

December 4, 2023

VIA EMAIL & MAIL

Mayor Frank Rossi, Jr.
Village of Ballston Spa
66 Front Street
Ballston Spa, New York 12020

Re: **Final Bidding Documents**
John Street Tank Rehabilitation
Ballston Spa, New York

Dear Mayor Rossi,

Enclosed please find one (1) copy of the final bid documents for John Street Tank Rehabilitation. These documents were updated to incorporate insurance agent comments received last week and assume that the Board will establish the bid opening date of February 5, 2024. The proposed bid advertisement for publication can be found on page 1.1.

Although not included in our agreement for services, Laberge Group intends to assist the Village with circulating bid documents to plan rooms and prospective bidders, as noted in the bid advertisement. Should the Village prefer to manage this effort, please let us know, and we will provide you with a revised advertisement for publication.

As always, please call our office with any questions or comments.

Very truly yours,
LABERGE GROUP

By: 

Donald C. Rhodes, P.E.
Project Manager

DCR: cjb

C: Shawn Raymond, Trustee (email only)

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