

Dear Water Customer,

Below, we have outlined some helpful information regarding our water/sewer billing.

The ***Village of Ballston Spa*** operates a water department that serves about 2400 customers.

The Village has **2 billing cycles** each year for water/sewer.

## **Cycle 1**

**Period covered:** June 1 – November 30

**Meter cards mailed:** Mailed for delivery December 1

**\*Meter cards due:** December 31

**Bills mailed:** Mailed for February 1 delivery

**Payment due:** 30 days (may change due to holiday/weekend)

Your payment is due without penalty if paid by the due date. The penalty schedule adds 10% for the first month which is added on March 3. The interest will accrue at 1% per month thereafter and is added on the first of each month.

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## **Cycle 2**

**Period covered:** December 1 – May 31

**Meter cards mailed:** Mailed for June 1 delivery

**\*Meter cards due:** June 30

**Bills mailed:** Mailed for August 1 delivery

**Payment due:** 30 days (may change due to holiday/weekend)

Your payment is due without penalty if paid by the due date. The penalty schedule adds 10% for the first month which is added on September 1. The interest will accrue at 1% per month thereafter and is added on the first of each month.

**\* Return of the meter card is required** by Village Code, modified at a meeting of the Board on December 14, 2020.

**\*\* A \$50.00 penalty** will be assessed if the card is not returned on time.

**\*\*\* If you do not return your meter card after 2 consecutive periods, we will send out someone from the Water Dept to read your meter and you will be charged \$100.00.**

To be noted: The water bill is NOT paid by tax payments UNLESS it remains unpaid when property taxes will be due. If you allow the bill to remain unpaid, the addition to your taxes may significantly add to the amount of your tax bill and your mortgage payment if paid by escrow.

If you have any questions, please contact the Village office at (518)885-5711.

Thank you!