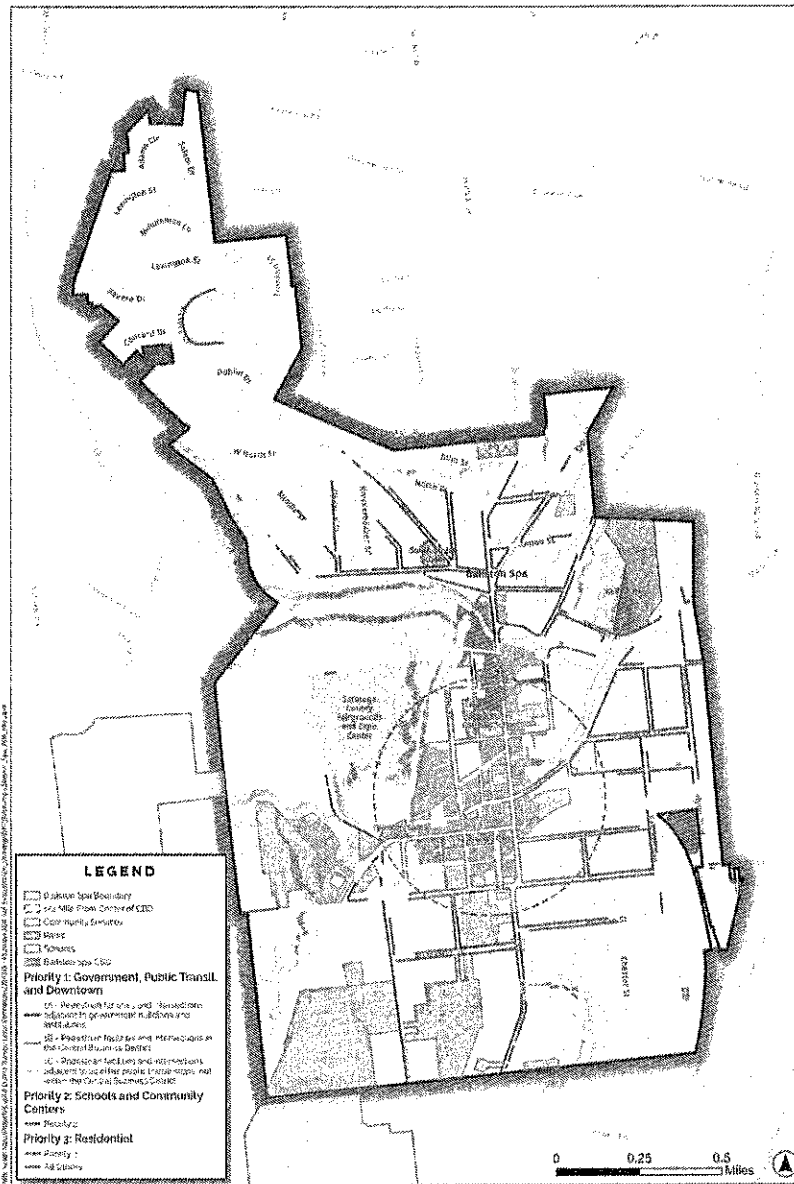
Priority 3: Residential

- A. Pedestrian facilities and intersections serving residential areas with an effort to focus attention on dense neighborhoods and areas with high foot traffic.

A prioritization map was created by combining land uses from the Village's zoning maps and collected data to identify facilities that serve the priority land uses outlined above. This map will be used to identify segments for repair and replacement where facilities in the public right of way serve the priorities identified by the Village.

Figure 5 illustrates the priority sidewalk segments regardless of jurisdiction.

FIGURE 5 VILLAGE OF BALLSTON SPA ADA PRIORITIZATION MAP



PUBLIC COMPLAINT PROCESS

The public complaint process is an integral part of this plan. Public complaints or requests may drive the prioritization of improvements. To file a complaint or a request regarding accessibility of a sidewalk or curb ramp, submit a formal grievance in writing to the Mayor's Office with the location, date, and description of the problem. Within 60 days after the filing of the complaint, an investigation shall be conducted and completed, including, if necessary, a meeting with the complainant to discuss the complaint and possible resolutions. No later than 60 days after submittal, a determination shall be issued by the Mayor or their designee in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The determination will explain the position of the Village of Ballston Spa and offer options for substantive resolution of the complaint.

Appendix F is a copy of the Village 's public Grievance Procedure under the Americans with Disabilities Act.

NEW CONSTRUCTION & ALTERATIONS

To ensure the correct design of curb ramps, sidewalks, and crosswalks in new construction and alterations, the Village of Ballston Spa, through the adoption of this Transition Plan, has adopted the Public Right of Way Accessibility Guidelines (PROWAG) as finalized in 2023 (herein after known as ADA Guidelines) or the most current regulatory guidelines in the event PROWAG becomes outdated. Once adopted by the US Departments of Justice and Transportation, these will be the primary regulatory standards that govern the design and construction of all pedestrian facilities. It is important to note that in alteration projects, whenever pedestrian facilities cannot fully meet the standards outlined in the ADA Guidelines, a determination of each structural implacability or technical infeasibility must be thoroughly documented in the permanent project record.

The Village of Ballston Spa's commitment to ensuring the accessibility of facilities in the public right of way is clearly demonstrated by the Work Plan (Appendix D) and schedule outlined in this report.

The Village of Ballston Spa requires property owners adjacent to the sidewalk facilities to bear the expense of repair and maintenance responsibility of the pedestrian facility according to the Village's General Legislation (Ch 174 -1). The improvements identified in the work plan found in Appendix D of this plan will be the responsibility of the noted landowner. The Village has administrative policies and procedures to cause the required remedy of the noted impediments. However, as previously discussed under the *Jurisdiction* section of this report, if another jurisdiction is undertaking alterations of a roadway, including repaving, that agency is responsible for the replacement of removed pedestrian facilities or for the

construction or rehabilitation of a curb ramp to the adjacent sidewalk if an accessible curb ramp does not exist.

As described in NYSDOT's current Transition Plan, NYSDOT undertakes on-going road maintenance and alterations to ensure accessibility of pedestrian facilities on State owned roads. For the purposes of this Transition Plan, areas lacking the provision of curb ramps in State owned rights-of-way will be identified in this plan as being undertaken by NYSDOT. The improvement of these facilities will correspond to the approved NYSDOT capital improvement program.

Nothing contained in this work plan would in any way prevent the Village of Ballston Spa from modifying the implementation schedule.

SCHEDULE

The detailed evaluation of the Village of Ballston Spa's sidewalk network identified a total of 7.59 miles of sidewalk segments rated Partially Accessible (5.19 miles) or Not Accessible (2.40 miles) which will require repair or replacement of barriers to bring them to compliance. Utilizing the prioritization method detailed above, the Village will provide notice of needs of sidewalk repair, starting with highest priority areas, to adjacent landowners and provide them a deadline of 90 days to have the work performed. If the landowner fails to make the required remedy, the Village may choose to complete the work at the expense of the landowner for the work.

The Village currently endeavors to provide maintenance and repair/repaving of local streets on an 11-year cycle. The Village may choose to coordinate these efforts with the pedestrian facility repairs. The Village has set a goal of bringing 0.75 miles of these segments to compliance each year, which will bring the Village to compliance in approximately 13 years. As identified during the location prioritization process, pedestrian facilities in the public right of way adjacent to government, downtown, and public transit will be prioritized before facilities serving other areas. Curb ramps, crossings, and pedestrian signals will be addressed with their corresponding sidewalk segments or during road paving and resurfacing projects.

As opportunity allows, the Village will make efforts to collaborate with stakeholders to improve the ADA accessibility of pedestrian facilities in the public right-of-way. Compliance is required to the extent feasible within the scope of the project. There will be times when it is technically infeasible to provide full compliance with the guidelines. For example, if clear space at the top of the ramp is obstructed by a building or the slope of a hill is so extreme as to prevent a reasonable slope for a ramp in both directions. The inventory process may not account for such situations and could show a high-priority rating when all practical actions have been taken.

MONITORING & UPDATES

TRANSITION PLAN MANAGEMENT

As with any effective planning document, the Village of Ballston Spa's Transition Plan will require continued review and updating. It is recommended that the Village review and update this document on a five-year cycle. However, this does not preclude the Village from altering that five-year cycle. If new regulations are adopted or new information is available that does not alter the intent of the transition plan, the Village intends to add appendices to the document reflecting those changes.

Members of the public that wish to see changes made to the plan are encouraged to submit their comments and concerns, in writing, to the Mayor or their Designee to consider including during the next update.

COORDINATION WITH PUBLIC IMPROVEMENTS AND CAPITAL EXPANSION

The Village has identified a schedule for improvement to non-compliant facilities (Appendix D). However, the Village should take advantage of regular capital improvement projects or private development to upgrade deficient facilities, if occurring adjacent to those facilities.

The Village will coordinate with the New York State Department of Transportation (NYSDOT) capital improvement schedule to replace or upgrade non-compliant curb ramps and sidewalks along State highways. Likewise, the Village will coordinate with Saratoga County to replace or upgrade non-compliant curb ramps and sidewalks along County roads.

PUBLIC INPUT

The Village of Ballston Spa provided opportunities for individuals to comment and provide input on this Transition Plan, which includes:

- Early results of the field assessment and prioritization framework were presented to the advisory group for feedback.
- A public survey was used to assess prioritization goals of the community for improvements.
- The plan was presented to the Village of Ballston Spa City Council on *November 27, 2023*, and council members were encouraged to provide

feedback on behalf of their constituents.

- Copies of the Plan have been made available to the public at Village Hall
- The ADA Transition Plan has also been made available on the Village's website at www.villageofballstonspa.org.
- The Village of Ballston Spa opened a public comment period from *November 8, 2023* to *November 28, 2023*. Members of the public were encouraged to provide feedback via a form on the Village's website or to call/email Village staff to log their comments.

COMMENTS RECEIVED:

"To the Village of Ballston Spa Town Board

I am writing to ask that the village follow through with the ADA Public Streets and Sidewalk Plan to make the badly needed and long overdue improvements to our streets and sidewalks. I do a lot of walking in the village - I'm well situated, living on McLean Street. I don't have any physical disabilities, but know that every time I step foot out my door I have to be vigilant about the many uneven, heaving sections of sidewalk. On more than one occasion, my foot has gotten caught on such a section and I've barely caught myself from falling face first on the sidewalk. On one occasion, last February, I tripped on an uneven sidewalk on Church St and was unable to catch myself. I fell in such a way that I thought I fractured a rib. I spent that afternoon at Malta Med, and found I was only bruised. I felt foolish - I shouldn't have taken my eye off the sidewalk ... but as I think about it now, a person should be able to stroll around our lovely town without having to keep our eyes glued to the ground. And - I am an able-bodied person in good health. How much more difficult it must be for our residents and visitors with disabilities.

Please give this matter the seriousness it deserves and make the necessary repairs to our streets and sidewalks.

Renée Menzie
134 McLean St"

A copy of the submitted public comment is also available in Appendix H

PUBLIC SURVEY RESULTS SUMMARY:

Respondents were asked to rank six categories of sidewalk areas and related facilities on a scale of one to six, with one being their highest priority, and six being their lowest priority. The category options were Downtown/Central Business District, Government Facilities (i.e.,

village hall, library, post office, etc.), Community Centers/Parks (i.e., Kelley Park, Ballston Area Community Center, Wiswall, Iron Spring), Public Transportation/Transit Stops, and Neighborhoods. 128 respondents ranked these choices, and the below analysis summarizes the survey results.

The option most frequently chosen as the number one priority was downtown, with 51 people selecting it as priority one. Schools (32) and Government Facilities (22) were also commonly chosen as priority number one. The least frequently chosen option for number one priority was tied with four people each selecting Public Transit and Community Centers. The option most frequently chosen as the lowest priority, number six, was Neighborhoods with 71 people selecting it.

The top three areas that respondents believe should be the number one priority for repairs were downtown, schools, and government facilities.

In considering the top ranking, analysis was conducted on the most frequently chosen options for priorities one, two and three. 77 percent of respondents (96 people) selected downtown as either priority one, two or three. 92 people chose Government facilities as one of the top three options, and 86 people chose schools.

In considering the lowest ranking, analysis was conducted on the most frequently chosen options for priority four, five and six. Over three quarters of respondents (97 people) chose public transit as option four, five or six. Ninety-three (93) people chose neighborhoods as one of the lowest priorities, and 84 people chose community centers.

Survey results are available in Appendix I

**VILLAGE OF BALLSTON SPA
NOTICE OF PUBLIC HEARING
TO CONSIDER ADOPTION OF LOCAL LAW**

NOTICE IS HEREBY GIVEN pursuant to Section 20 of the Municipal Home Rule Law of the State of New York that a public hearing will be held by the Board of Trustees of the Village of Ballston Spa on February ____, 2024, at 7:01 p.m. at the Ballston Spa Public Library, located at 21 Milton Avenue, Ballston Spa, New York, for the purpose of considering the adoption of Local Law No. 1 of 2024. If adopted, Local Law No. 1 of 2024 would add Chapter 150, Parks, to the Code of the Village of Ballston Spa. Written comments on Local Law No. 1 of 2024 can be submitted to the Village Clerk up and through the time of the public hearing. A copy of proposed Local Law No. 1 of 2024 can be obtained at the Village Offices and on the Village's website.

Teri O'Connor
Village Clerk

Published: _____

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information			
Name of Action or Project: Adoption of Local Law 1 of 2024			
Project Location (describe, and attach a location map): Village of Ballston Spa			
Brief Description of Proposed Action: The adoption of Local Law 4 of 2024 would add Chapter 150 "Parks" to the Code of the Village of Ballston Spa.			
Name of Applicant or Sponsor: Ballston Spa Board of Trustees		Telephone: 518-885-5711	
Address: 66 Front Street		E-Mail: villageclerk@villageofballstonspa.org	
City/PO: Ballston Spa		State: NY	Zip Code: 12020
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

	NO	YES	N/A
5. Is the proposed action, a. A permitted use under the zoning regulations? b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:		
<input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources?	NO	YES
If Yes,	<input type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?	NO	YES
If Yes, explain the purpose and size of the impoundment: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?	NO	YES
If Yes, describe: _____ _____	<input type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>Frank Rossi, II</u> Date: <u>January 22, 2024</u> Signature: _____ Title: <u>Mayor</u>		

**A RESOLUTION DESIGNATING THE VILLAGE OF BALLSTON SPA AS LEAD
AGENCY WITH RESPECT TO LOCAL LAW NO. 1 OF 2024**

MOTION: _____
SECOND: _____

Roll Call:

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Trustee Baskin	_____	_____	_____
Trustee Price-Bush	_____	_____	_____
Trustee Raymond	_____	_____	_____
Trustee VanDeisne-Perez	_____	_____	_____
Mayor Rossi	_____	_____	_____

WHEREAS, the Village of Ballston Spa is considering the adoption of Local Law No. 1 of 2024,

NOW, THEREFORE, IT IS:

RESOLVED, the Board of Trustees shall act as lead agency for this Unlisted Action under SEQRA; and it is further

RESOLVED, that the Mayor be authorized to sign any and all documents associated with the environmental review regarding the adoption of Local Law No. 1 of 2024 for the Village of Ballston Spa, New York pursuant to Part 617 of the State Environmental Quality Review Act.

I hereby certify that this Resolution was duly adopted by the Board of Trustees of the Village of Ballston Spa at a regular meeting of the Village Board conducted on January 22, 2024.

By: _____
Teri L. O'Connor
Village Clerk
Village of Ballston Spa