

Local Law 1 of 2026

A local law amending Section 27-21 of Chapter 27, Code of Ethics, of the Code of the Village of Ballston Spa

Be It Enacted by the board of trustees of the Village of Ballston Spa that Section 27-21 of Chapter 27, Code of Ethics, be amended as follows:

§27-21: Board of Ethics

Membership

1. The Board of Ethics members shall be appointed by the Village Board of Trustees. The Board of Ethics shall consist of five members approved by a minimum of four members of the Board of Trustees.
2. Except as set forth in subparagraph 4 below, e Each of the five members of the Board of Ethics shall serve a term of four years.
3. Terms shall be staggered so that no more than three members shall have their terms end simultaneously. ~~Existing terms shall continue without interruption with the adoption of this Code.~~
4. Of the five members appointed beginning in 2026, one shall be appointed for a term of four years, one for a term of three years, two for a term of two years, and one for a term of up to one year, as follows:

One member appointed in 2026 to serve a term ending December 31, 2029.

One member appointed in 2026 to serve a term ending December 31, 2028.

Two members appointed in 2026 to serve a term ending December 31, 2027.

One member appointed in 2026 to serve a term ending December 31, 2026.

5. [renumbered] Members may not serve more than ~~be appointed for not more~~ two consecutive four-year full terms.
6. [renumbered] If a vacancy shall occur otherwise than by expiration of term, the Mayor shall appoint a new member for the unexpired term with the approval of four members of the Village Board of Trustees' approval.
7. [renumbered] It is the responsibility of the Village Board of Trustees to solicit new applicants to fill current and upcoming vacancies on the Board of Ethics in a timely manner. Solicitation includes, at minimum, placing the vacancy on the Village Board of Trustees' agenda for at least one (1) meeting and on the Village of Ballston Spa website and social media until the vacancy is filled. The Board of Ethics shall conduct the initial review of applicants and then recommend to the Village Board of Trustees any

prospective members. In the event there are three or more vacancies to be filled at one time, the Mayor and one Trustee will conduct the initial review and then recommend to the Village Board of Trustees any prospective members.

8. [renumbered] The Village Board of Trustees has the discretion to accept or reject the recommendations of the Board of Ethics regarding the appointment of prospective new members.

Strikethroughs are deletions

Underlines are additions

[brackets] are renumbering

March 9, 2026

**VILLAGE OF BALLSTON SPA
BOARD OF TRUSTEES**

**RESOLUTION ADOPTING LOCAL LAW 1 OF 2026, AMENDING SECTION 27-21 OF
CHAPTER 27 “CODE OF ETHICS” OF THE CODE OF THE VILLAGE OF
BALLSTON SPA**

WHEREAS, the Board of Trustees of the Village of Ballston Spa (“Board”) is considering the adoption of Local Law No. 1 of 2026, which, if adopted, amends Section 27-21 of Chapter 27, Code of Ethics, of the Code of the Village of Ballston Spa by (1) providing authority to the Board of Trustees to appoint members of the Ethics Board in 2026 for specific staggered terms as a result of multiple current vacancies, (2) providing authority to the Mayor and one Trustee, in the event that there are less than three members on the Board of Ethics, to conduct the initial review of applications and make a recommendation to the Board of Trustees to fill vacancies which occur for reasons other than end of term, which authority currently solely rests with the Board of Ethics, (3) limiting consecutive years on the Board of Ethics to eight, to provide consistency with 2026 appointments and the current language limiting terms to two consecutive four-year terms, and (4) with the inclusion of a new paragraph, renumbering the subsections.; and

WHEREAS, the Board finds that the adoption of Local Law No. 1 of 2026 is in the best interest of the Village and it is necessary to provide for the health, safety and welfare of Village residents, and clarifies and the process for filling vacancies for the Ethics Board; and

WHEREAS, the Board finds that the adoption of Local Law No. 1 of 2026 is a necessary and proper exercise of authority by the Board; and

WHEREAS, the authority for the enactment of this local law is found in Section 10(1)(i) of the Municipal Home Rule Law; and

WHEREAS, pursuant to Section 20 of the Municipal Home Rule Law, a public hearing on the proposed adoption of Local Law No. 1 of 2026 was properly noticed in the newspaper and posted, and was duly conducted on March 9, 2026, at the Ballston Spa Public Library; and

WHEREAS, the Board has considered the public comments provided before and those made at the public hearing; and

WHEREAS, the Board, serving as lead agency for this Unlisted action under SEQRA, reviewed a short environmental assessment form and determined that the action does not present any adverse environmental impacts; and

WHEREAS, after thorough review and deliberation, the Board proposes to adopt Local Law No. 1 of 2026; and

WHEREAS, the Attorney for the Village has prepared the necessary documents for filing this local law with the Secretary of State;

NOW THEREFORE, BE IT RESOLVED, that the Board hereby adopts Local Law No. 1 of 2026,; and

BE IT FURTHER RESOLVED, that the Board adopts and authorizes the filing of a negative declaration under the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Village Clerk and the Attorney for the Village to make such minor modifications to the local law documents as they deem necessary and thereafter are directed to execute and file the said documents as required by law and to take all of the necessary action for the promulgation thereof.

MOTION: _____
SECOND: _____

Roll Call:

	Aye	Nay
Trustee DuBuque		
Trustee Dunkelbarger		
Trustee Price-Bush		
Trustee Van Deinse-Perez		
Mayor Rossi		

I hereby certify that this Resolution was duly adopted by the Board of Trustees of the Village of Ballston Spa at a regular meeting of the Village Board conducted on March 9, 2026.

By: _____
Rebecca Little
Village Clerk
Village of Ballston Spa

**VILLAGE OF BALLSTON SPA
NOTICE OF ADOPTION**

ADOPTION OF LOCAL LAW 1 OF 2026

NOTICE IS HEREBY GIVEN, by the Board of Trustees of the Village of Ballston Spa, that a public hearing was held on March 9, 2026, after which the Board of Trustees adopted Local Law No. 1 of 2026, which amended Section 27-21 of Chapter 27, Code of Ethics, of the Code of the Village of Ballston Spa by (1) providing authority to the Board of Trustees to appoint members of the Ethics Board in 2026 for specific staggered terms as a result of multiple current vacancies, (2) providing authority to the Mayor and one Trustee, in the event that there are less than three members on the Board of Ethics, to conduct the initial review of applications and make a recommendation to the Board of Trustees to fill vacancies which occur for reasons other than end of term, which authority currently solely rests with the Board of Ethics, (3) limiting consecutive years on the Board of Ethics to eight, to provide consistency with 2026 appointments and the current language limiting terms to two consecutive four-year terms, and (4) with the inclusion of a new paragraph, renumbering the subsections.. A copy of Local Law No. 1 of 2026 can be obtained at Village Hall and on the Village's website.

Dated:

Rebecca Little

Village Clerk

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 – Project and Sponsor Information				
Name of Action or Project: Adoption of Local Law 1 of 2026				
Project Location (describe, and attach a location map): Village of Ballston Spa				
Brief Description of Proposed Action: Adoption of Local Law 1 of 2026 which amends Section 27-21 of Chapter 27, Code of Ethics, of the Code of the Village of Ballston Spa by (1) providing authority to the Board of Trustees to appoint members of the Ethics Board in 2026 for specific staggered terms as a result of multiple current vacancies, (2) providing authority to the Mayor and one Trustee, in the event that there are less than three members on the Board of Ethics, to conduct the initial review of applications and make a recommendation to the Board of Trustees to fill vacancies which occur for reasons other than end of term, which authority currently solely rests with the Board of Ethics, (3) limiting consecutive years on the Board of Ethics to eight, to provide consistency with 2026 appointments and the current language limiting terms to two consecutive four-year terms, and (4) with the inclusion of a new paragraph, renumbering the subsections				
Name of Applicant or Sponsor: Ballston Spa Village Board of Trustees		Telephone: 518-885-5711		
Address: 66 Front Street		E-Mail: villageclerk@ballstonspa.gov		
City/PO: Ballston Spa	State: NY	Zip Code: 12020		
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres b. Total acreage to be physically disturbed? _____ acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres				
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland				

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places? b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
a. Will storm water discharges flow to adjacent properties?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>

19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>

20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>

I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: <u>Board of Trustees of Village of Ballston Spa/Frank Rossi, II</u> Date: <u>March 9, 2026</u>		
Signature: _____ Title: <u>Mayor</u>		

Project: Date:

Short Environmental Assessment Form
Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing:		
a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project: _____
 Date: _____

Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

The Board of Trustees of the Village of Ballston Spa has taken a hard look at the environmental impacts which may occur as a result of the adoption of Local Law 1 of 2026 and has determined that the adoption will result in no significant environmental impact. The action will further have no adverse impacts on the public health or facilities. Further, the adoption of the law is a reasonable exercise of government authority. The purpose of the law is to amend the procedure to account for instances where there are multiple vacancies on the Ethics Board, precluding the Board from being able to perform its duties.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.	
Village Board of Trustees	March 9, 2026
Name of Lead Agency	Date
Frank Rossi, II	Mayor
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

PRINT FORM

**Resolution Authorizing
Vehicle Acceptance Statement and Final Payment**

2023 Sutphen Pumper

WHEREAS, the Board of Trustees of the Village of Ballston Spa ("Board") previously authorized the acquisition of one 2023 Sutphen Heavy Duty Custom Pumper ("pumper"), and

WHEREAS, it is necessary for the Board to accept the 2023 Sutphen Pumper and authorize final payment.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby accepts the 2023 Sutphen Heavy Duty Custom Pumper, Vehicle Identification Number _____, and it is further

RESOLVED, that the Board hereby authorizes final disbursement of the loan and grant proceeds for payment thereof; and it is further

RESOLVED, that the Mayor is hereby authorized to execute all such documents required to give full effect to this Resolution.

Duly adopted this _____ day of _____, 2026.

The vote was: Yeas ____ Nays ____ Absent ____

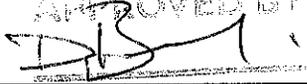
I hereby certify that this Resolution was duly adopted by the Board of Trustees of the Village of Ballston Spa at a regular meeting of the Board of Trustees conducted on March 9, 2026.

Village of Ballston Spa

Rebecca Little, Village Clerk

MAINTENANCE INVOICE

BIOMETRICS4ALL, LLC
 18300 Von Karman Ave, Suite 700
 Irvine, CA 92612

APPROVED BY


Date	Invoice #
03/01/2026	MAINTBLSTN0003

Bill To
Ballston Spa Police Department Attn: Timothy J. Hajec 30 Bath Street, Balston Spa, NY 12020

Ship To
Ballston Spa Police Department Attn: Timothy J. Hajec 30 Bath Street, Balston Spa, NY 12020

RO #	Vendor #		

Group Code	Description	Qty	Amount
MAINTENANCE FEES	NY_BLSTN01 BLSID: NY_BLSTN01 Standard Maintenance Plan (covers hardware, software, help desk, and software upgrades) * Support Hours: 9am - 5pm (M-F), after hour calls are charged on hourly basis. * Cross Ship Hardware Support and loaner equipment for repairs over 3 Business Days. * Lower cost Software Only Maintenance Plan is available. However, once downgraded Standard coverage will no longer be offered. * Maintenance coverage must be continuous. Disruption of coverage will result in Reinstatement Fees. * Maintenance Payment is due 10 days before expiration. Reinstatement fee applies 10 days after expiration. * To receive 10% discount on maintenance fee, contact Biometrics4ALL to sign up for Auto Payment via ACH bank debit by 04/15/2026. * Coverage length is 12 months (05/01/2026 to 04/30/2027).	1	\$2,180.00
Group Total:		1	\$2,180.00

Thank you for being a valued customer. Our mission is to provide every customer with the most advanced and cost effective biometrics technology and maintain the highest level of customer service. If you have any concerns or enhancement suggestions; please do not hesitate to bring them to our attention and we will address promptly.

Sincerely,
 Edward Chen

Grand Total	\$2,180.00
Balance	\$2,180.00

16410-405



CR2 Quote-DPW

Quote Number: 11267247

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1
Prepared For: VILLAGE OF BALLSTON SPA
Attn:

Division: Medical
Rep: Joshua Kissebrack
Email: joshua.kissebrack@stryker.com
Phone Number: (518) 365-6214

Quote Date: 02/26/2026
Expiration Date: 05/27/2026

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	VILLAGE OF BALLSTON SPA	Name:	VILLAGE OF BALLSTON SPA	Name:	VILLAGE OF BALLSTON SPA
Account #:	20178432	Account #:	20178432	Account #:	20178432
Address:	66 FRONT ST BALLSTON SPA New York 12020-1713	Address:	66 FRONT ST BALLSTON SPA New York 12020-1713	Address:	66 FRONT ST BALLSTON SPA New York 12020-1713

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99512-001261	LIFEPAK CR2 Defibrillator, Semi-Automatic, WIFI, English, carrying case, 8 year warranty. Includes 1 PR QUIK-STEP? ectrodes and 1 battery (4 years each), LIFELINKcentral AED Program Manager Basic Account, USB cable, Operating Instructions	1	\$1,849.65	\$1,849.65

Equipment Total: \$1,849.65

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Shipping and Handling:	\$23.12
Grand Total:	\$1,872.77

Comments:

-Sourcewell Contract # 041823-STY

Prices: In effect for 30 days

Terms: Net 30 Days



CR2 Quote-DPW

Quote Number: 11267247

Remit to:

Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Division:

Medical

Prepared For: VILLAGE OF BALLSTON SPA

Rep:

Joshua Kisselbrack

Attn:

Email:

joshua.kisselbrack@stryker.com

Phone Number:

(518) 365-6214

Quote Date: 02/26/2026

Expiration Date: 05/27/2026

Shipping & Handling Includes:

Standard freight, special packaging, semi rigging cranes, labor & delivery of equipment to final location, removal of all packaging, pre-delivery site check, education/training

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.



AED STORAGE CABINET

Quote Number: 11267303

Remit to: Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1
Prepared For: VILLAGE OF BALLSTON SPA
Attn:

Division: Medical
Rep: Joshua Kisselbrack
Email: joshua.kisselbrack@stryker.com
Phone Number: (518) 365-6214

Quote Date: 02/26/2026

Expiration Date: 05/27/2026

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	VILLAGE OF BALLSTON SPA	Name:	VILLAGE OF BALLSTON SPA	Name:	VILLAGE OF BALLSTON SPA
Account #:	20178432	Account #:	20178432	Account #:	20178432
Address:	66 FRONT ST BALLSTON SPA New York 12020-1713	Address:	66 FRONT ST BALLSTON SPA New York 12020-1713	Address:	66 FRONT ST BALLSTON SPA New York 12020-1713

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	11996-000445	AED Wall Cabinet, Rotaid Solid Plus, with Alarm, White	1	\$319.00	\$319.00
Equipment Total:					\$319.00

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Shipping and Handling:	\$12.76
Grand Total:	\$331.76

Prices: In effect for 30 days

Terms: Net 30 Days

TOTAL
\$ 2204.53



AED STORAGE CABINET

Quote Number: 11267303

Remit to:

Stryker Sales, LLC
21343 NETWORK PLACE
CHICAGO IL 60673-1213
USA

Version: 1

Division:

Medical

Prepared For: VILLAGE OF BALLSTON SPA

Rep:

Joshua Kisselbrack

Attn:

Email:

joshua.kisselbrack@stryker.com

Phone Number:

(518) 365-6214

Quote Date: 02/26/2026

Expiration Date: 05/27/2026

Shipping & Handling Includes:

Standard freight, special packaging, semi rigging cranes, labor & delivery of equipment to final location, removal of all packaging, pre-delivery site check, education/training

Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.

Melissa McCann

From: Lori Acee <loriacee@yahoo.com>
Sent: Wednesday, March 4, 2026 11:04 AM
To: Frank Rossi Jr.; Trustee Price-Bush; Trustee Bernadette VanDeinse-Perez; Trustee Dunkelbarger; Trustee DuBuque
Cc: asimmons@sals.edu; pattytesch.bsl@gmail.com; Melissa McCann; Deputy Treasurer; andy manion; kwb@bpsrlaw.com; asimmons602@gmail.com
Subject: Library Invoices for Approval at the 3/9/26 Village Trustee Mtg.
Attachments: 2025.02.18 BSPA Library KAC..pdf; Ballston Spa Library Proposal.pdf

Dear Mayor Rossi and Trustees,

We have 2 invoices connected to the library construction project - Phase 1A - for your approval at the next Village Trustee Meeting on 3/9/26. See attached. The Library Board of Trustees approved both at a meeting on 3/3/26.

1. 3 doors & installation connected to the area next to the Local History Room (Wainschaf)

Acct. HH.1440.200.101 (Mary Beth Walsh Funds - NYS Bullet Aid) - Amount: \$14,692.98

2. Furniture connected to Phase 1A (Accent)

Acct. HH.1440.200.101 (Mary Beth Walsh Funds - NYS Bullet Aid) - Amount: \$11,706.99

Best,
Lori

Lori Acee
BSPL BoT Secretary &
Project Liason

Account Manager: Kali Angel Church
P: 518-482-4000
E:
A: 3 Interstate Ave



accentny.com

Client: Ballston Spa Library
Contact: Andrea Simmons
Address: Ballston Spa Library
Ballston Spa NY 12020

To complete your order, please provide a Purchase Order for the Contract furniture vendor stated at the bottom of this quote. Send all orders to Accent for processing.

2025.10.06 Ballston Spa Library

Line #	Qty	Part Number	Option Group	Part Description	List	Sell - %	Sell	Ext Sell
Crendza for below TV								
1	2	FSEL-3718		@Meridian Stg Surround End,high-pressure lam end w/ thermo edge,37.5" h,18" d @warm stone (CP)	\$ 402.00	64.30	\$143.51	\$287.02
		WL	End Finish	@warm stone (CP)				
		WL	Edge Finish	@warm stone (CP)				
2	1	FSTL-07218		@Meridian Stg Surround Top,high-pressure lam top w/ thermo edge,72" w,18" d @warm stone (CP)	\$ 548.00	64.30	\$195.64	\$195.64
		WL	Top Finish	@warm stone (CP)				
		WL	Edge Finish	@warm stone (CP)				
3	2	2KP-3618-2		+Meridian Lateral File Bar Pull 2-High (Spec-A-File),36" w,18" d,2 modules - freestand +smooth paint on smooth steel	\$ 2,417.00	64.30	\$862.87	\$1,725.74
		SS	Paint/Steel Type	+smooth paint on smooth steel				
		WL	Surface Finish	+warm stone (CP)				
2/18/2026 2025.10.02 BSPA Library KAC.sp4 Page 1 of 4								

Line #	Qty	Part Number	Option Group	Part Description	List	Sell - %	Sell	Ext Sell
		611	Pull Finish	+beige mist metallic (CP)				
		T2	Top	+1 1/4"-high painted metal top with squared edge				
		J	Module Selection	+Open Full Back 13-1/8				
		X	Module Selection	+Fixed Front B/F 17-5/8 #2				
		9R	Interior Selection	+side-to-side filing rail #2				
		20	Filler Top	+1-1/4" locking filler top				
		KC	Lock	+keyed differently, chrome				
		CB	Counterweight	+counterweight				
		B5	Base Selection	+Base 4-1/4 in H				

Subtotal: \$2,208.40

Nesting Flip Tables

4	4	PINR3672C-74 P		Pirouette,Nesting Collaborative,Rectangular,36 x72",74P Edge Blue Grey edge	\$ 1,841.00	52.00	\$883.68	\$3,534.72
		/EGR	Edge Color					
		/SX	Leg Finish	Starlight Silver Metallic				
		/4EC	Casters/Glides	4 black casters w/silver hub (2 locking)				
		/NMP	Modesty Panel	No modesty panel				
		/NNN	Grommet/Power Option	No grommets, power, wire management/No cutouts				

Line #	Qty	Part Number	Option Group	Part Description	List	Sell - %	Sell	Ext Sell
		LAMG2	Laminate	Laminate Grade 2				
		LAMGRD2STD	Laminate Finish	Grade 2 KI standard laminates - 2 week additional lead time				
		...	Grade 2 KI standard laminates - 2 week additional	Skipped Option				
Subtotal:								\$3,534.72

Square Table

5	I	PIFXSQ36-74 P		Pirouette,Square,Fixed,36x36",29H,74P Edge	\$ 1,061.00	52.00	\$509.28	\$509.28
		...	Edge Color	Skipped Option				
		/SX	Leg Finish	Starlight Silver Metallic				
		/4GB	Casters/Glides	4 black glides				
		/NNN	Grommet/Power Option	No grommets, power, wire management/No cutouts				
		/NMP	Modesty Panel	No modesty panel				
		LAMG2	Laminate	Laminate Grade 2				
		...	Laminate Finish	Skipped Option				
Subtotal:								\$509.28

Storage for Banker Boxes

6	3	4K-4218-69		+Meridian Bar-Pull Stg Case,42" w,18" d,65 5/8" h	\$ 2,575.00	59.70	\$1,037.73	\$3,113.19
		SS	Paint/Steel Type	+smooth paint on smooth steel				

Line #	Qty	Part Number	Option Group	Part Description	List	Sell - %	Sell	Ext Sell
		WL	Surface Finish	+warm stone (CP)				
		NSS	Interior	+5 shelves total				
		KC	Lock	+keyed differently, chrome				
		T2	Top	+1 1/4"-high painted metal top with squared edge				
		611	Pull Finish	+beige mist metallic (CP)				
		B5	Base Height	+4 1/4"-high base				
							Subtotal:	\$3,113.19
							Project Sub Total:	\$9,365.59
LABOR				Receive, Deliver, Installation and Trash Removal	\$ 0.00		\$2,341.40	\$2,341.40
							Project Total:	\$11,706.99

Thank you for doing business with Accent. It has been a pleasure to help you with your furniture needs.

To complete your order, please provide a Purchase Order addressed to the Contract furniture vendor stated below:

Contract Furniture Vendor:

Accent Comercial Furniture Inc.
3 Interstate Ave

Albany NY 12205

Ship to:

Andrea Simmons
Ballston Spa Library
Ballston Spa Library

Ballston Spa NY 12020

Send all Purchase Orders to your Accent account manager for processing.

Terms and Conditions:

Pricing is based on current Contracts. At time of order, if a price increase has occurred, quote will need to be adjusted to reflect price increases.



**VILLAGE OF BALLSTON SPA
DEPARTMENT OF HUMAN RESOURCES
APPLICATION FOR EMPLOYMENT**

66 FRONT STREET, BALLSTON SPA, NY 12020
518-885-5711 www.villageofballstonspa.org
AN EQUAL OPPORTUNITY EMPLOYER WITH AN AFFIRMATIVE ACTION PROGRAM

Number _____
APPLICATION
Approved _____
Conditional _____
Disapproved _____

APPLICATION FOR EMPLOYMENT: Title of Position Class A Final Mile

Please answer all questions completely and accurately. Attach additional sheets if necessary to provide required information. All statements are subject to verification.

1. NAME AND PERMANENT LEGAL RESIDENCE: (Please notify Village of Ballston Spa Department of Human Resources in writing of any information changes.)

Peretz Christopher [REDACTED] [REDACTED]
 Last Name First Name M.I. Social Security Number

[REDACTED] [REDACTED] [REDACTED] NY [REDACTED]
 Street City State Zip Code

Indicate below your actual permanent address and the length of time you have resided there continuously, up to and including date of this application.

	PROVIDE NAME	YEARS	MONTHS
School District	Troy CSD	1	5
Village or City	Troy	1	5
Town of			
County of	Rensselaer	1	5
State of	New York	10	

NOTE: It is your permanent legal residence that will determine eligibility for appointment.

2. MAILING ADDRESS: _____
 (If different from above) Street City State Zip Code

3. EMAIL ADDRESS: [REDACTED]

4. PHONE NUMBER: () N/A () N/A [REDACTED]
 Home Business Cell

5. AGE: Please state date of birth: [REDACTED]

6. CHECK APPROPRIATE BOXES:
 If you answer YES to any portion of questions 6a-f, provide details on a separate sheet. Your failure to answer these questions or to provide details will significantly delay any determination concerning your qualifications and may deprive you of potential employment opportunities. None of the circumstances below represent an automatic bar to employment. Each case is considered and evaluated on individual merit in relation to the duties and responsibilities of the position for which you are applying.

- a. Were you ever discharged from employment for reasons other than lack of work or funds, disability or medical condition?
- b. Did you ever resign rather than face discharge?
- c. Have you ever been convicted of a crime (felony or misdemeanor)?
- d. Has there ever been a complaint of workplace violence or harassment against you?
- e. Are you now under charges for any crime?
- f. Did you ever receive a discharge from the Armed Forces of the United States that was other than "Honorable", or which was issued under other than honorable conditions?



Village of Ballston Spa

Saratoga County Seat
86 Front Street

Ballston Spa, N.Y. 12020

COMMERCIAL SOLICITATION/PEDDLING PERMIT APPLICATION

(Please print or type)

Page 1 of 3

APPLICANT NAME: Tyler Glanda

NOTE: POST OFFICE BOX NUMBERS WILL NOT BE ACCEPTED AS AN ADDRESS

APPLICANT'S HOME ADDRESS: 7

CITY: _____ STATE: NY ZIP: _____

APPLICANT'S HOME PHONE: 518-944-4524

DATE OF BIRTH OF APPLICANT: MONTH 1 DAY _____ YEAR _____

POSITION OF APPLICANT WITHIN BUSINESS OR ORGANIZATION: SALES REP

DOES THE APPLICANT HOLD ANY LICENSE OR PERMIT REQUIRED TO CONDUCT THE BUSINESS FOR WHICH THIS PERMIT IS SOUGHT: YES _____ NO IF YES, ATTACH COPIES OF SAME.

NAME OF THE BUSINESS FOR WHOM THE SOLICITATION OR PEDDLING WILL BE CONDUCTED:
SLIC FIBER & NICKOLVILLE TELEPHONE

NOTE: POST OFFICE BOX NUMBERS WILL NOT BE ACCEPTED AS AN ADDRESS

BUSINESS ADDRESS: 3330 NY 11-B

CITY: NICKOLVILLE STATE: NY ZIP: 12965

BUSINESS PHONE: 878-754-2266

FEDERAL EMPLOYER IDENTIFICATION NUMBER (FEIN): _____

DATES, HOURS, AND LOCATION FOR WHICH THE PERMIT IS REQUESTED:

Mon - Sat 10am - 7pm

DRIVERS LICENSE NUMBER: _____ STATE ISSUED: NY DATE OF EXPIRATION: 4/17/2030

VEHICLE IDENTIFICATION NUMBER (Attach copy of the vehicle registration): TBD

HAVE YOU APPLIED FOR A PEDDLERS OR SOLICITORS PERMIT OR REGISTERED TO CONDUCT EITHER OF THOSE ACTIVITIES WITHIN THE VILLAGE OF BALLSTON SPA? NO IF YES, INDICATE WHEN: _____

PLEASE STATE THE PURPOSE OF THE PROPOSED CANVASSING, SOLICITING AND/OR PEDDLING:
SALES OF FIBER OPTIC INTERNET

COMMERCIAL SOLICITATION/PEDDLING PERMIT APPLICATION

(Please print or type)

Page 2 of 3

PLEASE DESCRIBE THE NATURE OF ANY GOODS, WARES, DEVICES, ARTICLES, SUBSCRIPTIONS, CONTRIBUTIONS, CONTRACTS, OR SERVICES TO BE OFFERED FOR SALE OR PROVIDED OR FOR WHICH YOU WISH TO SOLICIT WITHIN THE VILLAGE OF BALLSTON SPA:

FIBER OPTIC INTERNET SERVICE
FOR HOUSEHOLDS

PLEASE DESCRIBE THE METHOD OF DISTRIBUTION: DOOR TO DOOR
SALES

PLEASE LIST THE PLACE OR PLACES WITHIN THE VILLAGE OF BALLSTON SPA WHERE YOU PROPOSE TO ENGAGE IN CANVASSING, SOLICITING AND/OR PEDDLING AND THE LENGTH OF TIME YOU PROPOSE TO DO SO.

HOUSEHOLDS IN SLC FIBER
SERVICE AREA

PLEASE LIST THE PLACE OR PLACES, WITHIN OR WITHOUT THE VILLAGE OF BALLSTON SPA WHERE YOU, WITHIN TWO (2) YEARS PRECEDING THE DATE OF THIS APPLICATION, DID CONDUCT CANVASSING, SOLICITING AND/OR PEDDLING:

PLEASE WRITE A BRIEF STATEMENT OF THE NATURE AND CHARACTER OF ANY PUBLIC ADVERTISING TO BE DONE IN CONJUNCTION WITH THE PROPOSED CANVASSING, SOLICITING AND/OR PEDDLING:

FACEBOOK POST ALERTING
RESIDENTS OF BALLSTON SPA
WE WILL BE IN THE AREA

PLEASE LIST ALL EMPLOYEES, AGENTS, HELPERS, OR REPRESENTATIVES TO BE ENGAGED BY YOU IN THE PROPOSED CANVASSING, SOLICITING AND/OR PEDDLING:

ANTHONY LENT, SLC FIBER
248 974-5428

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR CRIME OF MORAL TURPITUDE? NO
IF YOUR RESPONSE IS YES, STATE THE CRIME(S) FOR WHICH YOU WERE CONVICTED, DATE(S) OF CONVICTION AND THE LOCATION OF SUCH CONVICTION(S).

COMMERCIAL SOLICITATION/PEDDLING PERMIT APPLICATION

(Please print or type)

Page 3 of 3

HAVE YOU OR THE BUSINESS OR ORGANIZATION FOR WHICH YOU WILL BE PEDDLING OR SOLICITING EVER HAD A PEDDLING OR SOLICITING PERMIT OR LICENSE SUSPENDED OR REVOKED BY ANY STATE OR LOCAL GOVERNMENT? NO IF YOUR RESPONSE IS YES, STATE THE DATE(S) AND LOCATION(S) OF SUCH SUSPENSION(S) OR REVOCATION(S):

WILL THE APPLICANT DEMAND, ACCEPT OR RECEIVE PAYMENT OF DEPOSIT MONEY IN ADVANCE OF FINAL DELIVERY? YES X NO IF YES, WILL THE ADVANCED PAYMENTS BE IN EXCESS OF \$10,000? YES NO X PRIOR TO THE ISSUANCE OF THE LICENSE A BOND TO THE VILLAGE WILL BE REQUIRED.

PLEASE ATTACH THE FOLLOWING TO THIS APPLICATION:

A CERTIFICATE FROM THE SEALER OF WEIGHTS AND MEASURES CERTIFYING THAT ALL WEIGHING AND MEASURING DEVICES TO BE USED BY THE APPLICANT HAS BEEN EXAMINED AND APPROVED.

A CERTIFICATE OF INSURANCE FROM A COMPANY LICENSED TO DO BUSINESS IN THE STATE OF NEW YORK CERTIFYING THAT THE VILLAGE OF BALLSTON SPA IS A NAMED INSURED ON A POLICY OF INSURANCE IN THE AMOUNT OF ONE MILLION DOLLARS (\$1,000,000) FOR ANY CLAIMS ARISING OUT OF THE APPLICANTS ACTIONS OR ACTIVITIES PURSUANT TO THE LICENSE.

I Tyler Glanda (applicant's printed name) being sworn upon oath depose and state that I have read the foregoing application, understand its contents and that all of the information provided in this application is true and correct. I have reviewed and understand the appropriate village ordinances relating to the solicitation to be conducted by me. I further authorize the Village of Ballston Spa or its agents to obtain, prepare, use or furnish information concerning all matters set forth in this application, including but not limited to my current and former employment, criminal background, general reputation and other relevant information and I hereby release the Village of Ballston Spa, its officers, agents and employees from any liability of whatever kind and nature arising out of their receipt or use of such information.

Date: 2/27/26

Applicant signature: [Handwritten Signature]

Subscribed and sworn to before me this 27th day of February, 2026.

Wendy S. Ewald
Notary Public

WENDY S EWALD
NOTARY PUBLIC-STATE OF NEW YORK
No. 01EW6189570
Residence in Essex County

FOR OFFICE USE ONLY Expires June 30, 2028

Building Inspector
APP ___ REJ ___ DATE ___
Police Department
APP ___ REJ ___ DATE ___
Village Board Trustees
APP ___ REJ ___ DATE ___
Permit Number ___ Issued by ___ Number of Days ___ Fee ___



VILLAGE OF BALLSTON SPA, NEW YORK
PARADES AND PROCESSIONS PERMIT FORM

Applicants must submit all required documents to the Village Clerk not less than fifteen (15) business days before the date on which the parade or procession is proposed to occur. Applicants must pay application fee at the time of submission. Please refer to Village Code § 149 for information on necessary permit documents, submission deadlines, and fee payments.

Required Documents:

- Complete Permit Form
- Safety Plan
- Fee Payment
- Float, Motorized Vehicle, or Other Transportation Affidavit (if necessary, see Question 9)

Other Documents (see Village Code § 149 for more information):

- Proposed Route Map
- New York State Department of Health (NYS DOH) Permit
- DOH Permit Waiver Letter
- Federal Aviation Administration (FAA) Authorization Permit
- Additional Affidavits/Letters

(Please print or type your answers so that we are able to read them correctly.)

1. Name of Parade or Procession: It's neither a parade nor a procession. The application is for a Peaceful Public Assembly in Support of Democracy.
2. Brief Description of Parade or Procession: This is neither a parade nor a procession. It is a visibility event that will take place on the sidewalks.

3. Name of Applicant(s)/Name of Organization:

- a. If Applicant is an organization, provide name of contact person(s):

Kim Andersen

If there will be a different day-of onsite contact person from Answer 2.a., please provide name of onsite contact person:

N/A

4. Address of Applicant(s): 1403 West High St. Ballston Spa, NY 12020

5. Telephone:

- a. Applicant(s): 518-884-4652

b. Main Contact: same

- a. Preferred Time: Start Time: 10 AM / PM End Time: 12 AM / PM
- b. Alternative Time: Start Time: n/a AM / PM End Time: n/a AM / PM

11. Floats, Motorized Vehicles, or Other Transportation:

- a. Will there be any floats, motorized vehicles, or other transportation included in the parade or procession? Yes No – There is no parade.
 - i. If “Yes,” reference Village Code § 149-9(C).
- b. Approximate Number of Floats, Motorized Vehicles, or Other Transportation: N/A
 - i. Floats:
 - 1. Type?
 - ii. Motorized Vehicles:
 - 1. Type?
 - iii. Other:
 - 1. Type?

12. Electricity:

- a. Will the parade or procession require electricity? Yes N/A
 - i. If “Yes,” describe the electrical connection and source:

- b. Has a certified Electrical Inspector inspected the connections and source to ensure compliance with the National Electrical Code? Yes N/A

13. Animals:

- a. Will the parade or procession include any animals? Yes N/A
- b. If “Yes,” identify the type and approximate number:

14. Flyovers:

- a. Will the parade or procession include any flyovers or aircraft trailing banners?
 Yes N/A
 - i. If “Yes,” please reference Village Code § 149-5(A)(1) for required documents.

15. Firearms:

- a. Will firearms (real or replicas) be used or carried—whether for ceremonial use or not—during the parade or procession? Yes No
- b. Have you coordinated the use or carrying of firearms (real or replicas) with the Village of Ballston Spa Police Department? Yes N/A
- c. If Answers 12.a. or 12.b. are “Yes,” reference Village Code § 149-5(A)(2).

16. Fee Waiver:

- a. Are you requesting a fee waiver? Yes N/A
i. If "Yes," reference Village Code § 149-7(B) for supplemental documents.

17. Prior Occurrence:

- a. Has this parade or procession occurred before in the Village? Yes No
b. If "Yes," provide most recent occurrence: August 30, 2025

18. Additional Information:

See attached safety plan.

ANTI-DISCRIMINATION AND EQUAL OPPORUTNITY OBLIGATIONS

In accordance with village, county, state, and federal laws, the sponsoring organization or applicant will not discriminate against any person(s) during the preparation for, execution of, or participation in the parade or procession because of actual or perceived: age, creed, color, disability, ethnicity, familial status, gender, height, immigration or citizenship status, marital status, national origin, race, religion, sexual orientation, or socio-economic status.

CERTIFICATION AND OTHER AGREEMENTS

INDIVIDUAL APPLICANT

I, Kim Andersen, certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I have read, understand, and agree to abide by the rules and regulations governing parades or processions under the Village of Ballston Spa Code and agree to comply with all permit conditions and with all other requirements, conditions, rules, regulations, and laws of the village, county, state, and federal governments, and any other applicable entity that may administer or oversee such parade or procession or the conduct of such parade or procession. I further certify that I agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the parade or procession to the Village of Ballston Spa.

I agree to indemnify and save harmless the Village, including, but not limited to, its agents and employees, from and against all claims, damages, losses, and expenses incurred from, arising out of, or resulting from the parade or procession and sustained by any person or persons, provided that any such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the criminal, tortious, or negligent act or omission of myself or my organization and its employees or agents.

ORGANIZATION APPLICANT

My organization has given me, _____, permission to represent them in this application. I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I have read, understand, and agree to abide by the rules and regulations governing parades or processions under the Village of Ballston Spa Code and agree to comply with all permit conditions and with all other requirements, conditions, rules, regulations, and laws of the village, county, state, and federal governments, and any other applicable entity that may administer or oversee such parade or procession or the conduct of such parade or procession. I further certify that I, on behalf of said organization, am authorized to commit that organization and, therefore, agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the parade or procession to the Village of Ballston Spa.

My organization agrees to indemnify and save harmless the Village, including, but not limited to, its agents and employees, from and against all claims, damages, losses, and expenses incurred from, arising out of, or resulting from the parade or procession and sustained by any person or persons, provided that any such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the criminal, tortious, or negligent act or omission of myself or my organization and its employees or agents.

THIS APPLICATION, AS WELL AS THE ISSUANCE OR USE OF ANY PARADE OR PROCESSION PERMIT, IS SUBJECT TO SECTION 149 OF THE VILLAGE OF BALLSTON SPA CODE.

Signature: Kim Andersen Date: 02/22/2026

Print Name: Kim Andersen

Title (if authorized representative for organization): _____

(End of application)

FOR INTERNAL USE ONLY

Date Application Received With All Required Documents:

Required Documents: (Check All Received)

- Complete Permit Form
- Safety Plan
- Fee Payment
- Float, Motorized Vehicle, or Other Transportation Affidavit (if necessary)

Other Documents:

- Proposed Route Map
- NYS DOH Permit
- DOH Permit Waiver Letter
- FAA Authorization Permit
- Fee Waiver Affidavit/Letter

1. Comments:

2. Confirmed Parade or Procession Date & Time:

3. Confirmed Parade Route:

4. Permit

Conditions:

Village

Clerk

Signature:

Date:

Print

Name:

Safety Plan
Peaceful Public Assembly,
March 28, 2026, 10 am-12 pm

Today's date: 2/22/26

Logistics

- Event Type: Visibility
- Purpose: Peaceful public assembly supporting democracy
- Location: Corner of Milton Avenue and Front Street sidewalk extending north and south on Milton Ave's sidewalks as far as needed to leave pedestrian walkways
- Date: March 28, 2026
- Time: 10 am-12 pm
- Public parking areas will be provided in advance of the event

Safety Marshalls and De-escalation Monitors

Plan for at least 5 of each

- Identifiable by reflective vests or identifying feature
- Identifiable by having a pool noodle
- Stationed at the corners of Front St. and Milton Ave. and on the sidewalks at the furthest points north, south, and throughout the crowd as needed

- Meet prior to the event to review safety plan
- Greet and orient participants as needed
- Remind participants to stay on sidewalks and avoid blocking driveways, business' entrances, and crosswalks
- Remind participants to not engage with agitators
- Coordinate with the local police
- Call for help in case of emergencies.
- Maintain communication with the lead organizer or designated point person.

Participant Guidance

- Follow local ordinances which have been shared in social media posts and sites, email, and on a handout
- Prepare for weather
- Stay on the sidewalks
- Allow space to enter and exit businesses and driveways
- Clean up after the event
- Support the downtown businesses before, during, and after the event.

Law Enforcement

- Notify the local police
- Lead monitor will be available via cell phone

My organization has given me, _____, permission to represent them in this application. I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief. I have read, understand, and agree to abide by the rules and regulations governing parades or processions under the Village of Ballston Spa Code and agree to comply with all permit conditions and with all other requirements, conditions, rules, regulations, and laws of the village, county, state, and federal governments, and any other applicable entity that may administer or oversee such parade or procession or the conduct of such parade or procession. I further certify that I, on behalf of said organization, am authorized to commit that organization and, therefore, agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the parade or procession to the Village of Ballston Spa.

My organization agrees to indemnify and save harmless the Village, including, but not limited to, its agents and employees, from and against all claims, damages, losses, and expenses incurred from, arising out of, or resulting from the parade or procession and sustained by any person or persons, provided that any such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of property caused by the criminal, tortious, or negligent act or omission of myself or my organization and its employees or agents.

THIS APPLICATION, AS WELL AS THE ISSUANCE OR USE OF ANY PARADE OR PROCESSION PERMIT, IS SUBJECT TO SECTION 149 OF THE VILLAGE OF BALLSTON SPA CODE.

Signature: _____ Date: 02/22/2026

Print Name: Kim Andersen

Title (if authorized representative for organization): _____

(End of application)

Eagle - Matt Lee Fire Co.#1
Est. 1816

March 4th, 2026.

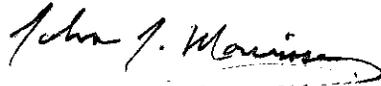
The Board of Trustees
Village of Ballston Spa
66 Front Street
Ballston Spa NY 12020

Trustees:

At the March 2026 regular meeting of the Eagle - Matt Lee Fire Co.#1, the following individual was voted in as an active member:

Steven LaTulip who resides at 86 Front Street, Ballston Spa.
Thank you for your attention.

Sincerely,



John Morrissey

Michael J. Morrissey
20 Chester Street
Ballston Spa, New York 12020

To: Mayor Rossi

March 3, 2026

Village Board of Trustees

At this time, I would like to officially notify you of my retirement from employment with the Village of Ballston Spa.

Let me just say it has been an enjoyable and rewarding experience these past, close to thirty years working for the Village. I cannot thank or mention all the people along the way that assisted me throughout the years with my journey, beginning with working for the Police Department and then later transferring to the Department of Public Works and serving 12 years as Village Justice. The friendships I have made will stay with me for life. I look forward to retirement and slowing down a bit, however I still look forward to helping the Village in any way I can. I still plan to maintain my active membership in the Fire Department and continue my 44 plus years there.

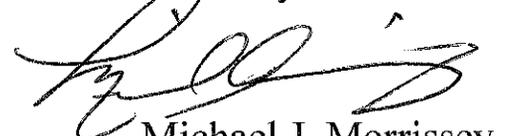
My official last day of employment will be March 27, 2026. Further, I have been advised by NYSLRS that I must sever all public employment at that time therefore I must also resign my position as an Alternate on the Planning Board effective March 27, 2026.

Thank You

VILLAGE OF
BALLSTON SPA, NY
2026 MAR -4 P 12:40

REC'D

Sincerely



Michael J. Morrissey

-Confidentiality Policy

Our confidentiality clause that is included in our agreement with our linguists is below:

This Agreement and all communications between the Parties hereto and all information and other material supplied to or received by a Party from the other Party which is either marked "confidential" or is identified by the disclosing party at the time such information or material is supplied as information or material intended to be treated as confidential or sensitive information, and any information concerning the business transactions, financial arrangements or affairs of a party hereto coming to the knowledge of the recipient ("Confidential Information"), shall be kept confidential by the recipient unless or until compelled to disclose by judicial or administrative procedures, by other requirements of applicable law, or the recipient can reasonably demonstrate that it is or part of it is in the public domain, whereupon, to the extent that it is in the public domain, this obligation shall cease. For clarification purposes all Customer information provided by either Party shall be treated as Confidential Information.

Nondisclosure - Except as required in connection with his/her duties, or except as specifically permitted in writing by other Party, neither Party shall, directly or indirectly, use, disseminate, disclose, lecture upon, patent or publish, or authorize anyone else to use, disseminate, disclose, lecture upon, patent or publish any Confidential Information, whether acquired or developed by such Party during the terms of this Agreement or whether obtained by such Party directly or indirectly from the other Party or its agents.

-References and list of municipal clients

References

NYS Department of Health	Wilma Alvarado Little	Wilma.Alvarado-Little@health.ny.gov
OMH - Sagamore Children's Psychiatric	Melissa Lehr-Perez	Melissa.Lehr-Perez@omh.ny.gov
NY Office of the Medicaid Inspector General	Geoffrey Orokos	Geoffrey.Orokos@omig.ny.gov

List of Clients

Below is a list of some of our Over the Phone Interpretation clients. Please be advised that this list is not fully comprehensive, as there are confidentiality terms in place for some agencies or customers.

Office of Children & Family Services
Office of Mental Health Buffalo PC
Department of Labor
Regional Transit System
Dormitory Authority of the State of New York

Office of the Medicaid Inspector General
Workers Compensation Board
NYS School for the Blind - Region 3
State Liquor Authority
Office of Mental Health Sagamoor Childrens PC
NYS Education Department Access VR Albany District Office
Office of Mental Health Hutchings PC
Office of Children & Family Services
Sullivan County Emergency Control E911
Office of Mental Health Buffalo PC
Office of Mental Health Rockland Childrens Psychiatric Center

-Type of training and language skill assessment conducted with staff

The linguists that we utilize understand the interpretation process and have been effectively assessed on their interpreting skills. An application form, resume, cover letter, and references are required to be eligible for onboarding. Once an application is submitted, the documents are reviewed to determine whether the linguist is eligible to begin the onboarding process.

For spoken language interpreting, we require native fluency in two or more languages, including English. Prior to becoming qualified for more specialized assignments in subject areas such as medical, legal, or technical subject matters, linguists must demonstrate education background and job training, credentials, or other documentation to express their capabilities.

Additional requirements include:

- Certification as an approved court interpreter (in various states when legislatively mandated)
- Interpreter training, certification and or licensing with proof of credentials
- Knowledge and comfort with culturally sensitive cues
- Ability to maintain confidentiality requirements
- Sufficient self-awareness as to not impose his or her own thoughts on a party
- Willingness to treat all parties with respect regardless of gender, race, nationality, marital status, political beliefs, religion, and social class
- Professionalism and understanding of professional boundaries
- Understanding of the role of an interpreter

The majority of our linguists are freelance interpreters who work directly with agencies to continually hone their skills throughout the year. We strive to fill assignments with the closest available qualifying linguists.

Geneva Worldwide conducts a background check, and a check against The National Sex Offender registry. Interpreters must pass all background check requirements in order to be eligible for onboarding.

-Experience with interpreting for law enforcement, EMTs, and Social Services

As a provider that has worked with dozens of agencies throughout New York state, we are very well versed in a variety of subject matter for language access. Our clientele ranges from legal to medical to a range of social services. As we have been a top provider of language services across a variety of NYS agencies, we have not only built an incredible network of experienced interpreters, but also expanded our depth of knowledge for all subject matter.

-The availability and description of any app to facilitate communication between people in the field and the vendor

For over the phone interpretation, a phone number is provided to access our pool of qualified interpreters, which does not require an app. It simply requires cell phone service, which alleviates the issue of internet is not available.

-Is video available and is recording available via the app?

Geneva provides remote interpreting through Over the Phone Interpreting (OPI) or telephonic interpreting, and Video Remote Interpreting (VRI). Both methods can be accessed via computer (laptop, desktop) or mobile device (phone, tablet). VRI does require a camera with whatever device is being used.

Over the Phone Interpretation - With respect to the initial incoming call, Geneva Worldwide offers either IVR (Interactive Voice Recognition) or LO (Live Operator). Typically, we set up most clients with IVR but you always have the option to speak to an operator. With IVR, you will be connected to the voice recognition system within minutes. You will be asked for an access code which will be provided to you (with the account setup) and then you will be asked for the language needed. Your account can also be set up to collect any data that is pertinent to you (i.e. caller name, location, department) for administrative purposes.

Please note, under the OGS contract, VRI is a separate service and requires its own RFQ.



ATTACHMENT #11 REQUEST FOR QUOTE
Language Services

Instructions for Authorized Users

Please save this PDF document to your computer and fill out using Adobe Reader.

Authorized Users (AUs) **must** use the Request for Quote (RFQ) form to obtain On-Demand Personnel under Language Services Award #23253 and must send the RFQ to all Contractors in the applicable Title and Region. Please be sure to include all necessary information related to the title you are requesting within the RFQ. **For background checks, the Authorized User (if applicable) should inform the Contractor at this time if one must be performed.** Attach additional sheets, with more detailed information, as necessary. All documentation with regard to this RFQ should be kept for the Procurement Record.

Quotation Issue Date 11/14/25	Closing Date for Questions 11/24/25	Date for Responses to Questions 12/5/25	Quotation Closing Date 12/19/25
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Work required to be done within the U.S.: Yes No

MWBE Goals: Yes No → Goals %:

SDVOB Goals: Yes No → Goals %:

Bid remains valid for: 60 Days 120 Days 180 Days

Work on NYS Holiday Required: Yes No

Please check the type of service needed. If more than one service is needed, please complete a separate form for each service required.

Translation and Interpretation Services

- *Over the Phone Interpreters (non-regional)
- *Written Translation (non-regional)
- In-Person American Sign Language Interpreters
- In-Person Consecutive Interpreters
- In-Person Simultaneous Interpreters
- Video Remote Interpreters (non-regional)

Ancillary Services

- Closed Captioning Services (non-regional)
- Subtitling Services (non-regional)
- Desktop Publishing Services (non-regional)

Region Select Region	Duration Two Years
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List Location(s) by County for Services Requested (if applicable)

NA (non-regional)

Must be completed by Authorized User

Please forward all questions, resumes and quotes to:

Authorized User Contact Name OGS Buy Desk-Daniel Laureano	Authorized User Email Address ogs.sm.ogsbuydesk@ogs.ny.gov	Authorized User Phone # 518-457-4272
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Contractor's bid response should be entered on Page 3.

Additional Skill Level, Experience or Other Requirements

Authorized User should include as much information as possible, such as additional skill level, experience, qualifications or other requirements, terms or conditions. Attach additional sheets, as necessary. The following should be included in order to fully explain the AUs needs:

- Job description
- Basis for award, such as low price or best value (interview/past performance) or a combination of both.

Job Description:

The vendor will provide over-the-phone language interpretation services

To be used by first responders (police, fire), potentially in emergency or public safety situations, and other village personnel for routine village business.

Minimum requirements:

On-demand service (not by appointment)

Availability 24/7, 365 days/year. Will be used sporadically, but could be any time of day or night.

Top need will be Spanish language.

Background check not needed as all work will be over the phone.

Please provide:

- Regular, after-hours, and holiday rates.
- Confidentiality Policy
- References and list of municipal clients
- Type of training and language skill assessment conducted with staff
- Experience with interpreting for law enforcement, EMTs, and Social Services
- The availability and description of any app to facilitate communication between people in the field and the vendor
Is video available and is recording available via the app?

Basis for award is best value.



ATTACHMENT #11 REQUEST FOR QUOTE
Language Services

Instructions for Authorized Users

Please save this PDF document to your computer and fill out using Adobe Reader.

Authorized Users (AUs) **must** use the Request for Quote (RFQ) form to obtain On-Demand Personnel under Language Services Award #23253 and must send the RFQ to all Contractors in the applicable Title and Region. Please be sure to include all necessary information related to the title you are requesting within the RFQ. **For background checks, the Authorized User (if applicable) should inform the Contractor at this time if one must be performed.** Attach additional sheets, with more detailed information, as necessary. All documentation with regard to this RFQ should be kept for the Procurement Record.

Quotation Issue Date 11/14/25	Closing Date for Questions 11/24/25	Date for Responses to Questions 12/5/25	Quotation Closing Date 12/19/25
---	---	---	---

- Work required to be done within the U.S.: Yes No
- MWBE Goals: Yes No → Goals %:
- SDVOB Goals: Yes No → Goals %:
- Bid remains valid for: 60 Days 120 Days 180 Days
- Work on NYS Holiday Required: Yes No

Please check the type of service needed. If more than one service is needed, please complete a separate form for each service required.

Translation and Interpretation Services

- *Over the Phone Interpreters (non-regional) In-Person Consecutive Interpreters
- *Written Translation (non-regional) In-Person Simultaneous Interpreters
- In-Person American Sign Language Interpreters Video Remote Interpreters (non-regional)

Ancillary Services

- Closed Captioning Services (non-regional)
- Subtitling Services (non-regional)
- Desktop Publishing Services (non-regional)

Region Select Region	Duration Two Years
--------------------------------	------------------------------

List Location(s) by County for Services Requested (if applicable)

NA (non-regional)

Must be completed by Authorized User

Please forward all questions, resumes and quotes to:

Authorized User Contact Name OGS Buy Desk-Daniel Laureano	Authorized User Email Address ogs.sm.ogsbuydesk@ogs.ny.gov	Authorized User Phone # 518-457-4272
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Additional Skill Level, Experience or Other Requirements

Authorized User should include as much information as possible, such as additional skill level, experience, qualifications or other requirements, terms or conditions. Attach additional sheets, as necessary. The following should be included in order to fully explain the AUs needs:

- Job description
- Basis for award, such as low price or best value (interview/past performance) or a combination of both.

Job Description:

The vendor will provide over-the-phone language interpretation services

To be used by first responders (police, fire), potentially in emergency or public safety situations, and other village personnel for routine village business.

Minimum requirements:

On-demand service (not by appointment)

Availability 24/7, 365 days/year. Will be used sporadically, but could be any time of day or night.

Top need will be Spanish language.

Background check not needed as all work will be over the phone.

Please provide:

-Regular, after-hours, and holiday rates.

-Confidentiality Policy

-References and list of municipal clients

-Type of training and language skill assessment conducted with staff

-Experience with interpreting for law enforcement, EMTs, and Social Services

-The availability and description of any app to facilitate communication between people in the field and the vendor
Is video available and is recording available via the app?

Basis for award is best value.

People Inc.

People Inc. offers American Sign Language interpretation services through our program Deaf Access Services (DAS), a provider of interpreting services since 1984. People Inc. and DAS follow protocols that adhere to the standards outlined by the Registry of Interpreters for the Deaf (RID) and the National Association of the Deaf (NAD) for recruiting and screening sign language interpreters. These protocols are based on the ethical Code of Conduct for interpreters, which upholds high standards of professionalism and ethical conduct for interpreters, utilizing both the Deaf perspective and the interpreter perspective.

In 2018, our services expanded to include Video Remote Interpreting (VRI) while also transitioning to a new, HIPAA compliant interpreting platform that incorporates the ability to schedule all services and access VRI through one streamlined online location.

Our experience encompasses a wide variety of setting and environments including, but not limited to medical, mental health, theatre, employment, legal, education, and business. We offer an extensive roster of interpreters to support and satisfy our onsite and remote interpreting requests.

Below is information regarding the minimum interpreter requirements for our video remote interpreting:

- ◆ 3 years of demonstrated interpreting experience,
- ◆ Signed Code of Conduct,
- ◆ Proof of language proficiency in all working languages with equivalent ILR Advanced Middle OR CEFR C1 or 85% or higher for percentage-based tests (Note: *For Rare languages, evaluate qualifications on a case-by-case basis)

Specialized Interpreter Requirements, in addition to minimum requirements:

Medical Specialization:

- ◆ Annual proof of HIPAA-compliance training (example here)
- ◆ Proof of Medical Terminology training in addition to the 40-hour basic medical interpreter training
- ◆ 3+ years of experience in medical interpreting
- ◆ Medically specialized interpreters must also be familiar with and adhere to the appropriate code of ethics and standards of practice for the geographic region where the interpreting session takes place.
- ◆ United States: NCIHC Code of Ethics and NCIHC Standards of Practice

American Sign Language Interpreters must possess:

- ◆ National certification through the Registry of Interpreters for the Deaf (RID) or be Certified deaf interpreters (CDI).
- ◆ All US nationally certified interpreters must meet all the requirements to maintain certification.
- ◆ As certified interpreters, each interpreter adheres to the RID Code of Professional Conduct.
- ◆ Also accept the BEI (Board for Evaluation of Interpreters) certification for US-based sign language interpreters.

- ◆ Valid sign language interpreter license where required.

Sign language specialized interpreters must also be familiar with and adhere to the appropriate code of ethics and standards of practice for the geographic region where the interpreting session takes place.

- ◆ United States: NAD-RID Code of Professional Conduct

Minimum Interpreter Requirements

- 3 years of demonstrated interpreting experience
- Signed Code of Conduct
- Proof of language proficiency in all working languages with equivalent ILR Advanced Middle OR CEFR C1 or 85% or higher for percentage-based tests (Note: *For Rare languages, evaluate qualifications on a case-by-case basis)

Specialized Interpreter Requirements in addition to Minimum Requirements

Interpreters with the **Medical Specialization** must possess:

- Annual proof of HIPAA-compliance training (example [here](#))
- Proof of Medical Terminology training in addition to the 40-hour basic medical interpreter training
- 3+ years of experience in medical interpreting

Medically specialized interpreters must also be familiar with and adhere to the appropriate code of ethics and standards of practice for the geographic region where the interpreting session takes place.

- United States: [NCIHC Code of Ethics](#) and [NCIHC Standards of Practice](#)

BPIN Interpreters with **Legal Specialization (US-only)** must possess:

- Proof of Legal Terminology Training (coursework must include the following: Ethics of Legal Interpreting, Legal interpreting terminology in English and the target language, The United States legal system, Standards and Procedures for Court Interpreters, Analysis of the legal environment and legal issues)
- 3+ years of experience in legal interpretation

For legal encounters, legally specialized interpreters must also be familiar with and adhere to the legal code of ethics and standards of practice for the United States. (This supersedes the general ethical principles):

- United States: [The NAJIT Code of Ethics](#) and [NCSC Model Guide for Interpreter Code of Ethics](#)

In addition to meeting the **Legal Specialization** requirements, Interpreters with **Court Specialization (US only)**, must possess:

- Proof of prior experience interpreting in a courtroom or relevant court interpreter certification

For court interpreting, court-specialized interpreters must also be familiar with and adhere to the legal code of ethics and standards of practice for the United States. (This supersedes the BPIN general ethical principles):

- United States: [The NAJIT Code of Ethics](#) and [NCSC Model Guide for Interpreter Code of Ethics](#)

Interpreters with **Remote Simultaneous Specialization** must possess:

- 2 years of experience with simultaneous interpreting
- Review and approval of individual interpreter portfolio
- Proof of passing the Events system check
- Events Platform Training Certificate
- Recommended: Proof of training courses in simultaneous interpreting

RSI specialized interpreters must also be familiar with and adhere to the code of ethics for medical or legal/court specializations and all relevant best practices for simultaneous sessions.

Interpreters with **Conference Remote Simultaneous Specialization** must possess:

- 5 years of experience with simultaneous interpretation
- Proof of passing the Events system check
- Events Platform Training Certificate
- Recommended: membership in conference interpreting professional association (where available)
- Recommended: postgraduate or certificate-level education in professional conference interpretation

Conference RSI specialized interpreters must also be familiar with and adhere to the AICC Code of Professional Ethics*¹

BPIN American Sign Language Interpreters must possess:

- National certification through the Registry of Interpreters for the Deaf (RID) or be Certified deaf interpreters (CDI).
- All US nationally certified interpreters must meet all the requirements to maintain certification and should certification lapse, Boostlingo must be informed.
- As certified interpreters, each interpreter adheres to the RID Code of Professional Conduct.
- Also accept the BEI (Board for Evaluation of Interpreters) certification for US-based sign language interpreters.
- Valid sign language interpreter license where required.

Sign language specialized interpreters must also be familiar with and adhere to the appropriate code of ethics and standards of practice for the geographic region where the interpreting session takes place.

- United States: NAD-RID Code of Professional Conduct

<i>Language</i>	<i>OPI</i>	<i>VRI</i>
<i>Acehnese</i>	On Demand 24/7	VRI Not Supported
<i>Acehnese</i>	On Demand 24/7	VRI Not Supported
<i>Achi (Rabinal, Calbulco)</i>	Preschedule Recommended	VRI Not Supported
<i>Acoli</i>	On-Demand 24/7	VRI Not Supported
<i>Aderi</i>	Preschedule Recommended	VRI Not Supported
<i>African Creole (Krahn)</i>	Preschedule Recommended	VRI Not Supported
<i>Afrikaans</i>	Preschedule Recommended	VRI Not Supported
<i>Aguateco</i>	Preschedule Recommended	VRI Not Supported
<i>Akan</i>	On-Demand 24/7	VRI Not Supported
<i>Akateko</i>	Preschedule Recommended	VRI Not Supported
<i>Albanian</i>	On-Demand 24/7	Preschedule Recommended
<i>Algerian</i>	Preschedule Recommended	VRI Not Supported
<i>American Sign Language</i>	N/A	On-Demand 24/7
<i>Amharic</i>	On-Demand 24/7	VRI Not Supported
<i>Anuak</i>	Preschedule Recommended	VRI Not Supported
<i>Arabic</i>	On-Demand 24/7	On-Demand (Business Hours)
<i>Arakanese</i>	Preschedule Recommended	VRI Not Supported
<i>Aramaic</i>	Preschedule Recommended	VRI Not Supported
<i>Armenian</i>	Preschedule Recommended	VRI Not Supported
<i>Asante</i>	Preschedule Recommended	VRI Not Supported
<i>Ashanti</i>	On-Demand 24/7	VRI Not Supported
<i>Assamese</i>	Preschedule Recommended	VRI Not Supported
<i>Assyrian</i>	Preschedule Recommended	VRI Not Supported
<i>Azerbaijani</i>	On-Demand 24/7	VRI Not Supported
<i>Azeri (Cyrillic)</i>	Preschedule Recommended	VRI Not Supported
<i>Azeri (Latin)</i>	Preschedule Recommended	VRI Not Supported
<i>Azeri (Turkish)</i>	Preschedule Recommended	VRI Not Supported
<i>Badini</i>	On-Demand 24/7	VRI Not Supported
<i>Bahasa (Malaysian)</i>	Preschedule Recommended	VRI Not Supported
<i>Bajuni</i>	Preschedule Recommended	VRI Not Supported
<i>Balochi</i>	Preschedule Recommended	VRI Not Supported
<i>Bamanankan</i>	Preschedule Recommended	VRI Not Supported
<i>Bambara</i>	Preschedule Recommended	VRI Not Supported
<i>Basa Sunda</i>	On-Demand 24/7	VRI Not Supported
<i>Bashkir</i>	Preschedule Recommended	VRI Not Supported
<i>Basque (Euskera)</i>	Preschedule Recommended	VRI Not Supported
<i>Bassa</i>	Preschedule Recommended	VRI Not Supported
<i>Belarusian</i>	Preschedule Recommended	VRI Not Supported
<i>Bengali</i>	On-Demand 24/7	VRI Not Supported

<i>Language</i>	<i>OPI</i>	<i>VRI</i>
<i>Berber</i>	Preschedule Recommended	VRI Not Supported
<i>Bosnian</i>	On-Demand 24/7	Preschedule Recommended
<i>Breton</i>	Preschedule Recommended	VRI Not Supported
<i>Bulgarian</i>	On-Demand 24/7	Preschedule Recommended
<i>Burmese</i>	On-Demand 24/7	On-Demand (Business Hours)
<i>Buryat</i>	Preschedule Recommended	VRI Not Supported
<i>Cambodian</i>	On-Demand 24/7	VRI Not Supported
<i>Cantonese (Chinese)</i>	On-Demand 24/7	On-Demand (Business Hours)
<i>Cape Verde Creole</i>	On-Demand 24/7	VRI Not Supported
<i>Carolinean</i>	Preschedule Recommended	VRI Not Supported
<i>Catalan</i>	Preschedule Recommended	VRI Not Supported
<i>Cebuano</i>	On-Demand 24/7	VRI Not Supported
<i>Chadian (Arabic)</i>	Preschedule Recommended	VRI Not Supported
<i>Chaldean</i>	On-Demand 24/7	VRI Not Supported
<i>Chamorro</i>	Preschedule Recommended	VRI Not Supported
<i>Chin (Lai)</i>	Preschedule Recommended	VRI Not Supported
<i>Chinese (Hokkien)</i>	Preschedule Recommended	VRI Not Supported
<i>Chinese Shanghainese</i>	On-Demand 24/7	VRI Not Supported
<i>Chinese Xiang</i>	Preschedule Recommended	VRI Not Supported
<i>Chinn</i>	Preschedule Recommended	VRI Not Supported
<i>Chiu-Chow</i>	On-Demand 24/7	VRI Not Supported
<i>Chuj</i>	Preschedule Recommended	VRI Not Supported
<i>Chuukese</i>	Preschedule Recommended	VRI Not Supported
<i>Corsican</i>	Preschedule Recommended	VRI Not Supported
<i>Cotocoli (Tem)</i>	Preschedule Recommended	VRI Not Supported
<i>Croatian</i>	On-Demand 24/7	Preschedule Recommended
<i>Czech</i>	On-Demand 24/7	VRI Not Supported
<i>Danish</i>	Preschedule Recommended	VRI Not Supported
<i>Dari</i>	On-Demand 24/7	VRI Not Supported
<i>Diola</i>	Preschedule Recommended	VRI Not Supported
<i>Dinka</i>	Preschedule Recommended	VRI Not Supported
<i>Divehi</i>	Preschedule Recommended	VRI Not Supported
<i>Dutch</i>	Preschedule Recommended	VRI Not Supported
<i>Dyula</i>	Preschedule Recommended	VRI Not Supported
<i>Edo</i>	Preschedule Recommended	VRI Not Supported
<i>Estonian</i>	Preschedule Recommended	VRI Not Supported
<i>Ethiopian</i>	Preschedule Recommended	VRI Not Supported
<i>Ewe</i>	Preschedule Recommended	VRI Not Supported
<i>Falam Chin</i>	On-Demand 24/7	VRI Not Supported

<i>Language</i>	<i>OPI</i>	<i>VRI</i>
<i>Fante</i>	Preschedule Recommended	VRI Not Supported
<i>Farsi</i>	On-Demand 24/7	Preschedule Recommended
<i>Filipino (Tagalog)</i>	On-Demand 24/7	VRI Not Supported
<i>Finnish</i>	Preschedule Recommended	VRI Not Supported
<i>Flemish</i>	Preschedule Recommended	VRI Not Supported
<i>French</i>	On-Demand 24/7	On-Demand (Business Hours)
<i>French Canadian</i>	On-Demand 24/7	Preschedule Recommended
<i>French Creole</i>	On-Demand 24/7	VRI Not Supported
<i>French-Albanian</i>	Preschedule Recommended	Preschedule Recommended
<i>French-Arabic</i>	Preschedule Recommended	Preschedule Recommended
<i>French-Italian</i>	Preschedule Recommended	Preschedule Recommended
<i>French-Spanish</i>	Preschedule Recommended	Preschedule Recommended
<i>Frisian</i>	Preschedule Recommended	VRI Not Supported
<i>Fukienese Chinese</i>	Preschedule Recommended	VRI Not Supported
<i>Fulani</i>	Preschedule Recommended	VRI Not Supported
<i>Fuqing</i>	On-Demand 24/7	VRI Not Supported
<i>Fuzhou</i>	Preschedule Recommended	VRI Not Supported
<i>Ga</i>	On-Demand 24/7	VRI Not Supported
<i>Galician</i>	Preschedule Recommended	VRI Not Supported
<i>Garre</i>	Preschedule Recommended	VRI Not Supported
<i>Georgian</i>	Preschedule Recommended	VRI Not Supported
<i>German</i>	On-Demand 24/7	VRI Not Supported
<i>Ghulfan (Arabic)</i>	Preschedule Recommended	VRI Not Supported
<i>Greek</i>	On-Demand 24/7	Preschedule Recommended
<i>Greenlandic</i>	Preschedule Recommended	VRI Not Supported
<i>Guarani</i>	Preschedule Recommended	VRI Not Supported
<i>Guere</i>	Preschedule Recommended	VRI Not Supported
<i>Guinea-Bissau Creole</i>	Preschedule Recommended	VRI Not Supported
<i>Gujarati</i>	Preschedule Recommended	Preschedule Recommended
<i>Hainanese</i>	Preschedule Recommended	VRI Not Supported
<i>Haitian Creole</i>	On-Demand 24/7	Preschedule Recommended
<i>Hakha Chin</i>	Preschedule Recommended	VRI Not Supported
<i>Hakka Chinese</i>	Preschedule Recommended	VRI Not Supported
<i>Hassaniya Arabic</i>	Preschedule Recommended	VRI Not Supported
<i>Hausa</i>	Preschedule Recommended	VRI Not Supported
<i>Hebrew</i>	Preschedule Recommended	VRI Not Supported
<i>Hindi</i>	On-Demand 24/7	Preschedule Recommended
<i>Hmong</i>	On-Demand 24/7	Preschedule Recommended
<i>Hunan</i>	On-Demand 24/7	VRI Not Supported

<i>Language</i>	<i>OPI</i>	<i>VRI</i>
<i>Hungarian</i>	On-Demand 24/7	VRI Not Supported
<i>Igbo</i>	Preschedule Recommended	VRI Not Supported
<i>Ilocano</i>	Preschedule Recommended	VRI Not Supported
<i>Ilonggo</i>	Preschedule Recommended	VRI Not Supported
<i>Indonesian</i>	On-Demand 24/7	VRI Not Supported
<i>Inuktitut</i>	Preschedule Recommended	VRI Not Supported
<i>Iranian Farsi</i>	On-Demand 24/7	VRI Not Supported
<i>Irish</i>	Preschedule Recommended	VRI Not Supported
<i>Isixhosa</i>	Preschedule Recommended	VRI Not Supported
<i>Isizulu</i>	Preschedule Recommended	VRI Not Supported
<i>Italian</i>	On-Demand 24/7	Preschedule Recommended
<i>Italian-Romanian</i>	Preschedule Recommended	Preschedule Recommended
<i>Jakaltek</i>	Preschedule Recommended	VRI Not Supported
<i>Japanese</i>	On-Demand 24/7	Preschedule Recommended
<i>Jawanese</i>	Preschedule Recommended	VRI Not Supported
<i>Jiangsu</i>	Preschedule Recommended	VRI Not Supported
<i>Jola-Fonyi</i>	On-Demand 24/7	VRI Not Supported
<i>Jordanian</i>	Preschedule Recommended	VRI Not Supported
<i>Kabiye</i>	On-Demand 24/7	VRI Not Supported
<i>Kachin</i>	Preschedule Recommended	VRI Not Supported
<i>Kannada</i>	Preschedule Recommended	VRI Not Supported
<i>Kaqchikel</i>	Preschedule Recommended	VRI Not Supported
<i>Karen</i>	On-Demand 24/7	Preschedule Recommended
<i>Karenni (Kayah)</i>	On-Demand 24/7	VRI Not Supported
<i>Karen Pow</i>	Preschedule Recommended	VRI Not Supported
<i>Kazakh</i>	Preschedule Recommended	VRI Not Supported
<i>Khmer (Cambodian)</i>	On-Demand 24/7	Preschedule Recommended
<i>Kibajuni</i>	On-Demand 24/7	VRI Not Supported
<i>K'iche</i>	Preschedule Recommended	VRI Not Supported
<i>Kikongo</i>	Preschedule Recommended	VRI Not Supported
<i>Kikuyu</i>	Preschedule Recommended	VRI Not Supported
<i>Kinkani</i>	Preschedule Recommended	VRI Not Supported
<i>Kinyamulenge</i>	On-Demand 24/7	VRI Not Supported
<i>Kinyarwanda</i>	On-Demand 24/7	Preschedule Recommended
<i>Kirundi</i>	On-Demand 24/7	Preschedule Recommended
<i>Kiswahili</i>	On-Demand 24/7	VRI Not Supported
<i>Kituba</i>	Preschedule Recommended	VRI Not Supported
<i>Korean</i>	On-Demand 24/7	On-Demand (Business Hours)
<i>Kosraean</i>	Preschedule Recommended	VRI Not Supported

<i>Language</i>	<i>OPI</i>	<i>VRI</i>
<i>Kotokoli</i>	Preschedule Recommended	VRI Not Supported
<i>Kpelle</i>	Preschedule Recommended	VRI Not Supported
<i>Krahn</i>	Preschedule Recommended	VRI Not Supported
<i>Krio</i>	Preschedule Recommended	VRI Not Supported
<i>Kunama</i>	Preschedule Recommended	VRI Not Supported
<i>Kurdish</i>	On-Demand 24/7	VRI Not Supported
<i>Kurdish (Bahdini)</i>	Preschedule Recommended	VRI Not Supported
<i>Kurdish (Kurman)</i>	Preschedule Recommended	VRI Not Supported
<i>Kurdish (Sorani)</i>	Preschedule Recommended	VRI Not Supported
<i>Kurmanji</i>	On-Demand 24/7	VRI Not Supported
<i>Laotian</i>	On-Demand 24/7	VRI Not Supported
<i>Latvian</i>	Preschedule Recommended	VRI Not Supported
<i>Lebanese (Arabic)</i>	Preschedule Recommended	VRI Not Supported
<i>Leta</i>	Preschedule Recommended	VRI Not Supported
<i>Lingala</i>	On-Demand 24/7	VRI Not Supported
<i>Lithuanian</i>	On-Demand 24/7	VRI Not Supported
<i>Loma (Liberian)</i>	Preschedule Recommended	VRI Not Supported
<i>Lower Sorbian</i>	Preschedule Recommended	VRI Not Supported
<i>Luganda</i>	On-Demand 24/7	VRI Not Supported
<i>Luo</i>	On-Demand 24/7	VRI Not Supported
<i>Luxembourgish</i>	Preschedule Recommended	VRI Not Supported
<i>Maay Maay</i>	On-Demand 24/7	VRI Not Supported
<i>Macedonian</i>	On-Demand 24/7	Preschedule Recommended
<i>Madi</i>	Preschedule Recommended	VRI Not Supported
<i>Malay</i>	Preschedule Recommended	VRI Not Supported
<i>Malayalam</i>	Preschedule Recommended	VRI Not Supported
<i>Malaysian</i>	On-Demand 24/7	VRI Not Supported
<i>Maldivian</i>	Preschedule Recommended	VRI Not Supported
<i>Malinke</i>	Preschedule Recommended	VRI Not Supported
<i>Maltese</i>	Preschedule Recommended	VRI Not Supported
<i>Mam</i>	Preschedule Recommended	VRI Not Supported
<i>Mandarin</i>	On-Demand 24/7	On-Demand (Business Hours)
<i>Mandingo</i>	Preschedule Recommended	VRI Not Supported
<i>Mandinka</i>	Preschedule Recommended	VRI Not Supported
<i>Maori</i>	Preschedule Recommended	VRI Not Supported
<i>Mapudungun</i>	Preschedule Recommended	VRI Not Supported
<i>Mara Chinn</i>	Preschedule Recommended	VRI Not Supported
<i>Marathi (Indian)</i>	Preschedule Recommended	VRI Not Supported
<i>Marshallese</i>	Preschedule Recommended	VRI Not Supported

<i>Language</i>	<i>OPI</i>	<i>VRI</i>
<i>Masalit</i>	Preschedule Recommended	VRI Not Supported
<i>Matu Chin</i>	Preschedule Recommended	VRI Not Supported
<i>Mbay</i>	Preschedule Recommended	VRI Not Supported
<i>Mende</i>	Preschedule Recommended	VRI Not Supported
<i>Micronesian Pohnpheian</i>	Preschedule Recommended	VRI Not Supported
<i>Mien</i>	On-Demand 24/7	VRI Not Supported
<i>Mina (Togolese)</i>	Preschedule Recommended	VRI Not Supported
<i>Mirpuri</i>	Preschedule Recommended	VRI Not Supported
<i>Mixteco Alto</i>	Preschedule Recommended	VRI Not Supported
<i>Mizo (Chinn)</i>	Preschedule Recommended	VRI Not Supported
<i>Mohawk</i>	Preschedule Recommended	VRI Not Supported
<i>Moldovian</i>	On-Demand 24/7	VRI Not Supported
<i>Mongolian</i>	On-Demand 24/7	VRI Not Supported
<i>Montenegrin</i>	Preschedule Recommended	VRI Not Supported
<i>Mushunguli</i>	Preschedule Recommended	VRI Not Supported
<i>Navajo</i>	Preschedule Recommended	VRI Not Supported
<i>Neapolitan</i>	On-Demand 24/7	VRI Not Supported
<i>Nepali</i>	On-Demand 24/7	On-Demand (Business Hours)
<i>Nigerian</i>	On-Demand 24/7	VRI Not Supported
<i>Ningbo</i>	Preschedule Recommended	VRI Not Supported
<i>Norwegian</i>	Preschedule Recommended	VRI Not Supported
<i>Nuer</i>	Preschedule Recommended	VRI Not Supported
<i>Occitan</i>	Preschedule Recommended	VRI Not Supported
<i>Oriya</i>	Preschedule Recommended	VRI Not Supported
<i>Oromifa</i>	Preschedule Recommended	VRI Not Supported
<i>Oromo</i>	On-Demand 24/7	VRI Not Supported
<i>Pahari</i>	On-Demand 24/7	VRI Not Supported
<i>Palau</i>	Preschedule Recommended	VRI Not Supported
<i>Pampango</i>	Preschedule Recommended	VRI Not Supported
<i>Pangasinan</i>	Preschedule Recommended	VRI Not Supported
<i>Papamianto</i>	Preschedule Recommended	VRI Not Supported
<i>Pashto</i>	On-Demand 24/7	Preschedule Recommended
<i>Patois (Jamaican)</i>	Preschedule Recommended	VRI Not Supported
<i>Persian</i>	On-Demand 24/7	VRI Not Supported
<i>Pidgin</i>	Preschedule Recommended	VRI Not Supported
<i>Pohnpheian</i>	Preschedule Recommended	VRI Not Supported
<i>Polish</i>	On-Demand 24/7	Preschedule Recommended
<i>Portuguese (Brazilian)</i>	On-Demand 24/7	Preschedule Recommended
<i>Portuguese (Continental)</i>	On-Demand 24/7	On-Demand (Business Hours)

<i>Language</i>	<i>OPI</i>	<i>VRI</i>
<i>Portuguese Creole</i>	Preschedule Recommended	VRI Not Supported
<i>Pulaar</i>	Preschedule Recommended	VRI Not Supported
<i>Punjabi</i>	On-Demand 24/7	Preschedule Recommended
<i>Q'anjob'al</i>	Preschedule Recommended	VRI Not Supported
<i>Qeqchi</i>	Preschedule Recommended	VRI Not Supported
<i>Quechua</i>	Preschedule Recommended	VRI Not Supported
<i>Quiche</i>	Preschedule Recommended	VRI Not Supported
<i>Rahkine</i>	Preschedule Recommended	VRI Not Supported
<i>Rohingya</i>	On-Demand 24/7	Preschedule Recommended
<i>Romanian</i>	On-Demand 24/7	VRI Not Supported
<i>Russian</i>	On-Demand 24/7	On-Demand (Business Hours)
<i>Sami (Inari)</i>	Preschedule Recommended	VRI Not Supported
<i>Sami (Lule)</i>	Preschedule Recommended	VRI Not Supported
<i>Sami (Northern)</i>	Preschedule Recommended	VRI Not Supported
<i>Samoan</i>	On-Demand 24/7	VRI Not Supported
<i>Sango</i>	Preschedule Recommended	VRI Not Supported
<i>Sanskrit</i>	Preschedule Recommended	VRI Not Supported
<i>Saraiki</i>	Preschedule Recommended	VRI Not Supported
<i>Scottish Gaelic</i>	Preschedule Recommended	VRI Not Supported
<i>Serbian</i>	On-Demand 24/7	Preschedule Recommended
<i>Sethang</i>	Preschedule Recommended	VRI Not Supported
<i>Setswana</i>	Preschedule Recommended	VRI Not Supported
<i>Shona</i>	Preschedule Recommended	VRI Not Supported
<i>Sichuan</i>	Preschedule Recommended	VRI Not Supported
<i>Sicilian</i>	Preschedule Recommended	VRI Not Supported
<i>Sinhalese</i>	Preschedule Recommended	VRI Not Supported
<i>Slovak</i>	On-Demand 24/7	VRI Not Supported
<i>Slovenian</i>	Preschedule Recommended	VRI Not Supported
<i>Smi (Skolt)</i>	Preschedule Recommended	VRI Not Supported
<i>Smi (Southern)</i>	Preschedule Recommended	VRI Not Supported
<i>Somali</i>	On-Demand 24/7	On-Demand (Business Hours)
<i>Soninke</i>	Preschedule Recommended	VRI Not Supported
<i>Sorani</i>	On-Demand 24/7	VRI Not Supported
<i>Sotho</i>	Preschedule Recommended	VRI Not Supported
<i>Spanish</i>	On-Demand 24/7	On-Demand 24/7
<i>Spanish-Italian</i>	Preschedule Recommended	Preschedule Recommended
<i>Spanish-Portuguese</i>	Preschedule Recommended	Preschedule Recommended
<i>Spanish-Romanian</i>	Preschedule Recommended	Preschedule Recommended
<i>Sri Lankan (Tamil)</i>	On-Demand 24/7	VRI Not Supported

<i>Language</i>	<i>OPI</i>	<i>VRI</i>
<i>Sudanese Arabic Creole</i>	On-Demand 24/7	VRI Not Supported
<i>Swahili</i>	On-Demand 24/7	On-Demand (Business Hours)
<i>Swedish</i>	Preschedule Recommended	VRI Not Supported
<i>Sylheti</i>	On-Demand 24/7	VRI Not Supported
<i>Syriac</i>	Preschedule Recommended	VRI Not Supported
<i>Tachew</i>	Preschedule Recommended	VRI Not Supported
<i>Tahitian</i>	Preschedule Recommended	VRI Not Supported
<i>Taiwanese</i>	Preschedule Recommended	VRI Not Supported
<i>Tajik</i>	On-Demand 24/7	VRI Not Supported
<i>Tamazight</i>	Preschedule Recommended	VRI Not Supported
<i>Tamil</i>	On-Demand 24/7	VRI Not Supported
<i>Tatar</i>	Preschedule Recommended	VRI Not Supported
<i>Tedim Chin</i>	Preschedule Recommended	VRI Not Supported
<i>Telugu</i>	On-Demand 24/7	VRI Not Supported
<i>Teochew</i>	On-Demand 24/7	VRI Not Supported
<i>Thai</i>	On-Demand 24/7	VRI Not Supported
<i>Tibetan</i>	On-Demand 24/7	VRI Not Supported
<i>Tigre</i>	Preschedule Recommended	VRI Not Supported
<i>Tigrinya</i>	On-Demand 24/7	Preschedule Recommended
<i>Toisanese</i>	Preschedule Recommended	VRI Not Supported
<i>Tongan</i>	On-Demand 24/7	VRI Not Supported
<i>Tosk</i>	Preschedule Recommended	VRI Not Supported
<i>Trique</i>	On-Demand 24/7	VRI Not Supported
<i>Trukese</i>	Preschedule Recommended	VRI Not Supported
<i>Tshiluba</i>	Preschedule Recommended	VRI Not Supported
<i>Turkish</i>	On-Demand 24/7	Preschedule Recommended
<i>Turkman</i>	On-Demand 24/7	VRI Not Supported
<i>Twi</i>	Preschedule Recommended	VRI Not Supported
<i>Ugyhur</i>	Preschedule Recommended	VRI Not Supported
<i>Ukrainian</i>	On-Demand 24/7	VRI Not Supported
<i>Upper Sorbian</i>	Preschedule Recommended	VRI Not Supported
<i>Urdu</i>	On-Demand 24/7	VRI Not Supported
<i>Uzbek</i>	Preschedule Recommended	VRI Not Supported
<i>Vietnamese</i>	On-Demand 24/7	On-Demand (Business Hours)
<i>Visayan</i>	Preschedule Recommended	VRI Not Supported
<i>Walloon</i>	Preschedule Recommended	VRI Not Supported
<i>Welsh</i>	On-Demand 24/7	VRI Not Supported
<i>Wolof</i>	On-Demand 24/7	VRI Not Supported
<i>Yakut</i>	Preschedule Recommended	VRI Not Supported

<i>Language</i>	<i>OPI</i>	<i>VRI</i>
<i>Yapese</i>	Preschedule Recommended	VRI Not Supported
<i>Yi</i>	Preschedule Recommended	VRI Not Supported
<i>Yiddish</i>	Preschedule Recommended	VRI Not Supported
<i>Yoruba</i>	On-Demand 24/7	VRI Not Supported
<i>Yupik</i>	Preschedule Recommended	VRI Not Supported
<i>Zomi</i>	Preschedule Recommended	VRI Not Supported
<i>Zulu</i>	Preschedule Recommended	VRI Not Supported
<i>Zyphe Chinn (Zophei Chinn)</i>	Preschedule Recommended	VRI Not Supported

SITE VISIT & INSPECTION AGREEMENT

PART 1 – AGREEMENT SUMMARY

1. PARTIES

This Inspection and Reporting Service Agreement (“Agreement”) is entered into by and between Nolan Engineering, PLLC (“Consultant”), having its principal office at 333 Kingsley Rd., Burnt Hills, NY 12027, and Frank Rossi (“Client”), with a billing address of 66 Front Street Ballston Spa New York 12020.

This Agreement becomes effective as of the date of signing (the “Effective Date”).

2. PROJECT IDENTIFICATION

Project Name: 26-02-012-Village of Ballston Spa- Structural Inspection

Project Location: 10 Thompson Street Ballston Spa New York 12020

Type of Site Visit: Structural Evaluation

This Agreement covers professional engineering, inspection and reporting services performed at the address noted above.

3. INCORPORATED DOCUMENTS AND EXHIBITS

The following Exhibits are attached or incorporated by reference and made part of this Agreement:

Exhibit	Description
Exhibit A	Scope of Site Visit
Exhibit B	Fee Schedule

Each Exhibit, when executed or referenced in writing, becomes part of this Agreement and is subject to all Terms and Conditions.

5. PRIMARY CONTACT

The person that will be performing your site visit/inspection is: Rich Nolan

If you have any questions or need anything ahead of your site visit/inspection, please contact our office at 518-280-3190 or admin@nolan-engineering.com

6. PURPOSE AND RELATIONSHIP TO OTHER DOCUMENTS

This Agreement authorizes Nolan Engineering, PLLC (“Contractor”) to perform a visual, non-invasive site visit and provide verbal and/or written findings. This Agreement applies **only** to the

initial site visit. Any additional services—such as written reports, engineering letters, analysis, drawings, or design work—require a separate agreement.

Part 2 - TERMS AND CONDITIONS

1. SCOPE LIMITATIONS

This Agreement covers only a visual, non-invasive site visit and associated verbal or written findings. Any design services, drawings, engineering letters, or construction documents require a separate agreement.

2. STANDARD OF CARE

The Consultant shall perform services consistent with the degree of care and skill ordinarily exercised by members of the same profession under similar circumstances and at the same time and locality. No warranty, express or implied, is intended or created by this Agreement.

3. GOVERNING LAW AND VENUE

This Agreement shall be governed by and construed in accordance with the laws of the State of New York. Jurisdiction and venue for any legal proceedings shall lie exclusively in a court of competent jurisdiction located within Saratoga County, New York, including any designated private court.

4. COPYRIGHT AND OWNERSHIP

All drawings, documents, and other work products prepared by Nolan Engineering, PLLC (the "Consultant") are and shall remain the property of the Consultant and are protected under federal copyright law. The Client is granted a non-exclusive license to reproduce, distribute, and submit such documents solely for purposes related to the project, including permitting, bidding, and construction. These documents may not be reused or altered for other projects or purposes without the Consultant's prior written consent.

5. CLIENT RESPONSIBILITIES

Any information, including but not limited to boundary surveys, tree surveys, topographical surveys, soil reports, and other necessary documentation provided by the Client will be assumed to be accurate and complete. The Consultant is entitled to rely on the accuracy of such information and shall not be responsible for errors arising from inaccurate or incomplete data. The Client shall coordinate contractors, consultants, and permitting agencies and ensure timely responses and site access.

6. CONTRACTOR RESPONSIBILITIES

Contractor will perform a visual, non-invasive assessment of accessible conditions and will not cut, remove, or alter building materials. Findings may be provided verbally or in writing, as noted in the scope. If additional services such as written reports, engineered drawings, or design work are needed, they will be provided under a separate agreement.

7. SCOPE CHANGES

Additional services requested prior to the site visit will result in a revised contract. Additional services requested or recommended following the site visit will result in a separate contract/billing.

8. PAYMENT TERMS AND REMEDIES

Payment for the site visit is due at or before the time of inspection. Written reports, if included, will be released only after full payment is received. Any additional services identified after the site visit will be billed separately under a new agreement. Late payments may incur fees up to the maximum allowed by law. If payment remains past due for more than ten (10) days following written notice, the Consultant may suspend services and may withdraw or rescind any previously issued drawings, documents, or municipal approvals until payment is received. The Consultant reserves and may exercise all rights and remedies at law and in equity, including but not limited to filing and foreclosing mechanics liens, recovery of collection costs, and pursuit of judgment for unpaid sums.

9. INDEMNIFICATION

The Client agrees to indemnify and hold harmless the Consultant from and against all claims, damages, or liabilities arising out of the acts, errors, or omissions of the Client, the Client's contractors, or third parties. The Consultant shall indemnify the Client for claims solely arising from the Consultant's negligence. Each Party's duty to be indemnified is limited to the extent of its own fault.

10. LIMITATION OF LIABILITY

To the fullest extent permitted by law, and except in cases of gross negligence or willful misconduct, the Consultant's total liability to the Client shall be limited to the total fees paid under this Agreement. For Home Inspection services, the Consultant's liability shall not exceed the amount paid for the inspection and report. The Client agrees that no claims for consequential, incidental, indirect, or special damages, including lost profits, shall be asserted.

11. CERTIFICATION OF CLAIMS

Before asserting any claim against the Consultant, the Client shall obtain a certification from a licensed professional engineer not affiliated with the Consultant, specifically identifying each alleged error or violation. Such certification must be provided to the Consultant at least thirty (30) days prior to any claim, demand, or legal action.

12. CERTIFICATION AND PERMITTING DISCLAIMER

The Consultant certifies documents for code compliance as of the date of report (if included). The Consultant shall not be responsible for future code changes, permit delays, or construction means and methods.

13. PROJECT STAGNATION

In the event that a report or follow-up services are needed, if the Client becomes non-responsive for thirty (30) days or more, the Consultant may suspend services and shall be entitled to renegotiate fees and terms before resuming work. If a project remains inactive for sixty (60) days or more, the Consultant may treat it as terminated.

14. SITE ACCESS AND DAMAGE

The Consultant shall have reasonable access to the project site as necessary to perform services. While reasonable care will be taken, the Consultant shall not be responsible for incidental or minor damage caused during site visits. Any restoration is the responsibility of the Client.

15. NON-DISCRIMINATION AND COMPLIANCE WITH LAWS

The Consultant complies with all applicable federal, state, and local laws, regulations, and codes. The Consultant does not discriminate on the basis of race, color, religion, sex, gender identity or expression, sexual orientation, national origin, age, disability, veteran status, or any other protected classification.

16. TERMINATION

Either Party may terminate this Agreement with five (5) business days' written notice if the other Party fails to fulfill its obligations. Upon termination, the Consultant shall be compensated for all services performed and reimbursable expenses incurred to the effective date.

17. FORCE MAJEURE

The Consultant shall not be liable for delays or damages caused by circumstances beyond its reasonable control, including but not limited to acts of God, fire, flood, strike, pandemic, or governmental action.

18. ORDER OF PRECEDENCE

This Agreement supersedes and controls over any conflicting terms in Client purchase orders, subcontracts, or other agreements unless expressly modified in writing and signed by both Parties.

19. SEVERABILITY

If any provision of this Agreement is found unenforceable, the remaining provisions shall continue in full force and effect.

20. SURVIVAL

The provisions regarding limitation of liability, indemnification, payment, order of precedence, venue, and other continuing obligations shall survive termination of this Agreement.

21. ELECTRONIC COMMUNICATIONS

Electronic signatures, PDF copies, and email correspondence shall be binding and considered written notice for purposes of this Agreement.

22. ENTIRE AGREEMENT

These Terms and Conditions, together with the Proposal or Project Attachment(s), represent the entire and integrated agreement between the Parties and supersede all prior negotiations or representations.

PART 3 – EXHIBITS

EXHIBIT A – SCOPE OF SITE VISIT

The Consultant shall perform professional engineering and design services for the Project as follows:

- **General description:** Structural Inspection with Report
Pre Purchase for Court

- **Deliverables:** Engineer certified report of findings/recommendations - if needed, we will provide a proposal for additional services.

- **Exclusions / Not Included:**

*****Please Note: If additional services that are not mentioned in the scope of work are requested/recommended following the inspection such as written reports or drawings we will provide a separate contract/billing for those services*****

This Exhibit is incorporated by reference and made part of the Agreement between the Parties.

EXHIBIT C – FEE SCHEDULE

Site Visit/Inspection Fee: \$1025.00 USD *****Due at Time of Site Visit*****

Report Fee (if applicable/quoted separately): \$

This Exhibit is incorporated by reference and made part of the Agreement between the Parties.

PART 4 – SIGNATURE

By signing below, the Parties acknowledge that they have read and agree to all Terms and Conditions of this Agreement, including all attached Exhibits, and that this document constitutes the entire agreement between the Parties.

CONSULTANT
NOLAN ENGINEERING, PLLC

Richard E. Nolan

By:

Name: Richard E. Nolan

Title: Owner/President

CLIENT

By:

Name: Frank Rossi

Date: