

AGENDA

**Board Meeting
Village of Ballston Spa
January 6, 2025 – Organizational Meeting (7:00pm)
Zoom Login ID: 88902961300 -- Password: 380778**

1) Call to Order

2) Pledge of Allegiance

3) BOARD MEETINGS

A) Motion made by Trustee _____ seconded by Trustee _____ to adopt the Rules of Procedure as amended at the January 2, 2025, Special Meeting and amended further as attached to take into consideration the 2026 Organizational Meeting and appointments.

B) Motion made by Trustee _____ seconded by Trustee _____ approving the attached schedule of regular Board of Trustees meetings for calendar year 2025.

4) GENERAL RESOLUTIONS

A) Training

Motion made by Trustee _____, seconded by Trustee _____ that:

WHEREAS, there is to be during the coming official year a) the New York Annual Conference of Mayors Annual Meeting and Training School; b) New York State Conference of Mayors Fall Training School for Finance Officers and Municipal Clerks; and c) Schools for Department of Public Works Working Supervisors; and

WHEREAS, it is determined by the Board of Trustees that attendance by certain municipal officials and employees at one or more of their meetings, conferences or schools benefits the municipality.

NOW THEREFORE BE IT RESOLVED:

Section 1. The Village Board of Trustees, the Village Clerk, the Village Treasurer, the Deputy Village Treasurer, Accounting Assistant, Public Works Working Supervisor, and other employees as appropriate are hereby authorized to attend the above listed conferences and schools and others as determined by the Mayor.

Section 2. That this resolution shall take effect immediately.

5) Mileage Reimbursement

Motion made by Trustee _____, seconded by Trustee _____, that:

WHEREAS, the Board of Trustees has determined to pay a fixed rate for a mileage as reimbursement to officers and employees of the Village who shall use their personal vehicles while performing their official duties on behalf of the Village;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees shall approve a reimbursement to such officers, and employees at the current IRS reimbursement rate.

Section 2. That this resolution shall take effect immediately.

6) CONSENT AGENDA – MISC.

Motion made by Trustee _____, seconded by Trustee _____, that:

The following banks and depository organizations be designated as the Official Depositories of Village funds subject to change by a resolution of the Board of Trustees at any time: The Adirondack Trust Co., Generations Bank, and NYCLASS.

The Daily Gazette be designated as the Official Village Newspaper.

The Village Clerk be authorized to send a single letter to the news media providing the schedule of regular meetings, further the Village Clerk shall post a public notice of such schedule.

Field Horne be appointed as Historian of the Village of Ballston Spa for a period of one year with the end date not to be before December 31, 2024.

The Village Purchasing Policy has been reviewed and re-adopted by the Village Board.

7) ADJOURNMENT

Motion made by Trustee _____, seconded by Trustee _____ that the Organizational Meeting be adjourned at _____pm.