

# Village of Ballston Spa

Saratoga County Seat

66 FRONT STREET

*Ballston Spa, NY 12020*

Phone: 518-885-5711

[www.VillageofBallstonSpa.org](http://www.VillageofBallstonSpa.org)

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## Sidewalk Snow Removal Form

- Residents and businesses are responsible for their own sidewalk snow removal.
- Residents and businesses have 24 hours from the snow fall to clear off their sidewalks.
- The Village of Ballston Spa will remove snow from sidewalks and bill the resident or business owner if the snow is not removed within 24 hours of the snowfall.
- If you feel that a resident or business has failed to comply with the sidewalk snow removal policy, please fill out this form and return it to Village Hall, 66 Front Street, Ballston Spa, NY 12020.

**Address:** \_\_\_\_\_

**Date and time of last snowfall:** \_\_\_\_\_

**Date and Time of Complaint:** \_\_\_\_\_

Village Code: § 174-5 Removal of snow, ice and dirt; enforcement; liability. Amended 5-13-1996 by L.L. No. 1-1996; 7-26-2004 by L.L. No. 2-2004

**A.** It shall be unlawful for any owner of any house or building in the Village of Ballston Spa to permit the sidewalks or gutters in front of the premises owned by him to become in any manner obstructed by the accumulation of snow, ice and dirt thereon, and such owner shall remove the snow or ice from such sidewalk for the whole width thereof and from the gutters for the space of 20 inches from the curblin within eight hours after any fall of snow which shall cease in the daytime and before 12:00 noon of the day following any such fall of snow and before such fall of snow shall obtain the depth of 12 inches, or sooner should a hazardous condition be created and, in case the snow and ice becomes so congealed that the same cannot be removed without injury to the pavement, to cause such snow and ice to be sprinkled with fine ashes or sand and also at all other times to keep such sidewalks free and clear from all dirt, filth or other obstructions and encumbrances in order to allow and permit all persons to have the free and uninterrupted use of the same.

**B.** Notice to remedy; removal by Village; costs.

**(1)** In the event of a complaint received for the failure of the owner to comply with Subsection **A** hereof, the Mayor or his designee shall direct that a notice be delivered to the occupant of the premises that includes a copy of this section of the Village Code and notice that the condition must be remedied within 24 hours. Should the owner fail to comply, the Village shall then have the authority to perform the work and charge the owner four times the actual cost to the Village. In the event that the notice is not able, for whatever reason, to be delivered to the occupant, the Village is authorized to affix a copy of said notice to the premises. The affixation of the notice to the premises shall have the same effect as if served to the occupant.

**(2)** In the event it is necessary for the Village to perform the work, the owner will be provided with a summary of cost and the amount due within 14 days. The owner shall then have 30 days to make payment. In the event that the owner does not remit payment to the Village, the Village is hereby authorized to make said amount a lien against the property and collect the amount due as an assessment against the property in a like manner as collection of taxes.

**C.** In the event that the owner of the adjoining premises fails to comply with the provisions of this section and, by reason of such failure, injuries to persons and damage to property result, then in such event such owner shall be liable for such injuries or damages.