

REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF BALLSTON SPA, NY held on July 24, 2023

Present: Mayor Rossi, Trustee Kormos, Trustee VanDeinse-Perez, Trustee Raymond, Village Clerk O'Connor, Village Administrator Moskowitz, Attorney Buettner

Absent: Trustee Baskin

1) Call to Order

2) Pledge to the Flag

3) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Raymond that the minutes of the 06/26/23 meeting be approved.

Ayes All

Motion made by Trustee Kormos, seconded by Trustee Raymond that the minutes of the 07/10/23 meeting be approved.

Ayes All

4) Mayor Announcements

a) Thank you to the Saratoga County Fair and security for doing a great job.

b) CDTA will be servicing the Saratoga County Social Services building 7 times per day beginning in late August or early September. CDTA is also monitoring our traffic situations.

c) Hyde Blvd., Court Street, East North Street, at least part of Malta Avenue, John Street, lower Ballston Avenue, Grove Street, Pine Street, Park Street, Rosewood Court, Trumbull Avenue and Liberty Street are next on the paving list.

5) Liaison Reports

Trustee Raymond reported that the DPW worked on water digs, catch basin repairs and drainage work last week. More ADA ramps are also being installed.

Trustee Raymond reminded everyone that the DPW has stopped picking up loose brush; brush and yard debris must be bagged and bundled until further notice.

Trustee VanDeinse-Perez congratulated Caleb Biddle, a young entrepreneur on his successful lemonade stand during fair week.

Volunteers are being sought for the car show, those interested can reach out to Dana@ballston.org. Trustee VanDeinse-Perez reported.

Trustee VanDeinse-Perez gave a reminder that Concerts In the Park are on Thursdays from 6-8pm, the Ice Cream Social is on 8/3 and the next Movie in the Park, Lyke, Lyle, Crocodile will be on 8/4.

Trustee Kormos asked that signs be put out regarding brush and yard debris pick up.

The Park and Tree Board met last week to discuss a possible grant application, Trustee Kormos noted.

6) Treasurer's Report

7) Presentation

None

8) Old Business

None

9) New Business

None

10) Public Comment (5-Minute Limit per Speaker)

Ray Otten of 16 Middlebrook Avenue stated the Events Task Force will be putting on Family Fun Day on 8/20 and needs a lot of help. Volunteers can reach out via their Facebook page "Ballston Spa Events Task Force" or by emailing bspaevents@gmail.com.

Mr. Otten noted that only members of the Events Task Force can speak for the Task Force.

11) Board Response

12) Agenda Items for Consideration

a) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Raymond that the Mayor be authorized to execute the attached Vander Molen contract for Annual Service. (Requested by Trustee VanDeinse-Perez)

Ayes All

b) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Raymond that the Mayor be authorized to execute the attached Fun1 Entertainment Services, LLC contract for Family Fun Day. (Requested by Trustee VanDeinse-Perez)

Ayes All

c) Motion made by Trustee Raymond, seconded by Trustee VanDeinse-Perez approving the LaBella proposal for DPW Garage evaluation and design, and authorizing the Mayor to execute the agreement. (Requested by Mayor Rossi)

Ayes All

d) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Kormos that the Board grant a waiver of the \$50.00 building permit fee for The National Bottle Museums Visitor Center Banner. (Requested by Mayor Rossi)

Ayes All

e) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Raymond that a change to the Fee Schedule be approved as follows: a) Appeal to the Zoning Board of Appeals - \$250.00; and b) Zoning Board of Appeals Determination Fee - \$250.00. (Requested by Mayor Rossi)

Ayes All

f) Motion made by Trustee Kormos, seconded by Trustee Raymond that a public hearing be set for the 8/14/23 meeting of the Board of Trustees at 7:01 pm to consider approval of the 2023 Village of Ballston Spa Comprehensive Plan Update. (Requested by Trustee Kormos)

Ayes All

g) Motion made by Trustee Kormos, seconded by Trustee VanDeinse-Perez that the Park and Tree Board be allowed to submit a grant application for the DEC 2023 Urban and Community Forestry Grants Program UCF-2 Tree Maintenance for a maximum total project cost of \$62,500 with a Village contribution of maximum of \$12,500 and that the Mayor be authorized to sign or execute any necessary documents for that submission. (Requested by Trustee Kormos)

Ayes All

h) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Raymond approving the extension of the Village's accounting contract with EFPR Solutions, Inc., with the following changes: 1) the change of contract period to June 1, 2023, until December 31, 2023; 2) removal of the Budget Support item; and 3) lowering of the "not-to-exceed" miscellaneous task portion of the agreement to \$4,000. (Requested by Mayor Rossi)

Ayes All

i) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Kormos approving an amendment to the Birdhouse Contract between the Village of Ballston Spa and Arts & Sciences Creating Community, Inc. ("ASK"), which makes the following changes: 1) extension of the end date from July 31, 2023 to September 30, 2023 for no additional monetary consideration; 2) requirement that ASK and the Village maintain the birdhouse structures and displays in their current locations in Wiswall Park with the existing safety fencing and signage unless or until the Village and ASK agree to removal the structures/displays prior to the end date of the contract; and 3) that ASK shall provide an affirmation from ASK's insurance carrier that the structures (and any injuries caused by or from such structures) are currently covered by the insurance certificate provided by ASK to the Village. This motion authorizes the Village Attorney to draft such an amendment and, as long as it is consistent with the requirements above, authorizes the Mayor to execute such an amendment. (Represents Requests of Several Trustees into One Motion)

Ayes All

j) Motion made by Trustee Raymond, seconded by Trustee VanDeinse-Perez approving the Village water hook-up request by the property owner(s) of 318 Emmett St. (Town of Milton outside the Village). (Requested by Mayor Rossi)

Ayes All

k) Motion made by Trustee Raymond, seconded by Trustee VanDeinse-Perez approving the contract extension between the Village of Ballston Spa and LaBella Associates to continue using LaBella as the Village's primary engineering firm (using the same terms as the prior year's contract extension), and authorizing the Mayor to execute the contract. (Requested by Mayor Rossi)

Ayes All

l) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Raymond authorizing the agreement between the Village of Ballston Spa and Greenlight Communications and authorizing the Mayor to execute the agreement after final review by Attorney Buettner approves of such execution.

Ayes All

m) Motion made by Trustee VanDeinse-Perez, seconded by Trustee Kormos approving the expenditure of \$1,062.50 for a Dell I5 computer for the Building Department.

Ayes All

13) Other Business

None

14) Executive Session (If Needed)

None needed.

15) Adjournment/Voucher Audit:

Motion made by Trustee Kormos, seconded by Trustee Raymond, that the Vouchers be audited, and the meeting adjourned at 7:37pm.

General Fund

\$ 106,038.32

Sewer Relevy	33.86
Library Fund	24,925.49
Trust & Agency	-----
Total	\$ 130,997.67

Ayes All

Respectfully Submitted,

Teri L. O'Connor
Village Clerk